

**AURORA TOWN PUBLIC LIBRARY**  
550 Main Street, East Aurora, New York 14052  
**Agenda of the Board**  
Regular Monthly Meeting  
September 23, 2025, 6:00 p.m.

1. Comments from the audience:
2. Minutes of the Meeting: June 24, 2025
3. Treasurer's Report: Monthly Financial Statements, Internal Auditor, & Contingency Fund Reports: June, July, August 2025
4. Director's Report: June, July, August 2025
5. Reports of Interest
  - a. The Friends Pop-Up Sales made \$278.50 in June, \$148.00 in July, and \$325.50 in August, with one Pop-Up Sale remaining on Saturday, October 3.
  - b. Artisan Ann Norlund generously donated 100% of the proceeds from the sale of her hand-crafted jewelry at the Renaissance Faire, raising \$202.00 to benefit the Library.
  - c. The Hand-Painted Barrel fundraiser collaboration of the East Aurora Art Society and Friends of the Library raised \$178.00.
  - d. The Friends of the Aurora Town Public Library are selling T-shirts to support the Library's programs and services. They are available in youth unisex sizes: small, medium, and large, and adult unisex sizes: small, medium, large, and XL. All sizes are \$15.00 each.
  - e. The East Aurora Co-op generously provided six gallons of apple cider and 100 cups, while Paula's Donuts contributed 100 donut holes for ATPL's Walk to Your Library Day. This family-friendly event promotes literacy, library card sign-ups, healthy habits, green practices, and community engagement.
  - f. Bookish Bingo—reading challenge for adults, 19+. Start reading now, and redeem beginning Tuesday, September 2, through Thursday, November 13. Each completed row of reading challenges earns one entry into a raffle to win a \$50.00 Chamber of Commerce gift certificate sponsored by the Friends. Finish all five rows and earn six entries. Two winners will be selected at random on Friday, November 14, at 10:00 a.m.
  - g. ATPL is welcoming the feedback in the Parent & Caregiver of Children Ages Birth-Teen Survey beginning September 24-November 5, 2025.
  - h. From October 6 through 11, shine a light on reasons why some books have been challenged or banned by participating in an interactive black light display at ATPL.
  - i. The Town of Aurora is funding a new bicycle rack for the library, which will be installed later this fall.
  - j. Other
6. Personnel
  - a. Payroll Report: Pay Period 13
  - b. The Board May Enter Executive Session
  - c. Other
7. Old Business
  - a. Other
8. New Business
  - a. Investment Policy
  - b. Library Leaders – Alissa Steele

The next regularly scheduled meeting will be on October 28, 2025, at 6:00 p.m.

**AURORA TOWN PUBLIC LIBRARY  
LOCAL CHECKING ACCOUNT**

**Treasurer's Report**

**30-Jun-25**

Beginning Balance:	1-Jun-25		\$17,544.98
Plus Receipts/Deposits		Total:	\$2,808.06
Less Checks/Debits		Total:	<b>\$3,176.77</b>
Ending Balance:	30-Jun-25		<b>\$17,176.27</b>

**Transaction Details**

**Receipts:**

Friends of ATPL	(ScanSnap Scanner Reimbursement)	\$397.89
John Norlund	(Unspecified Donation)	\$50.00
Friends of ATPL	(Two Pairs of Headphones Reimbursement)	\$59.98
East Aurora Lions Club	(Donation for Large Print Materials)	\$250.00
Friends of ATPL	(Wonderbook Reimbursement Inv #25017)	\$1,830.19
Anonymous	(Unspecified Donation)	\$20.00
Alice Askew	(Unspecified Donation)	\$200.00
	Total:	<b>\$2,808.06</b>

**Disbursements:**

Amazon Capital Services	(One Pair of Headphones)	\$29.99
ATPL	(Contingency Replenishment)	\$425.00
BECPL	(PVT Library Materials Inv #25017)	\$2,721.78
	Total:	<b>\$3,176.77</b>

**Director's Discretionary Fund (Expended from Contingency)**

Beginning Balance: \$192.19

**Transaction Details:**

Ending Balance: \$192.19

**Internal Auditor's Report**

**Kara Spencer-Ching, Internal Auditor**

Voucher#	Amount	Approved	Check #	Reason
L143	\$29.99	6/18/2025	1100	Amazon Capital Services (One Pair of Headphones)
L144	\$425.00	6/18/2025	1101	ATPL (Contingency Replenishment)
L145	\$2,721.78	6/18/2025	1102	BECPL (PVT Library Materials Inv #25017)

Contingency Fund \$205.57 Counted 7/1/2025

**Savings Account**

Balance Forward	1-Jun-25	\$500.05
Interest Earned		\$0.01
Balance	30-Jun-25	<b>\$500.06</b>

**Certificate of Deposit** 12-Dec-24 12 Month Term 3.21% Maturity 12-Dec-25  
Beginning Balance: \$52,530.62 Ending Balance: \$52,530.62

**Certificate of Deposit** 6-Dec-24 12 Month Term 3.23% Maturity 6-Dec-25  
Beginning Balance: \$20,000.00 Ending Balance: \$20,000.00



# Contingency Fund June 2025

**BEGINNING BALANCE** **\$191.14**

Total Donations / Reimbursements **\$433.00**

Total Expenditures **\$418.57**

**ENDING BALANCE** **\$205.57**

## DONATIONS / REIMBURSEMENTS

Item	Purpose	Amount	Date	Initials
Counter Donation	Unspecified	\$1.00	6/3	WR
Counter Donation	Unspecified	\$3.00	6/10	WR
Counter Donation	Snacks	\$2.00	6/14	WR
Contingency Replenishment		\$425.00	6/25	WR
Counter Donation	Unspecified	\$2.00	6/25	PMAA
<b>Total</b>		<b>\$433.00</b>		

## EXPENSES

Item	Vendor	Amount	Date	Initials
Cedar Mulch - 19 Bags	Murray Bros. Nurseries	<b>\$133.00</b>	6/5	WR
Cord Reel, Rock Salt Scoops, Ice Scraper, Leaf Blower Battery, Safety Glasses - WR Reimbursement	Lowe's	<b>\$285.57</b>	6/27	WR
<b>Total</b>		<b>\$418.57</b>		

## Alice Askew Snack Fund

Item	Vendor	Amount	Date	Initials
<b>Total</b>		<b>\$0.00</b>		
<b>Snack Fund Balance</b>		<b>\$0.00</b>		



## AURORA TOWN PUBLIC LIBRARY

## COUNTY LEDGER

## COUNTY CHECKING ACCOUNT

30-Jun-25

Beginning Balance:	1-Jun-25	\$9,739.81
Plus Receipts/Deposits		Total: \$415.60
Less Checks/Debits		Total: \$1,950.76
Ending Balance:	30-Jun-25	\$8,204.65

## Transaction Details

## Receipts:

Library Revenue	6/16/2025	\$82.05
Library Revenue	6/30/2025	\$198.05
Copier	6/30/2025	\$95.50
Friends of ATPL	6/30/2025 (Face Painting Reimbursement)	\$40.00
	Total:	\$415.60

## Disbursements:

Manny's Ace Hardware	(Electrical tape, awl, wall brackets, screws, air fresheners, light bulbs)	\$102.45
William Ruof	(Mileage Reimbursement)	\$20.86
The Smiling Face Painter	(Face Painting Fee - Renaissance Faire)	\$200.00
BloomiVERSE	(My Person & Me Program)	\$150.00
Hawk Creek Wildlife Center Inc	(Talk on the Wildside Program Fee)	\$300.00
Elizabeth Bauld	(Storybook Cook Program Fee)	\$215.00
The Room Theatre Company	(Art of Theatre Program Fee)	\$200.00
Buffalo Dance Center	(Music & Movement Program Fee)	\$125.00
Friends of Reinstein Woods	(Nature's Recyclers Program Fee)	\$50.00
Village of East Aurora	(Water Bill)	\$151.76
RelComm Inc.	(Phone Software Assurance)	\$150.12
ATPL	(Contingency Reimbursement for Lowes Purchase)	\$285.57
	Total:	\$1,950.76

## Internal Auditor's Report

Voucher#	Amount	Approved	Check #
C222	\$102.45	6/18/2025	5980
C223	\$20.86	6/24/2025	5981
C224	\$200.00	6/24/2025	5982
C225	\$150.00	6/24/2025	5983
C226	\$300.00	6/24/2025	5984
C227	\$215.00	6/24/2025	5985
C228	\$200.00	6/24/2025	5986
C229	\$125.00	6/24/2025	5987
C230	\$50.00	6/24/2025	5988
C231	\$151.76	6/24/2025	5989
C232	\$150.12		5990
C233	\$285.57		5991

## Kara Spencer-Ching, Internal Auditor

## Reason

Manny's Ace Hardware (Electrical tape, awl, wall brackets, screws, air fresheners, light bulbs)

William Ruof (Mileage Reimbursement)

The Smiling Face Painter (Face Painting Fee - Renaissance Faire)

BloomiVERSE (My Person & Me Program Fee)

Hawk Creek Wildlife Center Inc (Talk on the Wildside Program Fee)

Elizabeth Bauld (Storybook Cook Program Fee)

The Room Theatre Company (Art of Theatre Program Fee)

Buffalo Dance Center (Music & Movement Program Fee)

Friends of Reinstein Woods (Nature's Recyclers Program Fee)

Village of East Aurora (Water Bill)

RelComm Inc. (Phone Software Assurance)

ATPL (Contingency Reimbursement for Lowes Purchase - Cord Reel, Rock Salt Scoops, Ice Scraper, Leaf Blower Battery, Safety Glasses)



