

AURORA TOWN PUBLIC LIBRARY  
550 Main Street, East Aurora, New York 14052  
Agenda of the Board  
Regular Monthly Meeting  
March 28, 2023, 1:00 p.m.

1. Comments from the audience
2. Minutes of the Meetings: February 28, 2023
3. Treasurer's Report: Monthly Financial Statements & Internal Auditor Report: February 2023
4. Director's Report: February 2023
5. Reports of Interest
  - a. CPR kits (2 Adult / Child and 1 Infant) are available at each B&ECPL location. Each one contains a CPR kit (Manikin, DVD, and instructions), bag, air pump. These kits were made possible through partnership with Buffalo Bills Foundation, Highmark Blue Cross Blue Shield of Western New York, Lawley Insurance and the American Heart Association.
  - b. The NY State Assembly and Senate released their proposed changes to the Governor's Budget Proposal, which reduced Library Operating Aid by \$3.5 million and Construction Aid by \$20.0 million over the prior year's enacted budget. However, the good news is that the Legislature's recommendations both restore and improve Library funding! Now is the time for constituents to let their legislators know what they think. The deadline to adopt a State Budget April 1ST. Staff, patrons, trustees, and Friends may go to [https://oneclickpolitics.global.ssl.fastly.net/messages/edit?promo\\_id=19892](https://oneclickpolitics.global.ssl.fastly.net/messages/edit?promo_id=19892) for more information and customize a letter to their legislator. Letters also may be submitted to lawmakers by mail. (Erie County District 10: James Malczewski; NYS Senate District 60: Patrick Gallivan; NYS Assembly District 147: David DiPietro; US Representative District 23 Nick Langworthy)
  - c. Other
6. Personnel
  - a. Payroll Report: Pay Period
  - b. Board May Enter Executive Session
  - c. Other
7. Old Business
  - a. Proposed State Budget Update: Library Impacts
  - b. Long Range Plan
  - c. Other
8. New Business
  - a. July 3rd Hours
  - b. Other

The next regularly scheduled meeting will take place on March 28, 2023 at 1:00 p.m.

AURORA TOWN PUBLIC LIBRARY  
550 Main Street, East Aurora, New York 14052  
Monthly Meeting Minutes  
February 28, 2023

Present: Kara Spencer-Ching, Elaine Chow, Sashi Racho, Adam Zaremski, and Aurora Town Public Library Director, Paula M. A. Klocek.

Absent: Martha Buyer

President Kara Spencer-Ching called the meeting to order at 1 p.m.

1. No comments from the audience

2. A motion (EC, SR) to approve the Minutes of the Meeting from January 24, 2023 was carried by a voice vote.

3. A motion (AZ, EC) to approve the Treasurer's Report: Monthly Financial Statements & Internal Auditor Report: January 2023 was carried by a voice vote.

4. Director's Report: January 2023

Discussion: Klocek noted that there was a voided check because ATPL only received a partial order and a check was already written, so a new check was needed to address the change. This was related to a purchase of AED equipment through Cardio Partners. The correct check will be noted in next month's report.

Klocek also discussed the online renewal statistics following a question by Racho. Klocek noted that it is different in the past due to automatic renewals, and the library that checked out the material continues to receive credit for those automatic renewals. Klocek also explained other circulation statistics.

A motion (EC, AZ) to approve the Director's Report for January 2023 was carried by a voice vote.

5. Reports of Interest

a. ATPL received a check for \$2,670 from Erie County. These funds are designated as System Appropriation funds, which help the Library cover direct operating expenses for the year. This will be in next month's Treasurer's Report.

b. Governor Hochul released her Proposed Fiscal Year 2024 Budget, which reduces library aid from what was provided in the FY 2023 Enacted Budget. Operating aid 3.5M to 96.1M (3.7%), which would mean B&ECPL would fall short of the 2023 budget by approximately \$145,000. State Aid for Library Construction is reduced \$20M to \$14M, lowering funding allocation for B&ECPL by \$914,226 (from \$1,551,184 down to \$639,958). There will be opportunities announced by the Library System for our communities to advocate for improved support.

c. Other

The system libraries were told they would be given training kits for CPR training at libraries. It was made possible through Buffalo Bills Foundation and other groups such as the American Heart Association. The training kits are expected to be available by mid March and they are for patrons to check out and learn about CPR on their own. It's only for patrons, not staff, and it is not a certification for CPR. Klocek said the idea is that even if people are not certified, they can know the basics to maybe save a life. She noted that staff cannot be required to take CPR courses, but several have mentioned an interest and may obtain certification on their own time.

