

AURORA TOWN PUBLIC LIBRARY
550 Main Street, East Aurora, New York 14052
Agenda of the Board
Regular Monthly Meeting
April 27, 2026, 6:00 p.m.

1. Comments from the audience:
2. Minutes of the Meeting: March 23, 2026
3. Treasurer's Report: Monthly Financial Statements, Internal Auditor, & Contingency Fund Reports: March 2026
4. Director's Report: March 2026
5. Reports of Interest
 - a. Thanks to funding from Ken Klocek, three exciting additions have been made to the Library of Things collection: Capture the Flag Redux, a reimagined glow-in-the-dark version of a childhood outdoor game; portable table tennis set, complete with a portable net that can clamp onto almost any table, two paddles, and ping pong balls; Hitster: The All American Edition will test your knowledge of top music hits made in the USA, perfect for parties. These additions were made possible by generous funding provided by Ken Klocek. Another game, Masterpiece: The Classic Art Auction Game, was generously donated by Martha Buyer. Players auction, trade, and strategize to curate the most valuable collection to win.
 - b. Other
6. Personnel
 - a. Payroll Report: Pay Period 7
 - b. The Board May Enter Executive Session
 - c. Other
7. Old Business
 - a. Other
8. New Business
 - a. Credit Card Application Process & Policy Draft Discussion
 - b. ACT Meeting – Saturday, May 16 @ Collins
 - c. Other

The next regularly scheduled meeting will be on May 18, 2026, at 6:00 p.m.

AURORA TOWN PUBLIC LIBRARY
550 Main Street, East Aurora, New York 14052
Minutes for the March 23, 2026 Meeting

Present: Kara Spencer-Ching, Sashi Racho, Adam Zaremski, Martha Buyer, Paula Ausberger, ATPL Director;
Excused: Elaine Chow

President Adam Zaremski called the meeting to order at 6:00 p.m.

1. There were no comments from the audience.
2. A motion (MB, KSC) to approve the Minutes of the Feb 23rd meeting was carried by a voice vote.
3. A motion (KSC, MB) to approve the Treasurer's Report March 2026: Monthly Financial Statements, Internal Auditor, & Contingency Fund Reports was carried by a voice vote.
 - Several donations were made in memory of the mother of an employee of the ATPL
 - A retirement gift was purchased for an employee.
4. A motion (SR, AZ) to approve the Director's Report: March 2026 was carried by a voice vote.
 - Circulation and has increased modestly year over year with a slight decrease in foot traffic likely caused by weather
 - The Library of Things circulation has increased 100% year over year
 - There were 212 programs, tutoring, and outreach combined in March, with 559 attendees
 - The winter break program, Lucky Lantern Mystery, was well attended by 169 children and their families, but was not as popular as in previous years, likely as a result of inclement conditions
 - Computer use has decreased, reasons cited included student Chromebook and the ability to use Wifi
5. Reports of Interest
 - In June 2025, the Erie County and their heart healthy partners (American Heart Association, Red Cross, and Buffalo Bills) provided the Central Library with AEDs (Automated External Defibrillators) to lend to the public. Now, ATPL is obtaining one and will test/replace batteries and cartridges as required. This offering will be publicized on social media, in the local papers, and at the Library.
 - ATPL's annual discard book sale for gently used library books and materials from Friday, May 1 through Friday, May 22.
 - ATPL is applying for a WNY Rural Library Grant (total grant funds of \$300,000) to empower tweens, teens, and young adults in the rural community. One hundred and one rural libraries in WNY (14 of which are contract libraries) are eligible to apply. The grant application was prepared by Paula based on feedback from the recent community survey and input from staff. ATPL has applied for \$27,600 for use in the following areas:
 - a. Study Pod
 - b. Flex-furniture for a teen space
 - c. Educational courses –cooking/meal prep, financial literacy, test preparation, college application/essay writing, mock interviews, career readiness, etc.
 - Community Outreach

- a. Farmers Market Outreach- Plans for ATPL to attend the EA Markets in June, July, August and September are in the works
- b. KSC suggested sending program information to the Community Pool and Aurora Arsenal soccer games as these are also events that young families attend

6. Personnel

- No payroll report was available
- There was no reason for the board to enter into an executive session

7. Old Business

- ACT Meeting: Saturday, March 21 @ 8:30 a.m. at Central Library. AZ, EC, MB, KSC, SR, and PA attended the meeting, which also means all Board members have completed Trustee Education for 2026

8. New Business

- Annual Report Deadline – Extended to April 16, 2026
- Library Expansion: preliminary discussion including next steps committees, timeframe, and what has already been considered
- KC will reach out to Aurora Town Board library liaisons to invite them to an upcoming ATPL board meeting

The next regularly scheduled meeting will be on April 27, 2026 at 6 p.m.

A motion (MB, SR) to adjourn at 6:53 p.m. was carried by a voice vote.

Respectfully submitted,
Sashi Racho

AURORA TOWN PUBLIC LIBRARY

Treasurer's Report

31-Mar-26

LOCAL CHECKING ACCOUNT

Beginning Balance:	1-Mar-26		\$22,260.49
Plus Receipts/Deposits		Total:	\$395.63
Less Checks/Debits		Total:	\$645.70
Ending Balance:	31-Mar-26		\$22,010.42

Transaction Details

Receipts:

Alice Askew Donation	(Unspecified donation)	\$200.00
ATPL	(Reimbursement for ant traps, scraper blade, vacuum bags, cleaning brushes, fireplace remote batteries, LMNO Peas)	\$106.33
Friends of ATPL	Reimbursment for Book Bedazzle Night rhinestones & wax pencil sets)	\$42.17
Friends of ATPL	Reimbursment for Book Bedazzle Night Gem-Tac)	\$18.64
ATPL	(Reimbursement for cleaning cloths)	\$28.49
	Total:	\$395.63

Disbursements:

B&ECPL	(Trustee Workshop 2026)	\$90.00
ATPL	(Contingency Fund replenishment)	\$220.00
Amazon Capital Services	(Book Bedazzle Night supplies, ant traps, scraper blade, vacuum bags, cleaning brushes, fireplace remote batteries, LMNO Peas)	\$148.50
Amazon Capital Services	(Gem-Tac, Hitster - All American, foam axe-throwing game, cleaning cloths, table tennis set, capture the flag)	\$187.20
	Total:	\$645.70

Director's Discretionary Fund (Expended from Contingency)

Beginning Balance: \$428.37

Transaction Details:

East Aurora Co- Op	(Food & drink for staff appreciation lunch)	\$219.77
CVS	(Forks for staff appreciation lunch)	\$4.39
	Ending Balance:	\$204.21

Internal Auditor's Report

Kara Spencer-Ching, Internal Auditor

Voucher#	Amount	Approved	Check #	Reason
L167	\$90.00	3/21/2026	1124	B&ECPL (Trustee Workshop 2026)
L168	\$220.00	3/21/2026	1125	ATPL (Contingency Fund replenishment)
L169	\$148.50	3/23/2026	1126	Amazon Capital Services(Book Bedazzle Night supplies, ant traps, scraper blade, vacuum bags, cleaning brushes, fireplace remote batteries, LMNO Peas)
L170	\$187.20	3/31/2026	1127	Amazon Capital Services (Gem-Tac, Hitster All - American, foam axe-throwing game, cleaning cloths, table tennis set, capture the flag)

Contingency Fund \$267.41 Counted 3/31/2026

Savings Account

Balance Forward	1-Mar-26	\$500.12
Interest Earned		\$0.01
Balance	31-Mar-26	\$500.13

Certificate of Deposit 17-Dec-25 12 Month Term 3.03% Maturity 17-Dec-26

Beginning Balance: \$49,898.94 Ending Balance: \$49,898.94

Certificate of Deposit 17-Dec-25 12 Month Term 3.03% Maturity 17-Dec-26

Beginning Balance: \$25,000.00 Ending Balance: \$25,000.00

Contingency Fund March 2026

BEGINNING BALANCE	\$361.37
Total Donations / Reimbursements	\$232.00
Total Expenditures	\$325.96
ENDING BALANCE	\$267.41

DONATIONS / REIMBURSEMENTS

Item	Purpose	Amount	Date	Initials
Counter Donation	Unspecified Donation	\$1.00	3/3	WR
Contingency Reimbursement	Contingency Reimbursement	\$220.00	3/16	WR
Counter Donation	Unspecified Donation	\$1.00	3/16	WR
Counter Donation	Unspecified Donation	\$1.00	3/18	WR
Counter Donation	Unspecified Donation	\$1.00	3/25	WR
Counter Donation	Unspecified Donation	\$5.00	3/25	WR
Counter Donation	Unspecified Donation	\$1.00	3/25	WR
Counter Donation	Unspecified Donation	\$2.00	3/30	WR
Total		\$232.00		

EXPENSES

Item	Vendor	Amount	Date	Initials
Food and drinks for staff appreciation lunch - to be reimbursed from Director's Discretionary Fund	East Aurora Co-Op	\$219.77	3/6	WR
Forks for staff appreciation lunch - to be reimbursed from Director's Discretionary Fund	East Aurora Co-Op	\$4.39	3/6	WR
Legal Size Laminating Pouches - reimbursement to WR	Office Max	\$8.20	3/9	WR
Stamps - To be reimbursed from County funds	US Postal Service	\$93.60	3/19	WR
Total		\$325.96		

AURORA TOWN PUBLIC LIBRARY

COUNTY LEDGER

COUNTY CHECKING ACCOUNT

31-Mar-26

Beginning Balance:	1-Mar-26	\$11,972.48
Plus Receipts/Deposits		Total: \$397.14
Less Checks/Debits		Total: \$1,285.80
Ending Balance:	31-Mar-26	\$11,083.82

