

AURORA TOWN PUBLIC LIBRARY  
550 Main Street, East Aurora, New York 14052  
Agenda of the Board  
Regular Monthly Meeting  
May 27, 2025, 6:00 p.m.

1. Comments from the audience:
2. Minutes of the Meeting: April 22, 2025
3. Treasurer's Report: Monthly Financial Statements, Internal Auditor, & Contingency Fund Reports: April 2025
4. Director's Report: April 2025
5. Reports of Interest
  - a. The East Aurora Art Society has generously sponsored the purchase of unfinished 6" barrels for a fundraiser in collaboration with the Friends of the Aurora Town Public Library. Each barrel will be hand-painted and embellished by a talented local artist. From June 2 through August 1, the barrels will be displayed at the Aurora Town Public Library on 550 Main Street. The community is invited to buy votes to judge and earn a chance to win their favorite barrels. One vote is \$1.00, or 6 votes are \$5.00.
  - b. Other
6. Personnel
  - a. Payroll Report: Pay Period 9
  - b. The Board May Enter Executive Session
  - c. Other
7. Old Business
  - a. ACT Meeting: Saturday, May 31 @ 8:30 a.m. at Clarence Public Library
8. New Business
  - b. NYS Comptroller's Report-Annual Financial Report 2024

The annual and next regularly scheduled meeting will be on June 24, 2025, at 6:00 p.m.

AURORA TOWN PUBLIC LIBRARY  
550 Main Street, East Aurora, New York 14052  
Minutes for the April 22, 2025 Meeting

Present: Martha Buyer, Kara Spencer-Ching, Elaine Chow, Sashi Racho, Adam Zaremski, Paula Ausberger, ATPL Director

Vice President Spencer-Ching called the meeting to order at 6:19 p.m.

1. There were no comments from the audience.
2. A motion (EC, SR) to approve the Minutes of the March 25 meeting was carried by a voice vote.
3. A motion (AZ, MB) to approve the Treasurer's Report: Monthly Financial Statements, Internal Auditor, & Contingency Fund Reports: March 2025 was carried by a voice vote.
4. A motion (EC, AZ) to approve the Director's Report: March 2025 was carried by a voice vote.
5. Reports of Interest
  - a. The East Aurora Art Society has generously sponsored the purchase of unfinished 6-inch barrels for a fundraiser in collaboration with the Friends of the Aurora Town Public Library. Each barrel will be hand-painted and embellished by a talented local artist. From June 2 through August 1, the barrels will be displayed at the Aurora Town Public Library on 550 Main Street. The community is invited to buy votes to judge and earn a chance to win their favorite barrels. One vote is \$1.00, or 6 votes are \$5.00.
  - b. Grace Meibohm and Connie Payne will lead a Gallery Tour of the fine art collection of ATPL on Thursday, September 25, at 6:30 p.m. Ausberger said the registration will allow for 40 participants.
  - c. Legislator Lindsay Lorigo will hold open office hours at ATPL on Tuesday, Oct. 28, from 6 to 7:30 p.m. for citizens.
  - d. Other  
Ausberger said ATPL is recruiting teen volunteers to help with the Renaissance Faire and other summer programs. Staff are also working on additional teen programs, including starting a teen advisory group at the library.

6. Personnel

- a. Payroll Report Pay Period 5
- b. There was no reason for the board to enter into an executive session.
- c. Other

7. Old Business

- a. Climate Challenge Game Night: April 7 @ 6-7:30 p.m.  
KSC called it a successful outing and was impressed with the event organization. ATPL ranked second overall in the game.
- b. Library Survey for Adults, 50+ Results  
Ausberger said she has shared the results with the Friends of ATPL to inform them of the feedback from patrons. As a result of this survey, a new Biography section has been created to enhance browsing for patrons.

8. New Business

a. ACT Meeting: Saturday, May 31 @ 8:30 a.m. at Clarence Public Library

The next regularly scheduled meeting will be on May 27, 2025 at 6:00 p.m.

A motion (MB, EC) to adjourn at 6:55 p.m. was carried by a voice vote.

Respectfully submitted,

Adam Zaremski

**AURORA TOWN PUBLIC LIBRARY  
LOCAL CHECKING ACCOUNT**

**Treasurer's Report**

**30-Apr-25**

Beginning Balance:	1-Apr-25		\$13,987.39
Plus Receipts/Deposits		Total:	\$2,223.40
Less Checks/Debits		Total:	\$140.00
Ending Balance:	30-Apr-25		\$16,070.79

**Transaction Details**

**Receipts:**

Karen Wielinski	(Unspecified Donation)	\$2,000.00
Don & Sharon Aubrecht	(Unspecified Donation)	\$20.00
Grace Zacaroli	(Author Merchandise Reimbursement)	\$3.40
Alice Askew	(Unspecified Donation)	\$200.00
	Total:	\$2,223.40

**Disbursements:**

Greater East Aurora Chamber of Commerce	(Membership Dues)	\$140.00
	Total:	\$140.00

**Director's Discretionary Fund (Expended from Contingency)**

Beginning Balance: \$192.19

**Transaction Details:**

Ending Balance: \$192.19

**Internal Auditor's Report**

Elaine Chow, Internal Auditor

Voucher#	Amount	Approved	Check #	Reason
L140	\$140.00	4/14/2025	1097	Greater East Aurora Chamber of Commerce (Membership Dues)

Contingency Fund	\$184.14	Counted	4/30/2025
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**Savings Account**

Balance Forward	1-Mar-25	\$500.03
Interest Earned		\$0.01
Balance	31-Mar-25	\$500.04

Certificate of Deposit	12-Dec-24 12 Month Term 3.21%	Maturity 12-Dec-25
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Beginning Balance: \$52,530.62	Ending Balance: \$52,530.62
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Certificate of Deposit	6-Dec-24 12 Month Term 3.23%	Maturity 6-Dec-25
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Beginning Balance: \$20,000.00	Ending Balance: \$20,000.00
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## CONTRACT MEMBER LIBRARIES - Monthly Financial Report

