

AURORA TOWN PUBLIC LIBRARY
550 Main Street, East Aurora, New York 14052
Agenda of the Board
Regular Monthly Meeting
June 22, 2026, 6:00 p.m.

1. Comments from the audience:
2. Minutes of the Meeting: May 18, 2026
3. Treasurer's Report: Monthly Financial Statements, Internal Auditor, & Contingency Fund Reports: May 2026
4. Director's Report: May 2026
5. Reports of Interest
 - a. Starting at the end of May through August, ATPL is one of eight local locations partnering with ACES for their inaugural "Green Walk". After completing the walk, children will come back to the Library to state five things they learned to earn candy.
 - b. ATPL is partnering with the Town of Aurora Climate Smart Task Force and Village of East Aurora for Scoot Around June. Patrons are encouraged to bike, walk, roll, or scoot here to visit us and stop in to enter a chance to win a prize.
 - c. The Annual Discard Sale generated \$1,311.72 after taxes. Leftover materials were given to EPIC (Every Person Influences Children), the Aurora Senior Citizens Center, a local photographer, and the Eagle Free Library (OWWL System). Catholic Charities, Holland Central School District, and Tapestry Charter School were unable to accept this offering.
 - d. Through July 1, patrons between the ages of 10-25 and parents/caregivers of individuals in this age group are invited to take the WNY Rural Library Grant Youth Library Programs Interest Survey to give input on what types of programming they would like to see as part of this initiative and when they can attend these events. The survey can be completed online at bit.ly/3PPEEIF or in-person at the Library.
 - e. Central and the ATPL were awarded a WNY with Youth for Youth Grant. The \$43,500 is funded by the Ralph C. Wilson, Jr. Foundation and distributed through the Community Foundation for Greater Buffalo. A 24-member Youth Advisory Board of young people ages 13-17 designed the grantmaking process, reviewed applications, and selected 40 organizations to receive funding for out-of-school time and youth sports programs across the nine-county region. ATPL's portion is \$10,000.
 - f. Ben Petryszak and Randy West volunteered to build a castle for Ren Faire.
 - g. Social Emotional Learning and Difficult Topics genres have been created for picture books.
 - h. Other
6. Personnel
 - a. Payroll Report: Pay Period 9 & 11
 - b. The Board May Enter Executive Session
 - c. Other
7. Old Business
 - a. Library Improvements/Expansion
 - b. Other
8. New Business
 - c. Bylaws – Review Revisions
 - d. Other

The next regularly scheduled meeting will be on September 28, 2026, at 6:00 p.m.

AURORA TOWN PUBLIC LIBRARY
550 Main Street, East Aurora, New York 14052
Minutes of the Board
Regular Monthly Meeting
May 18, 2026, 6:00 p.m.

Present: Martha Buyer, Kara Spencer-Ching, Elaine Chow, Adam Zaremski, Paula Ausberger, ATPL Director. Sashi Racho was excused. Audience: Jessica Armbrust, Town of Aurora Board

President Adam Zaremski called the meeting to order at 6:03pm.

1. Comments from the audience: Jess Armbrust is happy to attend library board meetings when schedule does not conflict with Town of Aurora board meetings.
2. A motion (MB, KSC) to approve the Minutes of the Meeting: April 27, 2026 was carried by a voice vote.
3. A motion (AZ, MB) to approve the Treasurer's Report: Monthly Financial Statements, Internal Auditor, & Contingency Fund Reports: April 2026 was carried by a voice vote.
4. A motion (KSC, EC) to approve the Director's Report: April 2026 was carried by a voice vote.
 - Circulation is up
 - Top third of circulation and patron visits for size of library
 - Friends Ongoing Book Sale is doing well
 - Friends have weekly presence in library to accept donations
 - Upcoming June events highlighted
5. Reports of Interest
 - a. ATPL has been awarded \$20,000 from the WNY Rural Library Grant Program, powered by the Ralph C. Wilson, Jr. Foundation, for the Preparing Tweens, Teens, and Young Adults for Success project, which focuses on career readiness, developing transferable skills, financial literacy, self-sufficiency, growing confidence in leadership roles, and trades/skill training. These hands-on opportunities will help youth broaden their awareness of future careers while building the soft skills and technical expertise they need to succeed in the modern workforce. Press release is forthcoming.
 - b. The Friends of the Library sponsored three Bob Books--a series of phonics-based books designed to teach early reading skills, two Safco Medina Deluxe Task Chairs, and an Aurora Commercial Grade 200-Sheet Auto Feed High Security Micro-Cut Paper Shredder.
6. Personnel
 - a. Payroll Report: N/A
 - b. The Board did not enter Executive Session
 - c. New cleaner started
7. Old Business
 - a. ACT Meeting – Saturday, May 16 @ Collins
 - Trustees required to have 2 hours per year for training; ACT provides training opportunities
 - Dorinda Darden, Interim Director – ICE at libraries
 - Angela Marinucci, Chief Operating Officer – Open Meetings Law; FOIL requests
 - Buffalo Toronto Public Media – video about Collins Library presented by Abbie Barten-McGowan
 - Presentations available on ACT website

- Next ACT meeting at Soto Gonzalez Library in October
 - b. Library Foundation meeting – support of Babble, Buffalo Literary Center, local branches
 - c. New Central Library Director to be announced this week
8. New Business
- a. A motion (MB, KSC) to approve the Distribution Policy – Review Changes was carried by a voice vote.
 - b. Library Improvements/Expansion
 - Must prepare in advance for matching grants; Community town grants, other grants – ask Town of Aurora grant writer
 - More space for community use – serving larger demographic beyond Aurora
 - Spaces for Tweens/Teens - proximity to EAMS and Immaculate
 - Outdoor space with plantings
 - Storage space for books, equipment, donations, Library of Things, etc.
 - Staff space – 19 employees; including 3 full-time
 - Window replacement, asbestos remediation; preservation of printers marks
 - Parking is inadequate – possibility of acquiring land for parking lots
 - Accessibility to building – ramp needs replacement; book drop at ground level for accessibility and drive-through drop-off
 - Quiet study space
 - Emphasis on Public, space for everyone
 - Previous architecture drawings for expansion completed by Ernst (pro-bono)
 - Priority of keeping library on Main St
 - Demographics – population vs. circulation statistics
 - Next steps: figuring out partners; researching history; discuss with previous director; other libraries; identifying problems, pressure points
 - c. A motion (AZ, MB) to approve the Study Pod: Use and Reservation Policy was passed by a voice vote.
 - Library card/ID or name/phone number
 - Pod location by computers; high visibility and power source
 - Amend II.6 to calendar week
 - d. A motion (MB, AZ) to approve the purchase of a Spaceworx Decibel ADA with Flip-Up Center Table & 2 Flip-Up Benches for total with installation: \$15,975 using the Ralph C. Wilson Jr. Foundation Grant was passed by a voice vote.
 - e. How to improve visibility of library use including: Library of Things, other items beyond books, videos, etc.
 - Social media campaign from Central
 - f. EAHS Gay Straight Alliance Pride Event Outreach on Saturday, June 6
 - g. Alison at Farmers Market spoke with 172 people about the Library

A motion (AZ, EC) to adjourn at 7:08pm was carried by a voice vote.

The next regularly scheduled meeting will be on June 22, 2026, at 6:00 p.m.

