

AURORA TOWN PUBLIC LIBRARY
550 Main Street, East Aurora, New York 14052
Agenda of the Board
Regular Monthly Meeting
October 22, 2024, 1:00 p.m.

1. Comments from the audience:
2. Minutes of the Meeting: September 24, 2024
3. Treasurer's Report: Monthly Financial Statements, Internal Auditor, & Contingency Fund Reports: September 2024
4. Director's Report: September 2024
5. Reports of Interest
 - a. The Friends Pop-Up Sales made \$236.50 (June), \$188.00 (July), \$217.05 (August), and \$243.00 (October), for a total of \$884.55.
 - b. The East Aurora Co-Op has partnered with the Friends of ATPL for a Round Up at the Register from September 1 - October 31, 2024. Co-Op shoppers are invited to support the Friends of the Aurora Town Public Library by rounding up when they pay for groceries. Proceeds benefit the Friends.
 - c. During Friends of the Library Week, October 21-26, patrons are welcome to a free farm-fresh apple courtesy of the Friends.
 - d. Self-checkout equipment was replaced on October 1.
 - e. Other
6. Personnel
 - a. Payroll Report: N / A
 - b. Board May Enter Executive Session
 - c. Other
7. Old Business
 - a. ACT Meeting – October 19, 2024 @ 9:00 a.m.
 - b. Other
8. New Business
 - a. Position Change Request-Rationale and Follow-Up
 - b. Additional Closings 2025: Special Hours, July 3: 10:00 a.m. – 5:00 p.m., for 3rd of July Festivities & December 24: All Day, For Christmas Eve, New Year's Eve 10:00 a.m. – 5:00 p.m.
 - c. Other

The next regularly scheduled meeting will be on November 26, 2024, at 1:00 p.m.

AURORA TOWN PUBLIC LIBRARY
550 Main Street, East Aurora, New York 14052
September 24, 2024, Minutes

Present: Martha Buyer, Kara Spencer-Ching, Elaine Chow, Adam Zaremski and Aurora Town Public Library Director, Paula M. A. Kloczek. Excused: Sashi Racho

KSC called the meeting to order at 1:01 p.m.

1. There were no comments from the audience.
2. A motion (KSC, AZ) to approve the Minutes of the June 25, 2024 Meeting was carried by a voice vote.
3. A motion (EC, MB) to approve the Treasurer's Report: Monthly Financial Statements, Internal Auditor, & Contingency Fund Reports: June, July, & August 2024 was carried by a voice vote.

During discussion: Kloczek noted that Racho had reviewed all of these financial items. She also noted that the Volker funds budget line is now at zero after spending the money on Library of Things items. The ATPL board had tasked Kloczek with spending down that fund as it had been in place for many years.

4. A motion (EC, MB) to approve the Director's Reports for June, July, & August 2024 was carried by a voice vote.

5. Reports of Interest

- a. The Friends Pop-Up Sales made \$236.50 (June), \$188.00 (July), \$217.05 (August) with one Pop-Up Sale remaining on Saturday, October 5.
- b. The East Aurora Co-Op has partnered with the Friends of ATPL for a Round Up at the Register from September 1 – October 31, 2024. Co-op shoppers are invited to support the Friends of the Aurora Town Public Library by rounding up when they pay for their groceries. Proceeds benefit the Friends.

During discussion, KSC asked if that money could be used to purchase additional items for the Library of Things section. Kloczek said it could, adding the Friends group is generally supportive of the library's requests.

Kloczek added that ATPL now had Clue Escape games, purchased with funds donated by Alice Askew. These games need to be laminated and organized to make them last for a long time and will be available for circulation once they are able to be processed.

- c. Children ages birth to 11 sign up for a library card at the Aurora Town Public Library during the month of September and enter into a FREE drawing to win a prize! Entries accepted September 3 through September 30, during Regular Library Hours. The winner will be randomly selected at 10 a.m.
- d. Teens and adults sign up for a library card at the Aurora Town Public Library during the month of September and enter into a FREE drawing to win a prize. Entries accepted from September 3 through 30. The winner will be randomly selected at 10 a.m.
- e. Love your right to read and attracted to the "dangerous" type? Check out a mystery banned / challenged book from our display from September 23 - 28 and pick up some free swag, while supplies last.
- f. Local teen is holding Project Flight's Books for Kids drive at ATPL from September 4-20.
- g. The Friends Ongoing Book Sale has been expanded by two full mobile shelving units.
- h. ATPL was approved for a Canva Non-Profit account.
- i. Other

Buyer brought up the ACT meeting on Oct. 19 and said it would be at ATPL. There was some discussion about using local restaurants or grocery stores to obtain food for the day. Buyer said ACT funds would be used to cover those costs, not by ATPL. The meeting will start at 8:30 a.m.

6. Personnel

- a. Payroll Report: Pay Period 13 & 15
- b. There was no reason for the board to enter into an executive session.
- c. A motion (AZ, MB) to approve the hiring of:
Judy Ruppert & Kimberly McAtee Hired as Pages, PT; William Ruof as Clerk Typist, PT (to be Sr. Library Clerk, November 19, 2024) was approved by a voice vote.
- d. Other

Discussion: Klocek noted she was having trouble finding the right candidates to fill in for a part time librarian. KSC asked if it could be full time, and Klocek said she had heard it can be difficult to make a request like that from Central.

Buyer noted if there is a need for this, Klocek should approach Central and make a request. Klocek said there is a need, as a full time librarian could help with programming.

Zaremski suggested Klocek create a list to show how she would use a full time librarian and the trustees could pass a resolution supporting the measure to pass along to Central showing the ATPL board is in agreement with the Director. Klocek said that she would reach out to Central and begin the conversation.

7. Old Business

- a. New York State Energy Research and Development Authority (NYSERDA) Grant
Klocek said she has not heard anything else on the matter from the town.
- b. Other

8. New Business

- a. Teen Feedback & Library of Things Survey Results
- b. Other

The next regularly scheduled meeting will take place on October 22, 2024 at 1 p.m. Buyer said she would be absent from that meeting. KSC, EC and AZ said they would be there.

A motion (MB, EC) to adjourn the meeting at 1:51 p.m. was carried by a voice vote.

