

AURORA TOWN PUBLIC LIBRARY
550 Main Street, East Aurora, New York 14052
Minutes for the April 25, 2023 Meeting

Present: Kara Spencer-Ching, Elaine Chow, Adam Zaremski, and Aurora Town Public Library Director, Paula M. A. Klocek. Excused: Sashi Racho

President Kara Spencer-Ching called the meeting to order at 1 p.m.

1. There were no comments from the audience.
2. A motion (MB, EC) was made to accept the Minutes of the Meetings: March 28, 2023 and carried by a voice vote.
3. A motion (AZ, EC) was made to approve the Treasurer's Report: Monthly Financial Statements & Internal Auditor Report: March 2023 and carried by a voice vote.
Prior to the vote, Klocek noted that recent donations to the library allowed her to purchase books for children that can read alongside a child and pose questions about the story being read. She informed the wife of Al Fontanese of the many of the donations came in his memory, and will be sending her another letter about the purchase.
Klocek also noted that the Friends of the Library book sale within the library sales are going strong with the new mobile shelving units, allowing more of a selection for the public.
4. A motion (EC, AZ) was made to approve the Director's Report: March 2023 and carried by a voice vote.
Buyer asked about the Library of Things selection, wondering if there are ways circulation could be improved. She noted a person in Connecticut who runs a Library of Things that is popular. Spencer-Ching asked to contact this person to gain suggestions for making adjustments at ATPL.
5. Reports of Interest
 - a. ATPL will hold its annual discarded book sale for gently used library materials from Friday, May 5 through Friday, May 26. The sale will take place in the Library's community room during regular business hours except on Friday, May 26 when the sale hours will be 10 a.m. to 4 p.m.
 - b. There were no other reports for this meeting.
6. Personnel
 - a. Klocek said the Payroll Report will be available at the May meeting.
 - b. There was no reason for the board to enter into executive session.
 - c. No other personnel discussions
7. Old Business
 - a. Long Range Plan
Spencer-Ching said she was happy with the adjustments made by Klocek and asked board members to keep looking at the document for future discussions.
 - b. Trustee Education Policy & Self-Assurance Form
The board discussed what upcoming meetings will count towards the policy. Buyer noted an ACT workshop on May20 will count as education credit to fulfill the requirement.
 - c. Other
8. New Business
 - a. Other
There were discussions about who should be informed when an ATPL trustee is not going to attend an ATPL meeting. Spencer-Ching asked that trustees contact her and Klocek to make sure the board

has a quorum.

Klocek informed the board that Central was going to add a new feature where library patrons can choose to opt in to see their checkout history. She said people would not automatically be added as the patron would have to actually request this feature. She said people have requested it over the years in order to remember what they already read. She said it is not available yet but would be on the way. She will tell trustees when it is functional.

The next regularly scheduled meeting will take place on May 23, 2023 at 1:00 p.m.

A motion (MB, EC) was made to adjourn at 1:35 p.m. and carried by a voice vote.

Respectfully submitted,
Adam Zaremski
Secretary