

**AURORA TOWN PUBLIC LIBRARY**  
550 Main Street, East Aurora, New York 14052  
**Agenda of the Board**  
Regular Monthly Meeting  
June 24, 2025, 6:00 p.m.

1. Comments from the audience:
2. Minutes of the Meeting: May 27, 2025
3. Treasurer's Report: Monthly Financial Statements, Internal Auditor, & Contingency Fund Reports: May 2025
4. Director's Report: May 2025
5. Reports of Interest
  - a. Pizza Del Aureo's raised \$734.57 in support of the Friends of the Aurora Town Public Library, donating 10% of sales from June 9, 2025.
  - b. ATPL is participating in the Climate Smart Community Task Force, "Scoot Around June" to encourage patrons to bike or walk to the library, promoting a healthy community and a cleaner environment. Prizes will be raffled off at the 3rd of July Fireworks.
  - c. The Discard Sale raised \$1,335.31 after taxes. Leftovers from the Discard Sale were donated to Catholic Charities. Materials were also offered to WNY Education Alliance, EPIC, and Parent Network of WNY.
  - d. During June, when patrons of all ages check out at least five items, they earn a free chance to win two free admissions to the Buffalo Museum of Science. One winner will be randomly selected on Monday, June 30, at 6:00 p.m.
  - e. The East Aurora Art Society has generously sponsored the purchase of unfinished 6" barrels for a fundraiser in collaboration with the Friends of the Aurora Town Public Library. Each barrel will be hand-painted and embellished by a talented local artist. From June 2 through August 1, the barrels will be displayed at the Aurora Town Public Library on 550 Main Street. The community is invited to buy votes to judge and earn a chance to win their favorite barrels. One vote is \$1.00, or 6 votes are \$5.00.
  - f. Other
6. Personnel
  - a. Payroll Report: Pay Period 11
  - b. The Board May Enter Executive Session
  - c. Other
7. Old Business
  - a. ACT Meeting: Saturday, May 31 @ 8:30 a.m. at Clarence Public Library
8. New Business
  - a. Investment Policy

The annual and next regularly scheduled meeting will be on September 23, 2025, at 6:00 p.m.

AURORA TOWN PUBLIC LIBRARY  
550 Main Street, East Aurora, New York 14052  
Minutes  
Regular Monthly Meeting  
May 27, 2025, 6:00 p.m.

Present: Adam Zaremski, Sashi Racho, Elaine Chow, Martha Buyer, Paula Ausberger (ATPL Director)  
Excused: Kara Spencer-Ching

President Adam Zaremski called the meeting to order at 6:00 p.m.

1. There were no comments from the audience.
2. A motion (MB, SR) to approve the Minutes of the April 22, 2025, meeting was carried by a voice vote.
3. A motion (MB, EC) to approve the Treasurer's Report: Monthly Financial Statements, Internal Auditor, & Contingency Fund Reports: April 2025 was carried by a voice vote.
  - a. Donation received after the Friends meeting in response to the Director speaking to the group about how the Fitness Fridays program is making a difference to people's lives.
4. A motion (EC, AZ) to approve the Director's Report: April 2025 was carried by a voice vote.

Circulation is down for the month, but it is a System-wide trend. ATPL program attendance remains strong. The Baby Animal Meet & Greet was especially popular, attracting 118 children and adults. Outreach efforts continue to be successful with the Snack 'n Story Time at the Co-Op and the EA preschool class visit to the library.
5. Reports of Interest
  - a. The East Aurora Art Society has generously sponsored the purchase of unfinished 6" barrels for a fundraiser in collaboration with the Friends of the Aurora Town Public Library. Each barrel will be hand-painted and embellished by a talented local artist. From June 2 through August 1, the barrels will be displayed at the Aurora Town Public Library on 550 Main Street. The community is invited to buy votes to judge and earn a chance to win their favorite barrels. One vote is \$1.00, or 6 votes are \$5.00.
  - b. On June 9, 2025, Pizza Del Aureo's will "Raise Some Dough" for the Friends of the Library by donating 10% of proceeds between 11:00 a.m. – 7:00 p.m.
  - c. June 12, 2025, at 6:30 pm, there will be a free family-friendly music program at the library sponsored by the East Aurora Chamber Music Festival.
  - d. The Discard Sale raised \$1,335.31 after taxes.
  - e. ATPL has received positive feedback for the new furniture arrangement. The sofa has been brought closer to the entrance of the library, providing seating in front of the new non-fiction section. The L-shape of bookcases created a cozy reading area.
6. Personnel
  - a. Payroll Report: Pay Period 9
  - b. There was no reason for the Board to enter Executive Session
  - c. Other

7. Old Business

- a. ACT Meeting: Saturday, May 31 @ 8:30 a.m. at Clarence Public Library

8. New Business

- a. NYS Comptroller's Report-Annual Financial Report 2024  
Information compiled and input by the Director. Approved by SR and sent to NYS.
- b. Upcoming Board summer break – consider planning for fall meetings.

The next regularly scheduled meeting will be on June 24, 2025, at 6:00 p.m.

A motion (MB, EC) to adjourn the meeting at 6:14 p.m. was carried by a voice vote.

Respectfully submitted,  
Elaine Chow  
Secretary

**AURORA TOWN PUBLIC LIBRARY  
LOCAL CHECKING ACCOUNT**

**Treasurer's Report**

**31-May-25**

<b>Beginning Balance:</b>	<b>1-May-25</b>		<b>\$16,070.79</b>
<b>Plus Receipts/Deposits</b>		<b>Total:</b>	<b>\$2,078.54</b>
<b>Less Checks/Debits</b>		<b>Total:</b>	<b>\$604.35</b>
<b>Ending Balance:</b>	<b>31-May-25</b>		<b>\$17,544.98</b>

**Transaction Details**

**Receipts:**

Aurora Womens Club	(Unspecified Donation)	\$250.00
John Norlund	(Donation for Book Purchases)	\$50.00
ATPL	(Discard Sale Deposit)	\$488.25
Sherrill Kujawski	(Unspecified Donation)	\$100.00
ATPL	(Discard Sale Deposit)	\$600.00
ATPL	(Automatic Door Sticker Reimbursement)	\$15.19
Alice Askew Donation	(Unspecified Donation)	\$200.00
ATPL	(Discard Sale Deposit)	\$375.10
	<b>Total:</b>	<b>\$2,078.54</b>

**Disbursements:**

Amazon Capital Services	(Headphones, ScanSnap, Automatic Door Stickers, Projector Case)	\$476.31
NYS Sales Tax Processing	(2025 Discard Sale Sales Tax)	\$128.04
	<b>Total:</b>	<b>\$604.35</b>