Respectfully submitted,

Elaine Chow
Secretary

AURORA TOWN PUBLIC LIBRARY

Treasurer's Report

31-May-26

LOCAL CHECKING ACCOUNT

Beginning Balance:	1-May-26		\$22,184.02
Plus Receipts/Deposits		Total:	\$21,775.50
Less Checks/Debits		Total:	\$9,266.08
Ending Balance:	31-May-26		\$34,693.44

Transaction Details

Receipts:

Anmei Goldsmith	(Unspecified Donation: \$100.00, Discard Sale purchase: \$21.50)	\$121.50
Charmaine Tybor	(Unspecified donation)	\$20.00
ATPL	(Discard Sale proceeds)	\$828.00
Rochester Regional Library Council	(WNY Rural Library Grant)	\$20,000.00
John Norlund	(Unspecified Donation)	\$100.00
James & Janice Siebold	(Donation I/M of Rhoda Zucker)	\$50.00
Friends of ATPL	(Reimbursement for Bath Bomb & Movie Boxbuster program supplies)	\$68.00
ATPL	(Discard Sale proceeds)	\$588.00
	Total:	\$21,775.50

Disbursements:

Spaceworx	(Down payment for Decibel ADA study pod)	\$7,987.50
Amazon Capital Services	(Bath Bomb & Movie Boxbuster program supplies, Wi-Fi Stickers)	\$85.80
NYS Sales Tax Processing	(2026 Discard Sale sales tax)	\$125.78
Amazon Capital Services	(Four desk chairs)	\$1,067.00
	Total:	\$9,266.08

Director's Discretionary Fund (Expended from Contingency)

Beginning Balance: \$204.21

Transaction Details:

Ending Balance: \$204.21

Internal Auditor's Report

Sashi Racho, Internal Auditor

Voucher#	Amount	Approved	Check #	Reason
L 173	\$7,987.50	5/28/2026	1130	Spaceworx (Down payment for Decibel ADA study pod)
L 174	\$125.78	5/28/2026	1133	NYS Sales Tax Processing (2026 Discard Sale sales tax)
L 175	\$85.80	5/28/2026	1132	Amazon Capital Services (Bath Bomb & Movie Boxbuster program supplies, Wi-Fi stickers)
L 176	\$1,067.00	5/28/2026	1134	Amazon Capital Services (Four desk chairs)

Contingency Fund \$335.79 Counted 6/1/2026

Savings Account

Balance Forward	1-May-26	\$500.14
Interest Earned		\$0.01
Balance	31-May-26	\$500.15

Certificate of Deposit 17-Dec-25 12 Month Term 3.03% Maturity 17-Dec-26

Beginning Balance: \$49,898.94 Ending Balance: \$49,898.94

Certificate of Deposit 17-Dec-25 12 Month Term 3.03% Maturity 17-Dec-26

Beginning Balance: \$25,000.00 Ending Balance: \$25,000.00

Contingency Fund May 2026

BEGINNING BALANCE	\$190.26
Total Donations / Reimbursements	\$277.00
Total Expenditures	\$131.47
ENDING BALANCE	\$335.79

DONATIONS / REIMBURSEMENTS

Item	Purpose	Amount	Date	Initials
Counter Donation	Unspecified Donation	\$3.00	5/6	WR
Counter Donation	Unspecified Donation	\$3.00	5/9	WR
Contingency Replenishment		\$260.00	5/19	WR
Counter Donation	Unspecified Donation	\$1.00	5/19	WR
Counter Donation	Unspecified Donation	\$10.00	5/22	WR
Total		\$277.00		

EXPENSES

Item	Vendor	Amount	Date	Initials
Rhododenron plants	Murry Bros. Nursery	\$116.00	5/1	WR
Reimbursment to AS - for East Aurora HS GSA Pride Outreach Event	Michael's	\$15.47	5/27	WR
Total		\$131.47		

WNY Rural Library Grant 2026 Expenditures

BUDGET LINE	STUDY POD	PROGRAMMING	MARKETING & SUPPLIES
ADOPTED BUDGET	\$15,975.00	\$1,500.00	\$2,525.00
BUDGET TRANSFERS			

Item Description	Vendor	Purchase Date	Amount	Amount	Amount
Study Pod Deposit	Spaceworx	5/20/2026	\$7,987.50		
Total Expenditures			\$7,987.50	\$0.00	\$0.00
Total Remaining Budget			\$7,987.50	\$1,500.00	\$2,525.00

Total Grant Funding Remaining	\$12,012.50
--------------------------------------	--------------------

AURORA TOWN PUBLIC LIBRARY

COUNTY LEDGER

COUNTY CHECKING ACCOUNT

31-May-26

Beginning Balance:	1-May-26		\$11,216.02
Plus Receipts/Deposits		Total:	\$196.00
Less Checks/Debits		Total:	\$743.62
Ending Balance:	31-May-26		\$10,668.40

Transaction Details

Receipts:

Library Revenue	5/18/2026	\$81.20
Library Revenue	5/31/2026	\$71.90
Copier	5/31/2026	\$42.90
		Total: \$196.00

Disbursements:

Manny's Ace Hardware	(409, Yard Bags, KILZ Paint, Scouring Pads, Zep Cleaner)	\$42.29
ULINE	(Four Standard Carpet Mats)	\$683.53
ATPL	(Reimbursement for Wi-Fi Stickers)	\$17.80
		Total: \$743.62

Internal Auditor's Report

Sashi Racho, Internal Auditor

Voucher #	Amount	Approved	Check #	Reason
C 267	\$42.29	5/7/2026	6026	Manny's Ace Hardware (409, Yard Bags, KILZ Paint, Scouring Pads, Zep Cleaner)
C 268	\$683.53	5/28/2026	6027	ULINE (Four Standard Carpet Mats)
C 269	\$17.80	5/28/2026	6028	ATPL (Reimbursement for Wi-Fi Stickers)

CONTRACT MEMBER LIBRARIES - Monthly Financial Report

LIBRARY: AURORA TOWN PUBLIC LIBRARY

MONTH: MAY

SAP Acct.	Description	Adopted Budget	Budget Transfers	Year-to-Date Expenditures	Available Budget	Projected Utilization at 12/31	Projected Variance at 12/31	Comments
500000	Salaries - Full-time	0	0	0	0		0	
502000	Fringe Benefits	0	0	0	0		0	
Utility Charges:								
515000	Water	550	0	166	384	550	0	
515000	Sewer	1,000	(152)	848	0	848	0	
515000	Telephone - Maintenance	500	0	0	500	500	0	
510200	Dues and Fees	20	0	20	0	20	0	
545000	Rental Charges	0	0	0	0		0	
506200	Repairs & Maintenance Chgs.	2,800	0	1,830	970	2,800	0	
555050	Insurance Charges	0	0	0	0		0	
510000	Travel & Mileage Expenses	200	0	48	152	200	0	
530000	Other Expenses & Charges	2,600	152	270	2,482	2,752	0	
530000	Contingency (Bullet Aid)	0	0	0	0		0	
	TOTAL EXPENSES	7,670	0	3,182	4,488	7,670	0	

DIRECT LOCAL INCOME	Adopted Budget	Budget Revisions	Y-T-D Revenues	To Be Realized	Projected Revenues	Projected Variance	Comments
Fines, Lost Books, etc.	200	100	384	(84)	922	622	
Copy Machines	500	0	219	281	526	26	
Print Cost Recovery	1,800	0	998	802	2,395	595	
Other Income	100	(100)	0	0		0	Recorded Under Fines
State Funding	0	0	0	0		0	
Municipal Support	0	0	0	0		0	
Donations (priv. persons/foundations)	0	0	0	0		0	
Fundraising (events/booksales)	0	0	0	0		0	
Interest Income	0	0	0	0		0	
Misc Income	0	0	0	0		0	
Use of Fund Balance	0	0	0	0		0	
TOTAL DIRECT INCOME	2,600	0	1,601	999	3,842	1,242	

Aurora Town Public Library
550 Main Street, East Aurora, New York 14052
Director's Report: May 2026

Monthly Statistics

Circulation	Total-Month	Average / Day	Average / Hour	YTD Total
2026	13,299*	531.96	65.8	71,547**
2025	14,720	566.2	69.4	72,156
2024	12,855	494.4	67.66	72,246

Note: Circulation for the contracting libraries was -7.5% this month from last year (EAU was -9.7%) and -7.5%, YTD (EAU was -0.8%). *Original checkouts at EAU are 7,014 for this month. **Original checkouts YTD at EAU are 39,308.

