

AURORA TOWN PUBLIC LIBRARY
550 Main Street, East Aurora, New York 14052
Agenda of the Board
Regular Monthly Meeting
October 28, 2025, 6:00 p.m.

1. Comments from the audience:
2. Minutes of the Meeting: June 24, 2025 & September 23, 2025
3. Treasurer's Report: Monthly Financial Statements, Internal Auditor, & Contingency Fund Reports: September 2025
4. Director's Report: September 2025
5. Reports of Interest
 - a. Jim and Jan Siebold donated a weather-resistant replacement of ATPL's barn quilt, Reading All Around. The original barn quilt was painted by Jan. The new one was made by Visual Impact.
 - b. The Friends Pop-Up Sales made \$278.50 in June, \$148.00 in July, and \$325.50 in August, and \$158.00 in October. \$910.00 was raised in total, pre-tax.
 - c. Colorful pop-pom flowers made by children at Walk to Your Library were installed on the Library's lawn for the Art Walk and the Roycroft Fall Festival.
 - d. Support the Friends of the Aurora Town Public Library and enter for a chance to win a basket filled with local goodies. There will be baskets for children and adults. Tickets will be available for purchase from November 3 through December 11, one for \$1.00 or six for \$5.00. Winners will be randomly selected on Friday, December 12, at 10:00 a.m. This fundraiser is sponsored by and benefits the Friends of the Library.
 - e. New additions to ATPL's Library of Things collection includes a portable karaoke machine, telescope, projector screen with stand, corn toss, Bluetooth speaker, and power bank. Several board and card games have been funded with this monetary gift. Patrons can now borrow Phase 10, Skip-Bo, Uno, Rummikub, Hitser, Exploding Kittens, Wingspan, Root, Herd Mentality, Herd Mentality Moosic & Moovies, Doomlings, Chameleon, Catan, and Cranium.
 - f. Other
6. Personnel
 - a. Payroll Report: Pay Period 18
 - b. The Board May Enter Executive Session
 - c. Other
7. Old Business
 - a. Investment Policy – No Need to Review, Updated in June 2025
 - b. ACT Meeting—Saturday, October 18, 2025
 - c. Library Leaders – Alissa Steele
8. New Business
 - a. Petty Cash Policy – Review Changes
 - b. Board calendar
 - c. Board Meeting Day & Time

The next regularly scheduled meeting will be on November 18, 2025, at 6:00 p.m.

AURORA TOWN PUBLIC LIBRARY
550 Main Street, East Aurora, New York 14052
Minutes
Regular Monthly Meeting
June 24, 2025, 6:00 p.m.

Present: Kara Spencer-Ching, Sashi Racho, Adam Zaremski, Paula Ausberger (ATPL Director)
Excused: Martha Buyer, Elaine Chow

President Adam Zaremski called the meeting to order at 6:02 p.m.

1. There were no comments from the audience.
2. A motion (KSC, SR) to approve the Minutes of the May 27th meeting was carried by a voice vote.
3. A motion (KSC, AZ) to approve the Treasurer's Report: Monthly Financial Statements, Internal Auditor, & Contingency Fund Reports: May 2025 was carried by a voice vote.
 - Discussion on the donation of \$250 Aurora Women's club. They have made donations over the years.
4. A motion (KSC, SR) to approve the Director's Report: May 2025 was carried by a voice vote.
 - Circulation and foot traffic increased year over year. There were increased maintenance expenses incurred this month. Friends undertook gardening work outside the library. A new scanner was purchased by the Friends and it is available for public use. The old scanner will be used by the office.
 - The public has offered positive feedback on the amount of programs that are being offered this summer. Ausberger anticipates an increase in foot traffic for the summer due to the additional programming.
5. Reports of Interest
 - Pizza Del Aureo's raised \$734.57 in support of the Friends of the Aurora Town Public Library, donating 10% of sales from June 9, 2025. Ausberger thanked the business and Aures family personally, on social media, and in the local newspapers for their continued support of the library.
 - ATPL is participating in the Climate Smart Community Task Force, "Scoot Around June" to encourage patrons to bike or walk to the library, promoting a healthy community and a cleaner environment. Prizes will be raffled off at the 3rd of July Fireworks.
 - The Discard Sale raised \$1,335.31 after taxes. Leftovers from the Discard Sale were donated to Catholic Charities. Materials were also offered to WNY Education Alliance, EPIC, and Parent Network of WNY, but these organizations were unable to accept the materials.
 - During July, when patrons of all ages check out at least five items, they earn a free chance to win two free admissions to the Buffalo Museum of Science. One winner will be randomly selected on Monday, July 28th at 6:00 p.m.
 - The East Aurora Art Society has generously sponsored the purchase of unfinished 6" barrels for a fundraiser in collaboration with the Friends of the Aurora Town Public Library. Each barrel will be hand-painted and embellished by a talented local artist.

From June 2 through August 1, the barrels will be displayed and the community is invited to buy votes to judge and earn a chance to win their favorite barrels. Ausberger anticipates that more tickets will be sold in the coming weeks since the fundraiser is taking place during the summer when there is increased foot traffic.

6. Personnel

- Payroll Report Pay Period 11. ATPL is within the budget parameters issued by Central at this point in the year.
- KSC brought up the Director's annual review. It was done this time last year and there was discussion on whether this process should start for this year. AZ and KSC will work together to accomplish this task.
- There was no reason for the board to enter into an executive session.

7. Old Business

- ACT Meeting: Saturday, May 31 @ 8:30 a.m. at Clarence Public Library. MB, KSC and SR attended the meeting. There was a presentation by the Library Foundation and the Clarence Library Director.

8. New Business

- Investment Policy. The policy was approved (AZ, KSC) as amended by discussion.
- The 2025 Member Library Contract was approved (KSC, AZ)
- KSC mentioned that the ATPL trustees should consider having a Board Calendar. The board agreed that this is a good idea and this topic will be discussed at the September meeting.
- AZ mentioned that KSC's term is expiring at the end of the year and inquired whether or not she would like to continue as a trustee. KSC confirmed that she would like to continue as a trustee.

The next regularly scheduled meeting will be on September 23, 2025 at 6 p.m.

A motion (KSC, SR) to adjourn at 6:52 p.m. was carried by a voice vote.

Respectfully submitted,
Sashi Racho

AURORA TOWN PUBLIC LIBRARY
550 Main Street, East Aurora, New York 14052
Minutes
Regular Monthly Meeting
September 23, 2025, 6:00 p.m.

Present: Adam Zaremski, Sashi Racho, Elaine Chow, Martha Buyer, Paula Ausberger (ATPL Director)

Excused: Kara Spencer-Ching

President Adam Zaremski called the meeting to order at 6:04 pm.

1. There were no comments from the audience.
2. June 24, 2025 meeting are tabled until October meeting.
3. A motion (MB, EC) to approve the Treasurer's Report: Monthly Financial Statements, Internal Auditor, & Contingency Fund Reports: June, July, August 2025 was carried by a voice vote.
 - a. Local account increasing due to generous donations
 - b. Plans to use funds include augmenting the Library of Things collection with portable karaoke machine, power bank, Bluetooth speaker, projector screen, card/board games, mini-Yoto player kits, etc. Also purchased was a canopy tent for library events. In the near future, the worn cushions for the children's area benches will be replaced.
4. A motion (EC, MB) to approve the Director's Report: June, July, August 2025 was carried by a voice vote.
 - a. Overall counts up
 - b. 329 attendees for Renaissance Faire - Borrowed popcorn and cotton candy machines from Central Library
 - c. Teen Volunteer program orientation
 - d. LEAP student led Freedom to Read Storytime
 - e. Library of Things – patrons may now browse the collection on the rack near the library entrance
 - f. Mr. Duff Parkdale librarian program Toby's in Jail had 273 participants
 - g. Outreach with Smart Start and Senior Center
 - h. Upcoming Co-op fall snack and story time
 - i. Increased offerings for Tweens and Teen focused programming
 - j. Community members noted the creativity and variety of program offerings for all age groups
 - k. Five local authors are scheduled to visit in October. ATPL is receptive to ideas and provides a platform for presentations. Authors feel comfortable asking to hold talks and book signings at the Library
 - l. Town is taking good care of library grounds and building
5. Reports of Interest
 - a. The Friends Pop-Up Sales made \$278.50 in June, \$148.00 in July, and \$325.50 in August, with one Pop-Up Sale remaining on Saturday, October 3.
 - b. Artisan Ann Norlund generously donated 100% of the proceeds from the sale of her hand-crafted jewelry at the Renaissance Faire, raising \$202.00 to benefit the Library.