**Director's Discretionary Fund (Expended from Contingency)**

**Beginning Balance: \$192.19**

**Transaction Details:**

**Ending Balance: \$192.19**

**Internal Auditor's Report**

**Kara Spencer-Ching, Internal Auditor**

Voucher#	Amount	Approved	Check #	Reason
L141	\$476.31	5/13/2025	1098	Amazon Capital Services (Headphones, ScanSnap, Door Stickers, Projector Case)
L142	\$128.04	6/2/2025	1099	NYS Sales Tax Processing (2025 Discard Sale Sales Tax)

**Contingency Fund**                      \$191.14                      **Counted**      6/2/2025

**Savings Account**

Balance Forward	<b>1-May-25</b>	\$500.04
Interest Earned		\$0.01
Balance	<b>31-May-25</b>	<b>\$500.05</b>

**Certificate of Deposit**                      **12-Dec-24 12 Month Term 3.21%**                      **Maturity 12-Dec-25**

Beginning Balance: \$52,530.62                      Ending Balance: \$52,530.62

**Certificate of Deposit**                      **6-Dec-24 12 Month Term 3.23%**                      **Maturity 6-Dec-25**

Beginning Balance: \$20,000.00                      Ending Balance: \$20,000.00



## CONTRACT MEMBER LIBRARIES - Monthly Financial Report

LIBRARY: AURORA TOWN PUBLIC LIBRARY

MONTH: MAY

SAP Acct.	Description	Adopted Budget	Budget Transfers	Year-to-Date Expenditures	Available Budget	Projected Utilization at 12/31	Projected Variance at 12/31	Comments
500000	Salaries - Full-time	0	0	0	0		0	
502000	Fringe Benefits	0	0	0	0		0	
<b>Utility Charges:</b>								
515000	Water	550	0	105	445	550	0	
515000	Sewer	800	173	973	0	973	0	
515000	Telephone - Maintenance	500	0	0	500	500	0	
510200	Dues and Fees	20	0	20	0	20	0	
545000	Rental Charges	0	0	0	0		0	
506200	Repairs & Maintenance Chgs.	2,800	0	1,071	1,729	2,800	0	
555050	Insurance Charges	0	0	0	0		0	
510000	Travel & Mileage Expenses	200	0	56	144	200	0	
530000	Other Expenses & Charges	2,600	(173)	722	1,705	2,427	0	
530000	Contingency (Bullet Aid)	0	0	0	0		0	
<b>TOTAL EXPENSES</b>		7,470	0	2,947	4,523	7,470	0	

DIRECT LOCAL INCOME	Adopted Budget	Budget Revisions	Y-T-D Revenues	To Be Realized	Projected Revenues	Projected Variance	Comments
Fines, Lost Books, etc.	150	100	225	25	540	290	
Copy Machines	500	0	262	238	629	129	
Print Cost Recovery	1,700	0	1,042	658	2,501	801	
Other Income	100	(100)	0	0		0	Recorded Under Fines
State Funding	0	0	0	0		0	
Municipal Support	0	0	0	0		0	
Donations (priv. persons/foundations)	0	0	0	0		0	
Fundraising (events/booksales)	0	0	0	0		0	
Interest Income	0	0	0	0		0	
Misc Income	0	0	0	0		0	
Use of Fund Balance	0	0	0	0		0	
<b>TOTAL DIRECT INCOME</b>	2,450	0	1,529	921	3,670	1,220	



## AURORA TOWN PUBLIC LIBRARY

## COUNTY LEDGER

## COUNTY CHECKING ACCOUNT

31-May-25

Beginning Balance:	1-May-25		\$9,869.80
Plus Receipts/Deposits		Total:	\$330.20
Less Checks/Debits		Total:	\$460.19
Ending Balance:	31-May-25		\$9,739.81

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## Transaction Details

## Receipts:

Library Revenue	5/15/2025	\$101.55
Library Revenue	5/31/2025	\$169.95
Copier	5/31/2025	\$58.70
	Total:	\$330.20

## Disbursements:

ATPL	(Automatic Door Sticker Reimbursement)	\$15.19
All American Security, Inc.	(Annual Alarm Testing & Monitoring)	\$445.00
	Total:	\$460.19

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## Internal Auditor's Report

Voucher#	Amount	Approved	Check #
C220	\$15.19	5/12/2025	5978
C221	\$445.00	6/2/2025	5979

## Kara Spencer-Ching, Internal Auditor

## Reason

ATPL (Automatic Door Sticker Reimbursement)

All American Security, Inc. (Annual Alarm Testing & Monitoring)



# Contingency Fund April 2025

**BEGINNING BALANCE** **\$184.14**

Total Donations / Reimbursements **\$27.00**

Total Expenditures **\$20.00**

**ENDING BALANCE** **\$191.14**

## DONATIONS / REIMBURSEMENTS

Item	Purpose	Amount	Date	Initials
Counter Donation	Snacks	\$2.00	5/1	WR
Counter Donation	Unspecified	\$1.00	5/2	WR
Counter Donation	Unspecified	\$2.00	5/7	WR
Counter Donation	Snacks	\$2.00	5/14	WR
Discard Sale Seed Money Reimbursement	Reimbursement	\$20.00	5/23	WR
<b>Total</b>		<b>\$27.00</b>		

## EXPENSES

Item	Vendor	Amount	Date	Initials
Seed Money For Hand-Painted Barrels Fundraiser	ATPL	<b>\$20.00</b>	5/23	WR
<b>Total</b>		<b>\$20.00</b>		

## Alice Askew Snack Fund

Item	Vendor	Amount	Date	Initials
<b>Total</b>		<b>\$0.00</b>		
<b>Snack Fund Balance</b>		<b>\$0.00</b>		



Aurora Town Public Library  
550 Main Street, East Aurora, New York 14052  
Director's Report: May 2025

### Monthly Statistics

Circulation	Total-Month	Average / Day	Average / Hour	YTD Total
2025	14,720*	566.2	69.4	72,156**
2024	12,855	494.4	67.66	72,246
2023	13,425	516.4	70.65	67,795

Note: Circulation for the contracting libraries was 0.6% this month from last year (EAU was 14.5%) and -4.9% YTD (EAU was -0.1%). \*Original checkouts at EAU are 7,842 for this month. \*\*Original checkouts YTD at EAU are at 39,044.

Library of Things (Including Chromebook Kit, Hotspots, CPR Kits, & Sports Equipment)	2025	2024
Monthly	41	54
Year-to-date	236	179

System e-Branch	Month 2025	Month 2024	Change	YTD 2025	YTD 2024	Change
Online Renewals	515	470	9.6%	2,652	2,972	-10.8%
Interlibrary Loans	1,503	1,384	8.6%	7,032	7,335	-4.1%
eAudiobooks	72,048	70,871	1.7%	366,899	349,094	5.1%
eVideos	1,890	1,275	48.2%	8,624	5,500	56.8%
eBooks	87,091	89,1137	-2.3%	443,843	458,017	-3.1%
eMusic	272	215	26.5%	1,278	1,164	9.8%
eMagazines	31,186	22,809	36.7%	149,454	130,662	14.4%

Open for Operation	2025	2024	2023	2022
Days / Hours	26/212	26/215	26/208	25/200

Computer Use	2025	2024	% Change
Monthly	379	334	13.5%
Year-to-date	1,832	1,846	-0.8%

Note: Computer use for the contracting libraries was 2.2% this month and -0.3% YTD.