Library of Things (Including AED, Chromebook Kit, Hotspots, CPR Kits, & Sports Equipment)	2026	2025
Monthly	70	41
Year-to-date	489	236

System e-Branch	Month 2026	Month 2025	Change	YTD 2026	YTD 2025	Change
Online Renewals	509	515	-1.2%	2,356	2,652	-11.2%
Interlibrary Loans	1,477	1,503	-1.7%	7,940	7,032	12.9%
eAudiobooks	75,687	72,048	5.1%	371,909	366,899	1.4%
eVideos	0	1,890	-100.0%	0	8,624	-100.0%
eBooks	86,344	87,091	-0.9%	434,626	443,843	-2.1%
eMusic	0	272	-100.0%	0	1,278	-100.0%
eMagazines	36,137	31,186	15.9%	179,680	149,454	20.2%

Open for Operation	2026	2025	2024	2023
Days / Hours	25/202	26/212	26/215	26/208

Closed: 5/26 for Memorial Day

Computer Use	2026	2025	% Change
Monthly	322	379	-15.0%
Year-to-date	1,613	1,832	-12.0%

Note: Computer use for the contracting libraries was -8.8% this month and -5.3 % YTD.

Wi-Fi	2026	2025	% Change
Monthly	2,572	2,500	2.9%
Year-to-date	10,930	10,296	6.2%

Note: Wi-fi use for the contracting libraries was 7.9% this month and 4.4% YTD.

Patron Visits	2026	2025	% Change
Monthly	5,852	5,844	0.1%
Year-to-date	27,211	28,139	-3.3%

Note: Door counts for the contracting libraries were -1.9% this month and -0.2% YTD.

New Library Card Memberships	Month 2026	Month 2025	YTD 2026	YTD 2025
Adults	17	19	91	111
Children	7	5	43	30

Aurora Town Public Library
 550 Main Street, East Aurora, New York 14052
 Director's Report: May 2026

Programs Name / Number of Sessions / Sponsor	Age group	Attendance
Aurora Book Club	Adults, 19+	10
Doggone Fun at the Library	6-11 yrs. old	41
East Aurora Farmer's Market Outreach	All Ages	172
East Aurora Preschool Class Visit (2)	0-5 w/ Adult	65
Easy Access Tech Help	Adults, 19+	2
Family Story Time (Friday) (Friends) (4)	0-5 w/ Adult	115
Family Story Time (Wednesdays) (Friends) (3)	0-5 w/ Adult	66
Garden Book Bricks (Friends)	Teens & Adults	26
Library Leaders (Friends)	Teens	2
My Pet and Me Story Time	0-5 w/ Adult	25
Tutor (20)	6-11 yrs. old	20
Tutor (2)	Teen	2

At a Glance: Month of 2026	Circulation (Original Checkout- Not Including Auto-Renewals)	Patron Count	Computer Use	Wi-Fi
January	14,068 (7,960)	4,902	247	1,923
February	13,772 (7,805)	5,164	323	1,803
March	15,666 (8,588)	5,904	352	2,359
April	14,742 (7,941)	5,389	369	2,273
May	13,299 (7,014)	5,852	322	2,572
June				
July				
August				
September				
October				
November				
December				
Total				

Out of all B&ECPL locations, ATPL ranks YTD

11 out of 37 in circulation of materials (11 for month); 12 out of 37 in patron visits (11 for month);

10 out of 37 in WI-FI (10 for month); 22 out of 37 in computer use (22 for month)

Cumulative Statistics

Programs, Outreach, Meeting Rm Use, Training, Book Displays, Exhibits, Fundraisers & Improvements

Programs (Not Including Tutoring & Outreach)	Names, Age Group, Date & Time
January 2026	<p>Book a Technology Trainer - Adults, 19+ - Monday, Monday, January 26 @ 10:00 a.m., 11:00 a.m., & 12:00 p.m. – One-on-One Appointments are 45 minutes long **CANCELLED**</p> <p>Bring Your Own Book – Adults, 19+ - Tuesdays: January 6, February 3, & March 3 @ 10:30 a.m. – 11:30 a.m.</p> <p>Easy Access Tech Help – Adults, 18+ - During Regular Library Business Hours - Call the Library to Setup an Appointment with the Librarian</p> <p>Aurora Book Club - Adults, 19+ - Thursday, January 8 @ 6:30 p.m.</p> <p>LEGO Club – Children, 6-11 – Saturday, January 10 & February 7 @ 11:00 a.m.</p> <p>DND Night – Teens, 12-18 – Tuesday, January 13 @ 6:00 p.m. – 7:30 p.m.</p> <p>YA Book Club – Teens, 13-18 – Second Thursday of the Month, 1/8, 2/12, 3/12, 4/9 - @ 6:00 p.m.-7:00 p.m.</p> <p>Snow Much Fun - Children, Birth - 5 years with a Caregiver - Saturday, January 17 @ 11:00 a.m.</p> <p>Stress Less Week: Cozy Board Game Night - Teens, 13-18 - Tuesday, January 20 @ 6-7:30 p.m. **CANCELLED**</p> <p>Stress Less Week: Mindfulness & Movement - Teens, 13-18 - Wednesday, January 21 @ 4:30-5:30 p.m. **CANCELLED**</p> <p>Stress Less Week: Make a Bath Bomb - Teens, 13-18 - Thursday, January 22 @ 6-7:00 p.m.</p> <p>Stress Less Week: Chill with a Dog - Teens, 13-18 - Friday, January 23 @ 3-4:00 p.m.</p> <p>Book Babies - Children, Birth- 2 years with a Caregiver (siblings welcome) - Fridays @ 10:15 a.m., January 23 - March 20.</p> <p>Preschool Story Time - Children, 3 1/2 - 5 years - Thursdays @ 1:30 p.m., January 22 - March 19.</p> <p>Family Story Time - Children, Birth - 5 years with a Caregiver- Wednesdays @ 10:30 a.m., January 21 - March 18 OR Fridays @ 11:00 a.m. (NEW TIME), January 23 - March 20.</p> <p>Sign Up for a Free Tree - Caregivers, children of all ages. Register through March 15, 2026 online with <i>Neighborhood Forest</i>: bit.ly/4sDgn75</p>
February 2026	<p>Easy Access Tech Help – Adults, 18+ - During Regular Library Business Hours - Call the Library to Setup an Appointment with the Librarian</p> <p>Bring Your Own Book – Adults, 19+ - Tuesdays: January 6, February 3, & March 3 @ 10:30 a.m. – 11:30 a.m.</p>

Aurora Town Public Library
 550 Main Street, East Aurora, New York 14052
 Director's Report: May 2026