Respectfully Submitted,

Adam Zaremski

Secretary

AURORA TOWN PUBLIC LIBRARY

Treasurer's Report

30-Sep-24

LOCAL CHECKING ACCOUNT

Beginning Balance:	1-Sep-24		\$13,933.03
Plus Receipts/Deposits		Total:	\$200.00
Less Checks/Debits		Total:	\$200.00
Ending Balance:	30-Sep-24		\$13,933.03

Transaction Details

Receipts:

Alice Askew Donation \$200.00

Total: \$200.00

Disbursements:

Aurora Town Public Library (Contingency Reimbursement) \$200.00

Total: \$200.00

Director's Discretionary Fund

Beginning Balance \$500.00 Ending Balance \$500.00

Internal Auditor's Report

Elaine Chow, Internal Auditor

Voucher#	Amount	Approved	Check #	Reason
L125	\$200.00	9/18/2024	1082	Contingency Reimbursement

Friends Ongoing Book Sale Month \$408.50 YTD \$2,711.00

Friends Pop-Up Sale Month YTD \$641.55

Contingency Fund \$119.29 Counted 9/16/2024

Alice Askew Snack Fund \$27.22 Counted 9/16/2024

Savings Account

Balance Forward 1-Sep-24 \$614.43

Interest Earned \$0.01

Balance 30-Sep-24 \$614.44

Certificate of Deposit 12-Dec-23 12 Month Term 3.95% Maturity 12-Dec-24

Beginning Balance: \$50,000.00 Ending Balance: \$50,000.00

Certificate of Deposit 5-Jun-24 6 Month Term 3.95% Maturity 30-Nov-24

Beginning Balance: \$20,000.00 Ending Balance: \$20,000.00

AURORA TOWN PUBLIC LIBRARY

COUNTY LEDGER

COUNTY CHECKING ACCOUNT

30-Sep-24

Beginning Balance:	1-Sep-24		\$7,925.71
Plus Receipts/Deposits		Total:	\$310.82
Less Checks/Debits		Total:	\$433.88
Ending Balance:	30-Sep-24		\$7,802.65

Transaction Details

Receipts:

Library Revenue	\$87.28
Library Revenue	\$156.99
Copier	\$66.55
Total:	\$310.82

Disbursements:

Manny's Ace Hardware (CO2 Detectors; Hose Discharge;	\$294.51
Utility Knife; Clothesline; Casters)	
Village of East Aurora (Water Bill)	\$118.40
ULINE (Standard Carpet Mat)	\$18.56
Mileage (William Ruof)	\$2.41
Total:	\$433.88

Internal Auditor's Report

Elaine Chow, Internal Auditor

Voucher#	Amount	Approved	Check #	Reason
C195	\$294.51	9/3/2024	5953	Manny's Ace Hardware (CO2 Detectors; Hose Discharge; Utility Knife; Closeline; Casters)
C196	\$118.40	9/18/2024	5954	Village of East Aurora (Water Bill)
C197	\$18.56	9/18/2024	5955	ULINE (Standard Carpet Mat)
C198	\$2.41	9/24/2024	5956	Mileage (William Ruof)

CONTRACT MEMBER LIBRARIES - Monthly Financial Report

LIBRARY: AURORA TOWN PUBLIC LIBRARY

MONTH: SEPT

SAP Acct.	Description	Adopted Budget	Budget Transfers	Year-to-Date Expenditures	Available Budget	Projected Utilization at 12/31	Projected Variance at 12/31	Comments
500000	Salaries - Full-time	0	0	0	0	0	0	
502000	Fringe Benefits	0	0	0	0	0	0	
Utility Charges:								
515000	Water	550	0	327	223	550	0	
515000	Sewer	800	(40)	760	0	760	0	
515000	Telephone - Maintenance	500	(140)	360	0	360	0	
510200	Dues and Fees	20	0	20	0	20	0	
545000	Rental Charges	0	0	0	0	0	0	
506200	Repairs & Maintenance Chgs.	2,550	(76)	2,462	12	2,474	0	
555050	Insurance Charges	0	0	0	0	0	0	
510000	Travel & Mileage Expenses	200	1	150	51	201	0	
530000	Other Expenses & Charges	600	276	876	0	876	0	
530000	Contingency (Bullet Aid)	0	0	0	0	0	0	
TOTAL EXPENSES		5,220	21	4,955	286	5,241	0	

DIRECT LOCAL INCOME	Adopted Budget	Budget Revisions	Y-T-D Revenues	To Be Realized	Projected Revenues	Projected Variance	Comments
Fines, Lost Books, etc.	100	0	428	(328)	570	470	
Copy Machines	400	0	480	(80)	640	240	
Print Cost Recovery	1,500	0	1,591	(91)	2,121	621	
Other Income	100	0	0	100	0	(100)	
State Funding	0	0	0	0	0	0	
Municipal Support	0	0	0	0	0	0	
Donations (priv. persons/foundations)	0	0	0	0	0	0	
Fundraising (events/booksales)	0	0	0	0	0	0	
Interest Income	0	0	0	0	0	0	
Misc Income	0	0	0	0	0	0	
Use of Fund Balance	0	0	0	0	0	0	
TOTAL DIRECT INCOME	2,100	0	2,499	(399)	3,331	1,231	

Contingency Fund Report 2024

DATE	AMOUNT	BUYER	PURPOSE	BILLS	COIN	TOTAL	INITIALS
1/16/24	\$195.19		Counted	\$187.00	\$8.19	\$195.19	PK/KB
1/30/24	(\$20.91)	KB	AA Batteries Lib of Things	\$167.00	\$7.28	\$174.28	PK/KB
Unknown	\$12.97		Donations				
2/15/24			Counted	\$177.00	\$10.25	\$187.25	PK/KB
3/7/24	(\$5.61)	KB	Mail books to Aurora Free			\$181.64	PK/KB
3/8/24	\$10.00		Donation			\$191.64	
3/8/24			Counted	\$190.00	\$11.60	\$201.60	SR/KB
3/11/24	(\$10.00)		Deposit Donation to Local	\$180.00	\$11.60	\$191.60	PK/KB
3/12/24	\$9.96		Donations				
3/13/24			Counted	\$180.00	\$11.60	\$191.60	PK/KB
3/13/24	\$1.00		Donation	\$181.00	\$11.60	\$192.60	PK/KB
4/1/24	(\$5.00)	KB	Seed \$ Mother's Day Raffle	\$176.00	\$11.60	\$187.60	KB
4/3/24	\$1.00		Donation	\$175.00	\$13.60	\$188.60	KB
4/10/24	\$5.00	KB	Donation	\$180.00	\$13.60	\$193.60	KB
4/10/24	\$6.00	KB	Donation	\$186.00	\$13.60	\$199.60	KB
4/15/24	\$5.60	KB	Reimbursement for Book Mailing	\$189.00	\$16.21	\$205.21	KB
4/15/24			Counted	\$189.00	\$16.21	\$205.21	PK/KB
4/15/24	(\$111.17)	KB	Office Depot				
4/26/24	(\$33.96)	DD	Valu Home Store				
5/3/24	\$5.00	KB	Return Seed \$ From Raffle				
5/15/24			Counted	\$58.00	\$7.07	\$65.07	PK/KB
	\$65.07						
5/28/24	\$145.13		Reimburse Contingency				PK/KB
5/30/24	4.55	KB	Patron Donation				
	214.75						
5/30/24	(\$17.35)	KB	Vidler's Greeting Cards				
6/3/24	(\$10.00)	KB	Seed \$ for Basket Raffle				
6/12/24	\$3.00	KB	Desk Donation				
6/14/24	\$189.40		Counted	\$182.00	\$7.40	\$189.40	PK/KB
6/24/24	(\$7.96)	AL	Vidler's Greeting Cards				
7/1/24	\$2.00	KB	Counter Donation				KB
7/1/24	\$10.00	KB	Return Seed \$ From Raffle				KB
7/10/24	(\$72.08)	KB	Pay for Postage				KB
7/10/24	\$72.08	KB	Reimbuse for Postage				KB