LIBRARY: AURORA TOWN PUBLIC LIBRARY

MONTH: APR

SAP Acct.	Description	Adopted Budget	Budget Transfers	Year-to-Date Expenditures	Available Budget	Projected Utilization at 12/31	Projected Variance at 12/31	Comments
500000	Salaries - Full-time	0	0	0	0		0	
502000	Fringe Benefits	0	0	0	0		0	
<b>Utility Charges:</b>								
515000	Water	550	0	105	445	550	0	
515000	Sewer	800	173	973	0	973	0	
515000	Telephone - Maintenance	500	0	0	500	500	0	
510200	Dues and Fees	20	0	20	0	20	0	
545000	Rental Charges	0	0	0	0		0	
506200	Repairs & Maintenance Chgs.	2,800	0	611	2,189	2,800	0	
555050	Insurance Charges	0	0	0	0		0	
510000	Travel & Mileage Expenses	200	0	56	144	200	0	
530000	Other Expenses & Charges	2,600	(173)	722	1,705	2,427	0	
530000	Contingency (Bullet Aid)	0	0	0	0		0	
<b>TOTAL EXPENSES</b>		<b>7,470</b>	<b>0</b>	<b>2,487</b>	<b>4,983</b>	<b>7,470</b>	<b>0</b>	

DIRECT LOCAL INCOME	Adopted Budget	Budget Revisions	Y-T-D Revenues	To Be Realized	Projected Revenues	Projected Variance	Comments
Fines, Lost Books, etc.	150	100	58	192	174	(76)	
Copy Machines	500	0	72	428	216	(284)	
Print Cost Recovery	1,700	0	387	1,313	1,161	(539)	
Other Income	100	(100)	0	0		0	Recorded Under Fines
State Funding	0	0	0	0		0	
Municipal Support	0	0	0	0		0	
Donations (priv. persons/foundations)	0	0	0	0		0	
Fundraising (events/booksales)	0	0	0	0		0	
Interest Income	0	0	0	0		0	
Misc Income	0	0	0	0		0	
Use of Fund Balance	0	0	0	0		0	
<b>TOTAL DIRECT INCOME</b>	<b>2,450</b>	<b>0</b>	<b>517</b>	<b>1,933</b>	<b>1,551</b>	<b>(899)</b>	



## AURORA TOWN PUBLIC LIBRARY

## COUNTY LEDGER

## COUNTY CHECKING ACCOUNT

30-Apr-25

Beginning Balance:	1-Apr-25		\$10,161.41
Plus Receipts/Deposits		Total:	\$369.90
Less Checks/Debits		Total:	\$661.51
Ending Balance:	30-Apr-25		\$9,869.80

## Transaction Details

## Receipts:

Library Revenue	4/15/2025	\$164.70
Library Revenue	4/30/2025	\$135.00
Copier	4/30/2025	\$70.20
	Total:	\$369.90

## Disbursements:

Manny's Ace Hardware	(Corner Braces, Spray Paint, Batteries)	\$32.83
Brodart CO.	(Book Tape & Corners, Spine Labels)	\$151.91
Demco Inc.	(Rubber Stamps & Spine Labels)	\$161.77
Clark Air Systems	(Air Purifier Filter)	\$315.00
	Total:	\$661.51

## Internal Auditor's Report

Elaine Chow, Internal Auditor

Voucher#	Amount	Approved	Check #	Reason
C216	\$32.83	4/14/2025	5974	Manny's Ace Hardware ( Counter Braces, Spray Paint, Batteries)
C217	\$151.91	4/14/2025	5975	Brodart CO. (Book Tape & Corners, Spine Labels)
C218	\$161.77	4/22/2025	5976	Demco Inc. (Rubber Stamps & Spine Labels)
C219	\$315.00	4/22/2025	5977	Clark Air Systems (Air Purifier Filter)



## Contingency Fund April 2025

<b>BEGINNING BALANCE</b>	<b>\$179.54</b>
Total Donations / Reimbursements	\$24.60
Total Expenditures	<b>\$20.00</b>
<b>ENDING BALANCE</b>	<b>\$184.14</b>

### DONATIONS / REIMBURSEMENTS

Item	Purpose	Amount	Date	Initials
Counter Donation	Unspecified	\$2.00	4/1	WR
Counter Donation	Unspecified	\$2.00	4/2	WR
Counter Donation	Snacks	\$2.00	4/3	WR
Counter Donation	Unspecified	\$2.00	4/3	WR
Counter Donation	Unspecified	\$1.00	4/9	WR
Counter Donation	Snacks	\$3.00	4/10	WR
Counter Donation	Unspecified	\$1.60	4/15	WR
Counter Donation	Unspecified	\$10.00	4/16	WR
Counter Donation	Unspecified	\$1.00	4/22	WR
<b>Total</b>		<b>\$24.60</b>		

### EXPENSES

Item	Vendor	Amount	Date	Initials
Seed money for Discard Sale	ATPL	<b>\$20.00</b>	4/29	WR
<b>Total</b>		<b>\$20.00</b>		

### Alice Askew Snack Fund

Item	Vendor	Amount	Date	Initials
<b>Total</b>		<b>\$0.00</b>		
<b>Snack Fund Balance</b>		<b>\$0.00</b>		



Aurora Town Public Library  
550 Main Street, East Aurora, New York 14052  
Director's Report: April 2025

### Monthly Statistics

Circulation	Total-Month	Average / Day	Average / Hour	YTD Total
2025	14,307*	550.3	67.8	57,436**
2024	15,343	590.1	70	59,391
2023	12,902	537.6	67.9	54,370

Note: Circulation for the contracting libraries was -6.2% this month from last year (EAU was -6.8%) and -6.1% YTD (EAU was -3.3%). \*Original checkouts at EAU are 7,412 for this month. \*\*Original checkouts YTD at EAU are at 31,202.

Library of Things (Including Chromebook Kit, Hotspots, CPR Kits, & Sports Equipment)	2025	2024
Monthly	28	26
Year-to-date	195	125

System e-Branch	Month 2025	Month 2024	Change	YTD 2025	YTD 2024	Change
Online Renewals	559	586	-4.6%	2,137	2,502	-14.6%
Interlibrary Loans	1,707	1,558	9.6%	5,529	5,951	-7.1%
eAudiobooks	73,292	70,444	4.0%	294,851	278,223	6.0%
eVideos	1,589	1,198	32.6%	6,734	4,225	59.4%
eBooks	85,939	89,370	-3.8%	356,752	368,880	-3.3%
eMusic	260	239	8.8%	1,006	949	6.0%
eMagazines	30,211	21,070	43.4%	118,268	107,853	9.7%

Open for Operation	2025	2024	2023	2022
Days / Hours	26/211	26/220	24/190	25/197

Computer Use	2025	2024	% Change
Monthly	388	371	4.6%
Year-to-date	1,453	1,512	-3.9%

Note: Computer use for the contracting libraries was -3.1% this month and -0.9% YTD.