## CONTRACT MEMBER LIBRARIES - Monthly Financial Report

LIBRARY: AURORA TOWN PUBLIC LIBRARY

MONTH: JUN

SAP Acct.	Description	Adopted Budget	Budget Transfers	Year-to-Date Expenditures	Available Budget	Projected Utilization at 12/31	Projected Variance at 12/31	Comments
500000	Salaries - Full-time	0	0	0	0		0	
502000	Fringe Benefits	0	0	0	0		0	
<b>Utility Charges:</b>								
515000	Water	550	0	257	293	550	0	
515000	Sewer	800	173	973	0	973	0	
515000	Telephone - Maintenance	500	0	150	350	500	0	
510200	Dues and Fees	20	0	20	0	20	0	
545000	Rental Charges	0	0	0	0		0	
506200	Repairs & Maintenance Chgs.	2,800	0	1,459	1,341	2,800	0	
555050	Insurance Charges	0	0	0	0		0	
510000	Travel & Mileage Expenses	200	0	77	123	200	0	
530000	Other Expenses & Charges	2,600	(173)	1,962	465	2,427	0	
530000	Contingency (Bullet Aid)	0	0	0	0		0	
<b>TOTAL EXPENSES</b>		<b>7,470</b>	<b>0</b>	<b>4,898</b>	<b>2,572</b>	<b>7,470</b>	<b>0</b>	

DIRECT LOCAL INCOME	Adopted Budget	Budget Revisions	Y-T-D Revenues	To Be Realized	Projected Revenues	Projected Variance	Comments
Fines, Lost Books, etc.	150	100	282	(32)	564	314	
Copy Machines	500	0	357	143	714	214	
Print Cost Recovery	1,700	0	1,264	436	2,528	828	
Other Income	100	(100)	0	0		0	Recorded Under Fines
State Funding	0	0	0	0		0	
Municipal Support	0	0	0	0		0	
Donations (priv. persons/foundations)	0	0	0	0		0	
Fundraising (events/booksales)	0	0	0	0		0	
Interest Income	0	0	0	0		0	
Misc Income	0	0	40	(40)		0	
Use of Fund Balance	0	0	0	0		0	
<b>TOTAL DIRECT INCOME</b>	<b>2,450</b>	<b>0</b>	<b>1,943</b>	<b>507</b>	<b>3,806</b>	<b>1,356</b>	



**AURORA TOWN PUBLIC LIBRARY  
LOCAL CHECKING ACCOUNT**

**Treasurer's Report**

**31-Jul-25**

Beginning Balance:	1-Jul-25		\$17,176.27
Plus Receipts/Deposits		Total:	\$481.40
Less Checks/Debits		Total:	\$0.00
Ending Balance:	31-Jul-25		\$17,657.67

**Transaction Details**

**Receipts:**

Ann Norlund	(Renaissance Faire Earring Fundraiser)	\$202.00
Jack, Ella, Blakeley Oakes	(Unspecified Donation)	\$25.00
John Norlund	(Unspecified Donation)	\$50.00
Christina Francine	(Author Merchandise Reimbursement)	\$4.40
Alice Askew	(Unspecified Donation)	\$200.00
	Total:	\$481.40

**Disbursements:**

**Total: \$0.00**

**Director's Discretionary Fund (Expended from Contingency)**

Beginning Balance: \$192.19

**Transaction Details:**

Ending Balance: \$192.19

**Internal Auditor's Report**

**Kara Spencer-Ching, Internal Auditor**

Voucher#                      Amount              Approved              Check #              Reason

**Contingency Fund**                      \$447.84                      Counted              7/31/2025

**Savings Account**

Balance Forward	1-Jul-25	\$500.06
Interest Earned		\$0.01
Balance	31-Jul-25	\$500.07

**Certificate of Deposit**                      12-Dec-24 12 Month Term 3.21%                      Maturity 12-Dec-25

Beginning Balance: \$52,530.62                      Ending Balance: \$52,530.62

**Certificate of Deposit**                      6-Dec-24 12 Month Term 3.23%                      Maturity 6-Dec-25

Beginning Balance: \$20,000.00                      Ending Balance: \$20,000.00



# Contingency Fund July 2025

<b>BEGINNING BALANCE</b>	<b>\$205.57</b>
Total Donations / Reimbursements	\$349.21
Total Expenditures	<b>\$106.94</b>
<b>ENDING BALANCE</b>	<b>\$447.84</b>

## DONATIONS / REIMBURSEMENTS

Item	Purpose	Amount	Date	Initials
Replenishment from County Account	Lowes Reimbursement	\$285.57	7/3	WR
Counter Donation	Snack Fund	\$1.00	7/7	WR
Rock Salt Scoops	Lowes Return	\$40.64	7/10	WR
Counter Donation	Unspecified	\$2.00	7/11	WR
Counter Donation	Unspecified	\$2.00	7/11	WR
Counter Donation	Unspecified	\$1.00	7/14	WR
Seed Reimbursement	Renaissance Faire Earrings	\$10.00	7/15	WR
Counter Donation	Unspecified	\$5.00	7/18	WR
Counter Donation	Unspecified	\$1.00	7/24	WR
Counter Donation	Unspecified	\$1.00	7/31	WR
<b>Total</b>		<b>\$349.21</b>		

## EXPENSES

Item	Vendor	Amount	Date	Initials
Renaissance Faire Snacks	Tops	<b>\$45.01</b>	7/3	WR
Renaissance Faire Snacks	Nut-tos	<b>\$51.93</b>	7/3	WR
Renaissance Faire Earring Seed Money	ATPL	<b>\$10.00</b>	7/15	WR
<b>Total</b>		<b>\$106.94</b>		

## Alice Askew Snack Fund

Item	Vendor	Amount	Date	Initials
<b>Total</b>		<b>\$0.00</b>		
<b>Snack Fund Balance</b>		<b>\$0.00</b>		



## AURORA TOWN PUBLIC LIBRARY

## COUNTY LEDGER

## COUNTY CHECKING ACCOUNT

31-Jul-25

Beginning Balance:	1-Jul-25	\$8,204.65
Plus Receipts/Deposits		Total: \$343.94
Less Checks/Debits		Total: <b>\$321.82</b>
Ending Balance:	31-Jul-25	<b>\$8,226.77</b>

## Transaction Details

## Receipts:

Library Revenue	7/16/2025	\$165.79
Library Revenue	7/31/2025	\$117.50
Copier	7/31/2025	\$60.65
	Total:	<b>\$343.94</b>

## Disbursements:

Happy Talk Song and Sign, LLC	(Happy Talk Song and Sign Program Fee)	<b>\$100.00</b>
Manny's Ace Hardware	(Lawn Trimmer Line, Lawn Seed, Yard Bags, Goo Gone, Garden Stakes, Flagging Tape, Air Fresheners)	<b>\$117.02</b>
Amazon Capital Services	(Contingency Pouches, Lamination Pouches, Balls for Jumbo Pong)	<b>\$61.82</b>
ODP Business Solutions, LLC	(2026 Wall Calendars)	<b>\$42.98</b>
	Total:	<b>\$321.82</b>

## Internal Auditor's Report

Voucher#	Amount	Approved	Check #
C234	\$100.00	7/15/2025	5992
C235	\$117.02	7/15/2025	5993
C236	\$61.82	7/15/2025	5994
C236	\$42.98	7/28/2025	5995

## Kara Spencer-Ching, Internal Auditor

## Reason

Happy Talk Song and Sign, LLC (Happy Talk Song and Sign Program Fee)

Manny's Ace Hardware (Lawn Trimmer Line, Lawn Seed, Yard Bags, Goo Gone, Garden Stakes, Flagging Tape, Air Fresheners)

Amazon Capital Services (Contingency Pouches, Lamination Pouches, Balls for Jumbo Pong-Library of Things)

ODP Business Solutions, LLC (2026 Wall Calendars)



## CONTRACT MEMBER LIBRARIES - Monthly Financial Report

LIBRARY: AURORA TOWN PUBLIC LIBRARY

MONTH: JUL

SAP Acct.	Description	Adopted Budget	Budget Transfers	Year-to-Date Expenditures	Available Budget	Projected Utilization at 12/31	Projected Variance at 12/31	Comments
500000	Salaries - Full-time	0	0	0	0		0	
502000	Fringe Benefits	0	0	0	0		0	
<b>Utility Charges:</b>								
515000	Water	550	0	257	293	550	0	
515000	Sewer	800	173	973	0	973	0	
515000	Telephone - Maintenance	500	0	150	350	500	0	
510200	Dues and Fees	20	0	20	0	20	0	
545000	Rental Charges	0	0	0	0		0	
506200	Repairs & Maintenance Chgs.	2,800	0	1,576	1,224	2,800	0	
555050	Insurance Charges	0	0	0	0		0	
510000	Travel & Mileage Expenses	200	0	77	123	200	0	
530000	Other Expenses & Charges	2,600	(173)	2,167	260	2,427	0	
530000	Contingency (Bullet Aid)	0	0	0	0		0	
<b>TOTAL EXPENSES</b>		<b>7,470</b>	<b>0</b>	<b>5,220</b>	<b>2,250</b>	<b>7,470</b>	<b>0</b>	

DIRECT LOCAL INCOME	Adopted Budget	Budget Revisions	Y-T-D Revenues	To Be Realized	Projected Revenues	Projected Variance	Comments
Fines, Lost Books, etc.	150	100	330	(80)	566	316	
Copy Machines	500	0	418	82	717	217	
Print Cost Recovery	1,700	0	1,499	201	2,597	897	
Other Income	100	(100)	0	0		0	Recorded Under Fines
State Funding	0	0	0	0		0	
Municipal Support	0	0	0	0		0	
Donations (priv. persons/foundations)	0	0	0	0		0	
Fundraising (events/booksales)	0	0	0	0		0	
Interest Income	0	0	0	0		0	
Misc Income	0	0	40	(40)		0	
Use of Fund Balance	0	0	0	0		0	
<b>TOTAL DIRECT INCOME</b>	<b>2,450</b>	<b>0</b>	<b>2,287</b>	<b>163</b>	<b>3,879</b>	<b>1,429</b>	



**AURORA TOWN PUBLIC LIBRARY  
LOCAL CHECKING ACCOUNT**

**Treasurer's Report**

**31-Aug-25**

Beginning Balance:	1-Aug-25		\$17,657.67
Plus Receipts/Deposits		Total:	\$4,321.94
Less Checks/Debits		Total:	\$0.00
Ending Balance:	31-Aug-25		\$21,979.61