	<p>Studio Nights – Children, 8-10 - Tuesday, February 3 @ 6:00 p.m. – 7:30 p.m.</p> <p>Studio Nights – Tweens, 8-10 - Thursday, February 5 @ 6:00 p.m. – 7:30 p.m.</p> <p>LEGO Club – Children, 6-11 – Saturday, January 10 & February 7 @ 11:00 a.m.</p> <p>Library Leaders Program Planning Night – Teens, 11-13 – Thursday, February 10 @ 6:00 p.m. – 7:00 p.m.</p> <p>**CANCELLED**</p> <p>YA Book Club – Teens, 13-18 – Second Thursday of the Month, 1/8, 2/12, 3/12, 4/9 - @ 6:00 p.m.-7:00 p.m.</p> <p>The Lucky Lantern Mystery - Children, 6- 12 years (under 8 w/ a helper) - Tuesday, February 17 - Saturday, February 21, during all regular open hours.</p> <p>"V" Is for Valentine - Children, Birth - 5 years with a Caregiver- Saturday, February, 14 @ 10:30 a.m.</p> <p>Book Babies - Children, Birth- 2 years with a Caregiver (siblings welcome) - Fridays @ 10:15 a.m., January 23 - March 20</p> <p>Preschool Story Time - Children, 3 1/2 - 5 years - Thursdays @ 1:30 p.m., January 22 - March 19</p> <p>Family Story Time - Children, Birth - 5 years with a Caregiver- Wednesdays @ 10:30 a.m., January 21 - March 18 OR Fridays @ 11:00 a.m. (NEW TIME), January 23 - March 20</p> <p>Sign Up for a Free Tree - Caregivers, children of all ages - Register through March 15, 2026 online with <i>Neighborhood Forest</i>: bit.ly/4sDgn75</p>
<p>March 2026</p>	<p>Hand-Painted Watering Cans Fundraiser – Monday, March 9 through Friday, May 8 – Winners Will Be Drawn Randomly on Friday, May 8 at NOON</p> <p>LEGO Club – Children, 6-11 – Saturday, March 7 & April 18 @ 11:00 a.m.</p> <p>Easy Access Tech Help – Adults, 18+ - During Regular Library Business Hours - Call the Library to Setup an Appointment with the Librarian</p> <p>Bring Your Own Book – Adults, 19+ - Tuesdays: January 6, February 3, & March 3 @ 10:30 a.m. – 11:30 a.m.</p> <p>Aurora Book Club - Adults, 19+ - Thursday, March 5 @ 6:30 p.m.</p> <p>Workout Wednesdays: BAM – Adults, 50+ - Wednesdays, 3/4, 3/11, 3/18 & 3/25 @ 1:00 p.m.</p> <p>ATPL & DOL Job Fair - Job Seekers – Tuesday, March 10 @ 11:00 a.m. – 1:00 p.m.</p> <p>Library Leaders – Teens, 13-18 - Tuesday, March 10 @ 6:00 p.m.</p> <p>Book a Technology Trainer - Adults, 19+ - Monday, Monday,</p>

Director's Report: May 2026

	<p>March 16 @ 1:00 p.m., 2:00 p.m., & 3:00 p.m. – One-on-One Appointments are 45 minutes long</p> <p>YA Book Club – Teens, 13-18 – Second Thursday of the Month, 1/8, 2/12, 3/12, 4/16 – @ 6:00 p.m.-7:00 p.m.</p> <p>Book Babies - Children, Birth- 2 years with a Caregiver (siblings welcome) - Fridays @ 10:15 a.m., January 23 - March 20</p> <p>Preschool Story Time - Children, 3 1/2 - 5 years - Thursdays @ 1:30 p.m., January 22 - March 19</p> <p>Family Story Time - Children, Birth - 5 years with a Caregiver- Wednesdays @ 10:30 a.m., January 21 - March 18 OR Fridays @ 11:00 a.m. (NEW TIME), January 23 - March 20</p> <p>Brumsted Elementary Literacy Night Outreach - Thursday, March 5 @ 5:30 p.m. - 7:00 p.m.</p> <p>Parkdale Literacy Night Outreach - Thursday, March 12 @ 5:00 p.m. - 7:00 p.m.</p> <p>Holland Health & Wellness Fair Outreach - Friday, March 13 @ 1:00 p.m. - 5:00 p.m. **Cancelled due to weather**</p> <p>DND Night – Tweens, 10-13 – Tuesday, March 24 @ 6:00 p.m. – 7:30 p.m.</p> <p>Sign Up for a Free Tree - Caregivers, children of all ages - Register through March 15, 2026 online with <i>Neighborhood Forest</i>: bit.ly/4sDgn75</p> <p>Butter Lamb Workshop - Tuesday, March 31 - Children, 6+ with one adult @ 4:30 p.m. OR Adults, 16+ @ 6:00 p.m.</p>
April 2026	<p>Hand-Painted Watering Cans Fundraiser – Monday, March 9 through Friday, May 8 – Winners Will Be Drawn Randomly on Friday, May 8 at NOON</p> <p>Baubles & Bling Donation Drop-Off – Wednesday, April 8 through Wednesday, October 7 – During Regular Library Business Hours</p> <p>Easy Access Tech Help – Adults, 18+ - During Regular Library Business Hours - Call the Library to Setup an Appointment with the Librarian</p> <p>Hospice & Palliative Care Buffalo: Advance Care Planning - Adults, 19+ - Thursday, April 9 @ 6:00 p.m.</p> <p>Family Story Time - Children, Birth-5 w/ a caregiver - Wednesday @ 10:30 a.m., April 29 - June 10 OR Fridays @ 10:30 a.m., May 1 - June 12.</p> <p>Library Leaders – Teens, 13-18 - Monday, April 13 @ 6:00 p.m.</p> <p>YA Book Club – Teens, 13-18 – Thursday, 4/16 – @ 6:00 p.m.-7:00 p.m.</p> <p>LEGO Club – Children, 6-11 – Saturday, March 7 & April 18 @ 11:00 a.m.</p> <p>Equipping for Disaster: Sheltering at Home - Adults, 19+ - Monday, April 20 @ 6:30 p.m.</p>

Aurora Town Public Library
 550 Main Street, East Aurora, New York 14052
 Director's Report: May 2026

	<p>Love Your Library Tote-ally Custom Book Bags - Children, 8-12 - Tuesday, April 21 @ 4:00 p.m.</p> <p>Read to a Dog - Children, 6-11 - Saturday, April 25 @ 10:30, 10:50, 11:10, or 11:30 a.m.</p> <p>Book a Technology Trainer - Adults, 19+ - Monday, Monday, April 13 @ 1:00 p.m., 2:00 p.m., & 3:00 p.m. – One-on-One Appointments are 45 minutes long</p> <p>Book Bedazzle Night - Tweens & Teens, 11-18 - Thursday, April 30 @ 6:00 p.m.</p> <p>Sign Up for a Free Tree - Caregivers, children of all ages - Registration Closed - Pick Up TBD in APRIL</p>
<p>May 2026</p>	<p>Annual Discard Sale – All Ages – Friday, May 1 through Friday, May 22 – During Regular Library Business Hours, Sale Ends at 4:00 p.m. on May 22</p> <p>Hand-Painted Watering Cans Fundraiser – Monday, March 9 through Friday, May 8 – Winners Will Be Drawn Randomly on Friday, May 8 at NOON</p> <p>Baubles & Bling Donation Drop-Off – Wednesday, April 8 through Wednesday, October 7 – During Regular Library Business Hours</p> <p>Easy Access Tech Help – Adults, 18+ - During Regular Library Business Hours - Call the Library to Setup an Appointment with the Librarian</p> <p>Family Story Time - Children, Birth - 5 w/ a caregiver - Wednesdays @ 10:30 a.m., April 29 - June 10 OR Fridays @ 10:30 a.m., May 1 -June 12</p> <p>Library Leaders – Teens, 13-18 - Monday, May 5 @ 6:00 p.m.</p> <p>Aurora Book Club - Adults, 19+ - Thursday, May 7 @ 6:30 p.m.</p> <p>Doggone Fun at the Library - Children, 6 - 11 - Saturday, May 9 @ 10:30 a.m. - 2:00 p.m.</p> <p>My Pet and Me Story Time - Children, Birth - 5 w/ a caregiver - Thursday, May 14 @ 6:15 p.m.</p> <p>Garden Book Bricks – Teens & Adults, 13+ - Tuesday, May 26 @ 6:00 p.m.</p>
<p>June 2026</p>	<p>Baubles & Bling Donation Drop-Off – Wednesday, April 8 through Wednesday, October 7 – During Regular Library Business Hours</p> <p>Pop-Up Sale - Saturday, June 27 @ 11 a.m. - 2 p.m.</p> <p>Easy Access Tech Help – Adults, 18+ - During Regular Library Business Hours - Call the Library to Setup an Appointment with the Librarian</p> <p>Family Story Time - Children, Birth-5 w/ a caregiver - Wednesdays @ 10:30 a.m., April 29 - June 10 OR Fridays @ 10:30 a.m., May 1 -June 12</p> <p>Unwind & Design: Painted Wood American Flag - Adults, 19+ -</p>