Wi-Fi	2025	2024	% Change
Monthly	2,500	1,962	27.4%
Year-to-date	10,296	9,394	9.6%

Note: Wifi use for the contracting libraries was 12.3% this month and 9.9% YTD.

Patron Visits	2025	2024	% Change
Monthly	5,844	5,446	7.3%
Year-to-date	28,139	29,252	-3.8%

Note: Door counts for the contracting libraries were -7.1 % this month and -5.3 % YTD.

New Library Card Memberships	Total-month	YTD
Adults	19	111
Children	5	30

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**Director's Report: May 2025**

Programs Name / Number of Sessions / Sponsor	Age group	Attendance
Bring Your Own Book	Adults	4
Aurora Book Club	Adults	12
The Great Summer Road Trip Game (Friends)	11-13 yrs. old	5
EA Preschool Class Visit	3-5 w / Adults	24
Screen-Free Saturday (Friends)	All Ages	64
Tutor (14)	Teens	14
Tutor (26)	6-11 yrs. old	26

At a Glance: Month of 2024	Circulation (Original Checkout- Not Including Auto-Renewals)	Patron Count	Computer Use	Wi-Fi
January	13,938 (7,650)	5,014	383	1,852
February	13,262 (7,267)	5,301	348	1,677
March	15,929 (8,812)	6,190	334	2,193
April	14,307 (7,412)	5,790	388	2,074
May	14,720 (7,842)	5,844	379	2,500
June				
July				
August				
September				
October				
November				
December				
Total				

Out of all B&ECPL locations, ATPL ranks YTD

11 out of 37 in circulation of materials (11 for month); 12 out of 37 in patron visits (12 for month);

10 out of 37 in WI-FI (8 for month); 23 out of 37 in computer use (23 for month)



Aurora Town Public Library  
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Director's Report: May 2025

## Cumulative Statistics

### Programs, Outreach, Meeting Rm Use, Training, Book Displays, Exhibits, Fundraisers & Improvements

Programs (Not Including Tutoring & Outreach)	Names, Age Group, Date & Time
January 2025	<p>Find the Snowman Game- Children, Ages 2-12 - Thursday, January 2 - Friday, January 31 during all open hours.</p> <p>Aurora Book Club - Adults, 19+ - January 9 @ 6:30 p.m.</p> <p>Dreaming in Ink: Another Unique Anthology – Adults, 19+ - Saturday, January 18 @ 1:00 p.m.</p> <p>Hygge Night at the Library – Teens &amp; Adults, 12+ - Tuesday, January 14 @ 6:00 p.m.</p> <p>Family Story Time - Children, Birth-5 with a Caregiver - Choose one: Wednesdays @ 10:30 a.m., January 22-April 9; Thursdays @ 6:30 p.m., January 23-April 10; or Fridays @ 10:30 a.m., January 24-April 11</p> <p>Preschool Story Time- Children, 3 1/2-5 years - Thursdays @ 1:30 p.m., January 23-April 10</p> <p>Read To a Dog- Children, 6-11 years - Saturday, January 25 @ 11:00 a.m., 11:15 a.m., 11:30 a.m., or 11:45 a.m.</p> <p>Book a Technology Trainer, Presented by the TechKnowLab – Adults, 19+ - Monday, January 27 @ 10 a.m., 11 a.m., @ 12 p.m.</p> <p>Fitness Fridays: Chair Yoga – Adults, 50+ - Fridays, January 31 through February 21 @ 1:30 p.m.</p> <p>Brumsted (Holland) Elementary Literacy Night Outreach – All Ages - Thursday, January 23 @ 6:30 p.m.</p>
February 2025	<p>Family Story Time - Children, Birth-5 with a Caregiver - Choose one: Wednesdays @ 10:30 a.m., January 22-April 9; Thursdays @ 6:30 p.m., January 23-April 10; or Fridays @ 10:30 a.m., January 24-April 11</p> <p>Preschool Story Time- Children, 3 1/2-5 years - Thursdays @ 1:30 p.m., January 23-April 10</p> <p>Unwind &amp; Design To-Go Craft Kit: Book Page Heart Garlands - Adults, 17+ - Participants will be called to pick up their kits on Tuesday, February 4.</p> <p>LEGO Club - Children, Ages 6-11 – Saturdays: February 8, March 8, &amp; April 5 @ 11:00 a.m.</p> <p>Multimedia Painting – Teens, 12-18 – Saturday, February 15 @ 12:00 p.m.</p> <p>Snowlandia: Indoor Winter Carnival - Children, 3-11 - Tuesday, February 18 - Saturday, February 22 during all regular open hours.</p> <p>Duck Duck Goose Outreach – 0-5 w / Adults - Tuesday, February 11 @ 10:30 a.m.</p> <p>Snack &amp; Story: EA Co-Op Outreach - All Ages – Wednesday, February 1 @ 1:00 p.m.</p> <p>East Aurora Middle School Explorer's Club Class Visit – 6-11 w / Adults – Wednesday, February 26 @ 2:35 p.m.</p>
March 2025	<p>Family Story Time - Children, Birth-5 with a Caregiver - Choose one: Wednesdays @ 10:30 a.m., January 22-April 9, or Fridays @ 10:30 a.m., January 24-April 11</p> <p>Preschool Story Time- Children, 3 1/2-5 years - Thursdays @ 1:30 p.m., January</p>



Aurora Town Public Library  
550 Main Street, East Aurora, New York 14052  
**Director's Report: May 2025**