**Transaction Details**

**Receipts:**

Rhoda Zucker	(Donation I/M of Beverley Bellaire)	\$25.00
Friends of ATPL	(Renaissance Faire Snacks Reimbursement)	\$96.94
Alice Askew	(Unspecified Donation)	\$200.00
Kenneth Klocek	(Unspecified Donation)	\$4,000.00
	Total:	\$4,321.94

**Disbursements:**

**Total: \$0.00**

**Director's Discretionary Fund (Expended from Contingency)**

Beginning Balance: \$192.19

**Transaction Details:**

Vidler's	(Greeting Cards)	\$23.59
	Ending Balance:	\$168.60

**Internal Auditor's Report**

**Kara Spencer-Ching, Internal Auditor**

Voucher#                      Amount              Approved              Check #              Reason

**Contingency Fund**                      \$418.19                      Counted              9/2/2025

**Savings Account**

Balance Forward	1-Aug-25	\$500.07
Interest Earned		\$0.00
Balance	31-Aug-25	\$500.07

**Certificate of Deposit**                      12-Dec-24 12 Month Term 3.21%                      Maturity 12-Dec-25

Beginning Balance: \$52,530.62                      Ending Balance: \$52,530.62

**Certificate of Deposit**                      6-Dec-24 12 Month Term 3.23%                      Maturity 6-Dec-25

Beginning Balance: \$20,000.00                      Ending Balance: \$20,000.00



# Contingency Fund August 2025

<b>BEGINNING BALANCE</b>	<b>\$447.84</b>
Total Donations / Reimbursements	\$25.00
Total Expenditures	<b>\$54.65</b>
<b>ENDING BALANCE</b>	<b>\$418.19</b>

## DONATIONS / REIMBURSEMENTS

Item	Purpose	Amount	Date	Initials
Hand-Painted Barrels Seed Money	Reimbursement	\$20.00	8/1	WR
Counter Donation	Snacks	\$3.00	8/7	WR
Counter Donation	Unspecified Donation	\$2.00	8/18	WR
<b>Total</b>		<b>\$25.00</b>		

## EXPENSES

Item	Vendor	Amount	Date	Initials
Greeting Cards	Vidler's	<b>\$23.59</b>	8/18	WR
Reimbursement for teen volunteer pizza party - AS	Pizza Del Aureos	<b>\$31.06</b>	8/27	WR
<b>Total</b>		<b>\$54.65</b>		

## Alice Askew Snack Fund

Item	Vendor	Amount	Date	Initials
<b>Total</b>		<b>\$0.00</b>		
<b>Snack Fund Balance</b>		<b>\$0.00</b>		



## AURORA TOWN PUBLIC LIBRARY

## COUNTY LEDGER

## COUNTY CHECKING ACCOUNT

31-Aug-25

Beginning Balance:	1-Aug-25	\$8,226.77
Plus Receipts/Deposits		Total: \$550.02
Less Checks/Debits		Total: \$895.97
Ending Balance:	31-Aug-25	\$7,880.82

## Transaction Details

## Receipts:

Library Revenue	8/14/2025	\$260.72
Library Revenue	8/31/2025	\$209.50
Copier	8/31/2025	\$79.80
	Total:	\$550.02

## Disbursements:

BECPL	(Brodart stamp; packing, book, hinge, and double-sided tape)	\$96.86
Manny's Ace Hardware	(Floor & painter's tape, trash & contractor bags, pipe insulation)	\$52.56
William Ruof	(Zazzle volunteer badge reimbursement)	\$38.56
Amazon Capital Services	(Shark PowerDetect vacuum)	\$429.99
Colonial Foam LLC	(Foam for bench cushions)	\$278.00
	Total:	\$895.97

## Internal Auditor's Report

Voucher#	Amount	Approved	Check #
C238	\$96.86	8/4/2025	5996
C239	\$52.56	8/6/2025	5997
C240	\$38.56	8/6/2025	5998
C241	\$429.99	8/21/2025	6000
C242	\$278.00	8/21/2025	6001

## Kara Spencer-Ching, Internal Auditor

Reason
BECPL (Brodart stamp, packing, book, hinge, and double-sided tape)
Manny's Ace Hardware (Floor & painter's tape, trash & contracting bags, pipe insulation)
William Ruof (Zazzle volunteer badge reimbursement)
Amazon Capital Services (Shark PowerDetect vacuum)
Colonial Foam LLC (Foam for bench cushions)



## CONTRACT MEMBER LIBRARIES - Monthly Financial Report

LIBRARY: AURORA TOWN PUBLIC LIBRARY

MONTH: AUG

SAP Acct.	Description	Adopted Budget	Budget Transfers	Year-to-Date Expenditures	Available Budget	Projected Utilization at 12/31	Projected Variance at 12/31	Comments
500000	Salaries - Full-time	0	0	0	0		0	
502000	Fringe Benefits	0	0	0	0		0	
<b>Utility Charges:</b>								
515000	Water	550	0	257	293	550	0	
515000	Sewer	800	173	973	0	973	0	
515000	Telephone - Maintenance	500	(350)	150	(0)	150	0	
510200	Dues and Fees	20	0	20	0	20	0	
545000	Rental Charges	0	0	0	0		0	
506200	Repairs & Maintenance Chgs.	2,800	350	2,336	814	3,150	0	
555050	Insurance Charges	0	0	0	0		0	
510000	Travel & Mileage Expenses	200	0	77	123	200	0	
530000	Other Expenses & Charges	2,600	(173)	2,302	125	2,427	0	
530000	Contingency (Bullet Aid)	0	0	0	0	0	0	
	<b>TOTAL EXPENSES</b>	<b>7,470</b>	<b>0</b>	<b>6,116</b>	<b>1,354</b>	<b>7,470</b>	<b>0</b>	

	Adopted Budget	Budget Revisions	Y-T-D Revenues	To Be Realized	Projected Revenues	Projected Variance	Comments
<b>DIRECT LOCAL INCOME</b>							
Fines, Lost Books, etc.	150	100	433	(183)	650	400	
Copy Machines	500	0	498	2	747	247	
Print Cost Recovery	1,700	0	1,867	(167)	2,801	1,101	
Other Income	100	(100)	0	0		0	Recorded Under Fines
State Funding	0	0	0	0		0	
Municipal Support	0	0	0	0		0	
Donations (priv. persons/foundations)	0	0	0	0		0	
Fundraising (events/booksales)	0	0	0	0		0	
Interest Income	0	0	0	0		0	
Misc Income	0	0	40	(40)		0	
Use of Fund Balance	0	0	0	0		0	
<b>TOTAL DIRECT INCOME</b>	<b>2,450</b>	<b>0</b>	<b>2,838</b>	<b>(388)</b>	<b>4,197</b>	<b>1,747</b>	



Aurora Town Public Library  
550 Main Street, East Aurora, New York 14052  
Director's Report: June 2025

### Monthly Statistics

Circulation	Total-Month	Average / Day	Average / Hour	YTD Total
2025	14,636	609.83	73.18	86,792
2024	13,638	568.25	69.23	85,884
2023	12,533	482.04	62.67	56,400

Note: Circulation for the contracting libraries was 7.3% this month from last year (EAU was -6.8%) and -4.6% YTD (EAU was 1.1%). \*Original checkouts at EAU are 7,976 for this month. \*\*Original checkouts YTD at EAU are at 47,020.

Library of Things (Including Chromebook Kit, Hotspots, CPR Kits, & Sports Equipment)	2025	2024
Monthly	53	40
Year-to-date	289	219

System e-Branch	Month 2025	Month 2024	Change	YTD 2025	YTD 2024	Change
Online Renewals	486	548	-11.3%	3,138	3,520	-10.9%
Interlibrary Loans	1,390	1,176	18.2%	8,422	8,511	-1.0%
eAudiobooks	70,633	69,258	2.0%	437,532	418,352	4.6%
eVideos	1,702	1,340	27.0%	10,326	6,840	51.0%
eBooks	83,968	87,035	-3.5%	527,811	545,052	-3.2%
eMusic	231	230	0.4%	1,509	1,394	8.2%
eMagazines	31,195	20,593	51.5%	180,649	151,255	19.4%

Open for Operation	2025	2024	2023	2022
Days / Hours	24/200	24/197	25/204	26/200

Computer Use	2025	2024	% Change
Monthly	360	352	2.3%
Year-to-date	2,192	2,198	-0.3%

Note: Computer use for the contracting libraries was 4% this month and 0.4% YTD.

Wi-Fi	2025	2024	% Change
Monthly	2,641	2,134	23.8%
Year-to-date	12,937	11,528	12.2%

Note: Wifi use for the contracting libraries was 17.3% this month and 11.2 % YTD.

Patron Visits	2025	2024	% Change
Monthly	5,792	5,792	11.7%
Year-to-date	33,931	40,230	-1.5%

Note: Door counts for the contracting libraries were 5.7% this month and -3.6% YTD.