Transaction Details

Receipts:		
Library Revenue	3/16/2026	\$141.69
Library Revenue	3/31/2026	\$208.20
Copier	3/31/2026	\$47.25
	Total:	\$397.14
Disbursements:		
Manny's Ace Hardware	(Boot tray, trash can, cable ties, light bulbs, de-icer, air fresheners, rock salt bucket)	\$145.96
Clark Air Systems	(Austin Air Healthmate Filter)	\$320.00
Supervacuums East Aurora	(Vacuum repairs)	\$117.91
Anna Rose	(Reimbursement for rock salt scoops, shovel, & vacuum filters)	\$80.94
Cardio Partners Inc.	(AED program management 1 year subscription & adult AED pad)	\$164.57
Paula Ausberger	(Mileage)	\$27.91
William Ruof	(Mileage)	\$20.01
ATPL	(Reimbursement for ant traps, scraper blade, vacuum bags, cleaning brushes, fireplace remote batteries, LMNO Peas)	\$106.33
ATPL	(Reimbursement for cleaning cloths)	\$28.49
Peggy Snajczuk	(2026 ACT Dues)	\$20.00
Cardio Partners Inc.	(Pediatric AED pad)	\$83.68
Maryann Colopy	(Butter Lamb Workshops)	\$170.00
	Total:	\$1,285.80

Internal Auditor's Report

Kara Spencer-Ching, Internal Auditor

Voucher #	Amount	Approved	Check #	Reason
C253	\$145.96	3/21/2026	6012	Manny's Ace Hardware (Boot tray, trash can, cable ties, light bulbs, de-icer, air fresheners, rock salt bucket)
C254	\$320.00	3/21/2026	6013	Clark Air Systems (Austin Air Healthmate Filter)
C255	\$117.91	3/21/2026	6014	Supervacuums East Aurora (Vacuum repairs)
C256	\$80.94	3/21/2026	6015	Anna Rose (Reimbursement for rock salt scoops, shovel, & vacuum filters)
C257	\$164.57	3/21/2026	6016	Cardio Partners Inc. (AED program management 1 year subscription & adult AED pad)
C258	\$27.91	3/23/2026	6017	Paula Ausberger (Mileage)
C259	\$20.01	3/23/2026	6018	William Ruof (Mileage)
C260	\$106.33	3/23/2026	6019	ATPL (Reimbursement for ant traps, scraper blade, vacuum bags, cleaning brushes, fireplace remote batteries, LMNO Peas)
C261	\$28.49	3/31/2026	6020	ATPL (Reimbursement for cleaning cloths)
C262	\$20.00	3/31/2026	6021	Peggy Snajczuk (2026 ACT Dues)
C263	\$83.68	3/31/2026	6022	Cardio Partners Inc. (Pediatric AED pad)
C264	\$170.00	3/31/2026	6023	Maryann Colopy (Butter Lamb Workshops)

CONTRACT MEMBER LIBRARIES - Monthly Financial Report

LIBRARY: AURORA TOWN PUBLIC LIBRARY

MONTH: MAR

SAP Acct.	Description	Adopted Budget	Budget Transfers	Year-to-Date Expenditures	Available Budget	Projected Utilization at 12/31	Projected Variance at 12/31	Comments
500000	Salaries - Full-time	0	0	0	0		0	
502000	Fringe Benefits	0	0	0	0		0	
Utility Charges:								
515000	Water	550	0	0	550	550	0	
515000	Sewer	1,000	(152)	848	0	848	0	
515000	Telephone - Maintenance	500	0	0	500	500	0	
510200	Dues and Fees	20	0	20	0	20	0	
545000	Rental Charges	0	0	0	0		0	
506200	Repairs & Maintenance Chgs.	2,800	0	1,087	1,713	2,800	0	
555050	Insurance Charges	0	0	0	0		0	
510000	Travel & Mileage Expenses	200	0	48	152	200	0	
530000	Other Expenses & Charges	2,600	152	176	2,576	2,752	0	
530000	Contingency (Bullet Aid)	0	0	0	0		0	
TOTAL EXPENSES		7,670	0	2,179	5,491	7,670	0	

DIRECT LOCAL INCOME	Adopted Budget	Budget Revisions	Y-T-D Revenues	To Be Realized	Projected Revenues	Projected Variance	Comments
Fines, Lost Books, etc.	200	100	255	45	1,020	720	
Copy Machines	500	0	129	371	516	16	
Print Cost Recovery	1,800	0	629	1,171	2,516	716	
Other Income	100	(100)	0	0		0	Recorded Under Fines
State Funding	0	0	0	0		0	
Municipal Support	0	0	0	0		0	
Donations (priv. persons/foundations)	0	0	0	0		0	
Fundraising (events/booksales)	0	0	0	0		0	
Interest Income	0	0	0	0		0	
Misc Income	0	0	0	0		0	
Use of Fund Balance	0	0	0	0		0	
TOTAL DIRECT INCOME	2,600	0	1,013	1,587	4,052	1,452	

Aurora Town Public Library
550 Main Street, East Aurora, New York 14052
Director's Report: March 2026

Monthly Statistics

Circulation	Total-Month	Average / Day	Average / Hour	YTD Total
2026	15,666*	602.5	71.2	43,506**
2025	15,929	612.7	75.5	43,129
2024	15,181	607.2	75.2	44,048

Note: Circulation for the contracting libraries was -4.3% this month from last year (EAU was -1.7%) and -3.8%, YTD (EAU was 0.9%). *Original checkouts at EAU are 8,588 for this month. **Original checkouts YTD at EAU are 24,353.

Library of Things (Including Chromebook Kit, Hotspots, CPR Kits, & Sports Equipment)	2026	2025
Monthly	113	49
Year-to-date	318	167

System e-Branch	Month 2026	Month 2025	Change	YTD 2026	YTD 2025	Change
Online Renewals	456	542	-15.9%	1,417	1,578	-10.2%
Interlibrary Loans	1,709	1,189	43.7%	4,810	3,822	25.9%
eAudiobooks	75,864	75,111	1.0%	222,238	221,559	0.3%
eVideos	0	1,771	-100.0%	0	5,145	-100.0%
eBooks	88,797	91,694	-3.2%	263,035	270,813	-2.9%
eMusic	0	263	-100.0%	0	746	-100.0%
eMagazines	37,652	30,875	21.9%	107,244	88,057	21.8%

Open for Operation	2026	2025	2024	2023
Days / Hours	26/220	26/211	25/202	27/194

Computer Use	2026	2025	% Change
Monthly	352	334	5.4%
Year-to-date	922	1,065	-13.4

Note: Computer use for the contracting libraries was -3.7% this month and -5.5 % YTD.

Wi-Fi	2026	2025	% Change
Monthly	2,359	2,193	7.6%
Year-to-date	6,085	5,722	6.3%

Note: Wifi use for the contracting libraries was 2.9% this month and 3.5% YTD.

Patron Visits	2026	2025	% Change
Monthly	5,904	6,190	-4.6%
Year-to-date	15,970	16,505	-3.2%

Note: Door counts for the contracting libraries were -0.2% this month and 0.0% YTD.

New Library Card Memberships	Month 2026	Month 2025	YTD 2026	YTD 2025
Adults	21	22	62	79
Children	6	5	31	17

Aurora Town Public Library
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Director's Report: March 2026

Programs Name / Number of Sessions / Sponsor	Age group	Attendance
ATPL & DOL Job Fair	Adults, 19+	26
Aurora Book Club	Adults, 19+	11
Book a Technology Trainer (TechKnow Lab)(3)	Adults, 19+	3
Book Babies (Friends) (3)	0-2 w/ Adult	67
Bring Your Own Book	Adults, 19+	1
Brumsted Elementary Literacy Night Outreach	All Ages	77
Butter Lamb Workshop - Adults	Adults, 19+	9
Butter Lamb Workshop - Duo	6+ w/ Adult	31
Family Story Time (Friday) (Friends) (3)	0-5 w/ Adult	82
Family Story Time (Wednesdays) (Friends) (3)	0-5 w/ Adult	79
First Presbyterian Preschool Class Visit	3-5 w/ Adult	11
LEGO Club	6-11 yrs. old	21
Library Leaders (Friends)	Teens	5
NYS Office for People with Developmental Disabilities Open Interviews for Direct Support Professionals & Licensed Practical Nurses	Adults, 19+	40
Parkdale Literacy Night Outreach	All Ages	160
Preschool Story Time (Friends) (3)	3-5 w/ Adult	32
Tween DND Night (Friends)	10-13 yrs. old	12
Wee Folk Story Time (Friends)	0-5 w/ Adult	30
Workout Wednesdays: BAM (Friends) (4)	Adults, 50+	50
YA Book Club (Friends)	Teens	3
Tutor (28)	6-11 yrs. old	28
Tutor (9)	Teen	9
Tutor	Adult	1

At a Glance: Month of 2026	Circulation (Original Checkout- Not Including Auto-Renewals)	Patron Count	Computer Use	Wi-Fi
January	14,068 (7,960)	4,902	247	1,923
February	13,772 (7,805)	5,164	323	1,803
March	15,666 (8,588)	5,904	352	2,359
April				
May				
June				
July				
August				
September				
October				
November				
December				
Total				

Out of all B&ECPL locations, ATPL ranks YTD

11 out of 37 in circulation of materials (11 for month); 12 out of 37 in patron visits (12 for month);

10 out of 37 in WI-FI (9 for month); 23 out of 37 in computer use (23 for month)

Aurora Town Public Library
 550 Main Street, East Aurora, New York 14052
 Director's Report: March 2026

Cumulative Statistics

Programs, Outreach, Meeting Rm Use, Training, Book Displays, Exhibits, Fundraisers & Improvements