Director's Report: May 2026

	<p>Tuesday, June 2 @ 6:30 p.m. Library Leaders – Teens, 13-18 - Monday, June 4 @ 6:00 p.m. LEGO Club – Children, 6-11 – Saturday, June 6 @ 11:00 a.m. Book a Technology Trainer - Adults, 19+ - Monday, Monday, June 8 @ 1:00 p.m., 2:00 p.m., & 3:00 p.m. – One-on-One Appointments are 45 minutes long Cooking Club: Peachy Keen Trifles – Teens & Adults, 15+ - Tuesday, June 9 Free Family-Friendly Music Program Featuring the East Aurora Chamber Music Festival – All Ages – Thursday, June 12 @ 6:30 p.m. Happy Birthday, USA! Family Story Time - Children, Birth-5 w/ a caregiver - Saturday, June 13 @ 10:30 a.m. We the People: A Quilt of Belonging Quilting Workshop - Children, 5-10 - Tuesday, June 16 @ 4:00 p.m. DnD Session Zero - Tweens & Teens, 10-18 - Monday, June 29 @ 6:00 p.m. DnD: Storytellers – Tweens & Teens – Wednesdays, July 22, August 19, & September 16 @ 4:00 p.m. – 5:30 p.m. Dnd Survivalists - Tweens & Teens – Mondays, July 27, August 24, & September 21 @ 6:00 p.m. – 7:30 p.m. The Great American Trivia Challenge – Children, Teens, & Adults, Best for Ages 8+ - Tuesday, June 30 @ 6:00 p.m.</p>
July 2026	<p>Baubles & Bling Donation Drop-Off – Wednesday, April 8 through Wednesday, October 7 – During Regular Library Business Hours Pop-Up Sale - Saturday, July 25 @ 11 a.m. - 2 p.m. Easy Access Tech Help – Adults, 18+ - During Regular Library Business Hours - Call the Library to Setup an Appointment with the Librarian Read It & Keep It - Children, All Ages - Register and get your Reading Log: June 1-July 6. Read and turn in your completed Log to get a free book: July 6-August 15. Pick up a log at the library or print one at home. Unearth a Story: Bookish Bingo – Adults, 19+ Start reading now and redeem entries Monday, July 6 through Saturday August 15 – During Regular Library Business Hours Bird Bingo - Pick up Bingo Board Wednesday, July 1 thought Monday, August 24 - Entries will be accepted Until Monday, August 31 During Regular Library Hours Workout Wednesdays: BAM – Adults, 50+ - Wednesdays, 7/1, 7/8, 7/15 & 7/22 @ 1:00 p.m. Crafternoon: Fireflies Light Up Art - Children, 6-11 - Monday, July 6 @ 1:30 PM Tween Tuesdays - Tweens, 10-13 – Tuesdays, July 7, 21, 28,</p>

Aurora Town Public Library
550 Main Street, East Aurora, New York 14052

Director's Report: May 2026

	<p>August 4, & 11 @ 3:30 p.m. Penn-Dixie Dinosaurs - Children, 4-7 - Thursday, July 9 @ 10:30 a.m. Penn-Dixie: Paleo Art - Children, 7-11 - Thursday, July 9 @ 11:30 a.m. Teen Club – Teens, 13-18 – Thursdays, July 9- August 13 @ 6:00 p.m. Aurora Book Club - Adults, 19+ - Thursday, July 9 @ 6:30 p.m. My Person & Me - Children, 6 mos. - 5 w/ a caregiver - Friday, July 10 @ 10:30 a.m. LEGO Club – Children, 6-11 – Saturday, July 11 @ 11:00 a.m. Unearth a Story: Books & Craft - Children, 6-11 - Monday, July 13 @ 1:30 p.m. Renaissance Faire – All Ages, Family Friendly Event – Tuesday, July 15 – 1:00 p.m. – 5:00 p.m. Extreme Bingo: Red, White, & Boom! - Children, 6-11 - Friday, July 17 @ 1:30. Dino Sensory Play - Children, 3-7 w/ a caregiver - Monday, July 20 @ 10:30 a.m. Book a Technology Trainer - Adults, 19+ - Monday, Monday, July 20 @ 1:00 p.m., 2:00 p.m., & 3:00 p.m. – One-on-One Appointments are 45 minutes long DnD: Storytellers – Tweens & Teens – Wednesdays, July 22, August 19, & September 16 @ 4:00 p.m. – 5:30 p.m. UpBeet Cooking - Children, 6-11 - Thursday, July 23 @ 11:00 a.m. Buffalo Dance - Children, 3-6 - Friday, July 24 @ 10:30 a.m. Summerween Carnival - Children, 6-11 - Monday, July 27 @ 1:30 p.m. Dnd Survivalists - Tweens & Teens – Mondays, July 27, August 24, & September 21 @ 6:00 p.m. – 7:30 p.m. Not So Spooky Story Time - Children, Birth-5 w/ a caregiver - Tuesday, July 28 @ 6:15 p.m. Fascinature: Creepy Critters - Children, 6-11 - Wednesday, July 29 @ 2:00 p.m. Prehistoric World Reptile Zoo - Children, 6-11 - Friday July 31 @ 11:00 a.m. Boo Bash – Tweens & Teens – Friday, July 31 @ 3:00 p.m.</p>
August 2026	<p>Baubles & Bling Donation Drop-Off – Wednesday, April 8 through Wednesday, October 7 – During Regular Library Business Hours Pop-Up Sale - Saturday, August 22 @ 11 a.m. - 2 p.m. Easy Access Tech Help – Adults, 18+ - During Regular Library Business Hours - Call the Library to Setup an Appointment with</p>

Director's Report: May 2026

	<p>the Librarian</p> <p>Unearth a Story: Bookish Bingo – Adults, 19+ - Start reading now and redeem entries Monday, July 6 through Saturday August 15 – During Regular Library Business Hours</p> <p>Bird Bingo - Pick up Bingo Board Wednesday, July 1 thought Monday, August 24 - Entries will be accepted Until Monday, August 31 During Regular Library Hours</p> <p>Read It & Keep It - Children, All Ages - Register and get your Reading Log: June 1-July 6. Read and turn in your completed Log to get a free book: July 6-August 15. Pick up a log at the library or print one at home.</p> <p>LEGO Club – Children, 6-11 – Saturday, August 1 @ 11:00 a.m.</p> <p>My Person & Me - Children, 6 mos.-5 - Monday, August 3 @ 10:30 a.m.</p> <p>Crafternoon - Children, 5-8 - Monday, August 3 @ 1:30 p.m.</p> <p>Happy Talk Song & Sign - Children, 5 mos.-30 mos. - Tuesday, August 4 @ 10:30 a.m.</p> <p>Tween Tuesdays - Tweens, 10-13 – Tuesdays, July 7, 21, 28, August 4, & 11 @ 3:30 p.m.</p> <p>Teen Club – Teens, 13-18 – Thursdays, July 9- August 13 @ 6:00 p.m.</p> <p>DnD: Storytellers – Tweens & Teens – Wednesdays, August 19, & September 16 @ 4:00 p.m. – 5:30 p.m.</p> <p>Dnd Survivalists - Tweens & Teens – Mondays, August 24, & September 21 @ 6:00 p.m. – 7:30 p.m.</p>
September 2026	
October 2026	
November 2026	
December 2026	

Class Visits & Outreach	Class Visit (In-Library)	Other Outreach (Outside)	Monthly Total
January 2026		<i>Other: Outreach letters sent to EA Preschool Center, EA UPK, EA Community Nursery, Baker Preschool, Duck Duck Goose, First Presbyterian Preschool, EA Montessori, Immaculate Conception School, Nativity, Waldorf, and Holland UPK, Harold O. Brumsted Elementary, EA Middle School Absolut Care</i>	1
February 2026		East Aurora Co-Operative Market	1

Aurora Town Public Library
 550 Main Street, East Aurora, New York 14052
Director's Report: May 2026