New Library Card Memberships	Total-month	YTD
Adults	21	132
Children	13	43



Aurora Town Public Library  
550 Main Street, East Aurora, New York 14052  
Director's Report: June 2025

Programs Name / Number of Sessions / Sponsor	Age group	Attendance
Air Dry Clay Workshop (Friends) (2)	Teens	16
Island of Despair Breakout Game (Friends)	Teens	8
Breakout to Summer Breakout Game (Friends)	6-11 yrs. old	10
Book a Technology Trainer (TechKnow Lab) (3)	Adults, 19+	3
Teen Volunteer Orientation	Teens	6
Bring Your Own Book	Adults, 19+	8
Free Family-Friendly Music Program (East Aurora Chamber Music Festival)	All Ages	45
Freedom to Read Family Store Time (LEAP Student Project)	4-7 w / Adults	10
Tutor (19)	Teens	19
Tutor (29)	6-11 yrs. old	29

At a Glance: Month of 2024	Circulation (Original Checkout- Not Including Auto-Renewals)	Patron Count	Computer Use	Wi-Fi
January	13,938 (7,650)	5,014	383	1,852
February	13,262 (7,267)	5,301	348	1,677
March	15,929 (8,812)	6,190	334	2,193
April	14,307 (7,412)	5,790	388	2,074
May	14,720 (7,842)	5,844	379	2,500
June	14,636 (7,976)	5,792	360	2,641
July				
August				
September				
October				
November				
December				
Total				

Out of all B&ECPL locations, ATPL ranks YTD

11 out of 37 in circulation of materials (11 for month); 12 out of 37 in patron visits (12 for month);

10 out of 37 in WI-FI (7 for month); 23 out of 37 in computer use (21 for month)



Aurora Town Public Library  
550 Main Street, East Aurora, New York 14052  
Director's Report: July 2025

### Monthly Statistics

Circulation	Total-Month	Average / Day	Average / Hour	YTD Total
2025	17,207	66.81	78.93	103,999
2024	16,609	568.25	69.23	102,493
2023	15,661	626.44	79.90	96,927

Note: Circulation for the contracting libraries was -2.6% this month from last year (EAU was 3.6%) and -4.3% YTD (EAU was 1.5%). \*Original checkouts at EAU are 9,623 for this month. \*\*Original checkouts YTD at EAU are at 56,643.

Library of Things (Including Chromebook Kit, Hotspots, CPR Kits, & Sports Equipment)	2025	2024
Monthly	50	78
Year-to-date	339	297

System e-Branch	Month 2025	Month 2024	Change	YTD 2025	YTD 2024	Change
Online Renewals	588	592	-0.7%	3,726	4,112	-9.4%
Interlibrary Loans	1,499	1,481	1.2%	9,921	9,992	-0.7%
eAudiobooks	72,879	72,309	0.8%	510,411	490,661	4.0%
eVideos	1,732	1,245	39.1%	12,058	8,085	49.1%
eBooks	87,512	90,626	-3.4%	615,323	635,678	-3.2%
eMusic	232	211	10.0%	1,741	1,605	8.5%
eMagazines	29,638	19,719	50.3%	210,287	170,974	23.0%

Open for Operation	2025	2024	2023	2022
Days / Hours	26/218	24/197	25/204	26/200

Computer Use	2025	2024	% Change
Monthly	442	415	6.5%
Year-to-date	2,634	2,613	0.8%

Note: Computer use for the contracting libraries was 1.9% this month and 0.6% YTD.

Wi-Fi	2025	2024	% Change
Monthly	2,713	2,175	24.7%
Year-to-date	2,175	13,703	14.2%

Note: Wifi use for the contracting libraries was 17.5% this month and 12.2 % YTD.

Patron Visits	2025	2024	% Change
Monthly	7,593	7,596	0.0%
Year-to-date	41,524	42,034	-1.2%

Note: Door counts for the contracting libraries were 6.2% this month and -2.0% YTD.

New Library Card Memberships	Total-month	YTD
Adults	31	167
Children	35	74



Aurora Town Public Library  
550 Main Street, East Aurora, New York 14052  
Director's Report: July 2025

Programs Name /	Number of Sessions / Sponsor	Age group	Attendance
My Person & Me		6mos.-3 w/Adult	36
Curiosity Club (Friends) (4)		6-11 yrs. old	103
Fitness Fridays: Balance & Mobility (Friends) (3)		Adults, 50+	55
Bring Your Own Book		Adults, 19+	4
Art Explorations (Friends) (3)		11-13 yrs. old	53
Photo Walk To-Go Kit (Friends) (36)		8-18 yrs. old	36
Outdoor Art (Friends)		3-11 yrs. old	53
Aurora Book Club		Adults, 19+	10
LEGO Club		6-11 yrs. old	28
Book a Technology Trainer (TechKnow Lab) (3)		Adults, 19+	4
Music & Movement		0-5 w/ Adult	24
Renaissance Faire (Friends)		All Ages	329
Judi Geer—Near V. Minnesota: Where the Freedom of the Press Really Started in the U.S. (Friends)		Teens & Adults	19
Storybook Cook		6-11 yrs. old	21
Happy Talk Song & Sign		0-2 w/ Adult	22
Hawk Creek: "Talk on the Wild Side"		All Ages	97
Reinstein Woods: Birding 101 (Friends)		Adults, 19+	5
Black Light Art Party (Teens) (Friends)		Teens	7
Read to a Dog (7)		6-11 yrs. old	19
Ready For School		3-5 yrs. old	12
Art of Theatre		8-12 yrs. old	11
Black Light Art Party (Children) (Friends)		3-11 yrs. old	35
Reinstein Woods: Nature's Recyclers		3-11 yrs. old	25
Tutor (26)		6-11 yrs. old	26
Tutor (11)		Teens	11

At a Glance: Month of 2024	Circulation (Original Checkout- Not Including Auto-Renewals)	Patron Count	Computer Use	Wi-Fi
January	13,938 (7,650)	5,014	383	1,852
February	13,262 (7,267)	5,301	348	1,677
March	15,929 (8,812)	6,190	334	2,193
April	14,307 (7,412)	5,790	388	2,074
May	14,720 (7,842)	5,844	379	2,500
June	14,636 (7,976)	5,792	360	2,641
July	17,207 (9,623)	7,593	442	2,713
August				
September				
October				
November				
December				
Total				



Aurora Town Public Library  
550 Main Street, East Aurora, New York 14052  
**Director's Report: July 2025**

Out of all B&ECPL locations, ATPL ranks YTD

11 out of 37 in circulation of materials (11 for month); 12 out of 37 in patron visits (11 for month);  
9 out of 37 in WI-FI (6 for month); 22 out of 37 in computer use (21 for month)



Aurora Town Public Library  
550 Main Street, East Aurora, New York 14052  
Director's Report: August 2025

### Monthly Statistics

Circulation	Total-Month	Average / Day	Average / Hour	YTD Total
2025	16,137	620.7	76.8	120,136
2024	15,402	570.4	69.4	117,895
2023	16,617	615.4	76.2	113,544

Note: Circulation for the contracting libraries was -4.3% this month from last year (EAU was 4.8%) and -4.3% YTD (EAU was 1.9%). \*Original checkouts at EAU are 8,697 for this month. \*\*Original checkouts YTD at EAU are at 65,340.

Library of Things (Including Chromebook Kit, Hotspots, CPR Kits, & Sports Equipment)	2025	2024
Monthly	54	44
Year-to-date	393	341

System e-Branch	Month 2025	Month 2024	Change	YTD 2025	YTD 2024	Change
Online Renewals	522	637	-18.1%	4,248	4,749	-10.5%
Interlibrary Loans	1,418	1,523	-6.9%	11,339	11,515	-1.5%
eAudiobooks	72,912	72,366	0.8%	583,323	563,027	3.6%
eVideos	1,752	1,380	27.0%	13,810	9,465	45.9%
eBooks	86,841	90,394	-3.9%	702,164	736,072	-3.3%
eMusic	270	235	14.9%	2,011	1,840	9.3%
eMagazines	33,678	18,171	85.3%	243,965	189,145	29.0%

Open for Operation	2025	2024	2023	2022
Days / Hours	26/210	27/222	27/218	27/218

Special Hours: August 20, 10:00 a.m.-4:00 p.m. to Allow Staff to Attend the Celebration of Life for John Spears.

Computer Use	2025	2024	% Change
Monthly	431	440	-2.0%
Year-to-date	3,065	3,053	0.4%

Note: Computer use for the contracting libraries was -1.2% this month and 0.4% YTD.

Wi-Fi	2025	2024	% Change
Monthly	2,430	1,932	25.8%
Year-to-date	18,080	15,635	15.6%

Note: Wifi use for the contracting libraries was 12.9% this month and 12.2 % YTD.

Patron Visits	2025	2024	% Change
Monthly	6,433	6,106	5.4%
Year-to-date	47,957	48,140	-0.4%

Note: Door counts for the contracting libraries were -0.2% this month and -1.8% YTD.

New Library Card Memberships	Total-month	YTD
Adults	30	197
Children	18	92



Aurora Town Public Library  
550 Main Street, East Aurora, New York 14052  
Director's Report: August 2025

Programs Name / Number of Sessions / Sponsor	Age group	Attendance
Fitness Fridays: Balance and Mobility (Friends)	Adults, 50+	19
Last-Ditch Summer Reading Book Box (Friends) (27)	Teens	27
LEGO Club	6-11 yrs. old	24
My Person & Me	3-5 yrs. old	35
Curiosity Club (Friends)	6-11 yrs. old	19
Bring Your Own Book	Adults, 19+	2
Art Explorations (Friends)	Teens	15
Zine Workshop (Friends)	Teens	17
Read It & Keep It (Friends)	0-18 yrs. old	214
Toby's in Jail (Reading Challenge in Collaboration w/Parkdale)	0-12 yrs. old	273
Smart Start Outreach	6-11 yrs. old	37
Tutor (16)	6-11 yrs. old	16
Tutor (16)	Teen	16

At a Glance: Month of 2024	Circulation (Original Checkout- Not Including Auto-Renewals)	Patron Count	Computer Use	Wi-Fi
January	13,938 (7,650)	5,014	383	1,852
February	13,262 (7,267)	5,301	348	1,677
March	15,929 (8,812)	6,190	334	2,193
April	14,307 (7,412)	5,790	388	2,074
May	14,720 (7,842)	5,844	379	2,500
June	14,636 (7,976)	5,792	360	2,641
July	17,207 (9,623)	7,593	442	2,713
August	16,137 (8,697)	6,433	431	2,430
September				
October				
November				
December				
Total				

Out of all B&ECPL locations, ATPL ranks YTD

11 out of 37 in circulation of materials (11 for month); 12 out of 37 in patron visits (12 for month);  
8 out of 37 in WI-FI (6 for month); 21 out of 37 in computer use (20 for month)



Aurora Town Public Library  
550 Main Street, East Aurora, New York 14052  
Director's Report: August 2025