	<p>23-April 10 LEGO Club - Children, Ages 6-11 – Saturdays: February 8, March 8, &amp; April 5 @ 11:00 a.m. Aurora Book Club - Adults, 19+ - March 6 @ 6:30 p.m. Book a Technology Trainer - Adults, 19+ - March 10 @ 10:00 a.m., 11:00 a.m., &amp; 12:00 p.m. –One-on-One Appointments are 45 minutes long Laura Fitzgerald: Influential Women of WNY - Adults, 19+ - Thursday, March 13 @ 1:00 p.m. Lucky Finds Teen Book Box - Teens, 12+ - Pick-up starts Friday, March 14. Fitness Fridays: Balance &amp; Mobility – Adults, 50+ - Fridays, March 14 through March 28 @ 1:30 p.m. A Day Off With Dog Man- Children, 6-11 - Friday, March 14 @ 3:00 PM Local Author, Christina Francine: The Woman in Green from Cromarty – Adults, 19+ - Saturday, March 22 @ 1:00 p.m. Gregory Kinal: Famous Women in U.S. History – Adults, 19+ Thursday, March 27 @ 6:30 p.m.</p>
April 2025	<p>Family Story Time - Children, Birth-5 with a Caregiver - Choose one: Wednesdays @ 10:30 a.m., January 22-April 9, or Fridays @ 10:30 a.m., January 24-April 11 Preschool Story Time- Children, 3 1/2-5 years - Thursdays @ 1:30 p.m., January 23-April 10 LEGO Club - Children, Ages 6-11 – Saturdays: February 8, March 8, &amp; April 5 @ 11:00 a.m. Book a Technology Trainer - Adults, 19+ - Monday, April 7 @ 10:00 a.m., 11:00 a.m., &amp; 12:00 p.m. – One-on-One Appointments are 45 minutes long Butter Lamb Workshop - Adults, 19+ - Monday, April 7 @ 6:30 p.m. Butter Lamb Workshop - Duo: 1 child (6+) and 1 adult caregiver- Tuesday, April 8 @ 6:30 p.m. Poetry Night - Teens, 12-18 - Tuesday, April 8 @ 5:00 p.m. – 7:30 p.m. (Stop in Any Time) Local Author, Grace Zacaroli: The Carpenter and The Apprentice – Adults, 19+ - Tuesday, April 15 @ 6:30 p.m. Baby Animal Meet &amp; Greet - All Ages - Thursday, April 17 @ 10:30 a.m. - 12:30 p.m. Must reserve 1/2 time slot. Spring Story Time &amp; Snacks Outreach at EA Co-Op – Children, Ages 5-8 w/ Caregiver - Wednesday, April 16 @ 10 a.m.</p>
May 2025	<p>Screen-Free Saturday - All Ages - Saturday, May 3 @ 12:30 p.m. - 2:30 p.m. Build Your Own Library – Teens, 12+ - Thursday, May 1– 6:00 p.m. -7:30 p.m. – Canceled Due to Lack of Registrations Bring Your Own Book – Adults, 19+ - Tuesdays: May 6, June 10, July 8, &amp; August 5 @ 10:30-11:30 a.m. Aurora Book Club - Adults, 19+ - May 8 @ 6:30 p.m. The Great Summer Road Trip Game - Break Out Game – Tweens, 11-13 - Thursday, May 22 @ 6:00 -7:30 p.m.</p>
June 2025	<p>Air Dry Clay Workshop – Teens, 12+ - Monday, June 2 &amp; Tuesday, June 3 @ 6:00</p>



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**Director's Report: May 2025**

	<p>– 7:30 p.m. Island of Despair Breakout Game – Teens, 14-17 – Thursday, June 5 @ 6:00 p.m. – 7:30 p.m. Breakout to Summer Breakout Game – Children, Ages 7-10 - Saturday, June 7 @ 1:00 p.m.-2:30 p.m. Pizza Del Aureo's Raise Some Dough for the Friends of the Aurora Town Public Library Fundraiser - Monday, June 9 @ 11:00 a.m. – 7:00 p.m. Book a Technology Trainer - Adults, 19+ - Monday, June 9 @ 10:00 a.m., 11:00 a.m., &amp; 12:00 p.m. – One-on-One Appointments are 45 minutes long Bring Your Own Book – Adults, 19+ - Tuesdays: May 6, June 10, July 8, &amp; August 5 @ 10:30-11:30 a.m. Teen Volunteers Orientation - Teens, 12+ - Thursday, June 12 @ 6:00 p.m. Free Family Friendly Music Program Featuring Rebecca Ansel on Violin, Sponsored by the East Aurora Chamber Music Festival – All Ages – Thursday, June 12 @ 6:30 p.m. Friends of the Library Pop-Up Sale – Saturday, June 28 @ 11:00 a.m. – 2:00 p.m.</p>
July 2025	<p>Hand-Painted Barrels Fundraiser: A Collaboration of the Friends and the East Aurora Art Society – Monday, June 2 – Friday, August 1 Read It &amp; Keep It Reading Incentive Program - Children, Birth-Teen - Register and get Reading Log: June 2 - July 7. Read and redeem: July 7 - August 11. My Person &amp; Me - Children, 6 months-3 years with a caregiver - Monday, July 7 @ 10:30 a.m. Curiosity Club - Children, 6-11 - Mondays: July 7, 14, 21, 28, August 4 @ 1:30 p.m. Fitness Fridays: Balance &amp; Mobility – Adults, 50+ - Fridays, July 11 through August 1 @ 1:30 p.m. Bring Your Own Book – Adults, 19+ - Tuesdays: May 6, June 10, July 8, &amp; August 5 @ 10:30-11:30 a.m. Art Explorations - Tweens, 11-13 – Tuesdays: July 8, 22, 29, &amp; August 5 @ 6:00 p.m. Photo Walk To-Go Kit – Children, 8-12 &amp; Teens 13-18 – Wednesday, July 9 – Pick up Kit @ Library Outdoor Art - Children, 3-11 (under 6 with a helper) - Thursday, July 10 @ 10:30 a.m. Aurora Book Club - Adults, 19+ - Thursday, July 10 @ 6:30 p.m. LEGO Club - Children, Ages 6-11 – Saturdays: July 12 &amp; August 2 @ 11:00 a.m. Book a Technology Trainer - Adults, 19+ - Monday, July 14 @ 10:00 a.m., 11:00 a.m., &amp; 12:00 p.m. – One-on-One Appointments are 45 minutes long Music &amp; Movement - Children, 18 months-5 years with a caregiver - Monday, July 14 @ 10:30 a.m. Renaissance Faire – All Ages – Tuesday, July 15 @ 1:00 p.m.-5:00 p.m. Judi Geer—Near V. Minnesota: Where the Freedom of the Press Really Started in the U.S. – Teens &amp; Adults, 12+ - Thursday, July 17 @ 2:00 p.m. Storybook Cook - Children, 6-11 - Saturday, July 19 @ 11:00 a.m. Happy Talk Song &amp; Sign - Children, 5-24 months with a caregiver - Monday, July 21 @ 10:30 a.m.</p>