7/12/24	\$4.00	KB	Counter Donation				
7/15/24			Counted	\$188.00	\$9.20	\$197.20	PK/MC
7/19/24	\$1.24	KB	Counter Donation			\$198.44	
7/19/24	\$3.76	KB	Counter Donation			\$202.20	
7/26/24	(\$11.74)	AL	Vidler's Greeting Cards			\$190.46	
8/5/24	\$2.00	KB	Counter Donation			\$192.46	
8/6/24	(\$125.00)	PK	The Deli--KB's Retirement			\$67.46	PK
8/6/24	\$150.00	KB	Contingency Refill			\$217.46	KB
8/6/24	\$4.00	MC	Counter Donation			\$221.46	MC
8/7/24	\$2.00	PK	Counter Donation			\$223.46	PK
8/13/24	\$1.00	KB	Counter Donation			\$224.46	
8/14/24			Counted	\$211.00	\$8.46	\$219.46	PK/KB
8/23/24	\$2.00	PK	Counter Donation			\$221.46	PK
9/3/24	\$3.00	PK	Counter Donation			\$224.46	PK
9/3/24	\$19.95	PK	Cash ACE Hardware Credit			\$244.41	PK
9/4/24	\$19.95	PK	Cash ACE Hardware Credit			\$264.36	PK
9/6/24	(\$119.00)	DD	Lowes Pegasus Saw Horse			\$145.36	PK
9/9/24	\$1.00	WR	Counter Donation			\$146.36	WR
9/13/24	(\$27.07)	WR	Vidler's Greeting Cards			\$119.29	WR
9/16/24			Counted	\$111.00	\$8.29	\$119.29	PK/WR
9/18/24	\$2.00	WR	Counter Donation			\$121.29	WR
9/24/24	\$200.00	WR	Contingency Refill			\$321.29	WR
9/26/24	\$2.00	PK	Counter Donation			\$324.29	PK
10/1/24	\$20.00	PK	Counter Donation			\$344.29	PK
10/3/24	\$5.00	WR	Counter Donation			\$349.29	WR

Alice Askew Staff Snack Fund Report 2024

DATE	AMOUNT	BUYER	PURPOSE	BILLS	COIN	TOTAL	INITIALS
12/27/2023	\$250.00		Counted	\$250.00		\$250.00	PK/KB
1/16/2024			Counted	\$250.00		\$250.00	PK/KB
2/15/2024			Counted	\$250.00		\$250.00	PK/KB
3/13/24			Counted	\$250.00		\$250.00	PK/KB
3/23/2024	(\$84.20)	DD	Staff Snacks	\$165.00	\$0.80	\$165.80	KB
4/15/2024			Counted	\$165.00	\$0.80	\$165.80	PK/KB
5/15/2024			Counted	\$165.00	\$0.80	\$165.80	PK/KB
6/4/2024	(\$129.39)	DD	Staff Snacks				
6/14/2024		KB	Counted	\$36.00	\$0.41	\$36.41	PK/KB
7/10/2024	(\$9.19)	DD	Snacks	\$27.00	\$0.22	\$27.22	PK/KB
7/15/2024			Counted	\$27.00	\$0.22	\$27.22	PK/MC
8/14/2024			Counted	\$27.00	\$0.22	\$27.22	PK/KB
9/16/2024			Counted	\$27.00	\$0.02	\$27.22	PK/WR
	\$27.22						

Aurora Town Public Library
550 Main Street, East Aurora, New York 14052
Director's Report: September 2024

Monthly Statistics

Circulation	Total-Month	Average / Day	Average / Hour	YTD Total
2024	13,730*	572.1	68.7	131,625**
2023	13,905	556.2	71.6	127,449
2022	13,379	535.16	67.2	101,480

Note: Circulation for the contracting libraries was 0.4% this month from last year (EAU was -1.3%) and 0.6% over YTD (EAU was 3.3%). *Original checkouts at EAU are 6,667 for this month. **Original checkouts YTD at EAU are at 70,567.

Library of Things (Including Chromebook Kit, Hotspots & Wilson Sports Equipment)		2024
Monthly		47
Year-to-date		388

System e-Branch	Month 2024	Month 2023	Change	YTD 2024	YTD 2023	Change
Online Renewals	566	638	-11.3%	5,315	6,064	-12.4%
Interlibrary Loans	1,397	1,419	-1.6%	12,912	11,738	10.0%
eAudiobooks	69,724	60,390	15.5%	632,751	525,547	20.4%
eVideos	1,208	801	50.8%	10,673	6,457	65.3%
eBooks	86,343	83,222	3.8%	812,415	761,782	6.6%
eMusic	196	213	-8.0%	2,036	1,981	2.1%
eMagazines	23,181	11,271	105.7%	212,326	68,244	211.1%

Open for Operation	2024	2023	2022	2021
Days / Hours	24/200	25/194	25/199	25/195

Computer Use	2024	2023	% Change
Monthly	362	362	0.0%
Year-to-date	3,415	3,423	-0.2%

Note: Computer use for the contracting libraries was -1.5% this month and 3.4% YTD.

Wi-Fi	2024	2023	% Change
Monthly	1,990	1,846	7.8%
Year-to-date	17,625	16,160	9.1%

Note: Wifi use for the contracting libraries was 10.3% this month and 18.4% YTD.

Patron Visits	2024	2023	% Change
Monthly	5,285	5,472	-3.4%
Year-to-date	53,425	48,022	11.3%

Note: Door counts for the contracting libraries were 4.4% this month and 11.5% YTD.