## 6. Personnel

### a. Payroll Report: Pay Period 26

Racho asked about what happens if there is a surplus at the end of the year in the payroll. Klocek said it would go back to Central and that the money cannot be used for other purposes. Klocek said that as Director she has to make sure ATPL is properly using its payroll funding and not scheduling people to work just to spend down the funding, there has to be a need correlating to foot traffic and circulation.

There was also some discussion about the title of Librarian I and the recent change to a new Children's Librarian following a retirement. Klocek said the Children's Librarian title is not the official title, but the person will be focused on books, materials and activities for children, as has been the case in the past.

Klocek also said the new cleaner is doing well and was happy to have this person on staff.

b. There was no reason for the board to enter into an executive session.

## 7. Old Business

a. For the board's Long Range Plan, it will have a discussion at its March 28 meeting.

### b. Other

Klocek said that the week-long Cold Case program that took place at the library as a part of Winter Fest during was quite successful. Over 200 children and adults were drawn in to participate. She said prizes supported local businesses.

## 8. New Business

### a. 2022 Contract Extension & 2023 Budget Schedules

b. NY State Library Aid—NYS FY 2024 (23-24) Budget & B&ECPL 2023 Budget Impact Questions and discussion related to how Central makes determinations and ways to adjust to adjust to potential decreases.

### c. System Paid Budget Analysis (As of 12/31/22)

Klocek said ATPL does not owe anything to the System.

Klocek added she has been watching expenses for ATPL in relation to utilities. To help lower costs, she has kept the fireplace off unless patrons are in the area or someone asks for it to be turned on.

The next regularly scheduled meeting will take place on March 28, 2023 at 1:00 p.m.

A motion (EC, SR) to adjourn at 1:35 p.m. was approved by a voice vote.

Respectfully submitted,

Adam Zaremski, Secretary.

**AURORA TOWN PUBLIC LIBRARY  
LOCAL CHECKING ACCOUNT**

Treasurer's Report

28-Feb-23

Beginning Balance:	1-Feb-23		\$29,815.64
Plus Receipts/Deposits		Total:	\$200.00
Less Checks/Debits		Total:	\$0.00
Ending Balance:	28-Feb-23		\$30,015.64

Transaction Details

Receipts:

Alice Askew Donation			\$200.00
		Total:	\$200.00

DISBURSEMENTS:

None

Total: \$0.00

Volker Funds

Balance Forward	1-Feb-23		\$2,132.25
Receipts:	None		\$0.00
Disbursements:	None		\$0.00
Balance	28-Feb-23		\$2,132.25

Internal Auditor's Report Elaine Chow

Voucher# Amount Approved Check # Reason

None

Friends Ongoing Book Sale February \$295.00 YTD \$605.00

Contingency Funds Counted On 2/21/2023 \$177.69

Savings Account

Balance Forward	1-Feb-23		\$50,605.52
Interest Earned			\$0.86
Balance	28-Feb-23		\$50,606.38

## CONTRACT MEMBER LIBRARIES - Monthly Financial Report

LIBRARY: AURORA TOWN PUBLIC LIBRARY

MONTH: FEB

SAP Acct.	Description	Adopted Budget	Budget Transfers	Year-to-Date Expenditures	Available Budget	Projected Utilization at 12/31	Projected Variance at 12/31	Comments
500000	Salaries - Full-time	0	0	0	0		0	
502000	Fringe Benefits	0	0	0	0		0	
<b>Utility Charges:</b>								
515000	Water	550	0	0	550	550	0	
515000	Sewer	1,000	(250)	750	0	750	0	
515000	Telephone - Maintenance	500	0	0	500	500	0	
510200	Dues and Fees	20	0	20	0	20	0	
545000	Rental Charges	0	0	0	0		0	
506200	Repairs & Maintenance Chgs.	2,150	250	671	1,729	2,400	0	
555050	Insurance Charges	0	0	0	0		0	
510000	Travel & Mileage Expenses	200	0	0	200	200	0	
530000	Other Expenses & Charges	600	0	0	600	600	0	
530000	Contingency (Bullet Aid)	0	0	0	0		0	
<b>TOTAL EXPENSES</b>		<b>5,020</b>	<b>0</b>	<b>1,441</b>	<b>3,579</b>	<b>5,020</b>	<b>0</b>	