		Storytime	
March 2026	First Presbyterian Preschool	Parkdale Literacy Night Harold O Brumsted Literacy Night Holland Health & Wellness Fair **CANCELLED DUE TO WEATHER**	3
April 2026		Baker Preschool	1
May 2026	East Aurora Preschool (2)	EA Farmer's Market	3
June 2026		EA High School's GSA Club: East Aurora Pride @ Municipal Center	
July 2026			
August 2026			
September 2026			
October 2026			
November 2026			
December 2026			
Total			

Facility Use	Meeting Room Use Organizations	Monthly Total	Tabling Organizations	Monthly Total
January 2026	East Aurora Lions Club (2); Dreaming in Ink; Patron (2); Holland Tuesday Painters	6	Providence Farm Collective	1
February 2026	Dreaming in Ink; Sarah Belle Smith (3); Patron (2)	6		
March 2026	EA Art Society; Dreaming in Ink; Patron (2)	4		
April 2026	Friends of the Library; Dreaming in Ink; Patron (2)	4		
May 2026	EA Art Society; Dreaming in Ink	2		
June 2026	Holland Tuesday Painters (2); Dreaming in Ink; Patron (4)			
July 2026	Impact Artist Group (2); Roycrofters-at-Large Association			
August 2026	Dreaming in Ink; Roycrofters-at-Large Association			
September 2026	EA Art Society; Dreaming in Ink			
October 2026	Friends of the Library; Dreaming in Ink			
November 2026	EA Art Society; Holland Tuesday Painters; Dreaming in Ink			
December 2026	Holland Tuesday Painters; Dreaming in Ink			

Aurora Town Public Library
550 Main Street, East Aurora, New York 14052

Director's Report: May 2026

Total			
-------	--	--	--

Exhibits	Display Case	Meeting Room Exhibit
January 2026	Judy Kegler's Miniatures	East Aurora Lions Club Peace Posters
February 2026	Girl Scouts	Sarah Belle Smith – <i>Memories of Summer</i>
March 2026	Garden Club EA Art Society	EA Art Society
April 2026	EA Art Society	EA Art Society
May 2026	EA Art Society	EA Art Society
June 2026	Holland Tuesday Painters	Holland Tuesday Painters
July 2026	Impact Artist Group Roycrofters-at-Large Association	Impact Artist Group Roycrofters-at-Large Association
August 2026	Roycrofters-at-Large Association	Roycrofters-at-Large Association
September 2026	EA Art Society	EA Art Society
October 2026	EA Art Society	EA Art Society
November 2026	EA Art Society Holland Tuesday Painters	EA Art Society Holland Tuesday Painters
December 2026	Holland Tuesday Painters	Holland Tuesday Painters

Education, Tech Training, Mtgs	Public—Name of Class & Date	Staff—Name of Class(es), Sponsor, Date (s), Employee(s)
January 2026	Book a Technology Trainer— 1/26/26 Easy Access Tech Consults (By Appointment)	Heather Cruz of Library Foundation Mtg – 1/9/2026 – Paula Ausberger & Alison Lawrence; Directors Mtg – 1/14/2026 – B&ECPL (Recording)
February 2026	Easy Access Tech Consults	Graphics Dept Mtg: Refreshing Signage— 2/4/2026 – Paula Ausberger & Alison Lawrence
March 2026	Book a Technology Trainer— 3/16/26 Easy Access Tech Consults (By Appointment)	WNY Rural Library Grant Application Introductory Program – Paula Ausberger & Haley Proios – WNYLRC – 3/4/2026 ACT Workshop – Paula Ausberger – B&ECPL – 3/21/2026; Directors Mtg – 3/30/2026 – B&ECPL (Recording)
April 2026	Easy Access Tech Consults (By Appointment) Book a Technology Trainer— 4/13/26 Easy Access Tech Consults (By Appointment)	Friends of the Library Mtg – 4/8/2026 – Paula Ausberger System Director Finalist Candidate Interviews – 4/28/2026 – Paula Ausberger
May 2026	Easy Access Tech Consults (By Appointment)	WYFY Grant Award Discussion, B&ECPL - 5/29/2025 – Paula Ausberger
June 2026	Book a Technology Trainer— 6/8/26	

Aurora Town Public Library
550 Main Street, East Aurora, New York 14052

Director's Report: May 2026

	Easy Access Tech Consults (By Appointment)	
July 2026	Book a Technology Trainer— 7/20/26 Easy Access Tech Consults (By Appointment)	
August 2026	Easy Access Tech Consults (By Appointment)	
September 2026	Easy Access Tech Consults (By Appointment)	
October 2026	Easy Access Tech Consults (By Appointment)	Friends of the Library Mtg – 10/7/2026 – Paula Ausberger
November 2026	Easy Access Tech Consults (By Appointment)	
December 2026	Easy Access Tech Consults (By Appointment)	

Displays	Theme(s)
January 2026	Patron Picks & Staff Suggestions; Let's Investigate Some Mysteries (J-Fiction); Music History (j-Nonfiction); Snow Books (Picture Books); Let us Help you and Your New Year Fitness Goals; Cozy up with a Mystery...All that's Missing is You; Make something to keep you warm; International Holocaust Remembrance Day; Providence Farm Collective; Fantasy (Y Fiction)
February 2026	PBS Kids Writers Contest (J Fiction & J Non-Fiction); Celebrate Black History Month; Heart Health Awareness; Read a Romance Novel; Identity and Belonging (Y Fiction); Black History Month (J Fiction & J Non-Fiction)
March 2026	Patron Picks & Staff Suggestions; Who Is/Was She? (J Non-Fiction); Spring Gardening; Happy Pi Day; Women's History Month; Music (J Non-Fiction); Cats (Picture Books); Science Fiction (Y-Fiction)
April 2026	Patron Picks & Staff Suggestions; April Showers Bring Spring Flowers (j); Poetry Month (j Non-Fiction); Science Fiction (Y-Fiction); Earth Day; April is Poetry Month; Neurodiversity Awareness Month; May the 4 th Be with You (j Readers); Scholastic Watch & Learn (DVDs)
May 2026	Patron Picks & Staff Suggestions; Lupus Foundation of America Display; Star Wars - May the Bricks Be With You (j Readers); Celebrate Asian American and Pacific Islander Heritage Month (j Fiction); Bike Month; Bike Month (j Picture Books & Non-Fiction); Mental Health Awareness Month (Y Non-Fiction); Jewish American Heritage Month; Asian American & Pacific Islander Heritage Month; Hello May Flowers
June 2026	Patron Picks & Staff Suggestions; 250th Independence Day United States of America; Alzheimer's & Brain Awareness Month; LGBTQIA+ Pride Month; Summer Story Stacks (j Picture Books & Readers); Read with Pride! (Y-Fiction)
July 2026	Patron Picks & Staff Suggestions;
August 2026	Patron Picks & Staff Suggestions;
September 2026	Patron Picks & Staff Suggestions;
October 2026	Patron Picks & Staff Suggestions;

Aurora Town Public Library
550 Main Street, East Aurora, New York 14052

Director's Report: May 2026

November 2026	Patron Picks & Staff Suggestions;
December 2026	Patron Picks & Staff Suggestions;

Other Fundraisers	Money Raised
Annual Discard Sale	\$1,311.72 (After Taxes)
Hand-Painted Watering Cans Fundraiser (Friends)	\$194.00
Baubles & Bling	
Total Other Fundraiser Money	

Friends Ongoing Book Sale	Month	YTD
Dollar Amount (Pre-Tax)	\$288.00	\$1,769.00

Friends Pop-Up Sales	Month	YTD
Dollar Amount (Pre-Tax)	N/A	

Friends T-Shirt Sales	Month	YTD
Dollar Amount (Pre-Tax)	\$60.00	\$135.00

Improvements / Repairs to the Library	Project	Funded / Work Done By
January 2026	New Children's Bench Cushions	ATPL (Donated by Ken Klocek)
February 2026	Caulk around base of public toilets Waste Management garbage truck knocked down wires attached to back of building – Claim open to repair/remove. Did not affect library service.	Town
March 2026	Cracked gutter repaired Loose wires cut down Fixed overflowing toilet Cleared main sewer line Fence repaired	Town
April 2026	Capture the Flag Redux Table Tennis Hitster: The All American Edition Masterpiece: The Classic Art Auction Game Vestibule lock repaired Parking bumpers straightened	Donated by Ken Klocek Donated by Martha Buyer Town
May 2026	Bike Rack Installed Shed Siding Fixed	Town