Aurora Town Public Library  
550 Main Street, East Aurora, New York 14052

**Director's Report: May 2025**

	<p>Hawk Creek: "Talk on the Wild Side" - All Ages - July 23 @ 2:00 p.m.</p> <p>Reinstein Woods: Birding 101- Adults, 19+ - Thursday, July 24 @ 2:00 p.m.</p> <p>Black Light Art Party - Teens, 12+ - Thursday, July 24 @ 6:30 p.m.</p> <p>Read To a Dog - Children, 6-11 - Saturday, July 26 @ 11:00, 11:15, 11:30, or 11:45 a.m.</p> <p>Friends of the Library Pop-Up Sale – Saturday, July 26 @ 11:00 a.m. – 2:00 p.m.</p> <p>Ready for School - Children, 3.5-5 - Monday, July 28 @ 10:30 a.m.</p> <p>Art of Theatre - Children, 8-12 - Wednesday, July 30 @ 1:30 p.m.</p> <p>Black Light Art Party - Children, 3-11 (under 6 with a helper)- Thursday, July 31 @ 6:30 p.m.</p>
August 2025	<p>Hand-Painted Barrels Fundraiser: A Collaboration of the Friends and the East Aurora Art Society – Monday, June 2 – Friday, August 1</p> <p>Read It &amp; Keep It Reading Incentive Program - Children, Birth-Teen - Register and get Reading Log: June 2 - July 7. Read and redeem: July 7 - August 11.</p> <p>Curiosity Club - Children, 6-11 - Mondays: July 7, 14, 21, 28, August 4 @ 1:30 p.m.</p> <p>Fitness Fridays: Balance &amp; Mobility – Adults, 50+ - Fridays, July 11 through August 1 @ 1:30 p.m.</p> <p>Book Box – Teens &amp; Tweens, 10-18 – Friday, August 1 – Pickup box @ Library</p> <p>LEGO Club - Children, Ages 6-11 – Saturdays: July 12 &amp; August 2 @ 11:00 a.m.</p> <p>My Person &amp; Me - Children, 6 months-3 years with a caregiver - Monday, August 4 @ 10:30 a.m.</p> <p>Art Explorations - Tweens, 11-13 – Tuesdays: July 8, 22, 29, &amp; August 5 @ 6:00 p.m.</p> <p>Zine Workshop – Teens &amp; Tweens, 10-18 - Wednesday, August 6 – 1:00 p.m. – 3:00 p.m.</p> <p>Bring Your Own Book – Adults, 19+ - Tuesdays: May 6, June 10, July 8, &amp; August 5 @ 10:30 a.m. – 11:30 a.m.</p> <p>Friends of the Library Pop-Up Sale – Saturday, August 24 @ 11:00 a.m. – 2:00 p.m.</p>
September 2025	
October 2025	
November 2025	
December 2025	

Outreach	Class Visit (In-Library)	Other Outreach (Outside)	Monthly Total
January 2025		<p>Outreach letters sent to EA Preschool Center, EA UPK, EA Community Nursery, Baker Preschool, Duck Duck Goose, First Presbyterian Preschool, EA Montessori, Immaculate Conception School, Nativity, Waldorf, and Holland UPK,</p>	1



Aurora Town Public Library  
550 Main Street, East Aurora, New York 14052

**Director's Report: May 2025**

		Holland Elementary, EA Middle School	
		Brumsted Elementary Literacy Night	
February 2025	East Aurora Middle School Explorer's Club	Duck Duck Goose Snack & Story EA Co-Op	3
March 2025	East Aurora Preschool	Holland High School Health & Wellness Fair Parkdale STEAM Night Parkdale Elementary Second Grade	4
April 2025	East Aurora Preschool	EA Co-Op Spring Story Time & Snacks	2
May 2025	East Aurora Preschool		1
June 2025			
July 2025			
August 2025			
September 2025			
October 2025			
November 2025			
December 2025			
Total			

Meeting Room Use (Not Including Board & Library Meetings)	Organization	Monthly Total
January 2025	East Aurora Lions Club (2); Patron Zoom Interview; Dreaming in Ink	4
February 2025	Jennifer Higgins (4); Dreaming in Ink; Equitable Advisors; EA School District Educational Therapy (5); Ginny Gals	12
March 2025	EA Art Society; Jennifer Higgins (2); Summer Reading Librarian Meeting; Dreaming in Ink; Staff Appreciation; EA School District Educational Therapy (12); KND Wealth Consultants Medicare 101 Educational Workshop; Proctoring; Patron Google Meeting	21
April 2025	Friends of the Library; Dreaming in Ink; Erie County Senior Services Focus Group; Giving Circle; EA School District Educational Therapy (7); Ginny Gals; Best Self Counseling; Patron Meeting (2)	15
May 2025	EA Art Society; Patron; Discard Sale	3
June 2025	Zach Almond (2); EA Upstanders (2); Dreaming in Ink; East Aurora Middle School LEAP; Patron	
July 2025	Holland Tuesday Painters (2); Brendan Chella; Dreaming in Ink; EA Upstanders	



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**Director's Report: May 2025**

August 2025	Paul Brinkworth (2); Dreaming in Ink; EA Upstanders	
September 2025	EA Art Society; Dreaming in Ink; EA Upstanders (2)	
October 2025	EA Art Society; Friends of the Library; Dreaming in Ink; EA Upstanders	
November 2025	EA Art Society; Holland Tuesday Painters; Dreaming in Ink; EA Upstanders	
December 2025	Holland Tuesday Painters; Dreaming in Ink	
Total		

Exhibits	Display Case	Meeting Room Exhibit
January 2025	American Foreign Service	East Aurora Lions Club Peace Posters
February 2025	Jeffery Miller's "Reflections"	Jeffery Miller's "Reflections"
March 2025	EA Art Society	EA Art Society
April 2025	EA Art Society	EA Art Society
May 2025	EA Art Society	EA Art Society
June 2025	Zach Almond	Zach Almond
July 2025	Holland Tuesday Painters	Holland Tuesday Painters
August 2025	Paul Brinkworth	Paul Brinkworth
September 2025	EA Art Society	EA Art Society
October 2025	EA Art Society	EA Art Society
November 2025	EA Art Society Holland Tuesday Painters	EA Art Society Holland Tuesday Painters
December 2025	Holland Tuesday Painters	Holland Tuesday Painters

Education, Tech Training, Mtgs	Public—Name of Class & Date	Staff—Name of Class(es), Sponsor, Date (s), Employee(s)
January 2025	Book a Technology Trainer— 1/27/25	Director's Meeting, B&ECPL - 1/8/25 - Paula Ausberger Civility and Courtesy in the Workplace – Evicore EAP – 1/14/25 – Susan Maraszek Anger Management – Evicore EAP – 1/21/25 – Susan Maraszek Conflict Management – Evicore EAP – 1/31/25 – Susan Maraszek
February 2025		Mindfulness in the Workplace – Evicore EAP – 2/13/25 – Susan Maraszek Brief But Descriptive Alt Text – Niche Academy – 2/19/2025 – Paula Ausberger Brief But Descriptive Alt Text – Niche Academy – 2/19/2025 – Rachel Shanahan Brief But Descriptive Alt Text – Niche Academy – 2/19/2025 – Rachel Nicolosi Brief But Descriptive Alt Text – Niche Academy – 2/25/2025 – William Ruof