Programs (Not Including Tutoring & Outreach)	Names, Age Group, Date & Time
January 2026	<p>Book a Technology Trainer - Adults, 19+ - Monday, Monday, January 26 @ 10:00 a.m., 11:00 a.m., & 12:00 p.m. – One-on-One Appointments are 45 minutes long **CANCELLED**</p> <p>Bring Your Own Book – Adults, 19+ - Tuesdays: January 6, February 3, & March 3 @ 10:30 a.m. – 11:30 a.m.</p> <p>Easy Access Tech Help – Adults, 18+ - During Regular Library Business Hours - Call the Library to Setup an Appointment with the Librarian</p> <p>Aurora Book Club - Adults, 19+ - Thursday, January 8 @ 6:30 p.m.</p> <p>LEGO Club – Children, 6-11 – Saturday, January 10 & February 7 @ 11:00 a.m.</p> <p>DND Night – Teens, 12-18 – Tuesday, January 13 @ 6:00 p.m. – 7:30 p.m.</p> <p>YA Book Club – Teens, 13-18 – Second Thursday of the Month, 1/8, 2/12, 3/12, 4/9 - @ 6:00 p.m.-7:00 p.m.</p> <p>Snow Much Fun - Children, Birth - 5 years with a Caregiver - Saturday, January 17 @ 11:00 a.m.</p> <p>Stress Less Week: Cozy Board Game Night - Teens, 13-18 - Tuesday, January 20 @ 6-7:30 p.m. **CANCELLED**</p> <p>Stress Less Week: Mindfulness & Movement - Teens, 13-18 - Wednesday, January 21 @ 4:30-5:30 p.m. **CANCELLED**</p> <p>Stress Less Week: Make a Bath Bomb - Teens, 13-18 - Thursday, January 22 @ 6-7:00 p.m.</p> <p>Stress Less Week: Chill with a Dog - Teens, 13-18 - Friday, January 23 @ 3-4:00 p.m.</p> <p>Book Babies - Children, Birth- 2 years with a Caregiver (siblings welcome) - Fridays @ 10:15 a.m., January 23 - March 20.</p> <p>Preschool Story Time - Children, 3 1/2 - 5 years - Thursdays @ 1:30 p.m., January 22 - March 19.</p> <p>Family Story Time - Children, Birth - 5 years with a Caregiver- Wednesdays @ 10:30 a.m., January 21 - March 18 OR Fridays @ 11:00 a.m. (NEW TIME), January 23 - March 20.</p> <p>Sign Up for a Free Tree - Caregivers, children of all ages. Register through March 15, 2026 online with <i>Neighborhood Forest</i>: bit.ly/4sDgn75</p>
February 2026	<p>Easy Access Tech Help – Adults, 18+ - During Regular Library Business Hours - Call the Library to Setup an Appointment with the Librarian</p> <p>Bring Your Own Book – Adults, 19+ - Tuesdays: January 6, February 3, & March 3 @ 10:30 a.m. – 11:30 a.m.</p> <p>Studio Nights – Children, 8-10 - Tuesday, February 3 @ 6:00</p>

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	<p>p.m. – 7:30 p.m. Studio Nights – Tweens, 8-10 - Thursday, February 5 @ 6:00 p.m. – 7:30 p.m. LEGO Club – Children, 6-11 – Saturday, January 10 & February 7 @ 11:00 a.m. Library Leaders Program Planning Night – Teens, 11-13 – Thursday, February 10 @ 6:00 p.m. – 7:00 p.m. **CANCELLED** YA Book Club – Teens, 13-18 – Second Thursday of the Month, 1/8, 2/12, 3/12, 4/9 - @ 6:00 p.m.-7:00 p.m. The Lucky Lantern Mystery - Children, 6- 12 years (under 8 w/ a helper) - Tuesday, February 17 - Saturday, February 21, during all regular open hours. "V" Is for Valentine - Children, Birth - 5 years with a Caregiver- Saturday, February, 14 @ 10:30 a.m. Book Babies - Children, Birth- 2 years with a Caregiver (siblings welcome) - Fridays @ 10:15 a.m., January 23 - March 20 Preschool Story Time - Children, 3 1/2 - 5 years - Thursdays @ 1:30 p.m., January 22 - March 19 Family Story Time - Children, Birth - 5 years with a Caregiver- Wednesdays @ 10:30 a.m., January 21 - March 18 OR Fridays @ 11:00 a.m. (NEW TIME), January 23 - March 20 Sign Up for a Free Tree - Caregivers, children of all ages - Register through March 15, 2026 online with <i>Neighborhood Forest</i>: bit.ly/4sDgn75</p>
<p>March 2026</p>	<p>Hand-Painted Watering Cans Fundraiser – Monday, March 9 through Friday, May 8 – Winners Will Be Drawn Randomly on Friday, May 8 at NOON LEGO Club – Children, 6-11 – Saturday, March 7 & April 18 @ 11:00 a.m. Easy Access Tech Help – Adults, 18+ - During Regular Library Business Hours - Call the Library to Setup an Appointment with the Librarian Bring Your Own Book – Adults, 19+ - Tuesdays: January 6, February 3, & March 3 @ 10:30 a.m. – 11:30 a.m. Aurora Book Club - Adults, 19+ - Thursday, March 5 @ 6:30 p.m. Workout Wednesdays: BAM – Adults, 50+ - Wednesdays, 3/4, 3/11, 3/18 & 3/25 @ 1:00 p.m. ATPL & DOL Job Fair - Job Seekers – Tuesday, March 10 @ 11:00 a.m. – 1:00 p.m. Library Leaders – Teens, 13-18 - Tuesday, March 10 @ 6:00 p.m. Book a Technology Trainer - Adults, 19+ - Monday, Monday, March 16 @ 1:00 p.m., 2:00 p.m., & 3:00 p.m. – One-on-One Appointments are 45 minutes long</p>

Director's Report: March 2026

	<p>YA Book Club – Teens, 13-18 – Second Thursday of the Month, 1/8, 2/12, 3/12, 4/16 - @ 6:00 p.m.-7:00 p.m.</p> <p>Book Babies - Children, Birth- 2 years with a Caregiver (siblings welcome) - Fridays @ 10:15 a.m., January 23 - March 20</p> <p>Preschool Story Time - Children, 3 1/2 - 5 years - Thursdays @ 1:30 p.m., January 22 - March 19</p> <p>Family Story Time - Children, Birth - 5 years with a Caregiver- Wednesdays @ 10:30 a.m., January 21 - March 18 OR Fridays @ 11:00 a.m. (NEW TIME), January 23 - March 20</p> <p>Brumsted Elementary Literacy Night Outreach - Thursday, March 5 @ 5:30 p.m. - 7:00 p.m.</p> <p>Parkdale Literacy Night Outreach - Thursday, March 12 @ 5:00 p.m. - 7:00 p.m.</p> <p>Holland Health & Wellness Fair Outreach - Friday, March 13 @ 1:00 p.m. - 5:00 p.m. **Cancelled due to weather**</p> <p>DND Night – Tweens, 10-13 – Tuesday, March 24 @ 6:00 p.m. – 7:30 p.m.</p> <p>Sign Up for a Free Tree - Caregivers, children of all ages - Register through March 15, 2026 online with <i>Neighborhood Forest</i>: bit.ly/4sDgn75</p> <p>Butter Lamb Workshop - Tuesday, March 31 - Children, 6+ with one adult @ 4:30 p.m. OR Adults, 16+ @ 6:00 p.m.</p>
April 2026	<p>Hand-Painted Watering Cans Fundraiser – Monday, March 9 through Friday, May 8 – Winners Will Be Drawn Randomly on Friday, May 8 at NOON</p> <p>Baubles & Bling Donation Drop-Off – Wednesday, April 8 through Wednesday, October 7 – During Regular Library Business Hours</p> <p>Easy Access Tech Help – Adults, 18+ - During Regular Library Business Hours - Call the Library to Setup an Appointment with the Librarian</p> <p>Hospice & Palliative Care Buffalo: Advance Care Planning - Adults, 19+ - Thursday, April 9 @ 6:00 p.m.</p> <p>Family Story Time - Children, Birth-5 w/ a caregiver - Wednesday @ 10:30 a.m., April 29 - June 10 OR Fridays @ 10:30 a.m., May 1 -June 12.</p> <p>Library Leaders – Teens, 13-18 - Monday, April 13 @ 6:00 p.m.</p> <p>YA Book Club – Teens, 13-18 – Thursday, 4/16 - @ 6:00 p.m.- 7:00 p.m.</p> <p>LEGO Club – Children, 6-11 – Saturday, March 7 & April 18 @ 11:00 a.m.</p> <p>Equipping for Disaster: Sheltering at Home - Adults, 19+ - Monday, April 20 @ 6:30 p.m.</p> <p>Love Your Library Tote-ally Custom Book Bags - Children, 8-12 - Tuesday, April 21 @ 4:00 p.m.</p> <p>Read to a Dog - Children, 6-11 - Saturday, April 25 @ 10:30,</p>

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	<p>10:50, 11:10, or 11:30 a.m. Book a Technology Trainer - Adults, 19+ - Monday, Monday, April 13 @ 1:00 p.m., 2:00 p.m., & 3:00 p.m. – One-on-One Appointments are 45 minutes long Book Bedazzle Night - Tweens & Teens, 11-18 - Thursday, April 30 @ 6:00 p.m. Sign Up for a Free Tree - Caregivers, children of all ages - Registration Closed - Pick Up TBD in APRIL</p>
May 2026	<p>Annual Discard Sale – All Ages – Friday, May 1 through Friday, May 22 – During Regular Library Business Hours, Sale Ends at 4:00 p.m. on May 22 Hand-Painted Watering Cans Fundraiser – Monday, March 9 through Friday, May 8 – Winners Will Be Drawn Randomly on Friday, May 8 at NOON Baubles & Bling Donation Drop-Off – Wednesday, April 8 through Wednesday, October 7 – During Regular Library Business Hours Easy Access Tech Help – Adults, 18+ - During Regular Library Business Hours - Call the Library to Setup an Appointment with the Librarian Family Story Time - Children, Birth - 5 w/ a caregiver - Wednesdays @ 10:30 a.m., April 29 - June 10 OR Fridays @ 10:30 a.m., May 1 - June 12 Library Leaders – Teens, 13-18 - Monday, May 5 @ 6:00 p.m. Aurora Book Club - Adults, 19+ - Thursday, May 7 @ 6:30 p.m. Doggone Fun at the Library - Children, 6 - 11 - Saturday, May 9 @ 10:30 a.m. - 2:00 p.m. My Pet and Me Story Time - Children, Birth - 5 w/ a caregiver - Thursday, May 14 @ 6:15 p.m. Garden Book Bricks – Teens & Adults, 13+ - Tuesday, May 26 @ 6:00 p.m.</p>
June 2026	
July 2026	
August 2026	
September 2026	
October 2026	
November 2026	
December 2026	

Class Visits & Outreach	Class Visit (In-Library)	Other Outreach (Outside)	Monthly Total
January 2026		<i>Other: Outreach letters sent to EA Preschool Center, EA UPK, EA Community Nursery, Baker Preschool, Duck Duck Goose, First</i>	1