DIRECT LOCAL INCOME	Adopted Budget	Budget Revisions	Y-T-D Revenues	To Be Realized	Projected Revenues	Projected Variance	Comments
Fines, Lost Books, etc.	50	100	73	77	438	288	
Copy Machines	500	0	44	456	264	(236)	
Print Cost Recovery	1,700	0	169	1,531	1,014	(686)	
Other Income	100	(100)	0	0		0	Recorded Under Fines
State Funding	0	0	0	0		0	
Municipal Support	0	0	0	0		0	
Donations (priv. persons/foundations)	0	0	0	0		0	
Fundraising (events/booksales)	0	0	0	0		0	
Interest Income	0	0	0	0		0	
Misc Income	0	0	0	0		0	
Use of Fund Balance	0	0	0	0		0	
<b>TOTAL DIRECT INCOME</b>	<b>2,350</b>	<b>0</b>	<b>286</b>	<b>2,064</b>	<b>1,716</b>	<b>(634)</b>	

AURORA TOWN PUBLIC LIBRARY

COUNTY LEDGER

COUNTY CHECKING ACCOUNT

28-Feb-23

Beginning Balance:	1-Feb-23		\$7,429.69
Plus Receipts/Deposits		Total:	\$3,003.64
Less Checks/Debits		Total:	\$1,375.51
Ending Balance:	28-Feb-23		\$9,057.82

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Transaction Details

Receipts:

Fines		\$114.95
Fines		\$177.99
Copier		\$40.70
County of Erie Appropriation		\$2,670.00
	Total:	\$3,003.64

Disbursements:

Cardio Partners (Infant/Child Cartridge & Battery for AED)	\$180.05
Aurora Town Public Library (deposit to local to offset A.C.T dues)	\$20.00
Dennis Desmond (Reimbursement for Janitorial purchases)	\$179.16
Buffalo & Erie Co. Public Library (Return to System)	\$699.30
Clark Air Systems ( Filter for Air Purifier)	\$297.00
	Total: \$1,375.51

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Internal Auditor's Report

Elaine Chow, Internal Auditor

Voucher#	Amount	Approved	Check #	Reason
C 127	\$180.05	2/13/2023	5885	Cardio Partners (Infant/Child cartridge for AED)
C 128	\$20.00	2/11/2023	5886	ATPL to Local ledger to offset A.C.T. dues
C 129	\$179.16	3/15/2023	5887	Dennis Desmond (Reimbursement for Janitorial need)
C 130	\$699.30	3/15/2023	5888	Buffalo & Erie Co. Public Library (Return to System)
C 131	\$297.00	3/15/2023	5889	Clark Air Systems (Filter for AED)

**AURORA TOWN PUBLIC LIBRARY  
550 MAIN STREET  
EAST AURORA, NEW YORK 14052  
716-652-4440/fax 716-655-5875**

**DIRECTOR'S REPORT  
February 2023**

<b>CIRCULATION</b>	<b>Total-month</b>	<b>Average/day</b>	<b>Average/hour</b>	<b>YTD Total</b>
<b>2023</b>	12,943*	562.74	71.1	26,613**
<b>2022</b>	6,895	299.8	37.8	13,533
<b>2021</b>	6,481	341.1	45.0	11,169
<b>2020</b>	10,622	462.0	56.2	22,063

44.7\*% (5,788) via self-checkout

43.9%\*\* (11,696) via self-checkout YTD

Note: Circulation for the contracting libraries was 77.4% this month over last year (EAU was 87.7%) and 84.2% over YTD (EAU was 97%). Original checkouts at EAU are 7,042 for this month. Original checkouts at EAU are at 14,382 YTD. Original checkouts do not include auto-renewals. Auto-renewals are at 5,864 for this month. Original circulations are truly up 2.1% over February 2022 and 6.3% YTD.

<b>Library of Things</b>	<b>2023</b>
<b>Monthly</b>	8
<b>Year-to-date</b>	18

<b>Chromebook Kits</b>	2
<b>Hotspots</b>	2

<b>SYSTEM e-BRANCH</b>	<b>Month 2023</b>	<b>Month 2022</b>	<b>Change</b>	<b>YTD 2023</b>	<b>YTD 2022</b>	<b>Change</b>
Online Renewals	500	68,954	-99.3%	1,294	142,499	-99.1%
Interlibrary Loans	1,215	1,057	14.9%	2,546	2,113	20.5%
eAudiobooks	51,799	40,358	28.3%	108,221	84,380	28.3%
eVideos	664	89	646.1%	1,300	165	687.9%
eBooks	79,968	72,300	10.6%	167,930	154,335	8.8%
eMusic	241	0	N/A	417	0	N/A
eMagazines	6,916	0	N/A	14,108	0	N/A