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March 2025	Book a Technology Trainer— 3/10/25	Summer Reading Librarian Meeting – 3/7/2025 – Paula Ausberger, Alison Lawrence, Rachel Nicolosi, Alissa Steele Brainstorming Work Session, Tara Kaye, Staff Development Coordinator - 3/19/25 - Paula Ausberger Director's Meeting, B&ECPL - 3/19/25 - Paula Ausberger (Recording) ACT Workshop, B&ECPL – 3/22/25 – Paula Ausberger
April 2025	Book a Technology Trainer— 4/7/25	Director's Meeting, B&ECPL - 4/9/25 - Paula Ausberger Friends of the Library Meeting – 4/9/25 – Paula Ausberger Midwest Tapes Training, B&ECPL – 4/15/25 Starting a Teen Advisory Group-Youth Services Group, B&ECPL-Alissa Steele- 4/26/25
May 2025		Director's Meeting, B&ECPL - 5/19/25 - Paula Ausberger (Recording) Gale 101 – Gale Books and Authors, BECPL – 5/29/25 – Alissa Steele
June 2025	Book a Technology Trainer— 6/9/25	Director's Meeting, B&ECPL - 6/11/25 - Paula Ausberger
July 2025	Book a Technology Trainer— 7/14/25	
August 2025		
September 2025		
October 2025		
November 2025		
December 2025		

Displays	Theme(s)
January 2025	January Comfortable & Relaxed (OR) January New Year New Me Resolutions; This January Solve a Mystery; Unshelved 2024 – Most Requested Titles; Children's Magazines; Cooking Up Some Fun; Patron Picks & Staff Selections
February 2025	Lupus Foundation of America; Help Us Solve the Cruel Mystery; Celebrate Black History Month - Know More; Heart Health Awareness; Romance Novels; Love Stinks!; New Juvenile Black History Books; Children's Area – Black History Month; Black History Picture Books; Juvenile Black History Biographies; Juvenile Black History Folktales; Patron Picks & Staff Selections



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**Director's Report: May 2025**

March 2025	National Craft Month; Learn about Sleep Awareness; Women's History Month; <i>March</i> Into a New Adventure; Make your Own Luck!; Women's History in Children's area; Express YourShelf; Patron Picks & Staff Selections
April 2025	Lost in Translation; Neurodiversity Awareness Month; Spring Gardening; National Humor Month; Start Your Spring Training (Fitness); Exploring the Spectrum: Autism Awareness – Children's Area; Poetry Month in j Non-Fiction area; Juvenile Spring Holiday Books; Patron Picks & Staff Selections
May 2025	Women's Health Awareness; Asian American & Pacific Islanders Heritage Month; Jewish American Heritage Month; Start Your Spring Training (Fitness); Mommy Dearest (Mother's Day); J Fiction - National Pet Month; J -Picture Books - Celebrating Asian-American, Native Hawaiian, and Pacific Islander (AANHPI) Heritage Month!; Freedom to Read: Banned Books – Patron Display; Picks & Staff Selections
June 2025	All Families Are Beautiful! – J Fiction Area; Have Some Pride; National Immigration Heritage Month; Alzheimer's & Brain Health Awareness Month; Patron Picks & Staff Selections
July 2025	Patron Picks & Staff Selections
August 2025	Patron Picks & Staff Selections
September 2025	Patron Picks & Staff Selections
October 2025	Patron Picks & Staff Selections
November 2025	Patron Picks & Staff Selections
December 2025	Patron Picks & Staff Selections

Fundraisers	Money Raised
Annual Discard Sale	\$1,335.31 (After Taxes)
Raise Some Dough (Del Aureo's for Friends)	
Hand-Painted Barrel Fundraiser (Friends)	
Total Other Fundraiser Money	

Friends Ongoing Book Sale	Month	YTD
Dollar Amount (Pre-Tax)	\$335.00	\$1,657.00

Friends Pop-Up Sales	Month	YTD
Dollar Amount (Pre-Tax)		

Improvements / Repairs to the Library	Project	Funded / Work Done By
January 2025		
February 2025	Hex Key Bar on Front Entrance	Town



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	Door Fix Lock on Shed Door	
March 2025	Hang Fournier Painting on Loan from Aurora Historical Society Fix Public Toilet (2) Expand Wonderbooks Collection Created Biography Section	Town  Friends ATPL
April 2025	Fix a Public Toilet Handle Lubricate Emergency Exit Door and Clear Away Debris American Flag Replacement	Town
May 2025	New Batteries & Bulbs for Exit Lights Installed Brackets to Store Ladder Outside on Fence Rearranged Furniture & Displays Gardening in Front of the Library Headphone for Children's Computers Scansnap Scanner	Town  ATPL  Friends
June 2025	Repair Sidewalk in Front of Library Near Parking Lot Repair Concrete-Emergency Exit Ramp Repair Parking Lot Drainage in Back of Library Pick Up Mulch Lay Mulch	Town      ATPL
July 2025		
August 2025		
September 2025		
October 2025		
November 2025		
December 2025		

Surveys	Results	Respondents
Library Survey for Adults, 50+ (February 24-April 4)	See Survey	104



# 2025 Aurora Payroll Report\_PP11



As of Pay Period

11

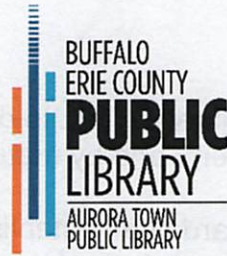
FT PERSONNEL			
Title	YTD Expensed	Budgeted	Remaining
Library Director I	28,918.26	65,699.00	36,780.74
Librarian I	24,308.09	56,695.00	32,386.91
Senior Library Clerk	17,538.33	44,397.00	26,858.67
<b>FT Totals</b>	<b>70,764.68</b>	<b>166,791.00</b>	<b>96,026.32</b>

PT PERSONNEL			
Title	YTD Expensed	Budgeted	Remaining
Caretaker PT	5,382.46	18,563.00	13,180.54
Cleaner PT	7,175.94	12,341.00	5,165.06
Clerk Typist PT	15,609.85	37,066.00	21,456.15
Librarian I PT	14,767.42	41,829.00	27,061.58
Page PT	7,047.63	16,120.00	9,072.37
Senior Page	23,909.64	54,912.00	31,002.36
<b>PT Totals</b>	<b>73,892.94</b>	<b>180,831.00</b>	<b>106,938.06</b>

TOTAL COMBINED			
	YTD Expensed	Budgeted	Remaining
Caretaker PT	5,382.46	18,563.00	13,180.54
Cleaner	7,175.94	12,341.00	5,165.06
Clerk Typists	15,609.85	37,066.00	21,456.15
Librarian I'S	39,075.51	98,524.00	59,448.49
Library Director I	28,918.26	65,699.00	36,780.74
Senior Library Clerk	17,538.33	44,397.00	26,858.67
Pages	7,047.63	16,120.00	9,072.37
Senior Pages	23,909.64	54,912.00	31,002.36
Contractual Reserve		10,574.00	10,574.00
Savings Goal		(5,730.00)	(5,730.00)
<b>Combined Totals</b>	<b>144,657.62</b>	<b>352,466.00</b>	<b>207,808.38</b>

ANNUAL BUDGET	\$ 352,466.00
PROJECTED ANNUAL BUDGET SPENT	\$ 348,553.03
<b>PROJECTED ENDING BALANCE</b>	<b>\$ 3,912.97</b>





## Investment Policy

*This policy is for application to the Aurora Town Public Library, a contracting member library of the Buffalo & Erie County Public Library.*

### I. STATEMENT OF POLICY

#### A. Scope

This investment policy applies to all moneys and other financial resources available for deposit and investment by the Aurora Town Public Library (ATPL), on its ~~own~~ behalf or on behalf of any other entity or individual.