Wi-Fi	2025	2024	% Change
Monthly	2,074	1,932	7.3%
Year-to-date	7,796	7,432	4.9%

Note: Wifi use for the contracting libraries was 10.0% this month and 9.2 % YTD.

Patron Visits	2025	2024	% Change
Monthly	5,790	6,265	-7.6%
Year-to-date	22,295	23,806	-6.3%

Note: Door counts for the contracting libraries were -6.6 % this month and -8.2 % YTD.

New Library Card Memberships	Total-month	YTD
Adults	13	92
Children	8	25

Aurora Town Public Library  
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Director's Report: April 2025

Programs Name / Number of Sessions / Sponsor	Age group	Attendance
Family Storytime (Wednesday) (Friends) (2)	0-5 w / Caregiver	52
Preschool Storytime (Friends) (2)	Children, 3 ½ -5	23
Family Storytime (Friday) (Friends) (2)	0-5 w / Caregiver	68
LEGO Club	6-11 yrs. old	15
Book a Technology Trainer (TechKnow Lab) (2)	Adults	3
Poetry Night (Friends)	Teens	2
Local Author, Grace Zacaroli: The Carpenter and the Apprentice	Adults	4
Butter Lamb Workshop	Adults	12
Butter Lamb Workshop - Duo	6+ w / Adult	26
EA Preschool Class Visit	3-5 w / Adults	29
EA Co-Op Spring Story Time & Snack	0-8 w / Caregiver	10
Baby Animal Meet & Greet	All Ages	118
Tutor (9)	Teens	9
Tutor (30)	6-11 yrs. old	30

At a Glance: Month of 2024	Circulation (Original Checkout- Not Including Auto-Renewals)	Patron Count	Computer Use	Wi-Fi
January	13,938 (7,650)	5,014	383	1,852
February	13,262 (7,267)	5,301	348	1,677
March	15,929 (8,812)	6,190	334	2,193
April	14,307 (7,412)	5,790	388	2,074
May				
June				
July				
August				
September				
October				
November				
December				
Total				

Out of all B&ECPL locations, ATPL ranks YTD

11 out of 37 in circulation of materials (11 for month); 12 out of 37 in patron visits (12 for month);

10 out of 37 in WI-FI (12 for month); 22 out of 37 in computer use (21 for month)



Aurora Town Public Library  
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Director's Report: April 2025

## Cumulative Statistics

### Programs, Outreach, Meeting Rm Use, Training, Book Displays, Exhibits, Fundraisers & Improvements

Programs (Not Including Tutoring & Outreach)	Names, Age Group, Date & Time
January 2025	<p>Find the Snowman Game- Children, Ages 2-12 - Thursday, January 2 - Friday, January 31 during all open hours.</p> <p>Aurora Book Club - Adults, 19+ - January 9 @ 6:30 p.m.</p> <p>Dreaming in Ink: Another Unique Anthology – Adults, 19+ - Saturday, January 18 @ 1:00 p.m.</p> <p>Hygge Night at the Library – Teens &amp; Adults, 12+ - Tuesday, January 14 @ 6:00 p.m.</p> <p>Family Story Time - Children, Birth-5 with a Caregiver - Choose one: Wednesdays @ 10:30 a.m., January 22-April 9; Thursdays @ 6:30 p.m., January 23-April 10; or Fridays @ 10:30 a.m., January 24-April 11</p> <p>Preschool Story Time- Children, 3 1/2-5 years - Thursdays @ 1:30 p.m., January 23-April 10</p> <p>Read To a Dog- Children, 6-11 years - Saturday, January 25 @ 11:00 a.m., 11:15 a.m., 11:30 a.m., or 11:45 a.m.</p> <p>Book a Technology Trainer, Presented by the TechKnowLab – Adults, 19+ - Monday, January 27 @ 10 a.m., 11 a.m., @ 12 p.m.</p> <p>Fitness Fridays: Chair Yoga – Adults, 50+ - Fridays, January 31 through February 21 @ 1:30 p.m.</p> <p>Brumsted (Holland) Elementary Literacy Night Outreach – All Ages - Thursday, January 23 @ 6:30 p.m.</p>
February 2025	<p>Family Story Time - Children, Birth-5 with a Caregiver - Choose one: Wednesdays @ 10:30 a.m., January 22-April 9; Thursdays @ 6:30 p.m., January 23-April 10; or Fridays @ 10:30 a.m., January 24-April 11</p> <p>Preschool Story Time- Children, 3 1/2-5 years - Thursdays @ 1:30 p.m., January 23-April 10</p> <p>Unwind &amp; Design To-Go Craft Kit: Book Page Heart Garlands - Adults, 17+ - Participants will be called to pick up their kits on Tuesday, February 4.</p> <p>LEGO Club - Children, Ages 6-11 – Saturdays: February 8, March 8, &amp; April 5 @ 11:00 a.m.</p> <p>Multimedia Painting – Teens, 12-18 – Saturday, February 15 @ 12:00 p.m.</p> <p>Snowlandia: Indoor Winter Carnival - Children, 3-11 - Tuesday, February 18 - Saturday, February 22 during all regular open hours.</p> <p>Duck Duck Goose Outreach – 0-5 w / Adults - Tuesday, February 11 @ 10:30 a.m.</p> <p>Snack &amp; Story: EA Co-Op Outreach - All Ages – Wednesday, February 1 @ 1:00 p.m.</p> <p>East Aurora Middle School Explorer's Club Class Visit – 6-11 w / Adults – Wednesday, February 26 @ 2:35 p.m.</p>
March 2025	<p>Family Story Time - Children, Birth-5 with a Caregiver - Choose one: Wednesdays @ 10:30 a.m., January 22-April 9, or Fridays @ 10:30 a.m., January 24-April 11</p> <p>Preschool Story Time- Children, 3 1/2-5 years - Thursdays @ 1:30 p.m., January</p>



Aurora Town Public Library  
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**Director's Report: April 2025**