New Library Card Memberships	Total-month	YTD
Adults	29	235
Children	24	127

Aurora Town Public Library
550 Main Street, East Aurora, New York 14052

Director's Report: September 2024

Programs Name / Number of Sessions / Sponsor	Age group	
ATPL Book Club	Adults, 19+	9
Book a Technology Trainer (3)	Adults, 19+	3
Local Author, Peter M. Talty	Adults, 19+	2
Unwind & Design Seed Bead To Go (25) (Friends)	Adults, 19+	25
WNY Be in Business (Erie County)	Adults, 19+	Cancelled
Resume Revamp (Friends)	Adults, 19+	2
Family Storytime (Wednesday) (Friends)	0-5 w / Caregiver	35
Preschool Storytime (Friends)	Children, 3 ½ -5	18
Family Storytime (Thursday) (Friends)	0-5 w / Caregiver	10
Family Storytime (Friday) (Friends)	0-5 w / Caregiver	27
Books & Bagels: Recycled Book Art (Friends)	Teens	16
Senior Center Out Reach	Seniors	36
Tutor (6)	Teens	6
Tutor (6)	6-11 yrs. old	6

At a Glance: Month of 2024	Circulation (Original Checkout-Not Including Auto-Renewals)	Patron Count	Computer Use	Wi-Fi
January	14,515 (7,862)	5,090	413	1,696
February	14,352 (7,927)	5,962	398	1,786
March	15,181 (7,711)	6,489	375	2,018
April	15,343 (8,414)	6,265	371	1,932
May	12,855 (6,475)	5,446	334	1,962
June	13,638 (7,600)	5,186	352	2,134
July	16,609 (9,417)	7,596	415	2,175
August	15,402 (8,494)	6,106	440	1,932
September	13,730 (6,667)	5,285	362	1,990
October				
November				
December				
Total				

Out of all B&ECPL locations, ATPL ranks YTD

11 out of 37 in circulation of materials (11 for month); 12 out of 37 in patron visits (12 for month);

8 out of 37 in WI-FI (9 for month); 22 out of 37 in computer use (22 for month)

Aurora Town Public Library
550 Main Street, East Aurora, New York 14052
Director's Report: September 2024

Cumulative Statistics

Programs, Outreach, Meeting Rm Use, Training, Book Displays, Exhibits, Fundraisers & Improvements

Programs (Not Including Tutoring & Outreach)	Names, Age Group, Date & Time
January 2024	<p>Find the Snowman Game - Children - Monday, January 1 - Wednesday, January 31, during all open hours.</p> <p>Aurora Book Club - Adults, 19+ - January 4 @ 6:30 p.m.</p> <p>Fitness Fridays: Chair Yoga – Seniors, 55+ - Fridays, January 12 through February 16 @ 1:30 p.m.</p> <p>Unwind & Design To-Go Kit: Playing Card Heart Wreath- Adults, 19+ - Wednesday, January 17, 2024. Participants will be called to pick-up their take-home kit the day of the program.</p> <p>Family Story Time - Children, Ages Birth-5 with a Caregiver - Week of January 22 through Week of April 22 - Wednesdays @ 10:30 a.m., Fridays @ 10:30 a.m., OR Thursdays @ 6:30 p.m.</p> <p>Preschool Story Time - Children, Ages 3 1/2 - 5, Thursdays, January 25 - April 25 @ 1:15 p.m.</p> <p>Can You Escape? Library Game Night – Teens, 12-18 – Thursday, January 18 @ 6:00 p.m. - TO BE RESCHEDULED DUE TO WEATHER</p> <p>Book Buddies - Children, Grades 5-7 – Tuesday, January 23 @ 3:15 p.m.</p>
February 2024	<p>Family Story Time - Children, Ages Birth-5 with a Caregiver - Week of January 22 through Week of April 22 - Wednesdays @ 10:30 a.m., Fridays @ 10:30 a.m., OR Thursdays @ 6:30 p.m.</p> <p>Preschool Story Time - Children, Ages 3 1/2 - 5, Thursdays, January 25 - April 25 @ 1:15 p.m.</p> <p>LEGO Club - Children, Ages 6-11 - First Saturday of the Month February 3, March 2, & April 6 @ 11:00 a.m.</p> <p>Fitness Fridays: Chair Yoga – Seniors, 55+ - Fridays, January 12 through February 16 @ 1:30 p.m.</p> <p>New Sky Coaching: BAM - Heart Health Seminar - Seniors, 55+ - Tuesday, February 6 @ 11:00 a.m.</p> <p>Creating with Canva - Teens & Adults - Monday, February 12 @ 3:00 p.m. – 5:00 p.m.</p> <p>Book Bites Take-Home Box – Grades 5-8 – Pickup Beginning on Friday, February 16, 2024</p> <p>Can You Escape? Library Game Challenge – Teens, 12-18 – Saturday, February 17 @ 1:00 p.m.</p> <p>Pajama Games- Children, Ages 6-11, Tuesday, February 20 @ 6:30 p.m.</p> <p>Dance Party- Children, Ages 6-11, Wednesday, February 21 @ 11:00 a.m.</p> <p>Cupcake Challenge- Children, Ages 8-12, Friday, February 23 @ 1:00 p.m.</p> <p>Paint & Sip Night – Teens, 12-18 – Thursday, February 22 @ 6:00</p>

Aurora Town Public Library
550 Main Street, East Aurora, New York 14052
Director's Report: September 2024

	<p>p.m. Book Buddies - Children, Grades 5-7 – Tuesday, February 27 @ 3:15 p.m. Emergency Response & CPR Introduction - Teens & Adults - Thursday, February 29 @ 6:15 p.m.</p>
March 2024	<p>Family Story Time - Children, Ages Birth-5 with a Caregiver - Week of January 22 through Week of April 22 - Wednesdays @ 10:30 a.m., Fridays @ 10:30 a.m., OR Thursdays @ 6:30 p.m. Preschool Story Time - Children, Ages 3 1/2 - 5, Thursdays, January 25 - April 25 @ 1:15 p.m. LEGO Club - Children, Ages 6-11 - First Saturday of the Month February 3, March 2, & April 6 @ 11:00 a.m. Fitness Fridays: BAM—Balance & Mobility – Seniors, 55+ - Fridays, March 1, 8, 15, 22, April 12 & 19 @ 1:30 p.m. Job Seeking 101 – Adults, 19+ - Tuesday, March 5 @ 6:00 p.m. Aurora Book Club - Adults, 19+ - March 7 @ 6:30 p.m. Mindfulness for Teens - Teens, 12-18 - Tuesday, March 12 & 19 @ 4:00 p.m. Canva One-on-One Sessions- Adults, 19+ - March 8 @ 10:00 a.m., 11:00 a.m., 1:00 p.m., 2:00 p.m., 3:00 p.m., & 4:00 p.m. –One-on-One Appointments are 45 minutes long Book a Technology Trainer - Adults, 19+ - March 11 @ 10:00 a.m., 11:00 a.m., & 12:00 p.m. –One-on-One Appointments are 45 minutes long Beaded Bracelet Craft – Teens, 12-18 – Thursday, March 14 @ 6:00 p.m.-7:00 p.m. Buffalo Science Museum: Solar Eclipse – Families, All Ages – Monday, March 18 @ 6:30 p.m. Butter Lambs – Families with children 6 and up, groups of 3 maximum – Monday, March 25 @ 6:30 p.m. Butter Lambs – Adults, 19+, groups of 2 maximum – Monday, March 26 @ 6:30 p.m. Take a (Spring) Break Teen Book Bag – Teens, 12-18 – Pickup Beginning on Thursday, March 28, 2024</p>
April 2024	<p>Love Your Library Month FREE Raffle - Adults and Children of All Ages - Monday, April 1 through Tuesday, April 30 during regular library hours - Winner will be selected at 10:00 a.m. on Wednesday, May 1, 2024 Cupcake Challenge: Family Edition - Children, Ages 4+ with an Adult - Monday, April 1 @ 6:15 p.m. Baby Animal Meet & Greet - All Ages- Tuesday, April 2 @ 1:00 p.m. - 2:30 p.m. Introduction to Karate - Children, Ages 6-11- Wednesday, April 3 @ 11:00 a.m. LEGO Club - Children, Ages 6-11 - First Saturday of the Month</p>