- c. The Hand-Painted Barrel fundraiser collaboration of the East Aurora Art Society and Friends of the Library raised \$178.00.
- d. The Friends of the Aurora Town Public Library are selling T-shirts to support the Library's programs and services. They are available in youth unisex sizes: small, medium, and large, and adult unisex sizes: small, medium, large, and XL. All sizes are \$15.00 each.
- e. The East Aurora Co-op generously provided six gallons of apple cider and 100 cups, while Paula's Donuts contributed 100 donut holes for ATPL's Walk to Your Library Day. This family-friendly event promotes literacy, library card sign-ups, healthy habits, green practices, and community engagement.
- f. Bookish Bingo—reading challenge for adults, 19+. Start reading now, and redeem beginning Tuesday, September 2, through Thursday, November 13. Each completed row of reading challenges earns one entry into a raffle to win a \$50.00 Chamber of Commerce gift certificate sponsored by the Friends. Finish all five rows and earn six entries. Two winners will be selected at random on Friday, November 14, at 10:00 a.m.
- g. ATPL is welcoming the feedback in the Parent & Caregiver of Children Ages Birth-Teen Survey beginning September 24-November 5, 2025.
- h. From October 6 through 11, shine a light on reasons why some books have been challenged or banned by participating in an interactive black light display at ATPL.
- i. The Town of Aurora is funding a new bicycle rack for the library, which will be installed later this fall.
- j. On September 27, 2025, ATPL is holding Walk to Your Library Day. This family-friendly event aims to promote literacy, library card sign-ups, healthy habits, green practices, and community engagement. The East Aurora Co-op is generously providing six gallons of apple cider and 100 cups. Paula's Donuts is contributing 100 donut holes.

6. Personnel

- a. Payroll Report: Pay Period 13
- b. There was no reason for the Board to enter Executive Session

7. Old Business

- a. None

8. New Business

- a. Investment Policy – tabled until October meeting
- b. Library Leaders presentation was tabled until October meeting
- c. ACT meeting scheduled for Saturday, October 18, 2025

The next regularly scheduled meeting will be on October 28, 2025, at 6:00 p.m.

A motion (MB, EC) to adjourn the meeting at 6:32pm was carried by a voice vote.

Respectfully submitted,
Elaine Chow
Secretary

**AURORA TOWN PUBLIC LIBRARY
LOCAL CHECKING ACCOUNT**

Treasurer's Report

30-Sep-25

Beginning Balance:	1-Sep-25		\$21,979.61
Plus Receipts/Deposits		Total:	\$417.90
Less Checks/Debits		Total:	\$330.64
Ending Balance:	30-Sep-25		\$22,066.87

Transaction Details

Receipts:

John Norlund	(Unspecified Donation)	\$50.00
Friends of ATPL	(Reimbursement for Amazon air dry clay & spice jars)	\$67.90
Anonymous Donation	(Unspecified Donation)	\$100.00
Alice Askew Donation	(Unspecified Donation)	\$200.00
	Total:	\$417.90

Disbursements:

Amazon Capital Services	(Air dry clay, spice jars, invisible ink pens, tweezers-first aid)	\$97.05
Alison Lawrence	(Command hooks & replacement counting cows set reimbursement)	\$93.94
William Ruof	(Mileage reimbursement)	\$33.67
BECPL	(Canopy tent reimbursement)	\$105.98
	Total:	\$330.64

Director's Discretionary Fund (Expended from Contingency)

Beginning Balance: \$168.60

Transaction Details:

Ending Balance: \$168.60

Internal Auditor's Report

Kara Spencer-Ching, Internal Auditor

Voucher#	Amount	Approved	Check #	Reason
L146	\$97.05	9/15/2025	1103	Amazon Capital Services (Air dry clay, spice jars, invisible ink pens, first aid tweezers)
L147	\$93.94	9/25/2025	1104	Alison Lawrence (Command hooks & replacement counting cows set reimbursement)
L148	\$33.67	9/25/2025	1105	William Ruof (Mileage reimbursment)
L149	\$105.98	9/25/2025	1106	BECPL (Canopy tent reimbursement)

Contingency Fund \$400.22 **Counted** 9/30/2025

Savings Account

Balance Forward	1-Sep-25	\$500.07
Interest Earned		\$0.01
Balance	30-Sep-25	\$500.08

Certificate of Deposit 12-Dec-24 12 Month Term 3.21% **Maturity 12-Dec-25**

Beginning Balance: \$52,530.62 Ending Balance: \$52,530.62

Certificate of Deposit 6-Dec-24 12 Month Term 3.23% **Maturity 6-Dec-25**

Beginning Balance: \$20,000.00 Ending Balance: \$20,000.00

CONTRACT MEMBER LIBRARIES - Monthly Financial Report

LIBRARY: AURORA TOWN PUBLIC LIBRARY

MONTH: SEP

SAP Acct.	Description	Adopted Budget	Budget Transfers	Year-to-Date Expenditures	Available Budget	Projected Utilization at 12/31	Projected Variance at 12/31	Comments
500000	Salaries - Full-time	0	0	0	0		0	
502000	Fringe Benefits	0	0	0	0		0	
Utility Charges:								
515000	Water	550	(110)	442	(2)	440	0	
515000	Sewer	800	173	973	0	973	0	
515000	Telephone - Maintenance	500	(350)	150	(0)	150	0	
510200	Dues and Fees	20	0	20	0	20	0	
545000	Rental Charges	0	0	0	0		0	
506200	Repairs & Maintenance Chgs.	2,800	701	2,867	634	3,501	0	
555050	Insurance Charges	0	0	0	0		0	
510000	Travel & Mileage Expenses	200	(123)	77	0	77	0	
530000	Other Expenses & Charges	2,600	(291)	2,309	(0)	2,309	0	
530000	Contingency (Bullet Aid)	0	0	0	0	0	0	
TOTAL EXPENSES		7,470	0	6,839	631	7,470	0	

DIRECT LOCAL INCOME	Adopted Budget	Budget Revisions	Y-T-D Revenues	To Be Realized	Projected Revenues	Projected Variance	Comments
Fines, Lost Books, etc.	150	100	446	(196)	595	345	
Copy Machines	500	0	550	(50)	733	233	
Print Cost Recovery	1,700	0	2,089	(389)	2,785	1,085	
Other Income	100	(100)	0	0		0	Recorded Under Fines
State Funding	0	0	0	0		0	
Municipal Support	0	0	0	0		0	
Donations (priv. persons/foundations)	0	0	0	0		0	
Fundraising (events/booksales)	0	0	0	0		0	
Interest Income	0	0	0	0		0	
Misc Income	0	0	40	(40)		0	Friends Reimbursement June
Use of Fund Balance	0	0	0	0		0	
TOTAL DIRECT INCOME	2,450	0	3,125	(675)	4,113	1,663	

AURORA TOWN PUBLIC LIBRARY

COUNTY LEDGER

COUNTY CHECKING ACCOUNT

30-Sep-25

Beginning Balance:	1-Sep-25		\$7,880.82
Plus Receipts/Deposits		Total:	\$287.48
Less Checks/Debits		Total:	\$722.22
Ending Balance:	30-Sep-25		\$7,446.08

Transaction Details

Receipts:

Library Revenue	9/16/2025	\$108.58
Library Revenue	9/30/2025	\$126.30
Copier	9/30/2025	\$52.60
	Total:	\$287.48

Disbursements:

Manny's Ace Hardware	(Clear topcoat, carpet cleaner, vinegar cleaning liquid)	\$67.42
Cardio Partners Inc.	(AED electrodes)	\$143.26
William Ruof	(2026 pocket planner reimbursement)	\$6.99
Upholstery Unlimited LLC	(Cushion upholstery deposit)	\$320.00
Village of East Aurora	(Water bill)	\$184.55
	Total:	\$722.22