## Cumulative Statistics

### Programs, Outreach, Meeting Rm Use, Training, Book Displays, Exhibits, Fundraisers & Improvements

Programs (Not Including Tutoring & Outreach)	Names, Age Group, Date & Time
January 2025	<p>Find the Snowman Game- Children, Ages 2-12 - Thursday, January 2 - Friday, January 31 during all open hours.</p> <p>Aurora Book Club - Adults, 19+ - January 9 @ 6:30 p.m.</p> <p>Dreaming in Ink: Another Unique Anthology – Adults, 19+ - Saturday, January 18 @ 1:00 p.m.</p> <p>Hygge Night at the Library – Teens &amp; Adults, 12+ - Tuesday, January 14 @ 6:00 p.m.</p> <p>Family Story Time - Children, Birth-5 with a Caregiver - Choose one: Wednesdays @ 10:30 a.m., January 22-April 9; Thursdays @ 6:30 p.m., January 23-April 10; or Fridays @ 10:30 a.m., January 24-April 11</p> <p>Preschool Story Time- Children, 3 1/2-5 years - Thursdays @ 1:30 p.m., January 23-April 10</p> <p>Read To a Dog- Children, 6-11 years - Saturday, January 25 @ 11:00 a.m., 11:15 a.m., 11:30 a.m., or 11:45 a.m.</p> <p>Book a Technology Trainer, Presented by the TechKnowLab – Adults, 19+ - Monday, January 27 @ 10 a.m., 11 a.m., @ 12 p.m.</p> <p>Fitness Fridays: Chair Yoga – Adults, 50+ - Fridays, January 31 through February 21 @ 1:30 p.m.</p> <p>Brumsted (Holland) Elementary Literacy Night Outreach – All Ages - Thursday, January 23 @ 6:30 p.m.</p>
February 2025	<p>Family Story Time - Children, Birth-5 with a Caregiver - Choose one: Wednesdays @ 10:30 a.m., January 22-April 9; Thursdays @ 6:30 p.m., January 23-April 10; or Fridays @ 10:30 a.m., January 24-April 11</p> <p>Preschool Story Time- Children, 3 1/2-5 years - Thursdays @ 1:30 p.m., January 23-April 10</p> <p>Unwind &amp; Design To-Go Craft Kit: Book Page Heart Garlands - Adults, 17+ - Participants will be called to pick up their kits on Tuesday, February 4.</p> <p>LEGO Club - Children, Ages 6-11 – Saturdays: February 8, March 8, &amp; April 5 @ 11:00 a.m.</p> <p>Multimedia Painting – Teens, 12-18 – Saturday, February 15 @ 12:00 p.m.</p> <p>Snowlandia: Indoor Winter Carnival - Children, 3-11 - Tuesday, February 18 - Saturday, February 22 during all regular open hours.</p> <p>Duck Duck Goose Outreach – 0-5 w / Adults - Tuesday, February 11 @ 10:30 a.m.</p> <p>Snack &amp; Story: EA Co-Op Outreach - All Ages – Wednesday, February 1 @ 1:00 p.m.</p> <p>East Aurora Middle School Explorer's Club Class Visit – 6-11 w / Adults – Wednesday, February 26 @ 2:35 p.m.</p>
March 2025	<p>Family Story Time - Children, Birth-5 with a Caregiver - Choose one: Wednesdays @ 10:30 a.m., January 22-April 9, or Fridays @ 10:30 a.m., January 24-April 11</p> <p>Preschool Story Time- Children, 3 1/2-5 years - Thursdays @ 1:30 p.m., January</p>



Aurora Town Public Library  
550 Main Street, East Aurora, New York 14052  
**Director's Report: August 2025**

	<p>23-April 10</p> <p>LEGO Club - Children, Ages 6-11 – Saturdays: February 8, March 8, &amp; April 5 @ 11:00 a.m.</p> <p>Aurora Book Club - Adults, 19+ - March 6 @ 6:30 p.m.</p> <p>Book a Technology Trainer - Adults, 19+ - March 10 @ 10:00 a.m., 11:00 a.m., &amp; 12:00 p.m. –One-on-One Appointments are 45 minutes long</p> <p>Laura Fitzgerald: Influential Women of WNY - Adults, 19+ - Thursday, March 13 @ 1:00 p.m.</p> <p>Lucky Finds Teen Book Box - Teens, 12+ - Pick-up starts Friday, March 14.</p> <p>Fitness Fridays: Balance &amp; Mobility – Adults, 50+ - Fridays, March 14 through March 28 @ 1:30 p.m.</p> <p>A Day Off With Dog Man- Children, 6-11 - Friday, March 14 @ 3:00 PM</p> <p>Local Author, Christina Francine: The Woman in Green from Cromarty – Adults, 19+ - Saturday, March 22 @ 1:00 p.m.</p> <p>Gregory Kinal: Famous Women in U.S. History – Adults, 19+ Thursday, March 27 @ 6:30 p.m.</p>
April 2025	<p>Family Story Time - Children, Birth-5 with a Caregiver - Choose one: Wednesdays @ 10:30 a.m., January 22-April 9, or Fridays @ 10:30 a.m., January 24-April 11</p> <p>Preschool Story Time- Children, 3 1/2-5 years - Thursdays @ 1:30 p.m., January 23-April 10</p> <p>LEGO Club - Children, Ages 6-11 – Saturdays: February 8, March 8, &amp; April 5 @ 11:00 a.m.</p> <p>Book a Technology Trainer - Adults, 19+ - Monday, April 7 @ 10:00 a.m., 11:00 a.m., &amp; 12:00 p.m. – One-on-One Appointments are 45 minutes long</p> <p>Butter Lamb Workshop - Adults, 19+ - Monday, April 7 @ 6:30 p.m.</p> <p>Butter Lamb Workshop - Duo: 1 child (6+) and 1 adult caregiver- Tuesday, April 8 @ 6:30 p.m.</p> <p>Poetry Night - Teens, 12-18 - Tuesday, April 8 @ 5:00 p.m. – 7:30 p.m. (Stop in Any Time)</p> <p>Local Author, Grace Zacaroli: The Carpenter and The Apprentice – Adults, 19+ - Tuesday, April 15 @ 6:30 p.m.</p> <p>Baby Animal Meet &amp; Greet - All Ages - Thursday, April 17 @ 10:30 a.m. - 12:30 p.m. Must reserve 1/2 time slot.</p> <p>Spring Story Time &amp; Snacks Outreach at EA Co-Op – Children, Ages 5-8 w/ Caregiver - Wednesday, April 16 @ 10 a.m.</p>
May 2025	<p>Screen-Free Saturday - All Ages - Saturday, May 3 @ 12:30 p.m. - 2:30 p.m.</p> <p>Build Your Own Library – Teens, 12+ - Thursday, May 1– 6:00 p.m. -7:30 p.m. – Canceled Due to Lack of Registrations</p> <p>Bring Your Own Book – Adults, 19+ - Tuesdays: May 6, June 10, July 8, &amp; August 5 @ 10:30-11:30 a.m.</p> <p>Aurora Book Club - Adults, 19+ - May 8 @ 6:30 p.m.</p> <p>The Great Summer Road Trip Game - Break Out Game – Tweens, 11-13 - Thursday, May 22 @ 6:00 -7:30 p.m.</p>
June 2025	<p>Air Dry Clay Workshop – Teens, 12+ - Monday, June 2 &amp; Tuesday, June 3 @ 6:00</p>



Aurora Town Public Library  
550 Main Street, East Aurora, New York 14052  
Director's Report: August 2025

	<p>– 7:30 p.m. Island of Despair Breakout Game – Teens, 14-17 – Thursday, June 5 @ 6:00 p.m. – 7:30 p.m. Breakout to Summer Breakout Game – Children, Ages 7-10 - Saturday, June 7 @ 1:00 p.m.-2:30 p.m. Pizza Del Aureo's Raise Some Dough for the Friends of the Aurora Town Public Library Fundraiser - Monday, June 9 @ 11:00 a.m. – 7:00 p.m. Book a Technology Trainer - Adults, 19+ - Monday, June 9 @ 10:00 a.m., 11:00 a.m., &amp; 12:00 p.m. – One-on-One Appointments are 45 minutes long Bring Your Own Book – Adults, 19+ - Tuesdays: May 6, June 10, July 8, &amp; August 5 @ 10:30-11:30 a.m. Teen Volunteers Orientation - Teens, 12+ - Thursday, June 12 @ 6:00 p.m. Free Family Friendly Music Program Featuring Rebecca Ansel on Violin, Sponsored by the East Aurora Chamber Music Festival – All Ages – Thursday, June 12 @ 6:30 p.m. Freedom to Read Family Story Time (LEAP Student Project) - Children, 4-7 with a caregiver - Saturday, June 14 @ 11:00 a.m. Friends of the Library Pop-Up Sale – Saturday, June 28 @ 11:00 a.m. – 2:00 p.m.</p>
July 2025	<p>Hand-Painted Barrels Fundraiser: A Collaboration of the Friends and the East Aurora Art Society – Monday, June 2 – Friday, August 1 Read It &amp; Keep It Reading Incentive Program - Children, Birth-Teen - Register and get Reading Log: June 2 - July 7. Read and redeem: July 7 - August 11. My Person &amp; Me - Children, 6 months-3 years with a caregiver - Monday, July 7 @ 10:30 a.m. Curiosity Club - Children, 6-11 - Mondays: July 7, 14, 21, 28, August 4 @ 1:30 p.m. Toby's in Jail! - Children, Elementary Age - July—August – During regular library hours Fitness Fridays: Balance &amp; Mobility – Adults, 50+ - Fridays, July 11 through August 1 @ 1:30 p.m. Bring Your Own Book – Adults, 19+ - Tuesdays: May 6, June 10, July 8, &amp; August 5 @ 10:30-11:30 a.m. Art Explorations - Tweens, 11-13 – Tuesdays: July 8, 22, 29, &amp; August 5 @ 6:00 p.m. Photo Walk To-Go Kit – Children, 8-12 &amp; Teens 13-18 – Wednesday, July 9 – Pick up Kit @ Library Reinstein Woods: Nature's Recyclers - Children, 6-11 - Wednesday, July 9 @ 1:30 p.m. Outdoor Art - Children, 3-11 (under 6 with a helper) - Thursday, July 10 @ 10:30 a.m. Aurora Book Club - Adults, 19+ - Thursday, July 10 @ 6:30 p.m. LEGO Club - Children, Ages 6-11 – Saturdays: July 12 &amp; August 2 @ 11:00 a.m. Book a Technology Trainer - Adults, 19+ - Monday, July 14 @ 10:00 a.m., 11:00 a.m., &amp; 12:00 p.m. – One-on-One Appointments are 45 minutes long Music &amp; Movement - Children, 18 months-5 years with a caregiver - Monday, July 14 @ 10:30 a.m.</p>