#### B. Objectives

The primary objectives of the ~~Aurora Town Public Library's ATPL's~~ investment activities are, in priority order:

1. To conform with all applicable federal, State, and other legal requirements (legality);
2. To adequately safeguard principal (safety);
3. To provide sufficient liquidity to meet all operating requirements (liquidity); and
4. To obtain a reasonable rate of return (yield).

### II. DELEGATION OF AUTHORITY

The ~~Aurora Town Public Library ATPL board's responsibility~~ Board is responsible for the administration of the investment program is delegated to the Treasurer of the ~~Aurora Town Public Library ATPL Board of Trustees~~, who shall establish written procedures for the operation of the investment program consistent with these investment policies. Such procedures shall include internal controls to provide a satisfactory level of accountability based upon records incorporating the description and amounts of investments, the fund(s) for which they are held, the place(s) where kept, and other relevant information, including dates of sale or other dispositions and amounts realized. In addition, the internal control procedures shall describe the responsibilities and levels of authority for key individuals involved in the investment program.

### III. PRUDENCE

All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the ~~Aurora Town Public Library ATPL~~ to operate effectively.

Investments shall be made with prudence, diligence, skill, judgment, and care, under circumstances then prevailing, which knowledgeable and prudent persons acting in like capacity would use, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

All participants involved in the investment process shall refrain from personal business activity that could conflict with the proper execution of the investment program or ~~which~~ that could impair their ability to make impartial investment decisions.



#### IV. DIVERSIFICATION

It is the policy of the ~~Aurora Town Public Library~~ ATPL to diversify its deposits and investments by financial institution, by investment instrument, and by maturity scheduling.

The ~~Aurora Town Public Library~~ ATPL Board shall establish appropriate limits for the amount of investments ~~which that~~ can be made with each financial institution or dealer, and shall evaluate this listing at least annually.

#### V. INTERNAL CONTROLS

It is the policy of the ~~Aurora Town Public Library~~ ATPL for all moneys collected by any officer or employee of the ~~Aurora Town Public Library~~ ATPL to transfer those funds ~~to the (chief fiscal officer)~~ Treasurer (Chief Financial Officer) under the auspices of the within 10 business days of deposit, or within the time period specified in law, whichever is shorter.

The Treasurer of the ~~Aurora Town Public Library~~ ATPL Board of Trustees is responsible for establishing and maintaining internal control procedures to provide reasonable, but not absolute, assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization, properly recorded, and managed in compliance with applicable laws and regulations.

#### VI. DESIGNATION OF DEPOSITORIES

The banks and trust companies that are authorized for the deposit of moneys, and the maximum amount which may be kept on deposit at any time, are:

Depository Name	Maximum Amount	Officer
M&T Bank	\$250,000	Treasurer, Board of Trustees

#### VII. SECURING DEPOSITS & INVESTMENTS

All deposits and investments at a bank or trust company, including all demand deposits, certificates of deposit and special time deposits (hereinafter, collectively, "deposits") made by officers of the ~~Aurora Town Public Library~~ ATPL that are in excess of the amount insured under the provisions of the Federal Deposit Insurance Act, including pursuant to a Deposit Placement Program in accordance with law, shall be secured by:

A pledge of "eligible securities" with an aggregate "market value" (as provided by the GML Section 10) that is at least equal to the aggregate amount of deposits by the officers. See Schedule A of this policy for a listing of "eligible securities."

#### VIII. COLLATERALIZATION & SAFEKEEPING

Eligible securities used for collateralizing deposits made by officers of the Aurora Town Public Library shall be held by (the depository or a third-party) bank or trust company, subject to security and custodial agreements.

##### A. Security Agreement

The security agreement shall provide that eligible securities (or the pro rata portion of a pool of eligible securities) are being pledged to secure such deposits together with agreed-upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon a



default. It shall also provide the conditions under which the securities (or pro rata portion of a pool of eligible securities) held may be sold, presented for payment, substituted or released, and the events of default which will enable the Aurora Town Public Library to exercise its rights against the pledged securities.

In the event that the pledged securities are not registered or inscribed in the name of the ~~Aurora Town Public Library~~ ATPL, such securities shall be delivered in a form suitable for transfer or with an assignment in blank to the ~~Aurora Town Public Library~~ ATPL or the custodial bank or trust company. Whenever eligible securities delivered to the custodial bank or trust company are transferred by entries on the books of a federal reserve bank or other book-entry system operated by a federally regulated entity without physical delivery of the evidence of the obligations, then the records of the custodial bank or trust company shall be required to show, at all times, the interest of the ~~Aurora Town Public Library~~ ATPL in the securities (or the pro rata portion of a pool of eligible securities) as set forth in the security agreement.

#### B. Custodial Agreement

The custodial agreement shall provide that pledged securities (or the pro rata portion of a pool of eligible securities) will be held by the custodial bank or trust company as agent of, and custodian for, the ~~Aurora Town Public Library~~ ATPL, will be kept separate and apart from the general assets of the custodial bank or trust company and will not be commingled with or become part of the backing of any other deposit or other bank liability. The agreement shall also describe how the custodian shall confirm the receipt, substitution, or release of the collateral, and it shall provide for the frequency of revaluation of collateral by the custodial bank or trust company and for the substitution of collateral when a change in the rating of a security causes ineligibility. The security and custodial agreements shall also include all other provisions necessary to provide the ~~Aurora Town Public Library~~ ATPL with a perfected security interest in the eligible securities and to otherwise secure the ~~Aurora Town Public Library's~~ ATPL's interest in the collateral, and may contain other provisions that the ~~Aurora Town Public Library~~ ATPL Board deems necessary.