Internal Auditor's Report

Voucher#	Amount	Approved	Check #
C243	\$67.42	9/15/2025	6002
C244	\$143.26	9/15/2025	6003
C245	\$6.99	9/15/2025	6004
C246	\$320.00	9/15/2025	6005
C247	\$184.55	9/25/2025	6006

Kara Spencer-Ching, Internal Auditor

Reason

Manny's Ace Hardware (Clear topcoat, carpet cleaner, vinegar cleaning liquid)

Cardio Partners Inc. (AED electrodes)

William Ruof (2026 pocket planner reimbursement)

Upholstery Unlimited (Cushion upholstery deposit)

Village of East Aurora (Water bill)

Contingency Fund September 2025

BEGINNING BALANCE **\$418.19**

Total Donations / Reimbursements **\$8.00**

Total Expenditures **\$25.97**

ENDING BALANCE **\$400.22**

DONATIONS / REIMBURSEMENTS

Item	Purpose	Amount	Date	Initials
Counter Donation	Unspecified Donation	\$1.00	9/3	WR
Counter Donation	Snack Fund Donation	\$2.00	9/6	WR
Counter Donation	Unspecified Donation	\$1.00	9/16	WR
Counter Donation	Unspecified Donation	\$1.00	9/29	WR
Counter Donation	Unspecified Donation	\$3.00	9/30	WR
Total		\$8.00		

EXPENSES

Item	Vendor	Amount	Date	Initials
Craft paper for display reimbursement - AL	Michaels	\$7.18	9/3	WR
Craft paper for display reimbursement - RN	Michaels	\$17.95	9/4	WR
Mileage Reimbursement - DD	N/A	\$0.84	9/9	WR
Total		\$25.97		

Alice Askew Snack Fund

Item	Vendor	Amount	Date	Initials
Total		\$0.00		
Snack Fund Balance		\$0.00		

Aurora Town Public Library
550 Main Street, East Aurora, New York 14052
Director's Report: September 2025

Monthly Statistics

Circulation	Total-Month	Average / Day	Average / Hour	YTD Total
2025	15,140	605.6	72.1	135,276
2024	13,730	572.1	68.7	131,625
2023	13,905	556.2	71.6	127,449

Note: Circulation for the contracting libraries was -3.0% this month from last year (EAU was 10.3%) and 04.2%, YTD (EAU was 2.8%). *Original checkouts at EAU are 8,697 for this month. **Original checkouts YTD at EAU are 73,127.

Library of Things (Including Chromebook Kit, Hotspots, CPR Kits, & Sports Equipment)	2025	2024
Monthly	66	47
Year-to-date	459	388

System e-Branch	Month 2025	Month 2024	Change	YTD 2025	YTD 2024	Change
Online Renewals	547	566	-3.4%	4,795	5,315	-9.8%
Interlibrary Loans	1,693	1,397	21.2%	13,032	12,912	0.9%
eAudiobooks	70,007	69,724	0.4%	653,330	632,751	3.3%
eVideos	1,661	1,208	37.5%	15,471	10,673	45.0%
eBooks	82,946	86,343	-3.9%	785,110	812,415	-3.4%
eMusic	326	196	66.3%	2,337	2,036	14.8%
eMagazines	32,820	23,181	41.6%	276,785	212,326	30.4%

Open for Operation	2025	2024	2023	2022
Days / Hours	25/210	24/200	25/194	25/199

CLOSED: September 1 for Labor Day

Computer Use	2025	2024	% Change
Monthly	336	362	-7.2%
Year-to-date	3,401	3,415	-0.4%

Note: Computer use for the contracting libraries was 2.9% this month and 0.7% YTD.

Wi-Fi	2025	2024	% Change
Monthly	2,262	1,990	13.7%
Year-to-date	20,342	17,625	15.4%

Note: Wifi use for the contracting libraries was 16.5% this month and 12.7 % YTD.

Patron Visits	2025	2024	% Change
Monthly	5,684	5,285	7.5%
Year-to-date	53,641	53,425	0.4%

Note: Door counts for the contracting libraries were 5.2% this month and 12.7% YTD.

New Library Card Memberships	Total-month	YTD
Adults	22	219
Children	12	104

Aurora Town Public Library
550 Main Street, East Aurora, New York 14052
Director's Report: September 2025

Programs Name / Number of Sessions / Sponsor	Age group	Attendance
LEGO Club	6-11 yrs. old	15
ATPL Cooking Club: Sourdough Basics (Friends)	Teens & Adults	22
Workout Wednesdays: Balance & Mobility (Friends) (4)	Adults, 50+	56
Aurora Book Club	Adults, 19+	17
Studio Night (Friends)	Teens	3
Book a Technology Trainer (TechKnow Lab) (3)	Adults, 19+	4
Young Adult Book Club (Friends)	Teens	5
Teen Nite: Become a Leader (Friends)	Teens	3
Reinstein Woods: Native Landscaping & Invasive Species (Friends)	Adults, 19+	15
Family Story Time (Monday) (Friends)	0-5 w/ Adult	26
Family Story Time (Wednesday) (Friends)	0-5 w/ Adult	33
Family Story Time (Friday) (Friends)	0-5 w/ Adult	32
Preschool Story Time (Friends)	3-5 w/ Adult	7
Library Gallery Tour	All Ages	46
Air-Dry Clay Workshop (Friends)	Teens	9
Aurora Senior Center Outreach	Adults, 50+	21
Mandala School Class Visit	0-5	12
Easy Access Tech Help (3)	Adults, 19+	4
Walk to Your Library Day (Friends, Co-Op, Paula's Donuts)	All Ages	64
Tutor (20)	6-11 yrs. old	20
Tutor (7)	Teen	7

At a Glance: Month of 2025	Circulation (Original Checkout- Not Including Auto-Renewals)	Patron Count	Computer Use	Wi-Fi
January	13,938 (7,650)	5,014	383	1,852
February	13,262 (7,267)	5,301	348	1,677
March	15,929 (8,812)	6,190	334	2,193
April	14,307 (7,412)	5,790	388	2,074
May	14,720 (7,842)	5,844	379	2,500
June	14,636 (7,976)	5,792	360	2,641
July	17,207 (9,623)	7,593	442	2,713
August	16, 137 (8,697)	6,433	431	2,430
September	15,140 (7,787)	5,684	336	2,262
October				
November				
December				
Total				

Out of all B&ECPL locations, ATPL ranks YTD

11 out of 37 in circulation of materials (11 for month); 12 out of 37 in patron visits (13 for month);
8 out of 37 in WI-FI (6 for month); 22 out of 37 in computer use (21 for month)

Aurora Town Public Library
550 Main Street, East Aurora, New York 14052
Director's Report: September 2025

Cumulative Statistics

Programs, Outreach, Meeting Rm Use, Training, Book Displays, Exhibits, Fundraisers & Improvements