Aurora Town Public Library  
550 Main Street, East Aurora, New York 14052

**Director's Report: August 2025**

	<p>Renaissance Faire – All Ages – Tuesday, July 15 @ 1:00 p.m.-5:00 p.m.  Judi Geer—Near V. Minnesota: Where the Freedom of the Press Really Started in the U.S. – Teens &amp; Adults, 12+ - Thursday, July 17 @ 2:00 p.m.  Storybook Cook - Children, 6-11 - Saturday, July 19 @ 11:00 a.m.  Happy Talk Song &amp; Sign - Children, 5-24 months with a caregiver - Monday, July 21 @ 10:30 a.m.  Hawk Creek: "Talk on the Wild Side" - All Ages - July 23 @ 2:00 p.m.  Reinstein Woods: Birding 101- Adults, 19+ - Thursday, July 24 @ 2:00 p.m.  Black Light Art Party - Teens, 12+ - Thursday, July 24 @ 6:30 p.m.  Read To a Dog - Children, 6-11 - Saturday, July 26 @ 11:00, 11:15, 11:30, or 11:45 a.m.  Friends of the Library Pop-Up Sale – Saturday, July 26 @ 11:00 a.m. – 2:00 p.m.  Ready for School - Children, 3.5-5 - Monday, July 28 @ 10:30 a.m.  Art of Theatre - Children, 8-12 - Wednesday, July 30 @ 1:30 p.m.  Black Light Art Party - Children, 3-11 (under 6 with a helper)- Thursday, July 31 @ 6:30 p.m.</p>
August 2025	<p>Toby's in Jail! - Children, Elementary Age - July—August – During regular library hours  Hand-Painted Barrels Fundraiser: A Collaboration of the Friends and the East Aurora Art Society – Monday, June 2 – Friday, August 1  Read It &amp; Keep It Reading Incentive Program - Children, Birth-Teen - Register and get Reading Log: June 2 - July 7. Read and redeem: July 7 - August 11.  Curiosity Club - Children, 6-11 - Mondays: July 7, 14, 21, 28, August 4 @ 1:30 p.m.  Fitness Fridays: Balance &amp; Mobility – Adults, 50+ - Fridays, July 11 through August 1 @ 1:30 p.m.  Book Box – Teens &amp; Tweens, 10-18 – Friday, August 1 – Pickup box @ Library  LEGO Club - Children, Ages 6-11 – Saturdays: July 12 &amp; August 2 @ 11:00 a.m.  My Person &amp; Me - Children, 6 months-3 years with a caregiver - Monday, August 4 @ 10:30 a.m.  Art Explorations - Tweens, 11-13 – Tuesdays: July 8, 22, 29, &amp; August 5 @ 6:00 p.m.  Zine Workshop – Teens &amp; Tweens, 10-18 - Wednesday, August 6 – 1:00 p.m. – 3:00 p.m.  Bring Your Own Book – Adults, 19+ - Tuesdays: May 6, June 10, July 8, &amp; August 5 @ 10:30 a.m. – 11:30 a.m.  Friends of the Library Pop-Up Sale – Saturday, August 24 @ 11:00 a.m. – 2:00 p.m.  Bookish Bingo - Adults, 19+ - Start Reading Now &amp; Begin Redeeming Tuesday, September 2 through Thursday, November 13 – Winner Will Be Drawn at Random on Friday, November 14 @ 10:00 a.m.</p>
September 2025	<p>Bookish Bingo – Adults, 19+ - Start Reading Now &amp; Begin Redeeming Tuesday, September 2 through Thursday, November 13 – Winner Will Be Drawn at Random on Friday, November 14 @ 10:00 a.m.  Easy Access Tech Help – Adults, 18+ - Tuesday, September 1 through Friday, October 31 - Register to Be Contacted to Set Up an Appointment During Regular</p>



Aurora Town Public Library  
550 Main Street, East Aurora, New York 14052  
**Director's Report: August 2025**

	<p><b>Library Hours</b></p> <p>Aurora Senior Center Outreach - Monday, September 8 @ 9:00 a.m.-noon</p> <p>NYS Office for People with Disabilities Walk-in Interviews - Adults, 18+ - Monday, September 8 @ 10:00 a.m. - 2:00 p.m.</p> <p>LEGO Club - Children, Ages 6-11 – Saturdays: September 13 &amp; October 11 @ 11:00 a.m.</p> <p>ATPL Cooking Club: Sourdough Basics – Teens &amp; Adults, 15+ - Tuesday, September 9 @ 6:00 p.m. – 7:30 p.m.</p> <p>Workout Wednesdays: BAM – Adults, 50+ - Wednesdays, September 3 through September 24 @ 1:00 p.m.</p> <p>Aurora Book Club - Adults, 19+ - Thursday, September 4 @ 6:30 p.m.</p> <p>Studio Nights – Teens, 12+ - Mondays: September 15 &amp; October 27 @ 6:00 p.m. – 7:30 p.m.</p> <p>Tabling: AARP Foundation Tax-Aide Program Volunteer Search – Adults, 18+ - Monday, September 15, 2025 @ 1:00 p.m. – 3:00 p.m.</p> <p>Book a Technology Trainer - Adults, 19+ - Monday, September 15 @ 10:00 a.m., 11:00 a.m., &amp; 12:00 p.m. – One-on-One Appointments are 45 minutes long</p> <p>Young Adult Book Club – Teens, 13-18 – Second Thursday of the Month, 9/11, 10/9, 11/13, 12/11- @ 6:00 p.m.-7:00 p.m.</p> <p>Teen Nite: Become a Leader – Teens, 13-18 - Tuesday, September 16 @ 6:00 p.m.-7:00 p.m.</p> <p>Reinstein Woods: Native Landscaping &amp; Invasive Species - Adults, 19+ - Thursday, September 18 @ 2:00 p.m.</p> <p>Family Story Time - Children, Birth-5 years - Wednesdays @ 10:30 a.m., September 24 - December 3 OR Fridays @ 10:30 a.m., September 26 - December 5.</p> <p>Preschool Story Time - Children, 3 1/2 - 5 years - Thursdays @ 1:30 p.m., September 25 - December 4.</p> <p>Library Gallery Tour – All Ages – Thursday, September 25 @ 6:30 p.m.</p> <p>Air-Dry Clay – Teens, 12+ - Mondays, September 29 &amp; October 6 @ 6:00 p.m. – 7:30 p.m.</p>
October 2025	<p>Outreach: EA Co-Op Fall Snack &amp; Story Time – Saturday, October 4 @ 11:00 a.m. – Ages, 0-6 w/caregiver</p> <p>Read for Your Rights Interactive Display – Adults &amp; Children of All Ages – Monday, October 6 through Saturday, October 11 – During Regular Open Hours</p> <p>Bookish Bingo – Adults, 19+ - Start Reading Now &amp; Begin Redeeming Tuesday, September 2 through Thursday, November 13 – Winner Will Be Drawn at Random on Friday, November 14 @ 10:00 a.m.</p> <p>Family Story Time - Children, Birth-5 years - Wednesdays @ 10:30 a.m., September 24 - December 3 OR Fridays @ 10:30 a.m., September 26 - December 5.</p> <p>Preschool Story Time - Children, 3 1/2 - 5 years - Thursdays @ 1:30 p.m., September 25 - December 4.</p> <p>Easy Access Tech Help – Adults, 18+ - Tuesday, September 1 through Friday, October 31 - Register to Be Contacted to Set Up an Appointment During Regular</p>



Aurora Town Public Library  
550 Main Street, East Aurora, New York 14052  
**Director's Report: August 2025**

	<p><b>Library Hours</b></p> <p>Dr. Thomas Rosenthal, Local Author: Cyrenius Chapin: Buffalo's First Physician and War of 1812 Hero - Adults, 19+ - Thursday, October 2 @ 6:30 p.m.</p> <p>Friends of the Library Pop-Up Sale – Saturday, October 4 @ 11:00 a.m. – 2:00 p.m.</p> <p>Air-Dry Clay – Teens, 12+ - Mondays, September 29 &amp; October 6 @ 6:00 p.m. – 7:30 p.m.</p> <p>Bring Your Own Book – Adults, 19+ - Tuesdays: October 7, November 4, &amp; December 2 @ 10:30 a.m. – 11:30 a.m.</p> <p>Library Leaders - Teens, 13+ - Tuesday, October 7 @ 6:00 p.m. FAQ Library Leaders Program</p> <p>LEGO Club - Children, Ages 6-11 – Saturdays: September 8 &amp; October 11 @ 11:00 a.m.</p> <p>Young Adult Book Club – Teens, 13-18 – Second Thursday of the Month, 9/11, 10/9, 11/13, 12/11- @ 6:00 p.m.-7:00 p.m.</p> <p>ATPL Cooking Club: Pumpkin Spice – Teens &amp; Adults, 15+ - Tuesday, October 14 @ 6:00 p.m. – 7:30 p.m.</p> <p>Meet Local Author: Mrs. Amber Partisano - Children, Ages 3-10 years and their Caregivers- Saturday, October 18 @ 11:00 a.m.</p> <p>Trick or Read StoryWalk® - Children, 2-11 years - Monday, October 20 - Saturday, October 25 during all open hours.</p> <p>Book a Technology Trainer - Adults, 19+ - Monday, October 20 @ 10:00 a.m., 11:00 a.m., &amp; 12:00 p.m. – One-on-One Appointments are 45 minutes long</p> <p>Pauline Chow, Local Author: Writing the Gothic Stories We Carry – Teens &amp; Adults, 15+ - Tuesday, October 21 @ 6:30 p.m.</p> <p>Workout Wednesdays: BAM – Adults, 50+ - Wednesdays, October 22 through November 5 @ 1:00 p.m.</p> <p>Sudhir Suchak, Local Author: Last Boat to Freedom - Adults, 19+ - Saturday, October 25 @ 1:00 p.m.</p> <p>Studio Nights – Teens, 12+ - Mondays: September 15 &amp; October 27 @ 6:00 p.m. – 7:30 p.m.</p> <p>Robert Lowell Goller, Local Author: Who Put the 'East' in East Aurora – Teens &amp; Adults, 15+ - Thursday, October 23 @ 6:30 p.m.</p>
November 2025	
December 2025	