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		<i>Presbyterian Preschool, EA Montessori, Immaculate Conception School, Nativity, Waldorf, and Holland UPK, Harold O. Brumsted Elementary, EA Middle School</i> Absolut Care	
February 2026		East Aurora Co-Operative Market Storytime	1
March 2026	First Presbyterian Preschool	Parkdale Literacy Night Harold O Brumsted Literacy Night Holland Health & Wellness Fair **CANCELLED DUE TO WEATHER**	3
April 2026		Baker Preschool	
May 2026			
June 2026			
July 2026			
August 2026			
September 2026			
October 2026			
November 2026			
December 2026			
Total			

Facility Use	Meeting Room Use Organizations	Monthly Total	Tabling Organizations	Monthly Total
January 2026	East Aurora Lions Club (2); Dreaming in Ink; Patron (2); Holland Tuesday Painters	6	Providence Farm Collective	1
February 2026	Dreaming in Ink; Sarah Belle Smith (3); Patron (2)	6		
March 2026	EA Art Society; Dreaming in Ink; Patron (2)	4		
April 2026	Friends of the Library; Dreaming in Ink; Patron			
May 2026	EA Art Society; Dreaming in Ink			
June 2026	Holland Tuesday Painters (2); Dreaming in Ink			
July 2026				
August 2026	Dreaming in Ink			
September 2026	EA Art Society; Dreaming in Ink			
October 2026	Friends of the Library; Dreaming in			

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	Ink			
November 2026	EA Art Society; Holland Tuesday Painters; Dreaming in Ink			
December 2026	Holland Tuesday Painters; Dreaming in Ink			
Total				

Exhibits	Display Case	Meeting Room Exhibit
January 2026	Judy Kegler's Miniatures	East Aurora Lions Club Peace Posters
February 2026	Girl Scouts	Sarah Belle Smith – <i>Memories of Summer</i>
March 2026	Garden Club EA Art Society	EA Art Society
April 2026	EA Art Society	EA Art Society
May 2026	EA Art Society	EA Art Society
June 2026	Holland Tuesday Painters	Holland Tuesday Painters
July 2026	Roycrofters-at-Large Association	Roycrofters-at-Large Association
August 2026	Roycrofters-at-Large Association	Roycrofters-at-Large Association
September 2026	EA Art Society	EA Art Society
October 2026	EA Art Society	EA Art Society
November 2026	EA Art Society Holland Tuesday Painters	EA Art Society Holland Tuesday Painters
December 2026	Holland Tuesday Painters	Holland Tuesday Painters

Education, Tech Training, Mtgs	Public—Name of Class & Date	Staff—Name of Class(es), Sponsor, Date (s), Employee(s)
January 2026	Book a Technology Trainer— 1/26/26 Easy Access Tech Consults (By Appointment)	Heather Cruz of Library Foundation Mtg – 1/9/2026 – Paula Ausberger & Alison Lawrence; Directors Mtg – 1/14/2026 – B&ECPL (Recording)
February 2026	Easy Access Tech Consults	Graphics Dept Mtg: Refreshing Signage— 2/4/2026 – Paula Ausberger & Alison Lawrence
March 2026	Book a Technology Trainer— 3/16/26 Easy Access Tech Consults (By Appointment)	WNY Rural Library Grant Application Introductory Program – Paula Ausberger & Haley Proios – WNYLRC – 3/4/2026 ACT Workshop – Paula Ausberger – B&ECPL – 3/21/2026; Directors Mtg – 3/30/2026 – B&ECPL (Recording)
April 2026	Easy Access Tech Consults (By Appointment) Book a Technology Trainer— 4/13/26 Easy Access Tech Consults (By Appointment)	Friends of the Library Mtg – 4/8/2026 – Paula Ausberger

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May 2026	Easy Access Tech Consults (By Appointment)	
June 2026	Book a Technology Trainer— 6/8/26 Easy Access Tech Consults (By Appointment)	
July 2026	Book a Technology Trainer— 7/20/26 Easy Access Tech Consults (By Appointment)	
August 2026	Easy Access Tech Consults (By Appointment)	
September 2026	Easy Access Tech Consults (By Appointment)	
October 2026	Easy Access Tech Consults (By Appointment)	Friends of the Library Mtg – 10/7/2026 – Paula Ausberger
November 2026	Easy Access Tech Consults (By Appointment)	
December 2026	Easy Access Tech Consults (By Appointment)	

Displays	Theme(s)
January 2026	Patron Picks & Staff Suggestions; Let's Investigate Some Mysteries (J-Fiction); Music History (j-Nonfiction); Snow Books (Picture Books); Let us Help you and Your New Year Fitness Goals; Cozy up with a Mystery...All that's Missing is You; Make something to keep you warm; International Holocaust Remembrance Day; Providence Farm Collective; Fantasy (Y Fiction)
February 2026	PBS Kids Writers Contest (J Fiction & J Non-Fiction); Celebrate Black History Month; Heart Health Awareness; Read a Romance Novel; Identity and Belonging (Y Fiction); Black History Month (J Fiction & J Non-Fiction)
March 2026	Patron Picks & Staff Suggestions; Who Is/Was She? (J Non-Fiction); Spring Gardening; Happy Pi Day; Women's History Month; Music (J Non-Fiction); Cats (Picture Books); Science Fiction (Y-Fiction)
April 2026	Patron Picks & Staff Suggestions; April Showers Bring Spring Flowers (j); Poetry Month (j Non-Fiction); Science Fiction (Y-Fiction); Earth Day; April is Poetry Month; Neurodiversity Awareness Month
May 2026	Patron Picks & Staff Suggestions; Lupus Foundation of America Display
June 2026	Patron Picks & Staff Suggestions;
July 2026	Patron Picks & Staff Suggestions;
August 2026	Patron Picks & Staff Suggestions;
September 2026	Patron Picks & Staff Suggestions;
October 2026	Patron Picks & Staff Suggestions;
November 2026	Patron Picks & Staff Suggestions;
December 2026	Patron Picks & Staff Suggestions;

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Other Fundraisers	Money Raised
Annual Discard Sale	
Hand-Painted Watering Cans Fundraiser (Friends)	
Baubles & Bling	
Total Other Fundraiser Money	

Friends Ongoing Book Sale	Month	YTD
Dollar Amount (Pre-Tax)	\$296.00	\$1,078.00

Friends Pop-Up Sales	Month	YTD
Dollar Amount (Pre-Tax)	N/A	

Friends T-Shirt Sales	Month	YTD
Dollar Amount (Pre-Tax)	\$45.00	\$60.00

Improvements / Repairs to the Library	Project	Funded / Work Done By
January 2026	New Children's Bench Cushions	ATPL (Donated by Ken Klocek)
February 2026	Caulk around base of public toilets Waste Management garbage truck knocked down wires attached to back of building – Claim open to repair/remove. Did not affect library service.	Town
March 2026	Cracked gutter repaired Loose wires cut down Fixed overflowing toilet Cleared main sewer line Fence repaired	Town
April 2026	Capture the Flag Redux Table Tennis Hitster: The All American Edition Masterpiece: The Classic Art Auction Game	Donated by Ken Klocek Donated by Martha Buyer
May 2026		
June 2026		
July 2026		
August 2026		
September 2026		
October 2026		
November 2026		

Aurora Town Public Library
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Director's Report: March 2026

December 2026		
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Surveys	Results	Respondents

2026 Aurora Payroll Report_PP7



As of Pay Period 7

FT PERSONNEL			
Title	YTD Expensed	Budgeted	Remaining
Library Director I	19,424.71	73,124.00	53,699.29
Librarian I	16,833.07	64,782.00	47,948.93
Senior Library Clerk	12,580.30	47,901.00	35,320.70
FT Totals	48,838.08	185,807.00	136,968.92

PT PERSONNEL			
Title	YTD Expensed	Budgeted	Remaining
Caretaker PT	5,816.36	18,143.00	12,326.64
Cleaner PT	2,228.03	12,712.00	10,483.97
Clerk Typist PT	10,041.75	38,178.00	28,136.25
Librarian I PT	9,818.93	49,467.00	39,648.07
Page PT	4,073.00	16,640.00	12,567.00
Senior Page	13,145.73	53,924.00	40,778.27
PT Totals	45,123.80	189,064.00	143,940.20

TOTAL COMBINED			
	YTD Expensed	Budgeted	Remaining
Caretaker PT	5,816.36	18,143.00	12,326.64
Cleaner	2,228.03	12,712.00	10,483.97
Clerk Typists	10,041.75	38,178.00	28,136.25
Librarian I'S	26,652.00	114,249.00	87,597.00
Library Director I	19,424.71	73,124.00	53,699.29
Senior Library Clerk	12,580.30	47,901.00	35,320.70
Pages	4,073.00	16,640.00	12,567.00
Senior Pages	13,145.73	53,924.00	40,778.27
Contractual Reserve		0.00	0.00
Savings Goal		0.00	0.00
Combined Totals	93,961.88	374,871.00	280,909.12

ANNUAL BUDGET	\$ 374,871.00
PROJECTED ANNUAL BUDGET SPENT	\$ 350,206.13
PROJECTED ENDING BALANCE	\$ 24,664.87

AURORA TOWN PUBLIC LIBRARY
550 Main Street, East Aurora, New York 14052
Agenda of the Board
Regular Monthly Meeting
April 27, 2026, 6:00 p.m.

1. Comments from the audience:
2. Minutes of the Meeting: March 23, 2026
3. Treasurer's Report: Monthly Financial Statements, Internal Auditor, & Contingency Fund Reports: March 2026
4. Director's Report: March 2026
5. Reports of Interest
 - a. Thanks to funding from Ken Klocek, three exciting additions have been made to the Library of Things collection: Capture the Flag Redux, a reimagined glow-in-the-dark version of a childhood outdoor game; portable table tennis set, complete with a portable net that can clamp onto almost any table, two paddles, and ping pong balls; Hitster: The All American Edition will test your knowledge of top music hits made in the USA, perfect for parties. These additions were made possible by generous funding provided by Ken Klocek. Another game, Masterpiece: The Classic Art Auction Game, was generously donated by Martha Buyer. Players auction, trade, and strategize to curate the most valuable collection to win.
 - b. Other
6. Personnel
 - a. Payroll Report: Pay Period 7
 - b. The Board May Enter Executive Session
 - c. Other
7. Old Business
 - a. Other
8. New Business
 - a. ACT Meeting – Saturday, May 16 @ Collins
 - b. Other

The next regularly scheduled meeting will be on May 18, 2026, at 6:00 p.m.