Programs (Not Including Tutoring & Outreach)	Names, Age Group, Date & Time
January 2025	Find the Snowman Game- Children, Ages 2-12 - Thursday, January 2 - Friday, January 31 during all open hours. Aurora Book Club - Adults, 19+ - January 9 @ 6:30 p.m. Dreaming in Ink: Another Unique Anthology – Adults, 19+ - Saturday, January 18 @ 1:00 p.m. Hygge Night at the Library – Teens & Adults, 12+ - Tuesday, January 14 @ 6:00 p.m. Family Story Time - Children, Birth-5 with a Caregiver - Choose one: Wednesdays @ 10:30 a.m., January 22-April 9; Thursdays @ 6:30 p.m., January 23-April 10; or Fridays @ 10:30 a.m., January 24-April 11 Preschool Story Time- Children, 3 1/2-5 years - Thursdays @ 1:30 p.m., January 23-April 10 Read To a Dog- Children, 6-11 years - Saturday, January 25 @ 11:00 a.m., 11:15 a.m., 11:30 a.m., or 11:45 a.m. Book a Technology Trainer, Presented by the TechKnowLab – Adults, 19+ - Monday, January 27 @ 10 a.m., 11 a.m., @ 12 p.m. Fitness Fridays: Chair Yoga – Adults, 50+ - Fridays, January 31 through February 21 @ 1:30 p.m. Brumsted (Holland) Elementary Literacy Night Outreach – All Ages - Thursday, January 23 @ 6:30 p.m.
February 2025	Family Story Time - Children, Birth-5 with a Caregiver - Choose one: Wednesdays @ 10:30 a.m., January 22-April 9; Thursdays @ 6:30 p.m., January 23-April 10; or Fridays @ 10:30 a.m., January 24-April 11 Preschool Story Time- Children, 3 1/2-5 years - Thursdays @ 1:30 p.m., January 23-April 10 Unwind & Design To-Go Craft Kit: Book Page Heart Garlands - Adults, 17+ - Participants will be called to pick up their kits on Tuesday, February 4. LEGO Club - Children, Ages 6-11 – Saturdays: February 8, March 8, & April 5 @ 11:00 a.m. Multimedia Painting – Teens, 12-18 – Saturday, February 15 @ 12:00 p.m. Snowlandia: Indoor Winter Carnival - Children, 3-11 - Tuesday, February 18 - Saturday, February 22 during all regular open hours. Duck Duck Goose Outreach – 0-5 w / Adults - Tuesday, February 11 @ 10:30 a.m. Snack & Story: EA Co-Op Outreach - All Ages – Wednesday, February 1 @ 1:00 p.m. East Aurora Middle School Explorer's Club Class Visit – 6-11 w / Adults – Wednesday, February 26 @ 2:35 p.m.
March 2025	Family Story Time - Children, Birth-5 with a Caregiver - Choose one: Wednesdays @ 10:30 a.m., January 22-April 9, or Fridays @ 10:30 a.m., January 24-April 11 Preschool Story Time- Children, 3 1/2-5 years - Thursdays @ 1:30 p.m., January

Aurora Town Public Library
550 Main Street, East Aurora, New York 14052
Director's Report: September 2025

	23-April 10 LEGO Club - Children, Ages 6-11 – Saturdays: February 8, March 8, & April 5 @ 11:00 a.m. Aurora Book Club - Adults, 19+ - March 6 @ 6:30 p.m. Book a Technology Trainer - Adults, 19+ - March 10 @ 10:00 a.m., 11:00 a.m., & 12:00 p.m. –One-on-One Appointments are 45 minutes long Laura Fitzgerald: Influential Women of WNY - Adults, 19+ - Thursday, March 13 @ 1:00 p.m. Lucky Finds Teen Book Box - Teens, 12+ - Pick-up starts Friday, March 14. Fitness Fridays: Balance & Mobility – Adults, 50+ - Fridays, March 14 through March 28 @ 1:30 p.m. A Day Off With Dog Man- Children, 6-11 - Friday, March 14 @ 3:00 PM Local Author, Christina Francine: The Woman in Green from Cromarty – Adults, 19+ - Saturday, March 22 @ 1:00 p.m. Gregory Kinal: Famous Women in U.S. History – Adults, 19+ Thursday, March 27 @ 6:30 p.m.
April 2025	Family Story Time - Children, Birth-5 with a Caregiver - Choose one: Wednesdays @ 10:30 a.m., January 22-April 9, or Fridays @ 10:30 a.m., January 24-April 11 Preschool Story Time- Children, 3 1/2-5 years - Thursdays @ 1:30 p.m., January 23-April 10 LEGO Club - Children, Ages 6-11 – Saturdays: February 8, March 8, & April 5 @ 11:00 a.m. Book a Technology Trainer - Adults, 19+ - Monday, April 7 @ 10:00 a.m., 11:00 a.m., & 12:00 p.m. – One-on-One Appointments are 45 minutes long Butter Lamb Workshop - Adults, 19+ - Monday, April 7 @ 6:30 p.m. Butter Lamb Workshop - Duo: 1 child (6+) and 1 adult caregiver- Tuesday, April 8 @ 6:30 p.m. Poetry Night - Teens, 12-18 - Tuesday, April 8 @ 5:00 p.m. – 7:30 p.m. (Stop in Any Time) Local Author, Grace Zacaroli: The Carpenter and The Apprentice – Adults, 19+ - Tuesday, April 15 @ 6:30 p.m. Baby Animal Meet & Greet - All Ages - Thursday, April 17 @ 10:30 a.m. - 12:30 p.m. Must reserve 1/2 time slot. Spring Story Time & Snacks Outreach at EA Co-Op – Children, Ages 5-8 w/ Caregiver - Wednesday, April 16 @ 10 a.m.
May 2025	Screen-Free Saturday - All Ages - Saturday, May 3 @ 12:30 p.m. - 2:30 p.m. Build Your Own Library – Teens, 12+ - Thursday, May 1– 6:00 p.m. -7:30 p.m. – Canceled Due to Lack of Registrations Bring Your Own Book – Adults, 19+ - Tuesdays: May 6, June 10, July 8, & August 5 @ 10:30-11:30 a.m. Aurora Book Club - Adults, 19+ - May 8 @ 6:30 p.m. The Great Summer Road Trip Game - Break Out Game – Tweens, 11-13 - Thursday, May 22 @ 6:00 -7:30 p.m.
June 2025	Air Dry Clay Workshop – Teens, 12+ - Monday, June 2 & Tuesday, June 3 @ 6:00

Aurora Town Public Library
550 Main Street, East Aurora, New York 14052

Director's Report: September 2025

	– 7:30 p.m. Island of Despair Breakout Game – Teens, 14-17 – Thursday, June 5 @ 6:00 p.m. – 7:30 p.m. Breakout to Summer Breakout Game – Children, Ages 7-10 - Saturday, June 7 @ 1:00 p.m.-2:30 p.m. Pizza Del Aureo's Raise Some Dough for the Friends of the Aurora Town Public Library Fundraiser - Monday, June 9 @ 11:00 a.m. – 7:00 p.m. Book a Technology Trainer - Adults, 19+ - Monday, June 9 @ 10:00 a.m., 11:00 a.m., & 12:00 p.m. – One-on-One Appointments are 45 minutes long Bring Your Own Book – Adults, 19+ - Tuesdays: May 6, June 10, July 8, & August 5 @ 10:30-11:30 a.m. Teen Volunteers Orientation - Teens, 12+ - Thursday, June 12 @ 6:00 p.m. Free Family Friendly Music Program Featuring Rebecca Ansel on Violin, Sponsored by the East Aurora Chamber Music Festival – All Ages – Thursday, June 12 @ 6:30 p.m. Freedom to Read Family Story Time (LEAP Student Project) - Children, 4-7 with a caregiver - Saturday, June 14 @ 11:00 a.m. Friends of the Library Pop-Up Sale – Saturday, June 28 @ 11:00 a.m. – 2:00 p.m.
July 2025	Hand-Painted Barrels Fundraiser: A Collaboration of the Friends and the East Aurora Art Society – Monday, June 2 – Friday, August 1 Read It & Keep It Reading Incentive Program - Children, Birth-Teen - Register and get Reading Log: June 2 - July 7. Read and redeem: July 7 - August 11. My Person & Me - Children, 6 months-3 years with a caregiver - Monday, July 7 @ 10:30 a.m. Curiosity Club - Children, 6-11 - Mondays: July 7, 14, 21, 28, August 4 @ 1:30 p.m. Toby's in Jail! - Children, Elementary Age - July—August – During regular library hours Fitness Fridays: Balance & Mobility – Adults, 50+ - Fridays, July 11 through August 1 @ 1:30 p.m. Bring Your Own Book – Adults, 19+ - Tuesdays: May 6, June 10, July 8, & August 5 @ 10:30-11:30 a.m. Art Explorations - Tweens, 11-13 – Tuesdays: July 8, 22, 29, & August 5 @ 6:00 p.m. Photo Walk To-Go Kit – Children, 8-12 & Teens 13-18 – Wednesday, July 9 – Pick up Kit @ Library Reinstein Woods: Nature's Recyclers - Children, 6-11 - Wednesday, July 9 @ 1:30 p.m. Outdoor Art - Children, 3-11 (under 6 with a helper) - Thursday, July 10 @ 10:30 a.m. Aurora Book Club - Adults, 19+ - Thursday, July 10 @ 6:30 p.m. LEGO Club - Children, Ages 6-11 – Saturdays: July 12 & August 2 @ 11:00 a.m. Book a Technology Trainer - Adults, 19+ - Monday, July 14 @ 10:00 a.m., 11:00 a.m., & 12:00 p.m. – One-on-One Appointments are 45 minutes long Music & Movement - Children, 18 months-5 years with a caregiver - Monday, July 14 @ 10:30 a.m.