Aurora Town Public Library
 550 Main Street, East Aurora, New York 14052
Director's Report: May 2026

June 2026		
July 2026		
August 2026		
September 2026		
October 2026		
November 2026		
December 2026		

Surveys	Results	Respondents
2026 Youth Library Programs Interest Survey For Youth & Young Adults, ages 10-25, and Parents/Caregivers in This Age Group (June 1 Through July 1)		

2026

January

February

March

April

May

June

July

August

September

October

2026 Aurora Payroll Report_PP9



As of Pay Period 9

FT PERSONNEL			
Title	YTD Expensed	Budgeted	Remaining
Library Director I	25,028.07	73,124.00	48,095.93
Librarian I	21,672.91	64,782.00	43,109.09
Senior Library Clerk	16,194.22	47,901.00	31,706.78
FT Totals	62,895.20	185,807.00	122,911.80

PT PERSONNEL			
Title	YTD Expensed	Budgeted	Remaining
Caretaker PT	7,989.85	18,143.00	10,153.15
Cleaner PT	2,228.03	12,712.00	10,483.97
Clerk Typist PT	12,978.55	38,178.00	25,199.45
Librarian I PT	13,174.22	49,467.00	36,292.78
Page PT	5,321.00	16,640.00	11,319.00
Senior Page	16,817.73	53,924.00	37,106.27
PT Totals	58,509.38	189,064.00	130,554.62

TOTAL COMBINED			
	YTD Expensed	Budgeted	Remaining
Caretaker PT	7,989.85	18,143.00	10,153.15
Cleaner	2,228.03	12,712.00	10,483.97
Clerk Typists	12,978.55	38,178.00	25,199.45
Librarian I'S	34,847.13	114,249.00	79,401.87
Library Director I	25,028.07	73,124.00	48,095.93
Senior Library Clerk	16,194.22	47,901.00	31,706.78
Pages	5,321.00	16,640.00	11,319.00
Senior Pages	16,817.73	53,924.00	37,106.27
Contractual Reserve		0.00	0.00
Savings Goal		0.00	0.00
Combined Totals	121,404.58	374,871.00	253,466.42

ANNUAL BUDGET	\$ 374,871.00
PROJECTED ANNUAL BUDGET SPENT	\$ 352,169.46
PROJECTED ENDING BALANCE	\$ 22,701.54

2026 Aurora Payroll Report_PP11



As of Pay Period 11

FT PERSONNEL			
Title	YTD Expensed	Budgeted	Remaining
Library Director I	30,631.42	73,124.00	42,492.58
Librarian I	26,512.75	64,782.00	38,269.25
Senior Library Clerk	19,808.14	47,901.00	28,092.86
FT Totals	76,952.31	185,807.00	108,854.69

PT PERSONNEL			
Title	YTD Expensed	Budgeted	Remaining
Caretaker PT	9,861.40	18,143.00	8,281.60
Cleaner PT	2,651.12	12,712.00	10,060.88
Clerk Typist PT	15,896.03	38,178.00	22,281.97
Librarian I PT	16,670.95	49,467.00	32,796.05
Page PT	6,601.00	16,640.00	10,039.00
Senior Page	21,195.23	53,924.00	32,728.77
PT Totals	72,875.73	189,064.00	116,188.27

TOTAL COMBINED			
	YTD Expensed	Budgeted	Remaining
Caretaker PT	9,861.40	18,143.00	8,281.60
Cleaner	2,651.12	12,712.00	10,060.88
Clerk Typists	15,896.03	38,178.00	22,281.97
Librarian I'S	43,183.70	114,249.00	71,065.30
Library Director I	30,631.42	73,124.00	42,492.58
Senior Library Clerk	19,808.14	47,901.00	28,092.86
Pages	6,601.00	16,640.00	10,039.00
Senior Pages	21,195.23	53,924.00	32,728.77
Contractual Reserve		0.00	0.00
Savings Goal		0.00	0.00
Combined Totals	149,828.04	374,871.00	225,042.96

ANNUAL BUDGET	\$ 374,871.00
PROJECTED ANNUAL BUDGET SPENT	\$ 355,968.38
PROJECTED ENDING BALANCE	\$ 18,902.62



Board of Trustees Bylaws

This policy applies to the Aurora Town Public Library, a contracting member library of the Buffalo & Erie County Public Library.

ARTICLE I

Tenure of Office and Powers and Duties of Trustees

1. The Board of Trustees of the Aurora Town Public Library (ATPL) shall consist of five (5) members who shall be appointed by the ~~Board of the Town of Aurora~~ Aurora Town Board, in consultation with the Library Board, for a term of five (5) years, one member to be appointed in each of the five (5) years.

2. Vacancies for ~~expired or unexpired~~ terms on the Board of Trustees shall be filled ~~for the balance of the unexpired term~~ by the ~~Aurora Town Public Library~~ ATPL Board, subject to approval by the Aurora Town Board.

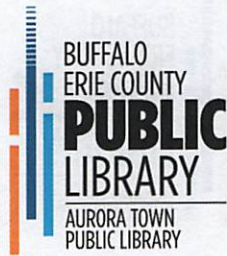
3. The funds of the Corporation shall be deposited, drawn upon, invested and otherwise administered as determined by the Board of Trustees, all as subject to the requirements of NY State General Municipal Law sections 10 - 11 and other applicable law.

4. The Board of Trustees may authorize, on behalf of the Corporation, execution of all receipts, releases, and discharges of all moneys received by the Corporation through gift or bequest or otherwise, and execution of all contracts, leases and other agreements of the Corporation.

5. Any Trustee who has served at least one full term and one year as President, may, upon expiration of a final term, be appointed a Trustee Emeritus by a vote of a majority of the entire Board of Trustees. A Trustee Emeritus shall not have a vote and shall not be counted in determining whether a quorum is present. A Trustee Emeritus shall receive notice of all meetings of the Board and shall be entitled to participate in its deliberations and to serve as a non-voting member on any Committee to which the Trustee Emeritus may be appointed.

6. All Trustees shall abide by the Conflict of Interest Policy, Whistleblower Policy and Ethics Policy adopted by the Board and as amended from time to time.

7. The President shall act as the official spokesperson for the Board of Trustees and is authorized to represent the interests of the Board to all outside parties.



ARTICLE II

Meetings

1. Regular monthly meetings of the Board shall be held on a day selected by the Board at its annual organizational meeting each April, and at such place and hour as may, from time to time, be prescribed by the Board; provided that the Board may, by resolution, intermit meetings for a particular month or months. The President or Executive Committee may postpone meetings because of holidays or similar special reason, except that only one such postponement may be made without action of a majority of the Board.

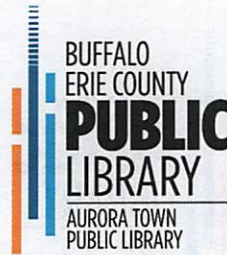
2. Special meetings shall be held on the call of the President or of any three Trustees. Notices of regular and special meetings shall be ~~mailed or emailed~~ sent not less than five days before such meetings and notices of special meetings shall state the subject proposed for consideration.

3. Three Trustees shall constitute a quorum, provided that any Trustee who is present at a meeting but not present at the time of a vote in accordance with the procedures set forth in the ~~Aurora Town Public Library's~~ ATPL's Conflict of Interest Policy due to a Conflict of Interest or Related Party Transaction shall be considered present at the time of the vote for purposes of a quorum. In the absence of a quorum, the Trustees present shall adjourn the meeting to a day fixed, notice of which shall be given by the Secretary.