	<p>23-April 10 LEGO Club - Children, Ages 6-11 – Saturdays: February 8, March 8, &amp; April 5 @ 11:00 a.m. Aurora Book Club - Adults, 19+ - March 6 @ 6:30 p.m. Book a Technology Trainer - Adults, 19+ - March 10 @ 10:00 a.m., 11:00 a.m., &amp; 12:00 p.m. –One-on-One Appointments are 45 minutes long Laura Fitzgerald: Influential Women of WNY - Adults, 19+ - Thursday, March 13 @ 1:00 p.m. Lucky Finds Teen Book Box - Teens, 12+ - Pick-up starts Friday, March 14. Fitness Fridays: Balance &amp; Mobility – Adults, 50+ - Fridays, March 14 through March 28 @ 1:30 p.m. A Day Off With Dog Man- Children, 6-11 - Friday, March 14 @ 3:00 PM Local Author, Christina Francine: The Woman in Green from Cromarty – Adults, 19+ - Saturday, March 22 @ 1:00 p.m. Gregory Kinal: Famous Women in U.S. History – Adults, 19+ Thursday, March 27 @ 6:30 p.m.</p>
April 2025	<p>Family Story Time - Children, Birth-5 with a Caregiver - Choose one: Wednesdays @ 10:30 a.m., January 22-April 9, or Fridays @ 10:30 a.m., January 24-April 11 Preschool Story Time- Children, 3 1/2-5 years - Thursdays @ 1:30 p.m., January 23-April 10 LEGO Club - Children, Ages 6-11 – Saturdays: February 8, March 8, &amp; April 5 @ 11:00 a.m. Book a Technology Trainer - Adults, 19+ - Monday, April 7 @ 10:00 a.m., 11:00 a.m., &amp; 12:00 p.m. – One-on-One Appointments are 45 minutes long Butter Lamb Workshop - Adults, 19+ - Monday, April 7 @ 6:30 p.m. Butter Lamb Workshop - Duo: 1 child (6+) and 1 adult caregiver- Tuesday, April 8 @ 6:30 p.m. Poetry Night - Teens, 12-18 - Tuesday, April 8 @ 5:00 p.m. – 7:30 p.m. (Stop in Any Time) Local Author, Grace Zacaroli: The Carpenter and The Apprentice – Adults, 19+ - Tuesday, April 15 @ 6:30 p.m. Baby Animal Meet &amp; Greet - All Ages - Thursday, April 17 @ 10:30 a.m. - 12:30 p.m. Must reserve 1/2 time slot. Spring Story Time &amp; Snacks Outreach at EA Co-Op – Children, Ages 5-8 w/ Caregiver - Wednesday, April 16 @ 10 a.m.</p>
May 2025	<p>Screen-Free Saturday - All Ages - Saturday, May 3 @ 12:30 p.m. - 2:30 p.m. Build Your Own Library – Teens, 12+ - Thursday, May 1– 6:00 p.m. -7:30 p.m. – Canceled Due to Lack of Registrations Bring Your Own Book – Adults, 19+ - Tuesdays: May 6, June 10, July 8, &amp; August 5 @ 10:30-11:30 a.m. Aurora Book Club - Adults, 19+ - May 8 @ 6:30 p.m. The Great Summer Road Trip Game - Break Out Game – Tweens, 11-13 - Thursday, May 22 @ 6:00 -7:30 p.m.</p>
June 2025	<p>Air Dry Clay Workshop – Teens, 12+ - Monday, June 2 &amp; Tuesday, June 3 @ 6:00</p>



Aurora Town Public Library  
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**Director's Report: April 2025**

	<p>– 7:30 p.m. Island of Despair Breakout Game – Teens, 14-17 – Thursday, June 5 @ 6:00 p.m. – 7:30 p.m. Breakout to Summer Breakout Game – Children, Ages 7-10 - Saturday, June 7 @ 1:00 p.m.-2:30 p.m. Pizza Del Aureo's Raise Some Dough for the Friends of the Aurora Town Public Library Fundraiser - Monday, June 9 @ 11:00 a.m. – 7:00 p.m. Book a Technology Trainer - Adults, 19+ - Monday, June 9 @ 10:00 a.m., 11:00 a.m., &amp; 12:00 p.m. – One-on-One Appointments are 45 minutes long Bring Your Own Book – Adults, 19+ - Tuesdays: May 6, June 10, July 8, &amp; August 5 @ 10:30-11:30 a.m. Live in Concert: East Aurora Chamber Music Festival – All Ages – Thursday, June 12 @ 6:30 p.m. Friends of the Library Pop-Up Sale – Saturday, June 28 @ 11:00 a.m. – 2:00 p.m.</p>
July 2025	
August 2025	
September 2025	
October 2025	
November 2025	
December 2025	

Outreach	Class Visit (In-Library)	Other Outreach (Outside)	Monthly Total
January 2025		<p>Outreach letters sent to EA Preschool Center, EA UPK, EA Community Nursery, Baker Preschool, Duck Duck Goose, First Presbyterian Preschool, EA Montessori, Immaculate Conception School, Nativity, Waldorf, and Holland UPK, Holland Elementary, EA Middle School</p> <p>Brumsted Elementary Literacy Night</p>	1
February 2025	East Aurora Middle School Explorer's Club	Duck Duck Goose Snack & Story EA Co-Op	3
March 2025	East Aurora Preschool	<p>Holland High School Health &amp; Wellness Fair</p> <p>Parkdale STEAM Night</p> <p>Parkdale Elementary Second Grade</p>	4
April 2025	East Aurora Preschool	EA Co-Op Spring Story Time & Snacks	2



Aurora Town Public Library  
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**Director's Report: April 2025**

May 2025	East Aurora Preschool		1
June 2025			
July 2025			
August 2025			
September 2025			
October 2025			
November 2025			
December 2025			
Total			