Aurora Town Public Library
550 Main Street, East Aurora, New York 14052
Director's Report: September 2025

	Renaissance Faire – All Ages – Tuesday, July 15 @ 1:00 p.m.-5:00 p.m. Judi Geer—Near V. Minnesota: Where the Freedom of the Press Really Started in the U.S. – Teens & Adults, 12+ - Thursday, July 17 @ 2:00 p.m. Storybook Cook - Children, 6-11 - Saturday, July 19 @ 11:00 a.m. Happy Talk Song & Sign - Children, 5-24 months with a caregiver - Monday, July 21 @ 10:30 a.m. Hawk Creek: "Talk on the Wild Side" - All Ages - July 23 @ 2:00 p.m. Reinstein Woods: Birding 101- Adults, 19+ - Thursday, July 24 @ 2:00 p.m. Black Light Art Party - Teens, 12+ - Thursday, July 24 @ 6:30 p.m. Read To a Dog - Children, 6-11 - Saturday, July 26 @ 11:00, 11:15, 11:30, or 11:45 a.m. Friends of the Library Pop-Up Sale – Saturday, July 26 @ 11:00 a.m. – 2:00 p.m. Ready for School - Children, 3.5-5 - Monday, July 28 @ 10:30 a.m. Art of Theatre - Children, 8-12 - Wednesday, July 30 @ 1:30 p.m. Black Light Art Party - Children, 3-11 (under 6 with a helper)- Thursday, July 31 @ 6:30 p.m.
August 2025	Toby's in Jail! - Children, Elementary Age - July—August – During regular library hours Hand-Painted Barrels Fundraiser: A Collaboration of the Friends and the East Aurora Art Society – Monday, June 2 – Friday, August 1 Read It & Keep It Reading Incentive Program - Children, Birth-Teen - Register and get Reading Log: June 2 - July 7. Read and redeem: July 7 - August 11. Curiosity Club - Children, 6-11 - Mondays: July 7, 14, 21, 28, August 4 @ 1:30 p.m. Fitness Fridays: Balance & Mobility – Adults, 50+ - Fridays, July 11 through August 1 @ 1:30 p.m. Book Box – Teens & Tweens, 10-18 – Friday, August 1 – Pickup box @ Library LEGO Club - Children, Ages 6-11 – Saturdays: July 12 & August 2 @ 11:00 a.m. My Person & Me - Children, 6 months-3 years with a caregiver - Monday, August 4 @ 10:30 a.m. Art Explorations - Tweens, 11-13 – Tuesdays: July 8, 22, 29, & August 5 @ 6:00 p.m. Zine Workshop – Teens & Tweens, 10-18 - Wednesday, August 6 – 1:00 p.m. – 3:00 p.m. Bring Your Own Book – Adults, 19+ - Tuesdays: May 6, June 10, July 8, & August 5 @ 10:30 a.m. – 11:30 a.m. Friends of the Library Pop-Up Sale – Saturday, August 24 @ 11:00 a.m. – 2:00 p.m. Bookish Bingo - Adults, 19+ - Start Reading Now & Begin Redeeming Tuesday, September 2 through Thursday, November 13 – Winner Will Be Drawn at Random on Friday, November 14 @ 10:00 a.m.
September 2025	Bookish Bingo – Adults, 19+ - Start Reading Now & Begin Redeeming Tuesday, September 2 through Thursday, November 13 – Winner Will Be Drawn at Random on Friday, November 14 @ 10:00 a.m. FAQ Bookish Bingo Easy Access Tech Help - Adults, 18+ - Tuesday, September 1 through Friday, October 31 - Register to Be Contacted to Set Up an Appointment During Regular

Aurora Town Public Library
550 Main Street, East Aurora, New York 14052

Director's Report: September 2025

	Library Hours NYS Office for People with Disabilities Walk-in Interviews - Adults, 18+ - Monday, September 8 @ 10:00 a.m. - 2:00 p.m. LEGO Club - Children, Ages 6-11 – Saturdays: September 13 & October 11 @ 11:00 a.m. ATPL Cooking Club: Sourdough Basics – Teens & Adults, 15+ - Tuesday, September 9 @ 6:00 p.m. – 7:30 p.m. AARP Foundation Tax-Aide Program Volunteer Search – Adults, 18+ - Monday, September 15, 2025 @ 1:00 p.m. – 3:00 p.m. Book a Technology Trainer - Adults, 19+ - Monday, September 15 @ 10:00 a.m., 11:00 a.m., & 12:00 p.m. – One-on-One Appointments are 45 minutes long Studio Nights – Teens, 12+ - Mondays: September 15 & October 27 @ 6:00 p.m. – 7:30 p.m. Workout Wednesdays: BAM – Adults, 50+ - Wednesdays, September 3 through September 24 @ 1:00 p.m. Aurora Book Club - Adults, 19+ - Thursday, September 4 @ 6:30 p.m. Young Adult Book Club – Teens, 13-18 – Second Thursday of the Month, 9/11, 10/9, 11/13, 12/11- @ 6:00 p.m.-7:00 p.m. Teen Nite: Become a Leader – Teens, 13-18 - Tuesday, September 16 @ 6:00 p.m.-7:00 p.m. Reinstein Woods: Native Landscaping & Invasive Species - Adults, 19+ - Thursday, September 18 @ 2:00 p.m. Family Story Time - Children, Birth-5 years with a Caregiver- Wednesdays @ 10:30 a.m., September 24 - December 3 OR Fridays @ 10:30 a.m., September 26 - December 5. --SORRY, Wednesday + Friday PROGRAMS FULL- Family Story Time- New Day Just Added - Children, Birth-5 years with a Caregiver- Mondays @ 10:30 a.m., September 29 - December 1. Preschool Story Time - Children, 3 1/2 - 5 years - Thursdays @ 1:30 p.m., September 25 - December 4. Library Gallery Tour – All Ages – Thursday, September 25 @ 6:30 p.m. Walk to Your Library Day - All Ages - Saturday, September 27 @ 11:00 a.m. - 2:00 p.m. Air-Dry Clay – Teens, 12+ - Mondays, September 29 & October 6 @ 6:00 p.m. – 7:30 p.m.
October 2025	Outreach: EA Co-Op Fall Snack & Story Time – Saturday, October 4 @ 11:00 a.m. – Ages, 0-6 w/caregiver Read for Your Rights Interactive Display – Adults & Children of All Ages – Monday, October 6 through Saturday, October 11 – During Regular Open Hours Bookish Bingo – Adults, 19+ - Start Reading Now & Begin Redeeming Tuesday, September 2 through Thursday, November 13 – Winner Will Be Drawn at Random on Friday, November 14 @ 10:00 a.m. Family Story Time - Children, Birth-5 years - Mondays @10:30 a.m., September 29 -December 1; Wednesdays @ 10:30 a.m., September 24 - December 3; OR Fridays @ 10:30 a.m., September 26 - December 5. Preschool Story Time - Children, 3 1/2 - 5 years - Thursdays @ 1:30 p.m., September 25 - December 4.