Outreach	Class Visit (In-Library)	Other Outreach (Outside)	Monthly Total
January 2025		Outreach letters sent to EA Preschool Center, EA UPK, EA Community Nursery, Baker Preschool, Duck Duck Goose, First Presbyterian Preschool, EA Montessori, Immaculate Conception School, Nativity,	1



Aurora Town Public Library  
550 Main Street, East Aurora, New York 14052  
**Director's Report: August 2025**

		Waldorf, and Holland UPK, Holland Elementary, EA Middle School	
		Brumsted Elementary Literacy Night	
February 2025	East Aurora Middle School Explorer's Club	Duck Duck Goose Snack & Story EA Co-Op	3
March 2025	East Aurora Preschool	Holland High School Health & Wellness Fair Parkdale STEAM Night Parkdale Elementary Second Grade	4
April 2025	East Aurora Preschool	EA Co-Op Spring Story Time & Snacks	2
May 2025	East Aurora Preschool		1
June 2025			
July 2025			
August 2025		Smart Start	1
September 2025		Aurora Senior Center	
October 2025		EA Co-Op Fall Snack & Story Time	
November 2025			
December 2025			
Total			

Meeting Room Use (Not Including Board & Library Meetings)	Organization	Monthly Total
January 2025	East Aurora Lions Club (2); Patron Zoom Interview; Dreaming in Ink	4
February 2025	Jennifer Higgins (4); Dreaming in Ink; Equitable Advisors; EA School District Educational Therapy (5); Ginny Gals	12
March 2025	EA Art Society; Jennifer Higgins (2); Summer Reading Librarian Meeting; Dreaming in Ink; Staff Appreciation; EA School District Educational Therapy (12); KND Wealth Consultants Medicare 101 Educational Workshop; Proctoring; Patron Google Meeting	21
April 2025	Friends of the Library; Dreaming in Ink; Erie County Senior Services Focus Group; Giving Circle; EA School District Educational Therapy (7); Ginny Gals; Best Self Counseling; Patron Meeting (2)	15
May 2025	EA Art Society; Patron; Discard Sale	3
June 2025	Zach Almond (2); EA Upstanders (2); Dreaming in Ink; Patron (3); Friends of East Aurora Schools	9



Aurora Town Public Library  
550 Main Street, East Aurora, New York 14052

**Director's Report: August 2025**

July 2025	Holland Tuesday Painters (2); Brendan Chella; Dreaming in Ink; EA Upstanders; Patron (2); Proctoring; Iroquois Intermediate PTO	9
August 2025	Paul Brinkworth (3); Ginny Gals; Dreaming in Ink; EA Upstanders; Proctoring ; Patron-Deb Wing; People Inc.; Patron	10
September 2025	EA Art Society; Dreaming in Ink; WNY Federation of Women's Clubs; NYS Office for People with Disabilities Open Interviews	
October 2025	EA Art Society; Friends of the Library; Dreaming in Ink;	
November 2025	EA Art Society; Holland Tuesday Painters; Dreaming in Ink;	
December 2025	Holland Tuesday Painters; Dreaming in Ink	
Total		

Exhibits	Display Case	Meeting Room Exhibit
January 2025	American Foreign Service	East Aurora Lions Club Peace Posters
February 2025	Jeffery Miller's "Reflections"	Jeffery Miller's "Reflections"
March 2025	EA Art Society	EA Art Society
April 2025	EA Art Society	EA Art Society
May 2025	EA Art Society	EA Art Society
June 2025	Zach Almond	Zach Almond
July 2025	Holland Tuesday Painters	Holland Tuesday Painters
August 2025	Paul Brinkworth	Paul Brinkworth
September 2025	EA Art Society	EA Art Society
October 2025	EA Art Society	EA Art Society
November 2025	EA Art Society Holland Tuesday Painters	EA Art Society Holland Tuesday Painters
December 2025	Holland Tuesday Painters	Holland Tuesday Painters

Education, Tech Training, Mtgs	Public—Name of Class & Date	Staff—Name of Class(es), Sponsor, Date (s), Employee(s)
January 2025	Book a Technology Trainer— 1/27/25	Director's Meeting, B&ECPL - 1/8/25 - Paula Ausberger Civility and Courtesy in the Workplace – Evicore EAP – 1/14/25 – Susan Maraszek Anger Management – Evicore EAP – 1/21/25 – Susan Maraszek Conflict Management – Evicore EAP – 1/31/25 – Susan Maraszek
February 2025		Mindfulness in the Workplace – Evicore EAP – 2/13/25 – Susan Maraszek Brief But Descriptive Alt Text – Niche Academy – 2/19/2025 – Paula Ausberger Brief But Descriptive Alt Text – Niche Academy – 2/19/2025 – Rachel Shanahan Brief But Descriptive Alt Text – Niche



Aurora Town Public Library  
550 Main Street, East Aurora, New York 14052  
**Director's Report: August 2025**

		Academy – 2/19/2025 – Rachel Nicolosi Brief But Descriptive Alt Text – Niche Academy – 2/25/2025 – William Ruof
March 2025	Book a Technology Trainer— 3/10/25	Summer Reading Librarian Meeting – 3/7/2025 – Paula Ausberger, Alison Lawrence, Rachel Nicolosi, Alissa Steele Brainstorming Work Session, Tara Kaye, Staff Development Coordinator - 3/19/25 - Paula Ausberger Director's Meeting, B&ECPL - 3/19/25 - Paula Ausberger (Recording) ACT Workshop, B&ECPL – 3/22/25 – Paula Ausberger
April 2025	Book a Technology Trainer— 4/7/25	Director's Meeting, B&ECPL - 4/9/25 - Paula Ausberger Friends of the Library Meeting – 4/9/25 – Paula Ausberger Midwest Tapes Training, B&ECPL – 4/15/25 Starting a Teen Advisory Group-Youth Services Group, B&ECPL-Alissa Steele- 4/26/25
May 2025		Director's Meeting, B&ECPL - 5/19/25 - Paula Ausberger (Recording) Gale 101 – Gale Books and Authors, BECPL – 5/29/25 – Alissa Steele
June 2025	Book a Technology Trainer— 6/9/25	Director's Meeting, B&ECPL - 6/11/25 - Paula Ausberger (Recording)
July 2025	Book a Technology Trainer— 7/14/25	Trick-or-Read Librarian Meeting – 7/18/2025 – Paula Ausberger, Alison Lawrence, Rachel Nicolosi, Alissa Steele
August 2025		
September 2025	Book a Technology Trainer— 9/15/25 Easy Access Tech Help (In-House, One-on-One Appointments Available Throughout the Month with Librarian)	
October 2025	Book a Technology Trainer— 10/20/25 Easy Access Tech Help (In-House, One-on-One Appointments Available Throughout the Month with Librarian)	
November 2025		



Aurora Town Public Library  
550 Main Street, East Aurora, New York 14052  
**Director's Report: August 2025**

December 2025		
---------------	--	--

Displays	Theme(s)
January 2025	January Comfortable & Relaxed (OR) January New Year New Me Resolutions; This January Solve a Mystery; Unshelved 2024 – Most Requested Titles; Children's Magazines; Cooking Up Some Fun; Patron Picks & Staff Selections
February 2025	Lupus Foundation of America; Help Us Solve the Cruel Mystery; Celebrate Black History Month - Know More; Heart Health Awareness; Romance Novels; Love Stinks!; New Juvenile Black History Books; Children's Area – Black History Month; Black History Picture Books; Juvenile Black History Biographies; Juvenile Black History Folktales; Patron Picks & Staff Selections
March 2025	National Craft Month; Learn about Sleep Awareness; Women's History Month; <i>March</i> Into a New Adventure; Make your Own Luck!; Women's History in Children's area; Express YourShelf; Patron Picks & Staff Selections
April 2025	Lost in Translation; Neurodiversity Awareness Month; Spring Gardening; National Humor Month; Start Your Spring Training (Fitness); Exploring the Spectrum: Autism Awareness – Children's Area; Poetry Month in j Non-Fiction area; Juvenile Spring Holiday Books; Patron Picks & Staff Selections
May 2025	Women's Health Awareness; Asian American & Pacific Islanders Heritage Month; Jewish American Heritage Month; Start Your Spring Training (Fitness); Mommy Dearest (Mother's Day); J Fiction - National Pet Month; J -Picture Books - Celebrating Asian-American, Native Hawaiian, and Pacific Islander (AANHPI) Heritage Month!; Freedom to Read: Banned Books – Patron Display; Picks & Staff Selections
June 2025	All Families Are Beautiful! – J Fiction Area; Have Some Pride; National Immigration Heritage Month; Alzheimer's & Brain Health Awareness Month; Patron Picks & Staff Selections
July 2025	Disability Pride Month – J Fiction Area; Recipes to beat the summer heat; Celebrate our independence July 4 <sup>th</sup> ; Explore Outdoors; Summer Reset; Patron Picks & Staff Selections
August 2025	Back to School; Make your Own Movie Night; No holiday No Problem...Make Your Own!; We're Still in Reset Mode, Summer's Not Over Yet!; All About Artists – J Fiction Area; Express Your Shelf (2); Patron Picks & Staff Selections
September 2025	What Dan Read 1962 – 2025; Happy Hispanic Heritage Month; National Suicide Prevention Month; Escape into Fantasy – J Fiction Area; We Keep on Falling; Express Your Shelf (2); Patron Picks & Staff Selections
October 2025	Patron Picks & Staff Selections
November 2025	Patron Picks & Staff Selections
December 2025	Patron Picks & Staff Selections