Meeting Room Use (Not Including Board & Library Meetings)	Organization	Monthly Total
January 2025	East Aurora Lions Club (2); Patron Zoom Interview; Dreaming in Ink	4
February 2025	Jennifer Higgins (4); Dreaming in Ink; Equitable Advisors; EA School District Educational Therapy (5); Ginny Gals	12
March 2025	EA Art Society; Jennifer Higgins (2); Summer Reading Librarian Meeting; Dreaming in Ink; Staff Appreciation; EA School District Educational Therapy (12); KND Wealth Consultants Medicare 101 Educational Workshop; Proctoring; Patron Google Meeting	21
April 2025	Friends of the Library; Dreaming in Ink; Erie County Senior Services Focus Group; Giving Circle; EA School District Educational Therapy (7); Ginny Gals; Best Self Counseling; Patron Meeting (2)	15
May 2025	EA Art Society; Proctoring; Patron; Discard Sale	
June 2025	Zach Almond; EA Upstanders (2)	
July 2025	Holland Tuesday Painters (2); Brendan Chella; Dreaming in Ink; EA Upstanders	
August 2025	Paul Brinkworth (2); Dreaming in Ink; EA Upstanders	
September 2025	EA Art Society; Dreaming in Ink; EA Upstanders	
October 2025	EA Art Society; Friends of the Library; Dreaming in Ink; EA Upstanders	
November 2025	EA Art Society; Holland Tuesday Painters; Dreaming in Ink; EA Upstanders	
December 2025	Holland Tuesday Painters; Dreaming in Ink	
Total		

Exhibits	Display Case	Meeting Room Exhibit
January 2025	American Foreign Service	East Aurora Lions Club Peace Posters
February 2025	Jeffery Miller's "Reflections"	Jeffery Miller's "Reflections"
March 2025	EA Art Society	EA Art Society
April 2025	EA Art Society	EA Art Society



Aurora Town Public Library  
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**Director's Report: April 2025**

May 2025	EA Art Society	EA Art Society
June 2025	Zach Almond	Zach Almond
July 2025	Holland Tuesday Painters	Holland Tuesday Painters
August 2025	Paul Brinkworth	Paul Brinkworth
September 2025	EA Art Society	EA Art Society
October 2025	EA Art Society	EA Art Society
November 2025	EA Art Society Holland Tuesday Painters	EA Art Society Holland Tuesday Painters
December 2025	Holland Tuesday Painters	Holland Tuesday Painters

Education, Tech Training, Mtgs	Public—Name of Class & Date	Staff—Name of Class(es), Sponsor, Date (s), Employee(s)
January 2025	Book a Technology Trainer— 1/27/25	Director's Meeting, B&ECPL - 1/8/25 - Paula Ausberger Civility and Courtesy in the Workplace – Evicore EAP – 1/14/25 – Susan Maraszek Anger Management – Evicore EAP – 1/21/25 – Susan Maraszek Conflict Management – Evicore EAP – 1/31/25 – Susan Maraszek
February 2025		Mindfulness in the Workplace – Evicore EAP – 2/13/25 – Susan Maraszek Brief But Descriptive Alt Text – Niche Academy – 2/19/2025 – Paula Ausberger Brief But Descriptive Alt Text – Niche Academy – 2/19/2025 – Rachel Shanahan Brief But Descriptive Alt Text – Niche Academy – 2/19/2025 – Rachel Nicolosi Brief But Descriptive Alt Text – Niche Academy – 2/25/2025 – William Ruof
March 2025	Book a Technology Trainer— 3/10/25	Summer Reading Librarian Meeting – 3/7/2025 – Paula Ausberger, Alison Lawrence, Rachel Nicolosi, Alissa Steele Brainstorming Work Session, Tara Kaye, Staff Development Coordinator - 3/19/25 - Paula Ausberger Director's Meeting, B&ECPL - 3/19/25 - Paula Ausberger (Recording) ACT Workshop, B&ECPL – 3/22/25 – Paula Ausberger
April 2025	Book a Technology Trainer— 4/7/25	Director's Meeting, B&ECPL - 4/9/25 - Paula Ausberger Friends of the Library Meeting – 4/9/25 – Paula Ausberger



Aurora Town Public Library  
550 Main Street, East Aurora, New York 14052

**Director's Report: April 2025**

		Midwest Tapes Training, B&ECPL – 4/15/25 Starting a Teen Advispru Group-Youth Services Group, B&ECPL-Alissa Steele- 4/26/25
May 2025		
June 2025	Book a Technology Trainer— 6/9/25	
July 2025	Book a Technology Trainer— 7/14/25	
August 2025		
September 2025		
October 2025		
November 2025		
December 2025		

Displays	Theme(s)
January 2025	January Comfortable & Relaxed (OR) January New Year New Me Resolutions; This January Solve a Mystery; Unshelved 2024 – Most Requested Titles; Children's Magazines; Cooking Up Some Fun; Patron Picks & Staff Selections
February 2025	Lupus Foundation of America; Help Us Solve the Cruel Mystery; Celebrate Black History Month - Know More; Heart Health Awareness; Romance Novels; Love Stinks!; New Juvenile Black History Books; Children's Area – Black History Month; Black History Picture Books; Juvenile Black History Biographies; Juvenile Black History Folktales; Patron Picks & Staff Selections
March 2025	National Craft Month; Learn about Sleep Awareness; Women's History Month; <i>March</i> Into a New Adventure; Make your Own Luck!; Women's History in Children's area; Express YourShelf; Patron Picks & Staff Selections
April 2025	Lost in Translation; Neurodiversity Awareness Month; Spring Gardening; National Humor Month; Start Your Spring Training (Fitness); Exploring the Spectrum: Autism Awareness – Children's Area; Poetry Month in j Non-Fiction area; Juvenile Spring Holiday Books; Patron Picks & Staff Selections
May 2025	Women's Health Awareness; Asian American & Pacific Islanders Heritage Month; Jewish American Heritage Month; Start Your Spring Training (Fitness); Mommy Dearest (Mother's Day); Patron Picks & Staff Selections
June 2025	Patron Picks & Staff Selections
July 2025	Patron Picks & Staff Selections
August 2025	Patron Picks & Staff Selections
September 2025	Patron Picks & Staff Selections
October 2025	Patron Picks & Staff Selections
November 2025	Patron Picks & Staff Selections
December 2025	Patron Picks & Staff Selections

Fundraisers	Money Raised
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Aurora Town Public Library  
550 Main Street, East Aurora, New York 14052  
**Director's Report: April 2025**

Annual Discard Sale	
Raise Some Dough (Del Aureo's for Friends)	
Hand-Painted Barrel Fundraiser (Friends)	
Total Other Fundraiser Money	

Friends Ongoing Book Sale	Month	YTD
Dollar Amount (Pre-Tax)	\$301.00	\$1,322.00

Friends Pop-Up Sales	Month	YTD
Dollar Amount (Pre-Tax)		