Aurora Town Public Library
550 Main Street, East Aurora, New York 14052

Director's Report: September 2025

	Easy Access Tech Help – Adults, 18+ - Tuesday, September 1 through Friday, October 31 - Register to Be Contacted to Set Up an Appointment During Regular Library Hours Dr. Thomas Rosenthal, Local Author: Cyrenius Chapin: Buffalo's First Physician and War of 1812 Hero - Adults, 19+ - Thursday, October 2 @ 6:30 p.m. Story & Snack at the EA Co-op, Children, 3 - 8 years - Saturday, October 4 @ 11:00 a.m. Friends of the Library Pop-Up Sale – Saturday, October 4 @ 11:00 a.m. – 2:00 p.m. Air-Dry Clay – Teens, 12+ - Mondays, September 29 & October 6 @ 6:00 p.m. – 7:30 p.m. Bring Your Own Book – Adults, 19+ - Tuesdays: October 7, November 4, & December 2 @ 10:30 a.m. – 11:30 a.m. Library Leaders - Teens, 13+ - Tuesday, October 7 @ 6:00 p.m. FAQ Library Leaders Program LEGO Club - Children, Ages 6-11 – Saturdays: September 8 & October 11 @ 11:00 a.m. Young Adult Book Club – Teens, 13-18 – Second Thursday of the Month, 9/11, 10/9, 11/13, 12/11- @ 6:00 p.m.-7:00 p.m. ATPL Cooking Club: Pumpkin Spice – Teens & Adults, 15+ - Tuesday, October 14 @ 6:00 p.m. – 7:30 p.m. Meet Local Author: Mrs. Amber Partisano - Children, Ages 3-10 years and their Caregivers- Saturday, October 18 @ 11:00 a.m. Trick or Read StoryWalk® - Children, 2-11 years - Monday, October 20 - Saturday, October 25 during all open hours. Book a Technology Trainer - Adults, 19+ - Monday, October 20 @ 10:00 a.m., 11:00 a.m., & 12:00 p.m. – One-on-One Appointments are 45 minutes long Pauline Chow, Local Author: Writing the Gothic Stories We Carry – Teens & Adults, 15+ - Tuesday, October 21 @ 6:30 p.m. Workout Wednesdays: BAM – Adults, 50+ - Wednesdays, October 22 through November 5 @ 1:00 p.m. Sudhir Suchak, Local Author: Last Boat to Freedom - Adults, 19+ - Saturday, October 25 @ 1:00 p.m. Studio Nights – Teens, 12+ - Mondays: September 15 & October 27 @ 6:00 p.m. – 7:30 p.m. Robert Lowell Goller, Local Author: Who Put the 'East' in East Aurora – Teens & Adults, 15+ - Thursday, October 23 @ 6:30 p.m.
November 2025	
December 2025	

Class Visits & Outreach	Class Visit (In-Library)	Other Outreach (Outside)	Monthly Total
January 2025		<i>Other: Outreach letters sent to EA Preschool Center, EA UPK, EA Community Nursery, Baker</i>	1

Aurora Town Public Library
550 Main Street, East Aurora, New York 14052

Director's Report: September 2025

		<i>Preschool, Duck Duck Goose, First Presbyterian Preschool, EA Montessori, Immaculate Conception School, Nativity, Waldorf, and Holland UPK, Holland Elementary, EA Middle School</i> <i>Other: Brumsted Elementary Library Card Drive</i> Brumsted Elementary Literacy Night	
February 2025	East Aurora Middle School Explorer's Club	Duck Duck Goose Snack & Story EA Co-Op	3
March 2025	East Aurora Preschool	Holland High School Health & Wellness Fair Parkdale STEAM Night Parkdale Elementary Second Grade	4
April 2025	East Aurora Preschool	EA Co-Op Spring Story Time & Snacks	2
May 2025	East Aurora Preschool		1
June 2025			
July 2025			
August 2025		Smart Start	1
September 2025	Mandala School	Aurora Senior Center <i>Other: Brumsted Elementary Library Card Drive</i>	2
October 2025		EA Co-Op Fall Snack & Story Time Brumsted Elementary Pre-K & Kindergarten Outreach	
November 2025			
December 2025			
Total			

Meeting Room Use (Not Including Board & Library Meetings)	Organization	Monthly Total
January 2025	East Aurora Lions Club (2); Patron Zoom Interview; Dreaming in Ink	4
February 2025	Jennifer Higgins (4); Dreaming in Ink; Equitable Advisors; EA School District Educational Therapy (5); Ginny Gals	12
March 2025	EA Art Society; Jennifer Higgins (2); Summer Reading Librarian Meeting; Dreaming in Ink; Staff Appreciation; EA School District Educational Therapy (12); KND Wealth Consultants	21

Aurora Town Public Library
550 Main Street, East Aurora, New York 14052
Director's Report: September 2025

	Medicare 101 Educational Workshop; Proctoring; Patron Google Meeting	
April 2025	Friends of the Library; Dreaming in Ink; Erie County Senior Services Focus Group; Giving Circle; EA School District Educational Therapy (7); Ginny Gals; Best Self Counseling; Patron Meeting (2)	15
May 2025	EA Art Society; Patron; Discard Sale	3
June 2025	Zach Almond (2); EA Upstanders (2); Dreaming in Ink; Patron (3); Friends of East Aurora Schools	9
July 2025	Holland Tuesday Painters (2); Brendan Chella; Dreaming in Ink; EA Upstanders; Patron (2); Proctoring; Iroquois Intermediate PTO	9
August 2025	Paul Brinkworth (3); Ginny Gals; Dreaming in Ink; EA Upstanders; Proctoring ; Patron-Deb Wing; People Inc.; Patron	10
September 2025	EA Art Society; Dreaming in Ink; WNY Federation of Women's Clubs; NYS Office for People with Disabilities Open Interviews; Patron (3)	7
October 2025	EA Art Society; Friends of the Library; Dreaming in Ink; Health & Social Security Committee	
November 2025	EA Art Society; Holland Tuesday Painters; Dreaming in Ink; New York State Electric & Gas Corporation (NYSEG) Erie Wyoming Transmission Solution (EWTS) Project Open House	
December 2025	Holland Tuesday Painters; Dreaming in Ink	
Total		

Exhibits	Display Case	Meeting Room Exhibit
January 2025	American Foreign Service	East Aurora Lions Club Peace Posters
February 2025	Jeffery Miller's "Reflections"	Jeffery Miller's "Reflections"
March 2025	EA Art Society	EA Art Society
April 2025	EA Art Society	EA Art Society
May 2025	EA Art Society	EA Art Society
June 2025	Zach Almond	Zach Almond
July 2025	Holland Tuesday Painters	Holland Tuesday Painters
August 2025	Paul Brinkworth	Paul Brinkworth
September 2025	EA Art Society	EA Art Society
October 2025	EA Art Society	EA Art Society
November 2025	EA Art Society Holland Tuesday Painters	EA Art Society Holland Tuesday Painters
December 2025	Holland Tuesday Painters	Holland Tuesday Painters

Education, Tech Training, Mtgs	Public—Name of Class & Date	Staff—Name of Class(es), Sponsor, Date (s), Employee(s)
January 2025	Book a Technology Trainer— 1/27/25	Director's Meeting, B&ECPL - 1/8/25 - Paula Ausberger Civility and Courtesy in the Workplace –

Aurora Town Public Library
550 Main Street, East Aurora, New York 14052

Director's Report: September 2025

		Evicore EAP – 1/14/25 – Susan Maraszek Anger Management – Evicore EAP – 1/21/25 – Susan Maraszek Conflict Management – Evicore EAP – 1/31/25 – Susan Maraszek
February 2025		Mindfulness in the Workplace – Evicore EAP – 2/13/25 – Susan Maraszek Brief But Descriptive Alt Text – Niche Academy – 2/19/2025 – Paula Ausberger Brief But Descriptive Alt Text – Niche Academy – 2/19/2025 – Rachel Shanahan Brief But Descriptive Alt Text – Niche Academy – 2/19/2025 – Rachel Nicolosi Brief But Descriptive Alt Text – Niche Academy – 2/25/2025 – William Ruof
March 2025	Book a Technology Trainer— 3/10/25	Summer Reading Librarian Meeting – 3/7/2025 – Paula Ausberger, Alison Lawrence, Rachel Nicolosi, Alissa Steele Brainstorming Work Session, Tara Kaye, Staff Development Coordinator - 3/19/25 - Paula Ausberger Director's Meeting, B&ECPL - 3/19/25 - Paula Ausberger (Recording) ACT Workshop, B&ECPL – 3/22/25 – Paula Ausberger
April 2025	Book a Technology Trainer— 4/7/25	Director's Meeting, B&ECPL - 4/9/25 - Paula Ausberger Friends of the Library Meeting – 4/9/25 – Paula Ausberger Midwest Tapes Training, B&ECPL – 4/15/25 Starting a Teen Advisory Group-Youth Services Group, B&ECPL-Alissa Steele- 4/26/25
May 2025		Director's Meeting, B&ECPL - 5/19/25 - Paula Ausberger (Recording) Gale 101 – Gale Books and Authors, BECPL – 5/29/25 – Alissa Steele
June 2025	Book a Technology Trainer— 6/9/25	Director's Meeting, B&ECPL - 6/11/25 - Paula Ausberger (Recording)
July 2025	Book a Technology Trainer— 7/14/25	Trick-or-Read Librarian Meeting – 7/18/2025 – Paula Ausberger, Alison Lawrence, Rachel Nicolosi, Alissa Steele
August 2025		