<b>YEAR</b>	<b>2023</b>	<b>2022</b>	<b>2021</b>	<b>2020</b>
<b>DAYS/HOURS OPEN</b>	23/182	23/182	19/144	23/189

**DAYS CLOSED:** President's Day, February 20

<b>COMPUTER USE</b>	<b>2023</b>	<b>2022</b>	<b>% Change</b>
<b>Monthly</b>	377	268	40.7%
<b>Year-to-date</b>	748	548	36.5%

Note: Computer use for the contracting libraries was 7.4% this month and 11.0% YTD.

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**DIRECTOR'S REPORT  
February 2023**

<b>WIFI USE</b>	<b>2023</b>	<b>2022</b>	<b>% Change</b>
<b>Monthly</b>	1,415	1,571	-9.9%
<b>Year-to-date</b>	2,924	3,274	

Note: Wifi use for the contracting libraries was 4.5% this month and 5.6% YTD.

<b>NEW LIBRARY CARD MEMBERSHIP</b>	<b>Total-month</b>	<b>YTD</b>
<b>Adults</b>	23	41
<b>Children</b>	12	24

<b>PATRON COUNTER</b>	<b>2023</b>	<b>2022</b>	<b>% Change</b>
<b>Monthly</b>	4,689	4,018	16.7%
<b>Year-to-date</b>	9,223	8,307	11.0%

Note: Door counts for the contracting libraries were 11.5% this month and 12.3% YTD.

<b>Programs Name / Number of Sessions / Sponsor</b>	<b>Age group</b>	<b>Attendance</b>
Unwind & Design Birch Trees (24) (Friends)	19+	24
Read to a Dog (SPCA) (6)	All Ages	15
LEGO Club	6-11 yrs.	23
Family Story Time (10:30 am) (2)Wednesday	0-5 yrs. w/caregiver	45
Family Story Time (6:30 pm) (3) Thursday	0-5 yrs. w/caregiver	35
Family Story Time (10:30 am) (3) Friday	0-5 yrs. w/caregiver	80
Help Solve a Cold Case @ the Library	All Ages	224
K-3 Story Time: Best Friends	6-11 yrs.	3
Preschool Story Time (3)	3-5 yrs.	61
Buffalo Bison Baseball Mike Buczkowski	All Ages	17
Do I Need a Camera?	19+	6
After School Reading Club	6-11 yrs.	5
Book A Tech Trainer (4)	19+	4
Tutor (8)	0-11 yrs.	8
Tutor (11)	12-18 yrs.	11
Tutor (1)	19+ years	1

<b>Friends Ongoing Book Sale</b>	<b>Month</b>	<b>YTD</b>
<b>Dollar Amount (Pre-Tax)</b>	\$295.00	\$605.00



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**DIRECTOR'S REPORT  
February 2023**

**Display Case** Freedom Wall

**Community Room Exhibits:** Erie County Healthy Lawn Campaign: Safe Home for the Gnomes (outside the Community Room, near entrance).

**Building Condition:** Nothing to report

**Meeting Room Uses:** 8

**Professional Development/Meetings**

Book a Tech Trainer, B&ECPL Techknow Lab, 2/13/23 (Jennifer D.)

**Programs: March 2023**

**Unwind & Design: Daisy Chain Beaded Bracelet** - Adults, 19+ March 2 – Participants will be called to pick-up their take-home kit the week of the program.

**Read to a Dog** - Children and their Families, All Ages – March 4 @ 11:00 a.m., 11:20 a.m., 11:40 a.m

**Aurora Book Club** - Adults, 19+ - March 9 @ 6:30 p.m.

**Book a Technology Trainer** - Adults, 19+ - March 14 @ 10:00 a.m., 11:00 a.m., & 1:00 p.m. –One-on-One Appointments are 45 minutes long

**Alzheimer's Association of WNY: Understanding Alzheimer's and Dementia** – Adults– March 22 @ 11:00 a.m.

**Programs: April 2023**

**Read to a Dog** - Children and their Families, All Ages - April 1 @ 11:00 a.m., 11:20 a.m., 11:40 a.m

**Make & Take: Sculpted Butter Lambs**- All Ages (Under 10 with a helper) April 3 @ 5:30 OR 6:30.

**Unwind & Design: Poem In a Jar Take-Home Kit** - Adults, 19+ - April 6 – Participants will be called to pick-up their take-home kit the week of the program.