Aurora Town Public Library  
550 Main Street, East Aurora, New York 14052  
Director's Report: August 2025

Fundraisers	Money Raised
Annual Discard Sale	\$1,335.31 (After Taxes)
Raise Some Dough (Del Aureo's for Friends)	\$734.57
Hand-Painted Barrel Fundraiser (Friends)	\$178.00
Renaissance Faire Earring Fundraiser	\$202.00
Total Other Fundraiser Money	

Friends Ongoing Book Sale	Month	YTD
Dollar Amount (Pre-Tax)	393.00	\$2,571.00

Friends Pop-Up Sales	Month	YTD
Dollar Amount (Pre-Tax)	\$325.50	\$752.00

Friends T-Shirt Sales	Month	YTD
Dollar Amount (Pre-Tax)	\$293.00	\$293.00

Improvements / Repairs to the Library	Project	Funded / Work Done By
January 2025		
February 2025	Hex Key Bar on Front Entrance Door Fix Lock on Shed Door	Town
March 2025	Hang Fournier Painting on Loan from Aurora Historical Society Fix Public Toilet (2) Expand Wonderbooks Collection Created Biography Section	Town  Friends ATPL
April 2025	Fix a Public Toilet Handle Lubricate Emergency Exit Door and Clear Away Debris American Flag Replacement Kodak Slide N Scan, Clue: Sabotage on the High Seas, The Uzzle 3.0, Wavelength: The Party Game, and the Original Telestrations Board Game	Town   Alice Askew
May 2025	New Batteries & Bulbs for Exit Lights Installed Brackets to Store Ladder Outside on Fence	Town



## Director's Report: August 2025

Surveys	Results	Respondents
Library Survey for Adults, 50+ (February 24-April 4)	See Survey	104
Library Survey for Parents & Caregivers of Children Ages Birth-Teen (September 24-November 5)		



# 2025 Aurora Payroll Report\_PP13



As of Pay Period 13

FT PERSONNEL			
Title	YTD Expensed	Budgeted	Remaining
Library Director I	34,204.33	65,699.00	31,494.67
Librarian I	28,750.82	56,695.00	27,944.18
Senior Library Clerk	20,858.89	44,397.00	23,538.11
<b>FT Totals</b>	<b>83,814.04</b>	<b>166,791.00</b>	<b>82,976.96</b>

PT PERSONNEL			
Title	YTD Expensed	Budgeted	Remaining
Caretaker PT	6,810.59	18,563.00	11,752.41
Cleaner PT	8,106.99	12,341.00	4,234.01
Clerk Typist PT	17,654.47	37,066.00	19,411.53
Librarian I PT	18,531.00	41,829.00	23,298.00
Page PT	8,256.63	16,120.00	7,863.37
Senior Page	28,216.14	54,912.00	26,695.86
<b>PT Totals</b>	<b>87,575.82</b>	<b>180,831.00</b>	<b>93,255.18</b>

TOTAL COMBINED			
	YTD Expensed	Budgeted	Remaining
Caretaker PT	6,810.59	18,563.00	11,752.41
Cleaner	8,106.99	12,341.00	4,234.01
Clerk Typists	17,654.47	37,066.00	19,411.53
Librarian I'S	47,281.82	98,524.00	51,242.18
Library Director I	34,204.33	65,699.00	31,494.67
Senior Library Clerk	20,858.89	44,397.00	23,538.11
Pages	8,256.63	16,120.00	7,863.37
Senior Pages	28,216.14	54,912.00	26,695.86
Contractual Reserve		10,574.00	10,574.00
Savings Goal		(5,730.00)	(5,730.00)
<b>Combined Totals</b>	<b>171,389.86</b>	<b>352,466.00</b>	<b>181,076.14</b>

ANNUAL BUDGET	\$ 352,466.00
PROJECTED ANNUAL BUDGET SPENT	\$ 348,536.35
<b>PROJECTED ENDING BALANCE</b>	<b>\$ 3,929.65</b>



# Aurora Town Public Library

## Library Leaders Program (aka Teen Action Group) Overview



### Rationale

The Aurora Town Public Library is seeking to create a Teen Action Group (TAG) in Fall 2025 for the following reasons:

- To improve teen programming, increase teen attendance at events, and keep teens connected to the library at a critical age.
- To respond to community concerns about a lack of inclusive spaces for young people of color and other marginalized groups in East Aurora,
- To offer opportunities for youth to “have an impact” in the community, develop leadership skills, and connect with organizations in East Aurora.

### Year 1 SMART Goals

Goals	Challenges
<b>Recruitment:</b> To recruit at least 10 members.	As this group has never existed before, we may not get a lot of interest without targeted advertising. Using the summer volunteer program to identify what will draw teens interest to participate in the group.
<b>Meetings:</b> To hold no less than 1 meeting per month between Sept '25 and June '26.	There are two potential risks with meetings, one is finding dates/times that will work for all members, the second is ensuring the availability of the library space. Getting all meetings for the year set up in the first orientation meeting and publishing the schedule will be a top priority.
<b>Retention:</b> To retain 50% of members after 6 months.	Finding ways to keep teens interested and returning to the group is a key component to this project. Research indicates that the more “ownership” we can help members feel over both the group and the programs, the more invested they will feel in making sure we meet our goals. Establishing a clear communications strategy will be essential.
<b>Programming:</b> To offer at least one unique program or event every four months.	Helping the group establish SMART goals for their programs, which should also fall within the library’s scope, will be a huge part of the “guidance” offered by the librarian facilitator.
<b>Attendance:</b> To raise the participation for teen programs to 75% capacity by June 2026.	This is the key challenge that the TAG has been created to address. It can be assumed that by addressing the challenges outlined elsewhere, attendance will improve.

For more information about this program, please contact Alissa Steele by email at [steelea@buffalolib.org](mailto:steelea@buffalolib.org).



# Aurora Town Public Library

## Library Leaders Program (aka Teen Action Group) Overview

### Frequently Asked Questions (FAQs)

#### What is the Library Leaders program?

The Aurora Town Public Library's Library Leaders (LL) program has been designed to help teens become college ready by developing their leadership skills, and volunteering in our community.

Library Leaders will have the opportunity to design and participate in programs that:

- Share important information with the community in East Aurora.
- Offer new library events and programs for teens.
- Assist with library events and programs.
- Recommend new library materials for our collection.
- Help people-in-need in East Aurora.

#### Who should get involved? Why?

Library Leaders is open to all teens between the ages of 13-18 who haven't graduated from high school.

#### When and where will we meet?

Library Leaders will meet on Tuesday evenings once a month for one hour at the Aurora Town Public Library. Participants will also have the option to sign up for volunteering opportunities to complete service learning hours at the library that will be no more than two hours at a time.

#### How will it work?

The Library Leaders will be primarily engaged in two activities: (1) completing community service hours through volunteering, and (2) developing their own teen programs here at the library.

#### 1. Community Service at the Library

Every month during our meeting, Library Leaders will have the opportunity to sign up for volunteering shifts here at the library, for no more than two hours at a time.

Volunteers will have the opportunity to...

- Assist with library programming, including Children's Story time, crafting nights, and others.
- Help with the preparations or clean up from programs.
- Create fun decorations and displays for the library space.
- Participate in the service learning activities chosen by the Library Leaders group.

#### 2. Library Leaders Teen Programs

This year we will be offering two Teen Programs created by the Library Leaders group:

- Program #1 for January 2026: Working from October 2025 - January 2026
- Program #2 for May 2026: Working from February - May 2026

**Examples of programs:** Dungeons and Dragons Night, Make Your Own Spa Night, Poetry Writing Workshop, LGBTQ Pride Party, Amigurumi Crochet Creations, Board Game Night, and many more!



# Aurora Town Public Library

## Library Leaders Program (aka Teen Action Group) Overview

### 2025 - 2026 Library Leaders Schedule

#### Project #1: October 2025 - January 2026



<b>October 2025</b>	<b>Planning Meeting</b> During the first planning meeting for each project, we will decide on: (1) The service learning activity we will be doing this Fall, (2) The teen program we will organize for January.
<b>November 2025</b>	<b>Working Meeting #1</b> During the second project meeting, we will work on the deliverables for our January teen program. These include: <ul style="list-style-type: none"><li>• A flyer</li><li>• A publicity statement</li><li>• Registration information for participants and staff</li><li>• Estimated budget</li></ul>
<b>December 2025</b>	<b>Working Meeting #2</b> During the last project meeting we will be working on preparing whatever materials we need for the program in January. These often include: <ul style="list-style-type: none"><li>• Presentation or printed materials</li><li>• Craft supplies</li><li>• Decorations</li><li>• Prizes or take-home swag</li></ul>
<b>January 2026</b>	<b>Teen Program #1</b> All Library Leaders are encouraged to attend the teen programs organized by our group. During each program, we will gather information about what worked well, and what we can do to improve for next time.

#### Project #2: February 2025 - May 2026

<b>February 2026</b>	<b>Planning Meeting</b> During the first planning meeting for the project, we will decide on: (1) The service learning activity we will be doing this Spring, (2) The teen program we will organize for May.
<b>March 2026</b>	<b>Working Meeting #1</b> During the second project meeting, we will work on the deliverables for our May teen program.
<b>April 2026</b>	<b>Working Meeting #2</b> During the last project meeting we will be working on preparing whatever materials we need for the program in May.
<b>May 2026</b>	<b>Teen Program #2</b> During the program, we will gather information about what worked well, and what we can do to improve for next time.

#### June 2026: End of the year Wrap Party!

For more information about this program, please contact Alissa Steele by email at [steelea@buffalolib.org](mailto:steelea@buffalolib.org).