AURORA TOWN PUBLIC LIBRARY
550 Main Street, East Aurora, New York 14052
Minutes for the March 23, 2026 Meeting

Present: Kara Spencer-Ching, Sashi Racho, Adam Zaremski, Martha Buyer, Paula Ausberger, ATPL Director;
Excused: Elaine Chow

President Adam Zaremski called the meeting to order at 6:00 p.m.

1. There were no comments from the audience.
2. A motion (MB, KSC) to approve the Minutes of the Feb 23rd meeting was carried by a voice vote.
3. A motion (KSC, MB) to approve the Treasurer's Report March 2026: Monthly Financial Statements, Internal Auditor, & Contingency Fund Reports was carried by a voice vote.
 - Several donations were made in memory of the mother of an employee of the ATPL
 - A retirement gift was purchased for an employee.
4. A motion (SR, AZ) to approve the Director's Report: March 2026 was carried by a voice vote.
 - Circulation and has increased modestly year over year with a slight decrease in foot traffic likely caused by weather
 - The Library of Things circulation has increased 100% year over year
 - There were 212 programs, tutoring, and outreach combined in March, with 559 attendees
 - The winter break program, Lucky Lantern Mystery, was well attended by 169 children and their families, but was not as popular as in previous years, likely as a result of inclement conditions
 - Computer use has decreased, reasons cited included student Chromebook and the ability to use Wifi
5. Reports of Interest
 - In June 2025, the Erie County and their heart healthy partners (American Heart Association, Red Cross, and Buffalo Bills) provided the Central Library with AEDs (Automated External Defibrillators) to lend to the public. Now, ATPL is obtaining one and will test/replace batteries and cartridges as required. This offering will be publicized on social media, in the local papers, and at the Library.
 - ATPL's annual discard book sale for gently used library books and materials from Friday, May 1 through Friday, May 22.
 - ATPL is applying for a WNY Rural Library Grant (total grant funds of \$300,000) to empower tweens, teens, and young adults in the rural community. One hundred and one rural libraries in WNY (14 of which are contract libraries) are eligible to apply. The grant application was prepared by Paula based on feedback from the recent community survey and input from staff. ATPL has applied for \$27,600 for use in the following areas:
 - a. Study Pod
 - b. Flex-furniture for a teen space
 - c. Educational courses –cooking/meal prep, financial literacy, test preparation, college application/essay writing, mock interviews, career readiness, etc.
 - Community Outreach

- a. Farmers Market Outreach- Plans for ATPL to attend the EA Markets in June, July, August and September are in the works
- b. KSC suggested sending program information to the Community Pool and Aurora Arsenal soccer games as these are also events that young families attend

6. Personnel

- No payroll report was available
- There was no reason for the board to enter into an executive session

7. Old Business

- ACT Meeting: Saturday, March 21 @ 8:30 a.m. at Central Library. AZ, EC, MB, KSC, SR, and PA attended the meeting, which also means all Board members have completed Trustee Education for 2026

8. New Business

- Annual Report Deadline – Extended to April 16, 2026
- Library Expansion: preliminary discussion including next steps committees, timeframe, and what has already been considered
- KC will reach out to Aurora Town Board library liaisons to invite them to an upcoming ATPL board meeting

The next regularly scheduled meeting will be on April 27, 2026 at 6 p.m.

A motion (MB, SR) to adjourn at 6:53 p.m. was carried by a voice vote.

Respectfully submitted,
Sashi Racho

AURORA TOWN PUBLIC LIBRARY

Treasurer's Report

31-Mar-26

LOCAL CHECKING ACCOUNT

Beginning Balance:	1-Mar-26		\$22,260.49
Plus Receipts/Deposits		Total:	\$395.63
Less Checks/Debits		Total:	\$645.70
Ending Balance:	31-Mar-26		\$22,010.42

Transaction Details

Receipts:

Alice Askew Donation	(Unspecified donation)	\$200.00
ATPL	(Reimbursement for ant traps, scraper blade, vacuum bags, cleaning brushes, fireplace remote batteries, LMNO Peas)	\$106.33
Friends of ATPL	Reimbursment for Book Bedazzle Night rhinestones & wax pencil sets)	\$42.17
Friends of ATPL	Reimbursment for Book Bedazzle Night Gem-Tac)	\$18.64
ATPL	(Reimbursement for cleaning cloths)	\$28.49
	Total:	\$395.63

Disbursements:

B&ECPL	(Trustee Workshop 2026)	\$90.00
ATPL	(Contingency Fund replenishment)	\$220.00
Amazon Capital Services	(Book Bedazzle Night supplies, ant traps, scraper blade, vacuum bags, cleaning brushes, fireplace remote batteries, LMNO Peas)	\$148.50
Amazon Capital Services	(Gem-Tac, Hitster - All American, foam axe-throwing game, cleaning cloths, table tennis set, capture the flag)	\$187.20
	Total:	\$645.70

Director's Discretionary Fund (Expended from Contingency)

Beginning Balance: \$428.37

Transaction Details:

East Aurora Co- Op	(Food & drink for staff appreciation lunch)	\$219.77
CVS	(Forks for staff appreciation lunch)	\$4.39
	Ending Balance:	\$204.21

Internal Auditor's Report

Kara Spencer-Ching, Internal Auditor

Voucher#	Amount	Approved	Check #	Reason
L167	\$90.00	3/21/2026	1124	B&ECPL (Trustee Workshop 2026)
L168	\$220.00	3/21/2026	1125	ATPL (Contingency Fund replenishment)
L169	\$148.50	3/23/2026	1126	Amazon Capital Services(Book Bedazzle Night supplies, ant traps, scraper blade, vacuum bags, cleaning brushes, fireplace remote batteries, LMNO Peas)
L170	\$187.20	3/31/2026	1127	Amazon Capital Services (Gem-Tac, Hitster All - American, foam axe-throwing game, cleaning cloths, table tennis set, capture the flag)

Contingency Fund \$267.41 Counted 3/31/2026

Savings Account

Balance Forward	1-Mar-26	\$500.12
Interest Earned		\$0.01
Balance	31-Mar-26	\$500.13

Certificate of Deposit 17-Dec-25 12 Month Term 3.03% Maturity 17-Dec-26

Beginning Balance: \$49,898.94 Ending Balance: \$49,898.94

Certificate of Deposit 17-Dec-25 12 Month Term 3.03% Maturity 17-Dec-26

Beginning Balance: \$25,000.00 Ending Balance: \$25,000.00

Contingency Fund March 2026

BEGINNING BALANCE	\$361.37
Total Donations / Reimbursements	\$232.00
Total Expenditures	\$325.96
ENDING BALANCE	\$267.41

DONATIONS / REIMBURSEMENTS

Item	Purpose	Amount	Date	Initials
Counter Donation	Unspecified Donation	\$1.00	3/3	WR
Contingency Reimbursement	Contingency Reimbursement	\$220.00	3/16	WR
Counter Donation	Unspecified Donation	\$1.00	3/16	WR
Counter Donation	Unspecified Donation	\$1.00	3/18	WR
Counter Donation	Unspecified Donation	\$1.00	3/25	WR
Counter Donation	Unspecified Donation	\$5.00	3/25	WR
Counter Donation	Unspecified Donation	\$1.00	3/25	WR
Counter Donation	Unspecified Donation	\$2.00	3/30	WR
Total		\$232.00		

EXPENSES

Item	Vendor	Amount	Date	Initials
Food and drinks for staff appreciation lunch - to be reimbursed from Director's Discretionary Fund	East Aurora Co-Op	\$219.77	3/6	WR
Forks for staff appreciation lunch - to be reimbursed from Director's Discretionary Fund	East Aurora Co-Op	\$4.39	3/6	WR
Legal Size Laminating Pouches - reimbursement to WR	Office Max	\$8.20	3/9	WR
Stamps - To be reimbursed from County funds	US Postal Service	\$93.60	3/19	WR
Total		\$325.96		

AURORA TOWN PUBLIC LIBRARY

COUNTY LEDGER

COUNTY CHECKING ACCOUNT

31-Mar-26

Beginning Balance:	1-Mar-26	\$11,972.48
Plus Receipts/Deposits		Total: \$397.14
Less Checks/Debits		Total: \$1,285.80
Ending Balance:	31-Mar-26	\$11,083.82

Transaction Details

Receipts:

Library Revenue	3/16/2026	\$141.69
Library Revenue	3/31/2026	\$208.20
Copier	3/31/2026	\$47.25
	Total:	\$397.14

Disbursements:

Manny's Ace Hardware	(Boot tray, trash can, cable ties, light bulbs, de-icer, air fresheners, rock salt bucket)	\$145.96
Clark Air Systems	(Austin Air Healthmate Filter)	\$320.00
Supervacuums East Aurora	(Vacuum repairs)	\$117.91
Anna Rose	(Reimbursement for rock salt scoops, shovel, & vacuum filters)	\$80.94
Cardio Partners Inc.	(AED program management 1 year subscription & adult AED pad)	\$164.57
Paula Ausberger	(Mileage)	\$27.91
William Ruof	(Mileage)	\$20.01
ATPL	(Reimbursement for ant traps, scraper blade, vacuum bags, cleaning brushes, fireplace remote batteries, LMNO Peas)	\$106.33
ATPL	(Reimbursement for cleaning cloths)	\$28.49
Peggy Snajczuk	(2026 ACT Dues)	\$20.00
Cardio Partners Inc.	(Pediatric AED pad)	\$83.68
Maryann Colopy	(Butter Lamb Workshops)	\$170.00
	Total:	\$1,285.80