Aurora Town Public Library
550 Main Street, East Aurora, New York 14052
Director's Report: September 2025

September 2025	Book a Technology Trainer— 9/15/25 Easy Access Tech Help (In-House, One-on-One Appointments Available Throughout the Month with Librarian)	Every Child Ready to Read – 9/30/2025 – Alison Lawrence Youth Services Group: Preschool Programming Kit Committee Meeting – 9/24/2025 – Alison Lawrence Youth Services Group: General Meeting – 9/17/2025 – Alison Lawrence
October 2025	Book a Technology Trainer— 10/20/25 Easy Access Tech Help (In-House, One-on-One Appointments Available Throughout the Month with Librarian)	
November 2025		
December 2025		

Displays	Theme(s)
January 2025	January Comfortable & Relaxed (OR) January New Year New Me Resolutions; This January Solve a Mystery; Unshelved 2024 – Most Requested Titles; Children's Magazines; Cooking Up Some Fun; Patron Picks & Staff Selections
February 2025	Lupus Foundation of America; Help Us Solve the Cruel Mystery; Celebrate Black History Month - Know More; Heart Health Awareness; Romance Novels; Love Stinks!; New Juvenile Black History Books; Children's Area – Black History Month; Black History Picture Books; Juvenile Black History Biographies; Juvenile Black History Folktales; Patron Picks & Staff Selections
March 2025	National Craft Month; Learn about Sleep Awareness; Women's History Month; <i>March</i> Into a New Adventure; Make your Own Luck!; Women's History in Children's area; Express YourShelf; Patron Picks & Staff Selections
April 2025	Lost in Translation; Neurodiversity Awareness Month; Spring Gardening; National Humor Month; Start Your Spring Training (Fitness); Exploring the Spectrum: Autism Awareness – Children's Area; Poetry Month in j Non-Fiction area; Juvenile Spring Holiday Books; Patron Picks & Staff Selections
May 2025	Women's Health Awareness; Asian American & Pacific Islanders Heritage Month; Jewish American Heritage Month; Start Your Spring Training (Fitness); Mommy Dearest (Mother's Day); J Fiction - National Pet Month; J -Picture Books - Celebrating Asian-American, Native Hawaiian, and Pacific Islander (AANHPI) Heritage Month!; Freedom to Read: Banned Books – Patron Display; Picks & Staff Selections
June 2025	All Families Are Beautiful! – J Fiction Area; Have Some Pride; National Immigration Heritage Month; Alzheimer's & Brain Health Awareness Month; Patron Picks & Staff Selections
July 2025	Disability Pride Month – J Fiction Area; Recipes to beat the summer heat; Celebrate our independence July 4 th ; Explore Outdoors; Summer Reset; Patron Picks & Staff Selections

Aurora Town Public Library
550 Main Street, East Aurora, New York 14052

Director's Report: September 2025

August 2025	Back to School; Make your Own Movie Night; No holiday No Problem...Make Your Own!; We're Still in Reset Mode, Summer's Not Over Yet!; All About Artists – J Fiction Area; Express Your Shelf (2); Patron Picks & Staff Selections
September 2025	What Dan Read 1962 – 2025; Happy Hispanic Heritage Month; National Suicide Prevention Month; Escape into Fantasy – J Fiction Area; We Keep on Falling; Express Your Shelf (2); International Observe the Moon Day – J Nonfiction Area; Patron Picks & Staff Selections
October 2025	Hispanic and Latino Heritage Month – J Fiction and Nonfiction Area; October is Breast Cancer Awareness Month; (Halloween) Fact or Fiction; Make It a Spooky Movie Night this October; Halloween Picture books; Read If You Dare!; Patron Picks & Staff Selections
November 2025	Patron Picks & Staff Selections
December 2025	Patron Picks & Staff Selections

Fundraisers	Money Raised
Annual Discard Sale	\$1,335.31 (After Taxes)
Raise Some Dough (Del Aureo's for Friends)	\$734.57
Hand-Painted Barrel Fundraiser (Friends)	\$178.00
Renaissance Faire Earring Fundraiser	\$202.00
Holiday Gift Basket Raffle (Friends)	
Total Other Fundraiser Money	

Friends Ongoing Book Sale	Month	YTD
Dollar Amount (Pre-Tax)	\$321.00	\$2,892.00

Friends Pop-Up Sales	Month	YTD
Dollar Amount (Pre-Tax)	N/A	\$752.00

Friends T-Shirt Sales	Month	YTD
Dollar Amount (Pre-Tax)	\$100.00	\$393.00

Improvements / Repairs to the Library	Project	Funded / Work Done By
January 2025		
February 2025	Hex Key Bar on Front Entrance Door Fix Lock on Shed Door	Town
March 2025	Hang Fournier Painting on Loan from Aurora Historical Society Fix Public Toilet (2) Expand Wonderbooks Collection Created Biography Section	Town Friends ATPL

Director's Report: September 2025

Director's Report: September 2025			
April 2025	Fix a Public Toilet Handle Lubricate Emergency Exit Door and Clear Away Debris American Flag Replacement Kodak Slide N Scan, Clue: Sabotage on the High Seas, The Uzzle 3.0, Wavelength: The Party Game, and the Original Telestrations Board Game	Town	
		Alice Askew	
May 2025	New Batteries & Bulbs for Exit Lights Installed Brackets to Store Ladder Outside on Fence Rearranged Furniture & Displays ScanSnap iX1600	Town	
		ATPL Friends	
June 2025	Repaired Concrete Near Sidewalk Installed Second Set of Brackets to Store Ladder Outside on Fence Repaired Fence Unclogged Parking Lot Drain Picked up Mulch from Murray Bros. Nurseries Trimmed Bushes Near Phone Lines Covered Rusted Electrical Box on Front Ramp Fixed Front Outlet Replaced Carpet Transition Strip Laid new mulch Headphones for Children's Computers	Town	
		ATPL Friends	
July 2025	Magnetic board with Magna Tiles for Children's Area Repaired Front Steps Repaired Back Ramp	Friends	
		Town	
August 2025	New Volunteer/Friends Tags New Paper Towel Dispenser New Recycling Bin	ATPL	
		Town	
September 2025	Trees behind library trimmed	NYSEG	
October 2025			
November 2025			
December 2025			

Aurora Town Public Library
550 Main Street, East Aurora, New York 14052
Director's Report: September 2025

Surveys	Results	Respondents
Library Survey for Adults, 50+ (February 24-April 4)	See Survey	104
Library Survey for Parents & Caregivers of Children Ages Birth-Teen (September 24-November 5)		

2025 Aurora Payroll Report_PP18



As of Pay Period 18

FT PERSONNEL			
Title	YTD Expensed	Budgeted	Remaining
Library Director I	47,419.55	65,699.00	18,279.45
Librarian I	40,324.50	56,695.00	16,370.50
Senior Library Clerk	29,577.21	44,397.00	14,819.79
FT Totals	117,321.26	166,791.00	49,469.74

PT PERSONNEL			
Title	YTD Expensed	Budgeted	Remaining
Caretaker PT	10,380.34	18,563.00	8,182.66
Cleaner PT	10,498.54	12,341.00	1,842.46
Clerk Typist PT	23,592.87	37,066.00	13,473.13
Librarian I PT	28,057.93	41,829.00	13,771.07
Page PT	11,294.63	16,120.00	4,825.37
Senior Page	38,196.00	54,912.00	16,716.00
PT Totals	122,020.31	180,831.00	58,810.69