#### IX. PERMITTED INVESTMENTS

As provided by General Municipal Law Section 11, the ~~Aurora Town Public Library~~ ATPL Board of Trustees authorizes the Treasurer of the ~~Aurora Town Public Library~~ ATPL Board of Trustees to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments:

Special time deposit accounts in, or certificates of deposit issued by, a bank or trust company located and authorized to do business in the State of New York;

All investment obligations shall be payable or redeemable at the option of the ~~Aurora Town Public Library~~ ATPL within such times as the proceeds will be needed to meet expenditures for purposes for which the moneys were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable in any event at the option of the ~~Aurora Town Public Library~~ ATPL within two years of the date of purchase. Time deposit accounts and certificates of deposit shall be payable within such times as the proceeds will be needed to meet expenditures for which the moneys were obtained, and shall be secured as provided in Sections VIII and IX herein.

Except as may otherwise be provided in a contract with bondholders or note holders, any moneys vs. of the ~~Aurora Town Public Library~~ ATPL authorized to be invested may be commingled for investment purposes, provided that any investment of commingled moneys shall be payable or redeemable at the option of the ~~Aurora Town Public Library~~ ATPL within such time as the proceeds



shall be needed to meet expenditures for which such moneys were obtained, or as otherwise specifically provided in General Municipal Law Section 11. The separate identity of the sources of these funds shall be maintained at all times, and income received shall be credited on a pro rata basis to the fund or account from which the moneys were invested.

Any obligation that provides for the adjustment of its interest rate on set dates is deemed to be payable or redeemable on the date on which the principal amount can be recovered through demand by the holder.

#### X. AUTHORIZED FINANCIAL INSTITUTIONS & INVESTORS

All financial institutions and dealers with which the ~~Aurora Town Public Library~~ ATPL transacts business shall be creditworthy and have an appropriate level of experience, capitalization, size, and other factors that make the financial institution or the dealer capable and qualified to transact business with the ~~Aurora Town Public Library~~ ATPL.

The ~~Aurora Town Public Library~~ ATPL shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amounts of investments that can be made with each financial institution or dealer.

#### XI. PURCHASE OF INVESTMENTS

The Treasurer of the ~~Aurora Town Public Library~~ ATPL Board of Trustees is authorized to contract for the purchase of investments:

Directly, a bank or trust company located and authorized to do business in the State of New York and limited to time deposit accounts in, or certificates of deposit issued by said bank or trust company located and authorized to do business in the State of New York.

#### XII. DONATIONS

If the ATPL receives any donations in the form of stocks, mutual funds, or bonds, the Library Director and ATPL Treasurer will work with the appropriate parties to liquidate the assets immediately and transfer the proceeds to ATPL's local account. The ATPL will provide the donor a written acknowledgement that complies with IRS requirements, if applicable.

#### XIII. COURIER SERVICE

The Treasurer of the ~~Aurora Town Public Library~~ ATPL Board of Trustees may, subject to the approval of the ~~Aurora Town Public Library Board~~ ATPL by resolution, enter into a contract with a courier service for the purpose of causing the deposit of public funds with a bank or trust company. The courier service shall be required to obtain a surety bond for the full amount entrusted to the courier, payable to the ~~Aurora Town Public Library~~ ATPL and executed by an insurance company authorized to do business in the State of New York, with a claims-paying ability that is rated in the highest rating category by at least two nationally recognized statistical rating organizations, to insure against any loss of public deposits entrusted to the courier service for deposit or failure to deposit the full amount entrusted to the courier service.

The ~~Aurora Town Public Library~~ ATPL may agree with the depository bank or trust company that the bank or trust company will reimburse all or part of, but not more than, the actual cost incurred by the ~~Aurora Town Public Library~~ ATPL in transporting items for deposit through a courier service. Any such reimbursement agreement shall apply only to a specified deposit transaction, and may be subject to such terms, conditions and limitations as the bank or trust company deems necessary to ensure sound banking practices, including, but not limited to, any terms, conditions or limitations that may be required by the Department of Financial Services or other federal or State authority.



#### XIV. PRIOR RESOLUTIONS RESCINDED, ANNUAL REVIEW & AMENDMENTS

This policy replaces any and all prior policies or resolutions with respect to moneys and other financial resources available for deposit and investment by the ~~Aurora Town Public Library~~ ATPL. The ~~Aurora Town Public Library~~ ATPL shall review this investment policy annually, and it shall have the power to amend this policy at any time.

#### XV. DEFINITIONS

The terms "public funds," "public deposits," "bank," "trust company," "eligible securities," "eligible surety bond," and "eligible letter of credit" shall have the same meanings as set forth in General Municipal Law Section 10.

Adopted by the Aurora Town Public Library Board of Trustees on September 22, 2015. Reviewed by Board of Trustees April 21, 2020. Formatting changes noted. Amended June 24, 2025.



## Schedule A

### Schedule of Eligible Securities for Collateralizing Deposits and Investments in Excess of FDIC Coverage (see Investment Policy, Section VIII)

<b>"Eligible Securities" for Collateral</b>	<b>For purposes of determining aggregate "market value," eligible securities shall be valued at these percentages of "market value":</b>
(i) Obligations issued, or fully insured or guaranteed as to the payment of principal and interest, by the United States of America, an agency thereof or a United States government- sponsored corporation.	100%
(ii) Obligations issued or fully guaranteed by the International Bank for Reconstruction and Development, the Inter-American Development Bank, the Asian Development Bank and the African Development Bank.	100%
(iii) Obligations partially insured or guaranteed by any agency of the United States of America, at a proportion of the market value of the obligation that represents the amount of the insurance or guaranty.	100%
(iv) Obligations issued or fully insured or guaranteed by the State of New York, obligations issued by a municipal corporation, school district or district corporation of this State or obligations of any public benefit corporation which under a specific State statute may be accepted as security for deposit of public moneys.	100%
(v) Obligations issued by states (other than the State of New York) of the United States rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.	100% if rated in the highest category; 90% for 2nd highest; 80% for 3rd highest.
(vi) Obligations of the Commonwealth of Puerto Rico rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.	100% if rated in the highest category; 90% for 2nd highest; 80% for 3rd highest.
(vii) Obligations of counties, cities and other governmental entities of another state having the power to levy taxes that are backed by the full faith and credit of such governmental entity and rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.	100% if rated in the highest category; 90% for 2nd highest; 80% for 3rd highest.

(viii) Obligations of domestic corporations rated in one of the two highest rating categories by at least one nationally recognized statistical rating organization.	80%
(ix) Any mortgage-related securities, as defined in the Securities Exchange Act of 1934, as amended, which may be purchased by banks under the limitations established by federal bank regulatory	70%
(x) Commercial paper and bankers' acceptances issued by a bank (other than the bank with which the money is being deposited or invested) rated in the highest short-term category by at least one nationally recognized statistical rating organization and having	80%
(xi) Zero-coupon obligations of the United States government marketed as "Treasury STRIPS."	80%

Chart Source: NY State Comptroller's Office Publication, *Investing and Protecting Public Funds*, August 2014