**Grace Meibohm, Owner of Meibohm Fine Arts-- Postcards: A Pictorial History of East Aurora and More** - Adults, 19+, April 10 @ 6:30 p.m.

**Buffalo Audubon Society: Build Your Own Birdhouse** - Adults, 19+, Groups of 2-3 - Monday, April 17 @ 11:00 a.m.

**Buffalo Audubon Society: Backyard Birding Hike** - Adults, 19+ - Monday, April 24 @ 6:00 p.m.

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**DIRECTOR'S REPORT  
February 2023**

**ATPL Months at a Glance: 2023**

<b>Month of 2023</b>	<b>Circulation (Original Checkout)</b>	<b>Patron Count</b>	<b>Computer Use</b>	<b>Wi-Fi</b>
January	13,670 (7,340)	4,534	371	1,509
February	12,943 (7,042)	4,689	377	1,415
March				
April				
May				
June				
July				
August				
September				
October				
November				
December				
<b>YEAR TOTAL</b>				

**Out of all B&ECPL locations, ATPL ranks YTD:**

**11 out of 37 in circulation of materials (11<sup>th</sup> for February); Original Checkouts: -34% under February 2019 & -46% under YTD 2019)**

**12 out of 37 in patron visits (13<sup>th</sup> for February); -29.3% under February 2019 & -33.3% under YTD 2019**

**8 out of 37 in WI-FI (7<sup>th</sup> for February); -2.75% under February 2019 & +11.7% over YTD 2019**

**19 out of 37 in computer use (19<sup>th</sup> for February); -41.6% under February 2019 & -42.2% under YTD 2019**

<b>Month of 2019</b>	<b>Circulation</b>	<b>Patron Count</b>	<b>Computer Use</b>	<b>Wi-Fi</b>
January	11,994	6,410	648	1,455
February	12,674	7,028	646	1,162
March	12,663	8,011	762	1,662
April	12,114	7,707	766	1,515
May	11,332	7,658	703	1,866
June	11,042	7,195	676	1,727
July	14,402	8,477	702	1,561
August	13,167	8,245	819	1,641
September	10,642	7,043	707	1,742
October	11,498	7,940	826	1,777
November	10,423	6,719	677	1,679
December	9,512	5,887	646	1,432
<b>YEAR TOTAL</b>	<b>141,463</b>	<b>88,320</b>	<b>8,578</b>	<b>19,219</b>

## Proposed State Budget Update: Library Impacts

	Governor's Proposed	Senate Proposed	Assembly Proposed
<b>Library Operating Aid</b>	\$96,127,000	\$103,127,000 (+7M)	\$104,627,000 (+8.5 million)
B&ECPL Share:	\$2,898,777	\$3,109,867 (+211,090)	\$3,155,100 (+256,323)
<b>Library Construction Aid</b>	\$14,000,000	\$39,000,000 (+25M)	\$54,000,000 (+40M)
B&ECPL Share:	\$639,958	\$1,782,740 (+1,142,782)	\$2,468,410 (+1,828,452)

AURORA TOWN PUBLIC LIBRARY

Long Range Plan of Service: **January 2024-December 2028 DRAFT**

MISSION STATEMENT

The Aurora Town Public Library exists to serve our community with the best library resources available to enrich, enlighten, and entertain.

VISION

Provide open, equal, and free access to information, as defined by the American Library Association's Library Bill of Rights.

**Goal I: Maintain Foster** a welcoming, **inclusive**, and relevant public space for the **whole** community.

- A. Protect and provide free and equitable access to information and ideas, resisting censorship and restrictions.
- B. Champion opportunities for the underserved.
- ~~C. Apply traditional expertise and changing technology for equitable access to quality library services and materials in a 21<sup>st</sup> century facility.~~
- D. Evaluate the effectiveness of the library's programs, services, and collections through patron-feedback and statistics, ensuring something is offered for everyone's wants and needs.
- E. Regularly assess the library grounds, building, furnishings, and configurations for improvements.
- F. Implement dynamic shelving and genrefication techniques to create attractive collection areas that encourage the browsing and circulation of materials.
- G. Highlight parts of the collection through displays pertaining to timely and significant topics of interest and educational value.
- H. Meet New York State minimum standards of services according to Section 90.2 of the Commissioner of Education.

**Goal II: Bolster services, resources, programming activities that P** promote a literate, educated, and cultured citizenry.