Improvements / Repairs to the Library	Project	Funded / Work Done By
January 2025		
February 2025	Hex Key Bar on Front Entrance Door Fix Lock on Shed Door	Town
March 2025	Hang Fournier Painting on Loan from Aurora Historical Society Fix Public Toilet (2) Expand Wonderbooks Collection Created Biography Section	Town  Friends ATPL
April 2025	Fix a Public Toilet Handle Lubricate Emergency Exit Door and Clear Away Debris American Flag Replacement	Town
May 2025		
June 2025		
July 2025		
August 2025		
September 2025		
October 2025		
November 2025		
December 2025		

Surveys	Results	Respondents
Library Survey for Adults, 50+ (February 24-April 4)	See Survey	104



## 2025 Aurora Payroll Report\_PP9



As of Pay Period

9

FT PERSONNEL			
Title	YTD Expensed	Budgeted	Remaining
Library Director I	23,623.75	65,699.00	42,075.25
Librarian I	19,865.36	56,695.00	36,829.64
Senior Library Clerk	14,299.29	44,397.00	30,097.71
<b>FT Totals</b>	<b>57,788.40</b>	<b>166,791.00</b>	<b>109,002.60</b>

PT PERSONNEL			
Title	YTD Expensed	Budgeted	Remaining
Caretaker PT	3,954.56	18,563.00	14,608.44
Cleaner PT	6,226.62	12,341.00	6,114.38
Clerk Typist PT	12,753.96	37,066.00	24,312.04
Librarian I PT	11,016.27	41,829.00	30,812.73
Page PT	5,807.63	16,120.00	10,312.37
Senior Page	19,297.88	54,912.00	35,614.12
<b>PT Totals</b>	<b>59,056.92</b>	<b>180,831.00</b>	<b>121,774.08</b>

TOTAL COMBINED			
	YTD Expensed	Budgeted	Remaining
Caretaker PT	3,954.56	18,563.00	14,608.44
Cleaner	6,226.62	12,341.00	6,114.38
Clerk Typists	12,753.96	37,066.00	24,312.04
Librarian I'S	30,881.63	98,524.00	67,642.37
Library Director I	23,623.75	65,699.00	42,075.25
Senior Library Clerk	14,299.29	44,397.00	30,097.71
Pages	5,807.63	16,120.00	10,312.37
Senior Pages	19,297.88	54,912.00	35,614.12
Contractual Reserve		10,574.00	10,574.00
Savings Goal		(5,730.00)	(5,730.00)
<b>Combined Totals</b>	<b>116,845.32</b>	<b>352,466.00</b>	<b>235,620.68</b>

ANNUAL BUDGET	\$ 352,466.00
PROJECTED ANNUAL BUDGET SPENT	\$ 344,931.13
<b>PROJECTED ENDING BALANCE</b>	<b>\$ 7,534.87</b>

**SPU - Library of Aurora Town Public Library  
Annual Financial Report  
For the Fiscal Period 01/01/2024 - 12/31/2024**

SPU - Library of Aurora Town Public Library  
Annual Financial Report  
For the Fiscal Period 01/01/2024 - 12/31/2024

**Authorization**

Article 3, Section 30 of the General Municipal Law

1. \*\*\*Every Municipal Corporation\*\*\* shall annually make a report of its financial condition to the Comptroller. Such report shall be made by the Chief Fiscal Officer of such Municipal Corporation\*\*\*
5. All reports shall be certified by the officer making the same and shall be filed with the Comptroller\*\*\* it shall be the duty of the incumbent officer at the time such reports are required to be filed with the Comptroller to file such report\*\*\*

**Certification Statement**

I, Sashi Racho (LG144604000100AQ), hereby certify that I am the Chief Financial Officer of the SPU - Library of Aurora Town Public Library, and that the information provided in the Annual Financial Report of the SPU - Library of Aurora Town Public Library for the fiscal year ended 12/31/2024, is true and correct to the best of my knowledge and belief.



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SPU - Library of Aurora Town Public Library  
Annual Financial Report  
For the Fiscal Period 01/01/2024 - 12/31/2024

**Financial Statements**

Financial information for the following funds and accounts groups are included in the Annual Financial Report filed by your government for the fiscal year ended 2024 and has been used by the OSC as the basis for preparing this Annual Financial Report for the fiscal year ended 2024:

List of funds being used

- A - General
- H - Capital Projects
- K - Schedule of Non-Current Government Assets

All amounts included in this Annual Financial Report for 2024 represent data filed by your government with OSC as reviewed and adjusted where necessary.

SPU - Library of Aurora Town Public Library  
Annual Financial Report  
For the Fiscal Period 01/01/2024 - 12/31/2024

**A - General  
Balance Sheet**

	12/31/2024	12/31/2023	12/31/2022
<b>Assets and Deferred Outflows</b>			
<b>Assets</b>			
<b>Cash and Cash Equivalents</b>			
200 - Cash	\$91,601.00	\$88,595.00	\$87,684.00
<b>Total for Cash and Cash Equivalents</b>	<b>\$91,601.00</b>	<b>\$88,595.00</b>	<b>\$87,684.00</b>
<b>Total for Assets</b>	<b>\$91,601.00</b>	<b>\$88,595.00</b>	<b>\$87,684.00</b>
<b>Total for Assets and Deferred Outflows</b>	<b>\$91,601.00</b>	<b>\$88,595.00</b>	<b>\$87,684.00</b>

SPU - Library of Aurora Town Public Library  
Annual Financial Report  
For the Fiscal Period 01/01/2024 - 12/31/2024

**A - General  
Balance Sheet**

	12/31/2024	12/31/2023	12/31/2022
<b>Liabilities, Deferred Inflows and Fund Balances</b>			
<b>Fund Balance</b>			
<b>Unassigned Fund Balance</b>			
917 - Unassigned Fund Balance	\$91,601.00	\$88,595.00	\$87,684.00
<b>Total for Unassigned Fund Balance</b>	<b>\$91,601.00</b>	<b>\$88,595.00</b>	<b>\$87,684.00</b>
<b>Total for Fund Balance</b>	<b>\$91,601.00</b>	<b>\$88,595.00</b>	<b>\$87,684.00</b>
<b>Total for Liabilities, Deferred Inflows and Fund Balances</b>	<b>\$91,601.00</b>	<b>\$88,595.00</b>	<b>\$87,684.00</b>