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	<p>February 3, March 2, & April 6 @ 11:00 a.m. Job Seeking 101 – Adults, 19+ - Tuesday, April 2 @ 6:00 p.m. Our Sun and the Eclipse – Children & Adults, 8+ - Wednesday, April 3 @ 3:00 p.m. Pizza & Poetry Night - Teens, 12-18 – April 4 @ 6:00 p.m. – 7:30 p.m. Fitness Fridays: BAM—Balance & Mobility – Seniors, 55+ - Fridays, March 1, 8, 15, 22, April 12 & 19 @ 1:30 p.m. Book a Technology Trainer - Adults, 19+ - April 15 @ 10:00 a.m., 11:00 a.m., & 12:00 p.m. –One-on-One Appointments are 45 minutes long Unwind & Design To-Go Kit: Floral Greeting Card - Adults, 19+ - April 17. Participants will be called on the date of the program to pick up their kits. Robert Lowell Goller, Town & Village Historian: East Aurora Throwback Trivia—Library Edition – Children and Adults 12+ - Thursday, April 18 @ 6:30 p.m. Poem In Your Pocket Day - All Ages - Saturday, April 27, 10:00 a.m. until 3:00 p.m.</p>
May 2024	<p>Aurora Book Club - Adults, 19+ - Thursday, May 2 @ 6:30 p.m. Annual Discard Sale - All Ages - Friday, May 3 through Friday, May 24 @ 4:00 p.m. Screen-Free Saturday - All Ages - Saturday, May 4 @ 12:30 p.m. - 2:30 p.m. Book Bites Take-Home Box – Grades 5-8 – Pickup Beginning on Friday, May 9, 2024 Poetry Café – Adults, 19+ - Tuesday, May 14 @ 6:30 p.m.</p>
June 2024	<p>Summer Registration Celebration - All Ages - Saturday, June 1, All Day - Magic Show @ 11:00 a.m., Secrets of Magic Workshop @ 12:00 noon. Family Picnic Basket Raffle - All Ages – Monday, June 3 through Saturday, Jun 29 – Winner Drawn on Monday, July 1 @ 10 a.m. Getting the Most out of Ancestry Library Edition- Adults, 19+ - Thursday, June 6 @ 11:00 a.m. Fitness Fridays: BAM - Seniors, 55+ - Fridays, June 7 through June 28 @ 1:30 p.m. Crazy Art Party – Teens – Saturday, June 8 @ Noon – 2:00 p.m. Book a Technology Trainer - Adults, 19+ - June 10 @ 10:00 a.m., 11:00 a.m., & 12:00 p.m. –One-on-One Appointments are 45 minutes long Book Buddies - Children, Grades 5-7 – Tuesday, June 11 @ 3:30 p.m. Roycroft Chamber Music Festival Concert - All Ages – Thursday, June 13 @ 6:30 p.m. Dr. John A. Sterba: Emergency Preparedness – Adults, 19+ – Tuesday, June 18 @ 6:00 p.m. Manga Movie Matinee - Teens –Saturday, June 22 @ Noon-2:00</p>

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	<p>p.m. Vidler's 5 & 10: Behind the Red-and-White Striped Awnings – Adults, 19+ – Thursday, June 27 @ 6:30 p.m.</p>
July 2024	<p>Read It & Keep It - Children, All Ages - June 1 - July 8: Register and get your Reading Log. July 8 - August 10: Read and redeem. Library of Things Open House - All Ages - Monday, July 8 @ 3:30 - 7:30 p.m. Adventure Academy – Children, 6-11 - Mondays, July 8 through August 5 @ 2:00 p.m. A.F.O.L (Adult Fans of LEGO) Club - Tuesday, July 9 @ 6:30 p.m. Choose Your Adventure - Children, 6-11 - Wednesdays, July 10 - August 7 @ 11:00 a.m. Mr. K.'s Mobile Dome Planetarium - Children, Ages 6 - 12 - Wednesday, July 10 @ 1:30 p.m. & 2:30 p.m. My Person & Me - Children, Ages Birth - 3 years with a Caregiver - Thursday, July 11 @ 10:30 a.m. Crafternoons - Children, Various Ages - Thursdays, July 11 - August 8 @ 1:00 p.m. Fitness Fridays: Chair Yoga – Seniors, 55+ - Fridays, July 12 through August 2 @ 1:30 p.m. Aurora Book Club - Adults, 19+ - Thursday, July 11 @ 6:30 p.m. LEGO Club Summer Series – Children, 6-11 - Saturdays, July 13 & August 3 @ 11 a.m. Book a Technology Trainer - Adults, 19+ - Monday, July 15 @ 10:00 a.m., 11:00 a.m., & 12:00 p.m. –One-on-One Appointments are 45 minutes long Renaissance Faire - All Ages, Tuesday, July 16 @ 1:00 p.m. - 5:00 p.m. Bob Colligan of Gentle Bee Honey—Honeybees: Products & Pollinators – Children & Adults, 8+ - Thursday, July 18 @ 6:30 p.m. Penn-Dixie - Children, Tuesday, July 23 - Dinosaurs, Ages 6-8 @ 1:00 p.m. & Fossils, Ages 8-11 @ 2:30 p.m. Teen Improv - Teens, Ages 12+ - Tuesday July 23 @ 6:30 p.m. UP Reading Celebration with Nels Ross - All Ages - Tuesday, July 30 @ 6:30 p.m.</p>
August 2024	<p>Read It & Keep It - Children, All Ages - July 8 - August 10: Read and redeem your Reading Log. Adventure Academy – Children, 6-11- Mondays, July 8 through August 5 @ 2:00 p.m. Choose Your Adventure - Children, 6-11- Wednesdays, July 7 - August 10 @ 11:00 a.m. Crafternoons - Children, Various Ages - Thursdays, July 11 - August 8 @ 1:00 p.m. LEGO Club Summer Series – Children, 6-11 - Saturdays, July 13 & August 3 @ 11 a.m.</p>