- A. Involve youth and their families through programming, outreach, and class visits with their local public library by partnering with youth-focused community organizations.
- B. Develop a collection of materials and a variety of programs to meet the information, educational, and recreational needs of the community.
- C. Provide **updated** equipment, **emerging** technology, and internet connectivity to address community needs and facilitate access to information. Facilitate access to

the local library collection, other library catalogs, ~~as well as to~~ library databases and other online resources.

- D. ~~As required by the Division of Library Development, all library employees shall complete annual technology training.~~
- E. Build mutually beneficial relationships and partnerships with educational, cultural, and community organizations.
- F. ~~Nurture next generation skills by putting digital literacy at the forefront.~~
- G. ~~Support economic development by assisting job seekers use employment resources.~~
- H. ~~Close the opportunity gaps for education and employment of underrepresented populations.~~

**Goal III: Encourage engagement of the community with their library.**

- A. Provide access to current library information in print and online, ~~facilitating promoting~~ the understanding of library services, operations and governance.
- B. Deliver a board-approved, written annual report to the community on the library's progress in meeting its mission, goals, and objectives.
- C. Encourage community feedback and participation through surveys and focus groups to shape future library services, programs, materials, and resources.

**Goal IV: Grow membership and advocacy through an active service model.**

- A. ~~Partner~~ Collaborate and maintain partnerships with local services, educational, cultural, and ~~youth~~ organizations, as well as the public and private schools.
- B. Increase public awareness of library services to both established users and underserved/nonuser groups in the community.
- C. Advertise services, programs, resources, and materials through the library website, social media outlets, press in the newspaper, and outreach at local institutions as well as events.

**Goal V: Obtain adequate funding for operation and enhancement of the library.**

- A. Be a contributing member of the B&ECPL system to petition elected officials to actively support funding the library's vital role in the community.
- B. Garner grants to modernize as well as enhance the library's offerings and physical plant.
- C. Approach local service organizations and other possible funding sources to underwrite special collections or projects.

**Goal VI: Maintain rapport and communication constituencies.**

- A. Communicate with the Town of Aurora Supervisor and Town Board, County Legislature, State Representatives, and B&ECPL Board.
- B. Have a representative attend all Association of Contracting Library Trustees meetings.
- C. Support the Friends of the Aurora Town Public Library in augmenting the library's activities and needs.

Adopted by the Aurora Town Public Library Board December 19, 2023.

## New York's 14 Minimum Standards for Public and Association Libraries (as of January 1, 2021)

1. is governed by written bylaws which define the structure and governing functions of the library board of trustees, and which shall be reviewed and re-approved by the board of trustees at least once every five years or earlier if required by law;
2. has a community-based, board-approved, written long-range plan of service developed by the library board of trustees and staff;
3. provides a board-approved written annual report to the community on the library's progress in meeting its mission, goals and objectives, as outlined in the library's long-range plan of service;
4. has board-approved written policies for the operation of the library, which shall be reviewed and updated at least once every five years or earlier if required by law;
5. annually prepares and publishes a board-approved, written budget, which enables the library to address the community's needs, as outlined in the library's long-range plan of service;
6. periodically evaluates the effectiveness of the library's programs, services and collections to address community needs, as outlined in the library's long-range plan of service;
7. is open the following scheduled hours:

Population Minimum weekly hours open

Up to 500: 12 hours

500 - 2,499: 20 hours

2,500 - 4,999: 25 hours

**5,000 - 14,999: 35 hours** -Town Of Aurora's Population is 13,782. ATPL is open 48 hours.

15,000 - 24,999: 40 hours

25,000 - 99,999 55 hours

100,000 and above: 60 hours

8. maintains a facility that addresses community needs, as outlined in the library's long-range plan of service, including adequate space, lighting, shelving, seating, power and data infrastructure, and a public restroom;
9. provides programming to address community needs, as outlined in the library's long-range plan of service;
10. provides a circulation system that facilitates access to the local library collection and other library catalogs; and provides equipment, technology, and internet connectivity to address community needs and facilitate access to information;
11. provides access to current library information in print and online, facilitating the understanding of library services, operations and governance; information provided online shall include the standards referenced in paragraphs (1) through (5) of this subdivision;
12. employs a paid director in accordance with the provisions of section 90.8 of the Regulations of the Commissioner of Education;
13. provides library staff with annual technology training, appropriate to their position, to address community needs, as outlined in the library's long-range plan of service; and
14. establishes and maintains partnerships with other educational, cultural or community organizations which enable the library to address the community's needs, as outlined in the library's long-range plan of service.