SPU - Library of Aurora Town Public Library  
Annual Financial Report  
For the Fiscal Period 01/01/2024 - 12/31/2024

**A - General  
Results of Operations**

	12/31/2024	12/31/2023	12/31/2022
<b>Revenues and Other Sources</b>			
<b>Revenues</b>			
<b>Departmental Income</b>			
2082 - Library Charges	\$3,087.00	\$3,601.00	\$4,617.00
2089 - Other Culture and Recreation Income	\$2,946.00	\$2,625.00	-
<b>Total for Departmental Income</b>	<b>\$6,033.00</b>	<b>\$6,226.00</b>	<b>\$4,617.00</b>
<b>Use of Money and Property</b>			
2401 - Interest and Earnings	-	\$9.00	\$10.00
<b>Total for Use of Money and Property</b>	<b>\$0.00</b>	<b>\$9.00</b>	<b>\$10.00</b>
<b>Other Revenues</b>			
2705 - Gifts and Donations	\$11,137.00	\$6,270.00	\$6,937.00
2760 - Library System Grant	\$543,666.00	\$487,348.00	\$499,414.00
<b>Total for Other Revenues</b>	<b>\$554,803.00</b>	<b>\$493,618.00</b>	<b>\$506,351.00</b>
<b>State Aid</b>			
3840 - State Aid for Libraries	-	\$4,140.00	\$4,131.00
3889 - State Aid Other Culture and Recreation	\$4,303.00	-	-
<b>Total for State Aid</b>	<b>\$4,303.00</b>	<b>\$4,140.00</b>	<b>\$4,131.00</b>
<b>Total for Revenues</b>	<b>\$565,139.00</b>	<b>\$503,993.00</b>	<b>\$515,109.00</b>
<b>Total for Revenues and Other Sources</b>	<b>\$565,139.00</b>	<b>\$503,993.00</b>	<b>\$515,109.00</b>



SPU - Library of Aurora Town Public Library  
Annual Financial Report  
For the Fiscal Period 01/01/2024 - 12/31/2024

**A - General  
Results of Operations**

	12/31/2024	12/31/2023	12/31/2022
<b>Expenditures and Other Uses</b>			
<b>Expenditures</b>			
<b>Culture and Recreation</b>			
<b>Culture</b>			
74101 - Library - Personal Services	\$327,430.00	\$311,949.00	\$291,820.00
74102 - Library - Equipment and Capital Outlay	\$155,852.00	\$115,295.00	\$121,570.00
74108 - Library - Employee Benefits	\$78,851.00	\$75,838.00	\$105,987.00
<b>Total for Culture</b>	<b>\$562,133.00</b>	<b>\$503,082.00</b>	<b>\$519,377.00</b>
<b>Total for Culture and Recreation</b>	<b>\$562,133.00</b>	<b>\$503,082.00</b>	<b>\$519,377.00</b>
<b>Total for Expenditures</b>	<b>\$562,133.00</b>	<b>\$503,082.00</b>	<b>\$519,377.00</b>
<b>Total for Expenditures and Other Uses</b>	<b>\$562,133.00</b>	<b>\$503,082.00</b>	<b>\$519,377.00</b>

SPU - Library of Aurora Town Public Library  
Annual Financial Report  
For the Fiscal Period 01/01/2024 - 12/31/2024

**A - General**  
**Changes in Fund Balance**

	12/31/2024	12/31/2023	12/31/2022
<b>Analysis of Changes in Fund Balance</b>			
8021 - Fund Balance - Beginning of Year	\$88,595.00	\$87,684.00	\$91,952.00
8022 - Restated Fund Balance - Beginning of Year	\$88,595.00	\$87,684.00	\$91,952.00
Add Revenues and Other Sources	\$565,139.00	\$503,993.00	\$515,109.00
Deduct Expenditures and Other Uses	\$562,133.00	\$503,082.00	\$519,377.00
8029 - Fund Balance - End of Year	\$91,601.00	\$88,595.00	\$87,684.00



SPU - Library of Aurora Town Public Library  
Annual Financial Report  
For the Fiscal Period 01/01/2024 - 12/31/2024

**A - General  
Adopted Budget Summary**

	12/31/2025	12/31/2024	12/31/2023
<b>Estimated Revenues and Other Sources</b>			
<b>Estimated Revenue</b>			
1299 - Est Rev - Departmental Income	-	-	\$2,350.00
2199 - Est Rev - Departmental Income	\$2,450.00	\$2,100.00	-
2799 - Est Rev - Other Revenues	\$633,975.00	\$607,090.00	\$603,233.00
3099 - Est Rev - State Aid	\$4,303.00	\$4,140.00	\$4,131.00
<b>Total for Estimated Revenue</b>	<b>\$640,728.00</b>	<b>\$613,330.00</b>	<b>\$609,714.00</b>
<b>Total for Estimated Revenues and Other Sources</b>	<b>\$640,728.00</b>	<b>\$613,330.00</b>	<b>\$609,714.00</b>

SPU - Library of Aurora Town Public Library  
Annual Financial Report  
For the Fiscal Period 01/01/2024 - 12/31/2024

**A - General  
Adopted Budget Summary**

	12/31/2025	12/31/2024	12/31/2023
<b>Estimated Appropriations and Other Uses</b>			
<b>Estimated Appropriations</b>			
7999 - App - Culture and Recreation	\$544,440.00	\$499,898.00	\$505,390.00
9199 - App - Employee Benefits	\$96,288.00	\$113,432.00	\$104,324.00
<b>Total for Estimated Appropriations</b>	<b>\$640,728.00</b>	<b>\$613,330.00</b>	<b>\$609,714.00</b>
<b>Total for Estimated Appropriations and Other Uses</b>	<b>\$640,728.00</b>	<b>\$613,330.00</b>	<b>\$609,714.00</b>



SPU - Library of Aurora Town Public Library  
Annual Financial Report  
For the Fiscal Period 01/01/2024 - 12/31/2024

**H - Capital Projects  
Balance Sheet**

	12/31/2024	12/31/2023	12/31/2022
Assets and Deferred Outflows			
Total for Assets and Deferred Outflows	\$0.00	\$0.00	\$0.00

SPU - Library of Aurora Town Public Library  
Annual Financial Report  
For the Fiscal Period 01/01/2024 - 12/31/2024