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	<p>Summer Adventure Book Bags - Teens, 12-18 – Pickup will Begin, Thursday, August 1. Participants Should Register and Complete Survey by Saturday, July 27.</p> <p>My Person & Me - Children, Ages Birth - 3 years with a Caregiver - Thursday, August 1 @ 10:30 a.m.</p> <p>Staycation: Teen Spa Night at the Library – Teens – Tuesday, August 6 at 6:00 p.m.</p> <p>Teen Self-Defense - Teens, 12+ - Wednesday, August 7 @ 2:00 p.m.</p>
September 2024	<p>Family Story Time - Children, Ages Birth-5 with a Caregiver - Week of September 23 through Week of December 5 (Except Week of November 25) - Wednesdays @ 10:30 a.m., Fridays @ 10:30 a.m., OR Thursdays @ 6:30 p.m.</p> <p>Preschool Story Time - Children, Ages 3 1/2 - 5, Thursdays, September 26 (Not on November 28) – December 5 @ 1:30 p.m.</p> <p>Round Up at the Register Fundraiser at the EA Co-Op – September 1 through October 31</p> <p>Library Card Sign Up Month Raffle for Children - Children, Ages Birth-12 - September 3 through September 30, During Regular Library Hours - Two winners will be randomly selected at 10:00 a.m. on September 30 @ 10:00 a.m.</p> <p>Library Card Sign Up Month Raffle for Teens & Adults - Teens & Adults - September 3 through September 30, During Regular Library Hours - One winner will be randomly selected at 10:00 a.m. on October 1 @ 10:00 a.m.</p> <p>Aurora Book Club - Adults, 19+ - Thursday, September 5 @ 6:30 p.m.</p> <p>Book a Technology Trainer - Adults, 19+ - September 16 @ 10:00 a.m., 11:00 a.m., & 1:00 p.m. –One-on-One Appointments are 45 minutes long</p> <p>Local Author, Peter Talty: The Anatomy of a Pummeled Life – Adults, 19+ – Saturday, September 21 @ 11:00 a.m.</p> <p>WNY Be in Business: A Nexusi90 Initiative Presented by Vicki Haas, Business Assistance Specialist – Monday, September 23 @ 6:30 p.m. - CANCELED</p> <p>Resume Revamp - Adults, 19+ - Tuesday, September 24 @ 6:30 p.m.</p> <p>Books & Bagels – Teens, 12-18 – Saturday, September 28 @ 11 a.m.</p>
October 2024	<p>Family Story Time - Children, Birth-5 with a Caregiver - Choose one: Wednesdays @ 10:30 a.m., September 25-December 4; Thursdays @ 6:30 p.m., September 26-December 5; or Fridays @ 10:30 a.m., September 27-December 6</p> <p>Preschool Story Time - Children, 3 1/2-5 years - Thursdays @ 1:30 p.m., September 26-December 5</p> <p>Round Up at the Register Fundraiser at the EA Co-Op – September 1 through October 31</p> <p>Fitness Fridays: BAM – Adults, 50+ - Fridays, October 4 through</p>

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	<p>October 25 @ 1:30 p.m. Upcycled Denim Earrings – Teens & Adults, 12+ - Tuesday, October 8 @ 6:30 p.m. LEGO Club - Children, Ages 6-11 – Saturdays: October 12, November 9, & December 7 @ 11:00 a.m. Football Fan-Demonium! - Children, 6-11 - Monday, October 14 @ 3:00 p.m. Friends of the Library Week – All Ages – Monday, October 21 through Saturday, October 26 Trick-or-Read Storywalk – All Ages – Monday, October 21 through Saturday, October 26 at 2:30 p.m., During Regular Library Hours Bat Buildings – All Ages – Tuesday, October 22 @ 6:30 p.m. Local Author, Eileen Werbitsky – Adults, 19+ – Monday, October 28 @ 6:30 p.m. Fairy Tale Fright Night – Teens, 12-18 – Tuesday, October 29 @ 6:00 p.m.</p>
November 2024	<p>Family Story Time - Children, Birth-5 with a Caregiver - Choose one: Wednesdays @ 10:30 a.m., September 25-December 4; Thursdays @ 6:30 p.m., September 26-December 5; or Fridays @ 10:30 a.m., September 27-December 6 Preschool Story Time - Children, 3 1/2-5 years - Thursdays @ 1:30 p.m., September 26-December 5 LEGO Club - Children, Ages 6-11 – Saturdays: October 12, November 9, & December 7 @ 11:00 a.m. Aurora Book Club - Adults, 19+ - Thursday, November 7 @ 6:30 p.m. New Sky Coaching: Healthy Eating for the Holidays – Adults, 50+ – Friday, November 1 @ 1:30 p.m. Perky Plant Pots – Teens, 12+ – Tuesday, November 19 @ 6:00 p.m. Local Author, Rachelle Moyer Francis – Adults, 19+ - Monday, November 25 @ 6:30 p.m.</p>
December 2024	

Outreach	Class Visit (In-Library)	Other Outreach (Outside)	Monthly Total
January 2024		Outreach letters sent to EA Preschool Center, EA Community Nursery, Baker Preschool, Duck Duck Goose, First Presbyterian Preschool, EA Montessori, Immaculate Conception School, Nativity, Waldorf, and Holland UPK	
February 2024			
March 2024	First Presbyterian Church	Parkdale Elementary Literacy	5

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	Preschool Class Visit	Night It Takes A Community Drug & Alcohol Prevention Coalition Health & Wellness Fair East Aurora Preschool Class Visit East Aurora Preschool Class Visit	
April 2024		EAcclipse at Knox Farm Park	1
May 2024			
June 2024		EA Preschool Class Visit	1
July 2024		Start Smart	1
August 2024			
September 2024		Senior Center	1
October 2024			
November 2024			
December 2024			
Total			