Internal Auditor's Report

Kara Spencer-Ching, Internal Auditor

Voucher #	Amount	Approved	Check #	Reason
C253	\$145.96	3/21/2026	6012	Manny's Ace Hardware (Boot tray, trash can, cable ties, light bulbs, de-icer, air fresheners, rock salt bucket)
C254	\$320.00	3/21/2026	6013	Clark Air Systems (Austin Air Healthmate Filter)
C255	\$117.91	3/21/2026	6014	Supervacuums East Aurora (Vacuum repairs)
C256	\$80.94	3/21/2026	6015	Anna Rose (Reimbursement for rock salt scoops, shovel, & vacuum filters)
C257	\$164.57	3/21/2026	6016	Cardio Partners Inc. (AED program management 1 year subscription & adult AED pad)
C258	\$27.91	3/23/2026	6017	Paula Ausberger (Mileage)
C259	\$20.01	3/23/2026	6018	William Ruof (Mileage)
C260	\$106.33	3/23/2026	6019	ATPL (Reimbursement for ant traps, scraper blade, vacuum bags, cleaning brushes, fireplace remote batteries, LMNO Peas)
C261	\$28.49	3/31/2026	6020	ATPL (Reimbursement for cleaning cloths)
C262	\$20.00	3/31/2026	6021	Peggy Snajczuk (2026 ACT Dues)
C263	\$83.68	3/31/2026	6022	Cardio Partners Inc. (Pediatric AED pad)
C264	\$170.00	3/31/2026	6023	Maryann Colopy (Butter Lamb Workshops)

CONTRACT MEMBER LIBRARIES - Monthly Financial Report

LIBRARY: AURORA TOWN PUBLIC LIBRARY

MONTH: MAR

SAP Acct.	Description	Adopted Budget	Budget Transfers	Year-to-Date Expenditures	Available Budget	Projected Utilization at 12/31	Projected Variance at 12/31	Comments
500000	Salaries - Full-time	0	0	0	0		0	
502000	Fringe Benefits	0	0	0	0		0	
Utility Charges:								
515000	Water	550	0	0	550	550	0	
515000	Sewer	1,000	(152)	848	0	848	0	
515000	Telephone - Maintenance	500	0	0	500	500	0	
510200	Dues and Fees	20	0	20	0	20	0	
545000	Rental Charges	0	0	0	0		0	
506200	Repairs & Maintenance Chgs.	2,800	0	1,087	1,713	2,800	0	
555050	Insurance Charges	0	0	0	0		0	
510000	Travel & Mileage Expenses	200	0	48	152	200	0	
530000	Other Expenses & Charges	2,600	152	176	2,576	2,752	0	
530000	Contingency (Bullet Aid)	0	0	0	0		0	
TOTAL EXPENSES		7,670	0	2,179	5,491	7,670	0	

DIRECT LOCAL INCOME	Adopted Budget	Budget Revisions	Y-T-D Revenues	To Be Realized	Projected Revenues	Projected Variance	Comments
Fines, Lost Books, etc.	200	100	255	45	1,020	720	
Copy Machines	500	0	129	371	516	16	
Print Cost Recovery	1,800	0	629	1,171	2,516	716	
Other Income	100	(100)	0	0		0	Recorded Under Fines
State Funding	0	0	0	0		0	
Municipal Support	0	0	0	0		0	
Donations (priv. persons/foundations)	0	0	0	0		0	
Fundraising (events/booksales)	0	0	0	0		0	
Interest Income	0	0	0	0		0	
Misc Income	0	0	0	0		0	
Use of Fund Balance	0	0	0	0		0	
TOTAL DIRECT INCOME	2,600	0	1,013	1,587	4,052	1,452	

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Monthly Statistics

Circulation	Total-Month	Average / Day	Average / Hour	YTD Total
2026	15,666*	602.5	71.2	43,506**
2025	15,929	612.7	75.5	43,129
2024	15,181	607.2	75.2	44,048

Note: Circulation for the contracting libraries was -4.3% this month from last year (EAU was -1.7%) and -3.8%, YTD (EAU was 0.9%). *Original checkouts at EAU are 8,588 for this month. **Original checkouts YTD at EAU are 24,353.

Library of Things (Including Chromebook Kit, Hotspots, CPR Kits, & Sports Equipment)	2026	2025
Monthly	113	49
Year-to-date	318	167

System e-Branch	Month 2026	Month 2025	Change	YTD 2026	YTD 2025	Change
Online Renewals	456	542	-15.9%	1,417	1,578	-10.2%
Interlibrary Loans	1,709	1,189	43.7%	4,810	3,822	25.9%
eAudiobooks	75,864	75,111	1.0%	222,238	221,559	0.3%
eVideos	0	1,771	-100.0%	0	5,145	-100.0%
eBooks	88,797	91,694	-3.2%	263,035	270,813	-2.9%
eMusic	0	263	-100.0%	0	746	-100.0%
eMagazines	37,652	30,875	21.9%	107,244	88,057	21.8%

Open for Operation	2026	2025	2024	2023
Days / Hours	26/220	26/211	25/202	27/194

Computer Use	2026	2025	% Change
Monthly	352	334	5.4%
Year-to-date	922	1,065	-13.4

Note: Computer use for the contracting libraries was -3.7% this month and -5.5 % YTD.

Wi-Fi	2026	2025	% Change
Monthly	2,359	2,193	7.6%
Year-to-date	6,085	5,722	6.3%

Note: Wifi use for the contracting libraries was 2.9% this month and 3.5% YTD.

Patron Visits	2026	2025	% Change
Monthly	5,904	6,190	-4.6%
Year-to-date	15,970	16,505	-3.2%

Note: Door counts for the contracting libraries were -0.2% this month and 0.0% YTD.

New Library Card Memberships	Month 2026	Month 2025	YTD 2026	YTD 2025
Adults	21	22	62	79
Children	6	5	31	17

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Programs Name / Number of Sessions / Sponsor	Age group	Attendance
ATPL & DOL Job Fair	Adults, 19+	26
Aurora Book Club	Adults, 19+	11
Book a Technology Trainer (TechKnow Lab)(3)	Adults, 19+	3
Book Babies (Friends) (3)	0-2 w/ Adult	67
Bring Your Own Book	Adults, 19+	1
Brumsted Elementary Literacy Night Outreach	All Ages	77
Butter Lamb Workshop - Adults	Adults, 19+	9
Butter Lamb Workshop - Duo	6+ w/ Adult	31
Family Story Time (Friday) (Friends) (3)	0-5 w/ Adult	82
Family Story Time (Wednesdays) (Friends) (3)	0-5 w/ Adult	79
First Presbyterian Preschool Class Visit	3-5 w/ Adult	11
LEGO Club	6-11 yrs. old	21
Library Leaders (Friends)	Teens	5
NYS Office for People with Developmental Disabilities Open Interviews for Direct Support Professionals & Licensed Practical Nurses	Adults, 19+	40
Parkdale Literacy Night Outreach	All Ages	160
Preschool Story Time (Friends) (3)	3-5 w/ Adult	32
Tween DND Night (Friends)	10-13 yrs. old	12
Wee Folk Story Time (Friends)	0-5 w/ Adult	30
Workout Wednesdays: BAM (Friends) (4)	Adults, 50+	50
YA Book Club (Friends)	Teens	3
Tutor (28)	6-11 yrs. old	28
Tutor (9)	Teen	9
Tutor	Adult	1

At a Glance: Month of 2026	Circulation (Original Checkout- Not Including Auto-Renewals)	Patron Count	Computer Use	Wi-Fi
January	14,068 (7,960)	4,902	247	1,923
February	13,772 (7,805)	5,164	323	1,803
March	15,666 (8,588)	5,904	352	2,359
April				
May				
June				
July				
August				
September				
October				
November				
December				
Total				

Out of all B&ECPL locations, ATPL ranks YTD

11 out of 37 in circulation of materials (11 for month); 12 out of 37 in patron visits (12 for month);

10 out of 37 in WI-FI (9 for month); 23 out of 37 in computer use (23 for month)

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Cumulative Statistics

Programs, Outreach, Meeting Rm Use, Training, Book Displays, Exhibits, Fundraisers & Improvements

Programs (Not Including Tutoring & Outreach)	Names, Age Group, Date & Time
January 2026	<p>Book a Technology Trainer - Adults, 19+ - Monday, Monday, January 26 @ 10:00 a.m., 11:00 a.m., & 12:00 p.m. – One-on-One Appointments are 45 minutes long **CANCELLED**</p> <p>Bring Your Own Book – Adults, 19+ - Tuesdays: January 6, February 3, & March 3 @ 10:30 a.m. – 11:30 a.m.</p> <p>Easy Access Tech Help – Adults, 18+ - During Regular Library Business Hours - Call the Library to Setup an Appointment with the Librarian</p> <p>Aurora Book Club - Adults, 19+ - Thursday, January 8 @ 6:30 p.m.</p> <p>LEGO Club – Children, 6-11 – Saturday, January 10 & February 7 @ 11:00 a.m.</p> <p>DND Night – Teens, 12-18 – Tuesday, January 13 @ 6:00 p.m. – 7:30 p.m.</p> <p>YA Book Club – Teens, 13-18 – Second Thursday of the Month, 1/8, 2/12, 3/12, 4/9 - @ 6:00 p.m.-7:00 p.m.</p> <p>Snow Much Fun - Children, Birth - 5 years with a Caregiver - Saturday, January 17 @ 11:00 a.m.</p> <p>Stress Less Week: Cozy Board Game Night - Teens, 13-18 - Tuesday, January 20 @ 6-7:30 p.m. **CANCELLED**</p> <p>Stress Less Week: Mindfulness & Movement - Teens, 13-18 - Wednesday, January 21 @ 4:30-5:30 p.m. **CANCELLED**</p> <p>Stress Less Week: Make a Bath Bomb - Teens, 13-18 - Thursday, January 22 @ 6-7:00 p.m.</p> <p>Stress Less Week: Chill with a Dog - Teens, 13-18 - Friday, January 23 @ 3-4:00 p.m.</p> <p>Book Babies - Children, Birth- 2 years with a Caregiver (siblings welcome) - Fridays @ 10:15 a.m., January 23 - March 20.</p> <p>Preschool Story Time - Children, 3 1/2 - 5 years - Thursdays @ 1:30 p.m., January 22 - March 19.</p> <p>Family Story Time - Children, Birth - 5 years with a Caregiver- Wednesdays @ 10:30 a.m., January 21 - March 18 OR Fridays @ 11:00 a.m. (NEW TIME), January 23 - March 20.</p> <p>Sign Up for a Free Tree - Caregivers, children of all ages. Register through March 15, 2026 online with <i>Neighborhood Forest</i>: bit.ly/4sDgn75</p>
February 2026	<p>Easy Access Tech Help – Adults, 18+ - During Regular Library Business Hours - Call the Library to Setup an Appointment with the Librarian</p> <p>Bring Your Own Book – Adults, 19+ - Tuesdays: January 6, February 3, & March 3 @ 10:30 a.m. – 11:30 a.m.</p> <p>Studio Nights – Children, 8-10 - Tuesday, February 3 @ 6:00</p>