**H - Capital Projects  
Balance Sheet**

	12/31/2024	12/31/2023	12/31/2022
Liabilities, Deferred Inflows and Fund Balances			
Total for Liabilities, Deferred Inflows and Fund Balances	\$0.00	\$0.00	\$0.00



SPU - Library of Aurora Town Public Library  
Annual Financial Report  
For the Fiscal Period 01/01/2024 - 12/31/2024

**H - Capital Projects  
Results of Operations**

	12/31/2024	12/31/2023	12/31/2022
Revenues and Other Sources			
Total for Revenues and Other Sources	\$0.00	\$0.00	\$0.00

SPU - Library of Aurora Town Public Library  
Annual Financial Report  
For the Fiscal Period 01/01/2024 - 12/31/2024

H - Capital Projects  
Results of Operations

	12/31/2024	12/31/2023	12/31/2022
Expenditures and Other Uses			
Total for Expenditures and Other Uses	\$0.00	\$0.00	\$0.00



SPU - Library of Aurora Town Public Library  
Annual Financial Report  
For the Fiscal Period 01/01/2024 - 12/31/2024

**H - Capital Projects**  
**Changes in Fund Balance**

	12/31/2024	12/31/2023	12/31/2022
<b>Analysis of Changes in Fund Balance</b>			
8021 - Fund Balance - Beginning of Year	\$0.00	\$0.00	\$0.00
8022 - Restated Fund Balance - Beginning of Year	\$0.00	\$0.00	-
Add Revenues and Other Sources	\$0.00	\$0.00	\$0.00
Deduct Expenditures and Other Uses	\$0.00	\$0.00	\$0.00
8029 - Fund Balance - End of Year	\$0.00	\$0.00	\$0.00

SPU - Library of Aurora Town Public Library  
Annual Financial Report  
For the Fiscal Period 01/01/2024 - 12/31/2024

**K - Schedule of Non-Current Government Assets**  
**Schedule of Non-Current Government Assets**

	12/31/2024	12/31/2023	12/31/2022
<b>Non-Current Assets</b>			
<b>Depreciable Capital Assets</b>			
104 - Machinery and Equipment	\$8,477.00	\$8,477.00	\$8,477.00
107 - Other Capital Assets	\$25,000.00	\$25,000.00	\$25,000.00
<b>Total for Depreciable Capital Assets</b>	<b>\$33,477.00</b>	<b>\$33,477.00</b>	<b>\$33,477.00</b>
<b>Accumulated Depreciation</b>			
114 - Accumulated Depreciation Machinery and Equipment	(\$7,266.00)	(\$6,055.00)	(\$4,844.00)
<b>Total for Accumulated Depreciation</b>	<b>(\$7,266.00)</b>	<b>(\$6,055.00)</b>	<b>(\$4,844.00)</b>
<b>Total for Non-Current Assets</b>	<b>\$26,211.00</b>	<b>\$27,422.00</b>	<b>\$28,633.00</b>



SPU - Library of Aurora Town Public Library  
Annual Financial Report  
For the Fiscal Period 01/01/2024 - 12/31/2024

**Supplemental Schedules**

The Supplemental Schedules includes the following schedules:

- Statement of Indebtedness
- Bond Repayment
- Bank Reconciliation
- Employee and Retiree Benefits

SPU - Library of Aurora Town Public Library  
Annual Financial Report  
For the Fiscal Period 01/01/2024 - 12/31/2024

**Statement of Indebtedness**

You have indicated you have no debt data to report.



SPU - Library of Aurora Town Public Library  
Annual Financial Report  
For the Fiscal Period 01/01/2024 - 12/31/2024

**Bond Repayment**

No Bonds Reported in the Statement of Indebtedness.

SPU - Library of Aurora Town Public Library  
Annual Financial Report  
For the Fiscal Period 01/01/2024 - 12/31/2024

**Bank Reconciliation**

**Accounts**

Account No.	Account Type	Associated Fund(s)	Bank Balance	Deposits In Transit	Outstanding Checks	Adjustments	Total
442	Savings	A	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
8233	Certificate of Deposit (CD)	A	\$52,531.00	\$0.00	\$0.00	\$0.00	\$52,531.00
544	Checking	A	\$11,430.00	\$0.00	\$0.00	\$0.00	\$11,430.00
8006	Certificate of Deposit (CD)	A	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00
502	Checking	A	\$8,194.55	\$0.00	(\$1,055.00)	\$0.00	\$7,139.55
<b>Total</b>			<b>\$92,655.55</b>	<b>\$0.00</b>	<b>(\$1,055.00)</b>	<b>\$0.00</b>	<b>\$91,600.55</b>
<b>Total Cash From Financials</b>							<b>\$91,601.00</b>



SPU - Library of Aurora Town Public Library  
Annual Financial Report  
For the Fiscal Period 01/01/2024 - 12/31/2024

**Bank Reconciliation**

**Collateralization of Cash**

<b>Total Bank Balance</b>	\$92,655.55
FDIC Insurance	\$92,655.55
Collateralized with Securities held in possession of the municipality or its agent or otherwise secured	\$0.00
<b>Total of FDIC Insurance and Collateralized with securities held in possession of the municipality or its agent or otherwise secured</b>	\$92,655.55

**Investments and Collateralization of Investments**

<b>Investments From Financials</b>	\$0.00
Market Value as of Fiscal Year End Date	\$0.00
Collateralized with Securities held in possession of the municipality or its agent or otherwise secured	\$0.00

SPU - Library of Aurora Town Public Library  
Annual Financial Report  
For the Fiscal Period 01/01/2024 - 12/31/2024

**Employee and Retiree Benefits**

**Total Number**

Full Time Employees	Part Time Employees	Volunteers with Paid Benefits	Retirees with Paid Benefits
4	19	0	0

**Number Receiving Benefits**

Benefit	Amount	Full Time	Part Time	Volunteer	Retiree
State Retirement System					
Life Insurance					
Unemployment Insurance	\$819.00	4	19		
Disability Insurance					
Employee Benefits, Other					
Police Retirement					
Fire Retirement					
Local Pension Fund					
Social Security	\$24,318.00	4	19		
Worker's Compensation	\$2,371.00	4	19		
Hospital, Medical and Dental Insurance	\$51,343.00	3	0		
Union Welfare Benefits					
Supplemental Benefit Payments to Disabled Firefighters					
<b>Total Employee Benefits Paid</b>	<b>\$78,851.00</b>				