Meeting Room Use	Organization	Monthly Total
January 2024	Lions Club (2); Patron (6); Girl Scout Silver Award; Liberty Post Early Intervention; Board	11
February 2024	East Aurora Portrait Group (2); Patron (2); Paragon Investigation Interviews (2); Board	7
March 2024	ATPL Librarian Summer Reading; Board	2
April 2024	EA Art Society; Realism Drawing (3); Giving Circle; Friends; Girl Scout Silver Award Theater Skills Workshop (3); Board; Discard Sale Setup	11
May 2024	Discard Sale; EA Art Society; Realism Drawing (4); Dreaming in Ink Writers Group; Board; Patron	9
June 2024	Realism Drawing; Holland Tuesday Painters (2); Dreaming in Ink Writers Group; Author, Steve Talton; Joy Testa-Cinquino; Patron (2); Laura Gill; Board (2), Volunteers (2); Interviews (3)	16
July 2024	Giving Circle; Dreaming in Ink Writers Group; Parent Network Kindergarten Readiness; Janet Bensman, Patron, Interview, Tutor	7
August 2024	Dreaming in Ink Writers Group; Parent Network Kindergarten Readiness (4); Iroquois Intermediate School PTO; Kathleen Brogan Retirement; Early Intervention (2); In Good Health; Interviews (6)	16
September 2024	Roycroft Campus Antiques & Friends of the Library Antique Appraisal Fundraiser; Dreaming in Ink Writers Group; Early	12

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	Intervention (3); Parkdale Elementary Speech Therapy (2); Patron (2); Holland Tuesday Painters (2); Board	
October 2024	EA Art Society; Friends; Realism Drawing (3); Giving Circle; Early Intervention (4); ACT Meeting; Parkdale Elementary Speech Therapy (7); Interview; Medicare Workshop 101; Board	
November 2024	Realism Drawing (5); EA Art Society; Dreaming in Ink Writers Group; Early Intervention (4); Parkdale Elementary Speech Therapy (7); Board	
December 2024	Local Artist, Amy Harts (2); Dreaming in Ink Writers Group; Parkdale Elementary Speech Therapy (4); Board	
Total		

Exhibits	Display Case	Meeting Room Exhibit
January 2024	Warm Up at the Library	Lions Club Poster Contest
February 2024	East Aurora Portrait Group	East Aurora Portrait Group
March 2024	Rob Goller, Town Historian: 60 th Anniversary of Current Library Building Opening to the Public	
April 2024	East Aurora Art Society	East Aurora Art Society
May 2024	East Aurora Art Society	East Aurora Art Society
June 2024	Library of Things	Holland Tuesday Painters
July 2024	Girl Scouts of WNY Brownie Summit Award with Seed Bombs	Paul Brinkworth
August 2024		Paul Brinkworth
September 2024	Holland Tuesday Painters League of Women Voters Display in Main Library	Holland Tuesday Painters
October 2024	East Aurora Art Society League of Women Voters Display in Main Library	East Aurora Art Society
November 2024	East Aurora Art Society League of Women Voters Display in Main Library	East Aurora Art Society
December 2024	Amy Harts	Amy Harts

Education, Tech Training, Mtgs	Public—Name of Class & Date	Staff—Name of Class(es), Sponsor, Date (s), Employee(s)
January 2024		Supervisor Snyder – 1/9/24-Paula Kloczek; Director's Meeting – 1/10/24-Paula Kloczek; Town Board Meeting 1/22/24-Paula Kloczek; Patron De-escalation, 1/26/24-Bethany Whitehead, Library 2.0

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		Fundraiser Photo at Pizza Del Aureo's- 1/31/24-Paula Klocek
February 2024	Creating with Canva, February 12 @ 3:00 p.m. – 5:00 p.m. – TechknowLab	Excel / G-Sheets: Simple Formulas, 2/6/2024, Rachael Vella-Garrido, Tech- Talk Creating with Canva, 2/12/24 - Kathy Brogan, Kathy Castle, and Marjorie Coyle, TechknowLab Director's Meeting, B&ECPL, 2/14/24— Paula Klocek
March 2024	Canva One-on-One Sessions- Adults, 19+ - March 8 @ 10:00 a.m., 11:00 a.m., 1:00 p.m., 2:00 p.m., 3:00 p.m., & 4:00 p.m. – One-on-One Appointments are 45 minutes long Book a Technology Trainer, March 11 @ 10 a.m., 11 a.m., & 12 p.m. –TechknowLab	Summer Reading Meeting for Librarians, ATPL, 3/8/24 ACT Workshop, B&ECPL, 3/9/24 (All Trustees and Paula Klocek) Director's Meeting, B&ECPL, 3/13/24— Paula Klocek (Recording); KANTOLA Training, B&ECPL, 3/27/2024—Marjorie Coyle
April 2024	Book a Technology Trainer, April 15 @ 10 a.m., 11 a.m., & 12 p.m. –TechknowLab	KANTOLA Training, B&ECPL, 4/ 1/2024— 4/30/24, All Staff; Friends Meeting, 4/17/24-Paula Klocek
May 2024		CSL In Session: Serving Older Adults— Colorado State Library, 5/9/2024 New York History Primary Sources & More through New York State Archives, WNYLRC, 5/17/2024—Melissa Flynn The 411 on 211: Housing & Homelessness, WNYLRC, 5/17/2024— Melissa Flynn Tara Kaye, B&ECPL Staff Development Coordinator—B&ECPL, 5/30/2024-- Paula Klocek
June 2024	Getting the Most out of Ancestry Library Edition- Adults, 19+ - Thursday, June 6 @ 11:00 a.m. Book a Technology Trainer, June 10 @ 10 a.m., 11 a.m., & 12 p.m. –TechknowLab	Director's Meeting, B&ECPL, 6/12/2024—Paula Klocek Occupational Stress; Sources and Solutions, Western New York Council on Occupational Safety & Health, 6/12/2024—Paula Klocek, Western New York Council on Occupational Safety & Health Clerical Meeting, ATPL, 6/24/2024 Dealing with Difficult People
July 2024	Book a Technology Trainer, July	Budget Meeting, B&ECPL, 7/12/2024—

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	15 @ 10 a.m., 11 a.m., & 12 p.m. –TechknowLab	Paula Klocek; The Verbal Judo Workshop – Communication and De-Escalation Tools for All Library Staff, Library 2.0, 7/25/2024; Paula Klocek; Graphic Novels for All, Booklist, 7/30/2024—Rachael Vella-Garrido
August 2024		
September 2024	Book a Technology Trainer, September 16 @ 10 a.m., 11 a.m., & 12 p.m. –TechknowLab	Director's Meeting, B&ECPL, 10/9/2024—Paula Klocek ADA and Disability Awareness Training—10/4—Rachael Vella-Garrido & Paula Klocek
October 2024		
November 2024		
December 2024		