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	<p>p.m. – 7:30 p.m. Studio Nights – Tweens, 8-10 - Thursday, February 5 @ 6:00 p.m. – 7:30 p.m. LEGO Club – Children, 6-11 – Saturday, January 10 & February 7 @ 11:00 a.m. Library Leaders Program Planning Night – Teens, 11-13 – Thursday, February 10 @ 6:00 p.m. – 7:00 p.m. **CANCELLED** YA Book Club – Teens, 13-18 – Second Thursday of the Month, 1/8, 2/12, 3/12, 4/9 - @ 6:00 p.m.-7:00 p.m. The Lucky Lantern Mystery - Children, 6- 12 years (under 8 w/ a helper) - Tuesday, February 17 - Saturday, February 21, during all regular open hours. "V" Is for Valentine - Children, Birth - 5 years with a Caregiver- Saturday, February, 14 @ 10:30 a.m. Book Babies - Children, Birth- 2 years with a Caregiver (siblings welcome) - Fridays @ 10:15 a.m., January 23 - March 20 Preschool Story Time - Children, 3 1/2 - 5 years - Thursdays @ 1:30 p.m., January 22 - March 19 Family Story Time - Children, Birth - 5 years with a Caregiver- Wednesdays @ 10:30 a.m., January 21 - March 18 OR Fridays @ 11:00 a.m. (NEW TIME), January 23 - March 20 Sign Up for a Free Tree - Caregivers, children of all ages - Register through March 15, 2026 online with <i>Neighborhood Forest</i>: bit.ly/4sDgn75</p>
<p>March 2026</p>	<p>Hand-Painted Watering Cans Fundraiser – Monday, March 9 through Friday, May 8 – Winners Will Be Drawn Randomly on Friday, May 8 at NOON LEGO Club – Children, 6-11 – Saturday, March 7 & April 18 @ 11:00 a.m. Easy Access Tech Help – Adults, 18+ - During Regular Library Business Hours - Call the Library to Setup an Appointment with the Librarian Bring Your Own Book – Adults, 19+ - Tuesdays: January 6, February 3, & March 3 @ 10:30 a.m. – 11:30 a.m. Aurora Book Club - Adults, 19+ - Thursday, March 5 @ 6:30 p.m. Workout Wednesdays: BAM – Adults, 50+ - Wednesdays, 3/4, 3/11, 3/18 & 3/25 @ 1:00 p.m. ATPL & DOL Job Fair - Job Seekers – Tuesday, March 10 @ 11:00 a.m. – 1:00 p.m. Library Leaders – Teens, 13-18 - Tuesday, March 10 @ 6:00 p.m. Book a Technology Trainer - Adults, 19+ - Monday, Monday, March 16 @ 1:00 p.m., 2:00 p.m., & 3:00 p.m. – One-on-One Appointments are 45 minutes long</p>

Director's Report: March 2026

	<p>YA Book Club – Teens, 13-18 – Second Thursday of the Month, 1/8, 2/12, 3/12, 4/16 - @ 6:00 p.m.-7:00 p.m.</p> <p>Book Babies - Children, Birth- 2 years with a Caregiver (siblings welcome) - Fridays @ 10:15 a.m., January 23 - March 20</p> <p>Preschool Story Time - Children, 3 1/2 - 5 years - Thursdays @ 1:30 p.m., January 22 - March 19</p> <p>Family Story Time - Children, Birth - 5 years with a Caregiver- Wednesdays @ 10:30 a.m., January 21 - March 18 OR Fridays @ 11:00 a.m. (NEW TIME), January 23 - March 20</p> <p>Brumsted Elementary Literacy Night Outreach - Thursday, March 5 @ 5:30 p.m. - 7:00 p.m.</p> <p>Parkdale Literacy Night Outreach - Thursday, March 12 @ 5:00 p.m. - 7:00 p.m.</p> <p>Holland Health & Wellness Fair Outreach - Friday, March 13 @ 1:00 p.m. - 5:00 p.m. **Cancelled due to weather**</p> <p>DND Night – Tweens, 10-13 – Tuesday, March 24 @ 6:00 p.m. – 7:30 p.m.</p> <p>Sign Up for a Free Tree - Caregivers, children of all ages - Register through March 15, 2026 online with <i>Neighborhood Forest</i>: bit.ly/4sDgn75</p> <p>Butter Lamb Workshop - Tuesday, March 31 - Children, 6+ with one adult @ 4:30 p.m. OR Adults, 16+ @ 6:00 p.m.</p>
April 2026	<p>Hand-Painted Watering Cans Fundraiser – Monday, March 9 through Friday, May 8 – Winners Will Be Drawn Randomly on Friday, May 8 at NOON</p> <p>Baubles & Bling Donation Drop-Off – Wednesday, April 8 through Wednesday, October 7 – During Regular Library Business Hours</p> <p>Easy Access Tech Help – Adults, 18+ - During Regular Library Business Hours - Call the Library to Setup an Appointment with the Librarian</p> <p>Hospice & Palliative Care Buffalo: Advance Care Planning - Adults, 19+ - Thursday, April 9 @ 6:00 p.m.</p> <p>Family Story Time - Children, Birth-5 w/ a caregiver - Wednesday @ 10:30 a.m., April 29 - June 10 OR Fridays @ 10:30 a.m., May 1 -June 12.</p> <p>Library Leaders – Teens, 13-18 - Monday, April 13 @ 6:00 p.m.</p> <p>YA Book Club – Teens, 13-18 – Thursday, 4/16 - @ 6:00 p.m.- 7:00 p.m.</p> <p>LEGO Club – Children, 6-11 – Saturday, March 7 & April 18 @ 11:00 a.m.</p> <p>Equipping for Disaster: Sheltering at Home - Adults, 19+ - Monday, April 20 @ 6:30 p.m.</p> <p>Love Your Library Tote-ally Custom Book Bags - Children, 8-12 - Tuesday, April 21 @ 4:00 p.m.</p> <p>Read to a Dog - Children, 6-11 - Saturday, April 25 @ 10:30,</p>

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	<p>10:50, 11:10, or 11:30 a.m. Book a Technology Trainer - Adults, 19+ - Monday, Monday, April 13 @ 1:00 p.m., 2:00 p.m., & 3:00 p.m. – One-on-One Appointments are 45 minutes long Book Bedazzle Night - Tweens & Teens, 11-18 - Thursday, April 30 @ 6:00 p.m. Sign Up for a Free Tree - Caregivers, children of all ages - Registration Closed - Pick Up TBD in APRIL</p>
May 2026	<p>Annual Discard Sale – All Ages – Friday, May 1 through Friday, May 22 – During Regular Library Business Hours, Sale Ends at 4:00 p.m. on May 22 Hand-Painted Watering Cans Fundraiser – Monday, March 9 through Friday, May 8 – Winners Will Be Drawn Randomly on Friday, May 8 at NOON Baubles & Bling Donation Drop-Off – Wednesday, April 8 through Wednesday, October 7 – During Regular Library Business Hours Easy Access Tech Help – Adults, 18+ - During Regular Library Business Hours - Call the Library to Setup an Appointment with the Librarian Family Story Time - Children, Birth - 5 w/ a caregiver - Wednesdays @ 10:30 a.m., April 29 - June 10 OR Fridays @ 10:30 a.m., May 1 - June 12 Library Leaders – Teens, 13-18 - Monday, May 5 @ 6:00 p.m. Aurora Book Club - Adults, 19+ - Thursday, May 7 @ 6:30 p.m. Doggone Fun at the Library - Children, 6 - 11 - Saturday, May 9 @ 10:30 a.m. - 2:00 p.m. My Pet and Me Story Time - Children, Birth - 5 w/ a caregiver - Thursday, May 14 @ 6:15 p.m. Garden Book Bricks – Teens & Adults, 13+ - Tuesday, May 26 @ 6:00 p.m.</p>
June 2026	
July 2026	
August 2026	
September 2026	
October 2026	
November 2026	
December 2026	

Class Visits & Outreach	Class Visit (In-Library)	Other Outreach (Outside)	Monthly Total
January 2026		<i>Other: Outreach letters sent to EA Preschool Center, EA UPK, EA Community Nursery, Baker Preschool, Duck Duck Goose, First</i>	1

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		<i>Presbyterian Preschool, EA Montessori, Immaculate Conception School, Nativity, Waldorf, and Holland UPK, Harold O. Brumsted Elementary, EA Middle School</i> Absolut Care	
February 2026		East Aurora Co-Operative Market Storytime	1
March 2026	First Presbyterian Preschool	Parkdale Literacy Night Harold O Brumsted Literacy Night Holland Health & Wellness Fair **CANCELLED DUE TO WEATHER**	3
April 2026		Baker Preschool	
May 2026			
June 2026			
July 2026			
August 2026			
September 2026			
October 2026			
November 2026			
December 2026			
Total			

Facility Use	Meeting Room Use Organizations	Monthly Total	Tabling Organizations	Monthly Total
January 2026	East Aurora Lions Club (2); Dreaming in Ink; Patron (2); Holland Tuesday Painters	6	Providence Farm Collective	1
February 2026	Dreaming in Ink; Sarah Belle Smith (3); Patron (2)	6		
March 2026	EA Art Society; Dreaming in Ink; Patron (2)	4		
April 2026	Friends of the Library; Dreaming in Ink; Patron			
May 2026	EA Art Society; Dreaming in Ink			
June 2026	Holland Tuesday Painters (2); Dreaming in Ink			
July 2026				
August 2026	Dreaming in Ink			
September 2026	EA Art Society; Dreaming in Ink			
October 2026	Friends of the Library; Dreaming in			