TOTAL COMBINED			
	YTD Expensed	Budgeted	Remaining
Caretaker PT	10,380.34	18,563.00	8,182.66
Cleaner	10,498.54	12,341.00	1,842.46
Clerk Typists	23,592.87	37,066.00	13,473.13
Librarian I'S	68,382.43	98,524.00	30,141.57
Library Director I	47,419.55	65,699.00	18,279.45
Senior Library Clerk	29,577.21	44,397.00	14,819.79
Pages	11,294.63	16,120.00	4,825.37
Senior Pages	38,196.00	54,912.00	16,716.00
Contractual Reserve		10,574.00	10,574.00
Savings Goal		(5,730.00)	(5,730.00)
Combined Totals	239,341.57	352,466.00	113,124.43

ANNUAL BUDGET	\$ 352,466.00
PROJECTED ANNUAL BUDGET SPENT	\$ 350,259.84
PROJECTED ENDING BALANCE	\$ 2,206.16

Aurora Town Public Library

Library Leaders Program (aka Teen Action Group) Overview



Rationale

The Aurora Town Public Library is seeking to create a Teen Action Group (TAG) in Fall 2025 for the following reasons:

- To improve teen programming, increase teen attendance at events, and keep teens connected to the library at a critical age.
- To respond to community concerns about a lack of inclusive spaces for young people of color and other marginalized groups in East Aurora,
- To offer opportunities for youth to “have an impact” in the community, develop leadership skills, and connect with organizations in East Aurora.

Year 1 SMART Goals

Goals	Challenges
Recruitment: To recruit at least 10 members.	As this group has never existed before, we may not get a lot of interest without targeted advertising. Using the summer volunteer program to identify what will draw teens interest to participate in the group.
Meetings: To hold no less than 1 meeting per month between Sept '25 and June '26.	There are two potential risks with meetings, one is finding dates/times that will work for all members, the second is ensuring the availability of the library space. Getting all meetings for the year set up in the first orientation meeting and publishing the schedule will be a top priority.
Retention: To retain 50% of members after 6 months.	Finding ways to keep teens interested and returning to the group is a key component to this project. Research indicates that the more “ownership” we can help members feel over both the group and the programs, the more invested they will feel in making sure we meet our goals. Establishing a clear communications strategy will be essential.
Programming: To offer at least one unique program or event every four months.	Helping the group establish SMART goals for their programs, which should also fall within the library's scope, will be a huge part of the “guidance” offered by the librarian facilitator.
Attendance: To raise the participation for teen programs to 75% capacity by June 2026.	This is the key challenge that the TAG has been created to address. It can be assumed that by addressing the challenges outlined elsewhere, attendance will improve.

For more information about this program, please contact Alissa Steele by email at steelea@buffalolib.org.

Aurora Town Public Library

Library Leaders Program (aka Teen Action Group) Overview

Frequently Asked Questions (FAQs)



What is the Library Leaders program?

The Aurora Town Public Library's Library Leaders (LL) program has been designed to help teens become college ready by developing their leadership skills, and volunteering in our community.

Library Leaders will have the opportunity to design and participate in programs that:

- Share important information with the community in East Aurora.
- Offer new library events and programs for teens.
- Assist with library events and programs.
- Recommend new library materials for our collection.
- Help people-in-need in East Aurora.

Who should get involved? Why?	Library Leaders is open to all teens between the ages of 13-18 who haven't graduated from high school.
When and where will we meet?	Library Leaders will meet on Tuesday evenings once a month for one hour at the Aurora Town Public Library. Participants will also have the option to sign up for volunteering opportunities to complete service learning hours at the library that will be no more than two hours at a time.
How will it work?	The Library Leaders will be primarily engaged in two activities: (1) completing community service hours through volunteering, and (2) developing their own teen programs here at the library.

1. Community Service at the Library

Every month during our meeting, Library Leaders will have the opportunity to sign up for volunteering shifts here at the library, for no more than two hours at a time.

Volunteers will have the opportunity to...

- Assist with library programming, including Children's Story time, crafting nights, and others.
- Help with the preparations or clean up from programs.
- Create fun decorations and displays for the library space.
- Participate in the service learning activities chosen by the Library Leaders group.

2. Library Leaders Teen Programs

This year we will be offering two Teen Programs created by the Library Leaders group:

- Program #1 for January 2026: Working from October 2025 - January 2026
- Program #2 for May 2026: Working from February - May 2026

Examples of programs: *Dungeons and Dragons Night, Make Your Own Spa Night, Poetry Writing Workshop, LGBTQ Pride Party, Amigurumi Crochet Creations, Board Game Night, and many more!*

For more information about this program, please contact Alissa Steele by email at steelea@buffalolib.org.

Aurora Town Public Library

Library Leaders Program (aka Teen Action Group) Overview



2025 - 2026 Library Leaders Schedule

Project #1: October 2025 - January 2026

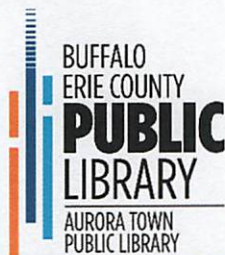
October 2025	Planning Meeting During the first planning meeting for each project, we will decide on: (1) The service learning activity we will be doing this Fall, (2) The teen program we will organize for January.
November 2025	Working Meeting #1 During the second project meeting, we will work on the deliverables for our January teen program. These include: • A flyer • A publicity statement • Registration information for participants and staff • Estimated budget
December 2025	Working Meeting #2 During the last project meeting we will be working on preparing whatever materials we need for the program in January. These often include: • Presentation or printed materials • Craft supplies • Decorations • Prizes or take-home swag
January 2026	Teen Program #1 All Library Leaders are encouraged to attend the teen programs organized by our group. During each program, we will gather information about what worked well, and what we can do to improve for next time.

Project #2: February 2025 - May 2026

February 2026	Planning Meeting During the first planning meeting for the project, we will decide on: (1) The service learning activity we will be doing this Spring, (2) The teen program we will organize for May.
March 2026	Working Meeting #1 During the second project meeting, we will work on the deliverables for our May teen program.
April 2026	Working Meeting #2 During the last project meeting we will be working on preparing whatever materials we need for the program in May.
May 2026	Teen Program #2 During the program, we will gather information about what worked well, and what we can do to improve for next time.

June 2026: End of the year Wrap Party!

For more information about this program, please contact Alissa Steele by email at steelea@buffalolib.org.



~~Petty Cash Fund Policy~~ PETTY CASH FUND POLICY

This policy applies to the Aurora Town Public Library, a contracting member library of the Buffalo & Erie County Public Library.

The Board of Trustees of the Aurora Town Public Library (ATPL) ~~establishes~~ has established a petty cash fund ~~for the purpose of paying small cash amounts to be~~ spent on the incidental needs of the Library. Items purchased will then be charged back to the appropriate account.

- The Library Director and Senior Library Clerk shall be responsible for the management of the petty cash account.
- The petty cash fund may be maintained at no more than \$500.00 from ~~Library's~~ the ATPL's ~~private~~ local funds checking account.
- The Senior Library Clerk shall maintain receipts and bookkeeping records for the petty cash account, which will be reviewed by the Library Director.

Procedures:

- Use of Petty Cash must be pre-approved by the Library Director, or in the event the Director is absent, the Full-Time Librarian.
- A receipt for cash must be completed, stating date, name, amount, and purpose for the money. When the item is purchased, the actual receipt and change will be returned to the fund. Both the receipt for cash and ~~the~~ purchase receipt will be kept with all other financial papers as required by the ~~NY~~ New York State Retention Law.
- All purchases made on behalf of the Library are tax-exempt, and a tax exemption form will be provided to all vendors at ~~the~~ time of sale.
- Funds will be disbursed to the person who purchased the item(s) by the Senior Library Clerk. In the event the Senior Library Clerk is absent, the Director or Full-Time Librarian shall assume those duties.
- The Director and Senior Library Clerk will prepare a monthly financial report to be presented to the Board on the day of their regular monthly meeting. The period covered by the report shall include records of purchases made in the calendar month ~~prior to~~ before the meeting.
- The fund will be counted by the Senior Library Clerk and reviewed by the Library Director.

Approved by the Board of Trustees of the Aurora Town Public Library on February 27, 2018.
Confirmed March 27, 2018. Amended October 27, 2020. ~~Amended October 28, 2025.~~