

AURORA TOWN PUBLIC LIBRARY  
550 Main Street, East Aurora, New York 14052  
Minutes of the Board for the March 28, 2023 Meeting

Present: Kara Spencer-Ching, Elaine Chow, Sashi Racho, Adam Zaremski, and Aurora Town Public Library Director Paula M. A. Klocek. Excused: Martha Buyer

President Kara Spencer-Ching called the meeting to order at 1:02 p.m.

1. There were no comments from the audience
2. A motion (EC, SR) to approve the Minutes of the Meetings: February 28, 2023 was carried by a voice vote.
3. A motion (AZ, EC) to approve the Treasurer's Report: Monthly Financial Statements & Internal Auditor Report: February 2023 was carried by a voice vote.  
There was some discussion related to air purifier purchases and filters. Klocek said staff feel better with it and shows ATPL is looking out for employees and patrons.  
Spencer-Ching said there is a maintenance budget line that covers the cost of the replacement filters for the four air purifiers in the building. Klocek also discussed other ongoing costs for ATPL, including the AED cartridges and batteries. Purchases of extra parts are spaced out to keep costs manageable on an annual basis as well as to avoid a situation where shipping is delayed and components expire.
4. A motion (EC, SR) to approve the Director's Report: February 2023 was carried by a voice vote.  
Klocek noted that the WiFi use is down 10.7% year-to-date from 2022 to 2023. She was happy with the growth of various statistics seen throughout 2022 over 2021, but is looking forward to 2023 circulation and patron count numbers because many more programs have been scheduled than the last couple of years due to the pandemic.

Racho asked about online e-renewals. Klocek said the System used to get credit in 2022 for online renewals, but now checkout / owning libraries have absorbed those number through auto-renewals.

Zaremski asked if Central was happy with Hoopla service. Klocek said it appeared to be doing well. The e-magazine statistics are popular. e-videos saw higher usage than last year.

5. Reports of Interest

- a. CPR kits (2 Adult / Child and 1 Infant) are available at each B&ECPL location. Each one contains a CPR kit (Manikin, DVD, and instructions), bag, air pump. These kits were made possible through partnership with Buffalo Bills Foundation, Highmark Blue Cross Blue Shield of Western New York, Lawley Insurance and the American Heart Association.  
Klocek is letting people know that these are available through social media. She will work on signage in the future. These kits are stored with the Library of Things.
- b. The NY State Assembly and Senate released their proposed changes to the Governor's Budget Proposal, which reduced Library Operating Aid by \$3.5 million and Construction Aid by \$20.0 million over the prior year's enacted budget. However, the good news is that the Legislature's recommendations both restore and improve Library funding! Now is the time for constituents to let their legislators know what they think. The deadline to adopt a State Budget is April 1ST. Staff, patrons, trustees, and Friends may go to [https://oneclickpolitics.global.ssl.fastly.net/messages/edit?promo\\_id=19892](https://oneclickpolitics.global.ssl.fastly.net/messages/edit?promo_id=19892) for more information and customize a letter to their legislator. Letters also may be submitted to lawmakers by mail. (Erie County District 10: James Malczewski; NYS Senate District 60: Patrick Gallivan; NYS Assembly

District 147: David DiPietro; US Representative District 23 Nick Langworthy)

Spencer-Ching said the ability to reach out to legislators is easy with the link on a flyer handed out by Klocek.

c. Other

Klocek said Erie County Legislator James Malczewski visited the library on Tuesday, March 28. She gave him a tour, taking the chance to relay how the library can help patrons, even in unexpected ways, through technology, services, resources, and recommendations. Klocek also mentioned funding and the budget. He told her to reach out if he can be of any assistance.

6. Personnel

a. Klocek said the Payroll Report has not been sent out yet.

b. There was no reason for the board to enter into an executive session.

c. Other

A new part-time librarian has been hired and has eagerly stepped in to help out where needed. Klocek said that there will be a need to hire another part-time librarian as one is no longer at the library.

7. Old Business

a. Proposed State Budget Update: Library Impacts

b. Long Range Plan

Klocek took initiative to start the process to make it easier for the board to review.

Spencer-Ching, having been through the process before, said the last one was a complete overhaul then and thought this one should not be as time consuming. She asked if, once approved, there might be a way the board could continue to review the Long Range Plan and progress made on the goals during regular board meetings. Klocek said that once adopted it could be on the agenda to periodically review to make sure ATPL is working towards the goals in order to ensure ATPL is moving forward on plans that the community wants to see happen. Spencer-Ching suggested reviewing a different part of the plan each month on an ongoing basis. Several discussions were had on the current draft, including moving goals to different parts of the plan or making things more inclusive of other community groups.

8. New Business

a. July 3rd Hours

Klocek, asked if the library should adjust its hours due to the annual Independence Day parade on Monday, July 3. The library would have been open from 10 a.m. to 8 p.m. Klocek also noted that the library had been open in the past during the parade and did not have much foot traffic. The board agreed to closing the library earlier so staff could enjoy the festivities. A motion (AZ, SR) to close ATPL earlier for the Village of East Aurora Independence Day parade on July 3, with the library director deciding the time based on parade start time, was carried by a voice vote.

b. Other

Racho will not be here for the April 25 annual and regular meetings.

Zaremski asked if the community room doors could stay open during ATPL board meetings, or place a sign saying that a board meeting is in progress that could welcome interested people into the room during the meetings. Klocek said doors could be left open.

The board will hold its annual meeting on April 25, 2023 at 12:30 p.m. The next regularly scheduled meeting will take place after, on April 25, 2023, at 1:00 p.m.

A motion (EC, AZ) to adjourn at 2:10 p.m. was approved by a voice vote.

Respectfully submitted,  
Adam Zaremski, Secretary