Book Displays	Theme(s)
January 2024	Read Away Those Winter Blues; Try to Solve a Mystery; New Year New Me vs Comfortable & Relaxed; NEW Year, NEW Books; We've Got the Winter Blues; Warm Up at the Library; Patron Picks & Staff Selections
February 2024	Love to Read About Love? Check Out These Books; Sweet Reads; Celebrating Black History (3); Heart Health Awareness; These Romance Novels are Sweet as Candy; I Love Reading; Express Your Shelf (kid patron led display); Patron Picks & Staff Selections
March 2024	Express Your Shelf (kid patron led display); May the Books of the Irish Be With You; Happy International Pi Day; Hello Spring Gardening; Women's History Month; Well Behaved Women Seldom Make History, Are You Feeling Lucky? Try Your Luck with a New Book; Find Your Treasure in a Book; Emily Dickinson and Taylor Swift are 6 th Cousins (Ancestry Heritage Quest Online Databases / Grosvenor Room); Patron Picks & Staff Selections
April 2024	Express Your Shelf (kid patron led display); Laugh It Up With a Funny Book; Laugh It Up With a Funny Book; April is Poetry Month; Happy Earth Day April 22...What Can You Do?; It Was a Dark and Stormy Night; April Showers; Emily Dickinson and Taylor Swift are 6 th Cousins (Ancestry Heritage Quest Online Databases / Grosvenor Room); Patron Picks & Staff Selections
May 2024	Winning One-Liners: Read the opening lines and see which new story catches your interest; It Really Happened: Fiction Based on Real Life; We MUSTACHE if you've read any great books lately?; Celebrate Asian American & Pacific Islander Month, A Movie for Every Mom; Mental Health Awareness; Patron Picks & Staff Selections
June 2024	Alzheimer's & Brain Health Awareness; National Immigration Heritage Month; National LGBTQ+ Pride Month; Flowers & Fate: Looking for a bit of darkness, drama, and danger?; Read with Pride (YA); Read with Pride (j); Patron Picks & Staff

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	Selections
July 2024	Recipe ideas to beat the summer heat...little to no oven required; Explore the great outdoors; Happy celebration Independence Day...United States of America; Disability Pride Month: Celebrating differences & disabilities; Have an Adventure at the Library; Summer Adventure: Friendship, road trips, and saving the world; Beach Vibes: ocean/vacation/surfing; Patron Picks & Staff Selections
August 2024	We Have What You Need for Family Movie Night; Travel the World, Either in Person or at Home; It's Time for a Daytrip; Summer at the Library is Out of this World!; "Salt air and the rust on your door..."; It's Hot Out There, Cool off with a Sweet Read; Patron Picks & Staff Selections
September 2024	Are You Ready for Some Football; Back to School; Hispanic Heritage Month; Celebrate Grandparents; Banned Book Week: Blind Date with a Banned Book; "SepZENber" - relaxing reads; Grandparents Day; Talk Like a Pirate Day; Learn Something New, Read Something True; Patron Picks & Staff Selections
October 2024	Just Keep Repeating: "It's Only a Novel" – horror; How Brave Are You? - spooky stories; Learn Something New, Read Something True, continued; Express Your Shelf - Kid-curated displays (above readers); Breast Cancer Awareness; Make It A Spooky Halloween; Family Halloween Movies; Adult Halloween Movies; Patron Picks & Staff Selections
November 2024	Patron Picks & Staff Selections
December 2024	Patron Picks & Staff Selections

Other Fundraisers	Money Raised
Painted Wooden Mushroom Fundraiser (EA Art Society for Friends)	\$223.00
Raising Some Dough (Del Aureo's for Friends)	\$736.91
Mother's Day Raffle (Gail R. for Library)	\$65.00
Annual Discard Sale	\$1,537.61 (after taxes)
Family Picnic Basket Raffle (Donated by Anonymous)	\$32.00
East Aurora Co-Op Round Up at the Register (Partnership with Friends)	
Antique Appraisal (Roycroft Campus Antiques for Friends)	\$700.00
Friends Holiday Gift Basket Raffle	
Total Other Fundraiser Money	

Friends Ongoing Book Sale	Month	YTD
Dollar Amount (Pre-Tax)	\$389.00	\$2,302.50

Friends Pop-Up Sales	Month	YTD
Dollar Amount (Pre-Tax)	\$243.00 (October)	\$884.55

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Improvements / Repairs to the Library	Project	Funded / Work Done By
January 2024	Shelving for Shed	Funded by Friends, Work to Be Done by Highway Dept
February 2024	Mobile Shelving for Ongoing Discard Sale	Funded by Friends
March 2024	Moved Discards to Storage Shed Roof Inspection	Town Tremco
April 2024	Transporting Tables from 1 st Presbyterian Church to Library and Bringing Books in from Shed for Discard Sale	Town
May 2024	Transporting Tables back to 1 st Presbyterian Church Well Decommissioning	Town DEC
June 2024		
July 2024	Hanging tree branch removed on Whaley Side	Town
August 2024		
September 2024	Yellow Jackets Repaving Parking Lot Path for Shed Access	Town
October 2024	Shelving in Community Room Closet	Caretaker
November 2024		
December 2024		

Surveys	Results	Respondents
Teen Feedback (June 14-August 10)	See completed survey report.	24
Library of Things Survey (July 5-August 10)	See completed survey report.	9

Position Change Rationale

There has been difficulty finding a quality part-time candidate for our library, with a relatively small pool of possibilities. While, not a reason on its own, attracting and retaining talent is vital to capitalizing on the potential of what we can achieve as a library for our community. The expectations get higher as we push to achieve more and remain relevant. Unfortunately, there is a limit to what we can do with what we currently have. Further, with how long we have had the part-time librarian vacancy, it is clear that adjustments of some kind need to be made.

Consistently, our mid-sized library with a modest population ranks in the top third in the System as far as circulation and foot traffic, serving a wider radius than our chartered area. Part of this is credit to the fact that we are offering more programs than ever before—including large scale events that require a lot of preparation to pull off. Subscription box take-home programs for the teens have been a big draw, though they are time consuming, from creating the survey and curating the boxes.

A teen feedback survey was conducted this summer, accumulating 24 responses. Then, we lost the part-time librarian who created the survey to a full-time position. That survey was our road map forward, but now we do not have someone to help work on achieving those goals.

Our full-time children's librarian is focused on programs, outreach, and class visits. We could accomplish so much more with help, including providing more for the homeschooling crowd. Without assistance, Young Adult / Teen programming, collection development, and displays do not get the devoted time that the age group of patrons deserves.

We have searched for a part-time librarian replacement, coming up short of what we need to keep this momentum going. Every day that goes by, we are losing the teen audience that we had gained attention from.