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	Ink			
November 2026	EA Art Society; Holland Tuesday Painters; Dreaming in Ink			
December 2026	Holland Tuesday Painters; Dreaming in Ink			
Total				

Exhibits	Display Case	Meeting Room Exhibit
January 2026	Judy Kegler's Miniatures	East Aurora Lions Club Peace Posters
February 2026	Girl Scouts	Sarah Belle Smith – <i>Memories of Summer</i>
March 2026	Garden Club EA Art Society	EA Art Society
April 2026	EA Art Society	EA Art Society
May 2026	EA Art Society	EA Art Society
June 2026	Holland Tuesday Painters	Holland Tuesday Painters
July 2026	Roycrofters-at-Large Association	Roycrofters-at-Large Association
August 2026	Roycrofters-at-Large Association	Roycrofters-at-Large Association
September 2026	EA Art Society	EA Art Society
October 2026	EA Art Society	EA Art Society
November 2026	EA Art Society Holland Tuesday Painters	EA Art Society Holland Tuesday Painters
December 2026	Holland Tuesday Painters	Holland Tuesday Painters

Education, Tech Training, Mtgs	Public—Name of Class & Date	Staff—Name of Class(es), Sponsor, Date (s), Employee(s)
January 2026	Book a Technology Trainer— 1/26/26 Easy Access Tech Consults (By Appointment)	Heather Cruz of Library Foundation Mtg – 1/9/2026 – Paula Ausberger & Alison Lawrence; Directors Mtg – 1/14/2026 – B&ECPL (Recording)
February 2026	Easy Access Tech Consults	Graphics Dept Mtg: Refreshing Signage– 2/4/2026 – Paula Ausberger & Alison Lawrence
March 2026	Book a Technology Trainer— 3/16/26 Easy Access Tech Consults (By Appointment)	WNY Rural Library Grant Application Introductory Program – Paula Ausberger & Haley Proios – WNYLRC – 3/4/2026 ACT Workshop – Paula Ausberger – B&ECPL – 3/21/2026; Directors Mtg – 3/30/2026 – B&ECPL (Recording)
April 2026	Easy Access Tech Consults (By Appointment) Book a Technology Trainer— 4/13/26 Easy Access Tech Consults (By Appointment)	Friends of the Library Mtg – 4/8/2026 – Paula Ausberger

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May 2026	Easy Access Tech Consults (By Appointment)	
June 2026	Book a Technology Trainer— 6/8/26 Easy Access Tech Consults (By Appointment)	
July 2026	Book a Technology Trainer— 7/20/26 Easy Access Tech Consults (By Appointment)	
August 2026	Easy Access Tech Consults (By Appointment)	
September 2026	Easy Access Tech Consults (By Appointment)	
October 2026	Easy Access Tech Consults (By Appointment)	Friends of the Library Mtg – 10/7/2026 – Paula Ausberger
November 2026	Easy Access Tech Consults (By Appointment)	
December 2026	Easy Access Tech Consults (By Appointment)	

Displays	Theme(s)
January 2026	Patron Picks & Staff Suggestions; Let's Investigate Some Mysteries (J-Fiction); Music History (j-Nonfiction); Snow Books (Picture Books); Let us Help you and Your New Year Fitness Goals; Cozy up with a Mystery...All that's Missing is You; Make something to keep you warm; International Holocaust Remembrance Day; Providence Farm Collective; Fantasy (Y Fiction)
February 2026	PBS Kids Writers Contest (J Fiction & J Non-Fiction); Celebrate Black History Month; Heart Health Awareness; Read a Romance Novel; Identity and Belonging (Y Fiction); Black History Month (J Fiction & J Non-Fiction)
March 2026	Patron Picks & Staff Suggestions; Who Is/Was She? (J Non-Fiction); Spring Gardening; Happy Pi Day; Women's History Month; Music (J Non-Fiction); Cats (Picture Books); Science Fiction (Y-Fiction)
April 2026	Patron Picks & Staff Suggestions; April Showers Bring Spring Flowers (j); Poetry Month (j Non-Fiction); Science Fiction (Y-Fiction); Earth Day; April is Poetry Month; Neurodiversity Awareness Month
May 2026	Patron Picks & Staff Suggestions; Lupus Foundation of America Display
June 2026	Patron Picks & Staff Suggestions;
July 2026	Patron Picks & Staff Suggestions;
August 2026	Patron Picks & Staff Suggestions;
September 2026	Patron Picks & Staff Suggestions;
October 2026	Patron Picks & Staff Suggestions;
November 2026	Patron Picks & Staff Suggestions;
December 2026	Patron Picks & Staff Suggestions;

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Other Fundraisers	Money Raised
Annual Discard Sale	
Hand-Painted Watering Cans Fundraiser (Friends)	
Baubles & Bling	
Total Other Fundraiser Money	

Friends Ongoing Book Sale	Month	YTD
Dollar Amount (Pre-Tax)	\$296.00	\$1,078.00

Friends Pop-Up Sales	Month	YTD
Dollar Amount (Pre-Tax)	N/A	

Friends T-Shirt Sales	Month	YTD
Dollar Amount (Pre-Tax)	\$45.00	\$60.00

Improvements / Repairs to the Library	Project	Funded / Work Done By
January 2026	New Children's Bench Cushions	ATPL (Donated by Ken Klocek)
February 2026	Caulk around base of public toilets Waste Management garbage truck knocked down wires attached to back of building – Claim open to repair/remove. Did not affect library service.	Town
March 2026	Cracked gutter repaired Loose wires cut down Fixed overflowing toilet Cleared main sewer line Fence repaired	Town
April 2026	Capture the Flag Redux Table Tennis Hitster: The All American Edition Masterpiece: The Classic Art Auction Game	Donated by Ken Klocek Donated by Martha Buyer
May 2026		
June 2026		
July 2026		
August 2026		
September 2026		
October 2026		
November 2026		

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December 2026		
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Surveys	Results	Respondents

2026 Aurora Payroll Report_PP7



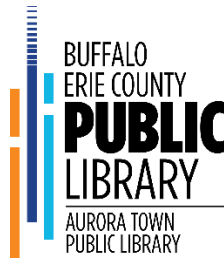
As of Pay Period 7

FT PERSONNEL			
Title	YTD Expensed	Budgeted	Remaining
Library Director I	19,424.71	73,124.00	53,699.29
Librarian I	16,833.07	64,782.00	47,948.93
Senior Library Clerk	12,580.30	47,901.00	35,320.70
FT Totals	48,838.08	185,807.00	136,968.92

PT PERSONNEL			
Title	YTD Expensed	Budgeted	Remaining
Caretaker PT	5,816.36	18,143.00	12,326.64
Cleaner PT	2,228.03	12,712.00	10,483.97
Clerk Typist PT	10,041.75	38,178.00	28,136.25
Librarian I PT	9,818.93	49,467.00	39,648.07
Page PT	4,073.00	16,640.00	12,567.00
Senior Page	13,145.73	53,924.00	40,778.27
PT Totals	45,123.80	189,064.00	143,940.20

TOTAL COMBINED			
	YTD Expensed	Budgeted	Remaining
Caretaker PT	5,816.36	18,143.00	12,326.64
Cleaner	2,228.03	12,712.00	10,483.97
Clerk Typists	10,041.75	38,178.00	28,136.25
Librarian I'S	26,652.00	114,249.00	87,597.00
Library Director I	19,424.71	73,124.00	53,699.29
Senior Library Clerk	12,580.30	47,901.00	35,320.70
Pages	4,073.00	16,640.00	12,567.00
Senior Pages	13,145.73	53,924.00	40,778.27
Contractual Reserve		0.00	0.00
Savings Goal		0.00	0.00
Combined Totals	93,961.88	374,871.00	280,909.12

ANNUAL BUDGET	\$ 374,871.00
PROJECTED ANNUAL BUDGET SPENT	\$ 350,206.13
PROJECTED ENDING BALANCE	\$ 24,664.87



Credit Card Policy DRAFT

This policy applies to the Aurora Town Public Library, a contracting member library of the Buffalo & Erie County Public Library.

I. STATEMENT OF PURPOSE

The purpose of this policy is to protect Erie County taxpayers by assuring that credit card use facilitates cost-effective purchases for the Aurora Town Public Library (ATPL). Use of a credit card is a form of payment; all use must be in compliance with ATPL Policies, in particular, the ATPL's Procurement Policy.

II. POLICY

- A. The ATPL is authorized to maintain the following credit accounts:
 - Credit card account – Library Director: Limit not to exceed \$X
- B. A Credit card will be assigned to the ATPL Library Director.
- C. Additions or deletions to the number of credit cards shall require approval by resolution of the ATPL Board of Trustees.
- D. The Cardholders or their designees may use the credit card only for goods or services for the official business of the ATPL and consistent with other policies, including but not limited to the ATPL's Procurement Policy.
- E. The Library Director or designee(s) is authorized to incur charges to the only for goods or services for the official business of the ATPL and consistent with other policies, including but not limited to the ATPL's Procurement Policy.
- F. The ATPL is tax exempt. If an account is not already set up by ATPL with a vendor, staff must show proof of the Library's tax exempt status at the time of purchase.
- G. Documentation detailing the goods and services purchased and the business purpose for said purchase must be submitted to the Library Director before payment can be approved.
- H. All documentation of purchases must be reviewed by the Claims Auditor.
- I. The Cardholder is responsible for the protection of the credit card and is responsible to immediately notify the financial institution issuing the card and the ATPL Board of Trustees if the card is lost or stolen.
- J. The balance due on the credit card and business charge accounts will be paid within the balance period indicated on the monthly statement. The ATPL accepts full responsibility for authorized debt incurred on these accounts.
- K. The cardholder must immediately surrender the credit card upon leaving the employment of the ATPL.
- L. The credit card will be kept inside the ATPL's safe.

M. The ATPL Library Director or designee(s) shall maintain procedures to insure the objectives of this policy are achieved.