4. Proceedings shall be conducted in the manner usual in deliberative bodies. The presiding officer shall decide all questions of order, subject to appeal without debate. The "ayes" and "nays" on any vote shall be entered on the minutes at the request of any Trustee present.

5. The order of business shall be as follows:

1. Comments from the audience;
2. Minutes of the preceding meeting;
3. Treasurer's Report & Monthly Financial Statement, Internal Auditor, & Contingency Fund Reports;
4. Director's Report;
5. Reports of Interest;
6. Personnel;
7. Old Business;
8. New Business.



6. Any one or more members of the Board or any Committee may participate in a meeting of such Board or Committee in person or by means of videoconferencing, if all locations of the latter are open to the public, have been identified as such in the notice of the meeting, and all persons participating in the meeting are able to see and hear each other at the same time. Participation by such means shall constitute presence in person at the meeting.

ARTICLE III

Officers

1. The officers of the Board shall be a President, a Vice President, a Secretary and a Treasurer, all of whom shall be members of the Board, and shall serve for one year or until their successors are elected.

2. No officer of this Board shall be elected for more than 3 consecutive one-year terms for the same office.

3. Beginning January 1, 2015, an employee of the Buffalo & Erie County Public Library (B&ECPL) shall not be the President or hold any other title with similar responsibilities.

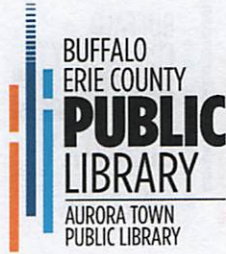
ARTICLE IV

Duties, Election and Qualifications of Officers

1. The President shall be elected at the annual meeting of the Board in April of each year. The President shall be a member ex officio of all Committees, except the Governance Committee. The President shall preside at all meetings and shall execute, on behalf of the Corporation, any and all instruments which are authorized by the Board of Trustees to be so executed.

2. The Vice President shall be elected at the annual meeting in April of each year, and shall act as President, with all powers of the President, in the absence or disability of the President, or when the Board of Trustees shall so direct.

3. The Secretary shall be elected at the annual meeting in April of each year. The Secretary shall send notices of meetings of the Board, record its transactions, and conduct its correspondence.



4. The Treasurer shall be elected at the annual meeting in April of each year. The Treasurer shall have powers and duties as determined by the Board of Trustees consistent with Article I, Sections 3 and 4.

5. In the absence or disability at a meeting of the President and Vice President, the Secretary shall preside at the selection by majority vote of the Trustees present and voting thereon of a president pro tem, and said president pro tem shall thereupon preside at said meeting with all the powers and duties of the office of President.

6. Vacancies among the officers shall be filled by an election by ballot at a regular meeting or special meeting, and a vote of a majority of the Trustees present shall be necessary to hold an election. No such vacancies shall be filled except after nomination at a preceding regular meeting or special meeting.

ARTICLE V **Committees**

1. In addition to any Committees created by the Board from time to time, there shall be the following Committees: A. Governance Committee.

2. The Governance Committee shall consist of not less than three and not more than five Trustees to be appointed by the President, subject to the approval of the Board. All members of the Governance Committee, including the Chairman of the Committee, must be Trustees and must qualify as Independent Trustees, as defined below, and such independence must be documented in the Board minutes. All Trustees selected for membership on the Governance Committee must disclose at the time ~~he or she is~~ they are selected to the Committee and any time thereafter during ~~his or her~~ their service on the Committee any circumstances which would disqualify ~~him or her~~ them from serving on the Governance Committee. In the event a Trustee is rendered ineligible during the time of ~~his or her~~ their service on the Governance Committee, ~~he or she~~ they must resign from the Committee immediately and the ~~Chairman~~ President of the Board may fill the vacancy with an Independent Trustee, subject to the approval of the Board and provided the appropriate documentation of such Independent Trustee's qualifications is included in the minutes of the Board meeting where such vacancy is filled.

A. "Independent Trustee" means a Trustee who:

(i) is not, and has not been within the last three years, an employee of the ~~Aurora Town Public Library ATPL~~ or an Affiliate of the ~~Aurora Town Public Library ATPL~~, and does not have a Relative who is, or has been within the last three years, a



Key Employee Person of the ~~Aurora Town Public Library~~ ATPL or an Affiliate of the ~~Aurora Town Public Library~~ ATPL;

(ii) has not received, and does not have a Relative who has received, in any of the last three fiscal years, more than \$10,000.00 in direct compensation from the ~~Aurora Town Public Library~~ ATPL or an Affiliate of the ~~Aurora Town Public Library~~ ATPL (other than reimbursement for expenses reasonably incurred as a Trustee or reasonable compensation for service as a Trustee);

(iii) is not a current employee of or does not have a Substantial Financial Interest in, and does not have a Relative who is a current officer of or has a Substantial Financial Interest in, any entity that has made Payments to, or received payments from, the ~~Aurora Town Public Library~~ ATPL or an Affiliate of the ~~Aurora Town Public Library~~ ATPL for property or services in an amount which, in any of the last three fiscal years, exceeds: ~~the lesser of \$25,000.00 or 2% of such entity's consolidated gross revenues; and~~

(I) if the entity's consolidated gross revenues were less than \$500,000, the lesser of \$10,000 or 2% of such entity's consolidated gross revenues entity;

(II) if the entity's consolidated gross revenues were \$500,000 or more but less than \$10 million dollars, \$25,000; and

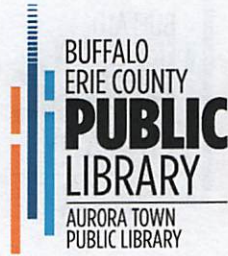
(iv) is not and does not have a Relative who is a current owner (whether wholly or partially), director, officer or employee of the ~~Aurora Town Public Library's~~ ATPL's outside auditor or who has worked on the ~~Aurora Town Public Library's~~ ATPL's audit at any time during the past three years.

B. For purposes of this paragraph:

(i) "Payment" ~~does~~ shall not include charitable contributions, dues or fees paid to the ~~Aurora Town Public Library~~ ATPL for services which the ~~Aurora Town Public Library~~ ATPL performs as part of its nonprofit purposes, provided that such services are available to individual members of the public on the same terms, and such services received by the ATPL are not available from another source;

(ii) "Affiliate" of the ~~Aurora Town Public Library~~ ATPL means any entity controlled by ~~or~~ in control of, or under common control with the ~~Aurora Town Public Library~~ ATPL;

(iii) "Key Employee Person" means any person, other than the Director, whether or not an employee of the ATPL, who ~~is in a position to exercise substantial influence over the affairs of the Aurora Town Public Library, as referenced in~~



~~26 U.S.C. § 4958(f)(1)(A) and further specified in 26 C.F.R. § 53.4958-3(c), (d) and (e), or succeeding provisions to the extent such provisions are applicable; (A) has responsibilities, or exercises powers or influence over the ATPL as a whole similar to the responsibilities, powers, or influence of the Director; (B) manages the ATPL, or a segment of the Library that represents a substantial portion of its activities, assets, income or expenses; or (C) alone or with others controls or determines a substantial portion of the ATPL's capital expenditures or operating budget.~~

~~(iv) "Relative" means his or her their (i) spouse, ancestors, brothers and sisters- siblings (whether whole or half blood), children (whether natural or adopted), grandchildren, great-grandchildren, and spouses or domestic partners of brothers, sisters, children, grandchildren, and great-grandchildren; or (ii) domestic partner as defined in Section 2994-a of the Public Health Law; and~~

~~(v) "Substantial Financial Interest" includes all forms of direct or indirect financial interests, which in the discretion of the Board constitutes a substantial interest, given due consideration to the material facts and circumstances of the interest as disclosed by the Trustee.~~

7. All vacancies occurring in the Committees shall be filled by the President, subject to the approval of the Board.

8. A majority of any Committee shall constitute a quorum. The actions of all Committees shall be subject to the approval of the Board of Trustees and no Committee shall authorize any expenditure of money without authorization by the Board of Trustees.

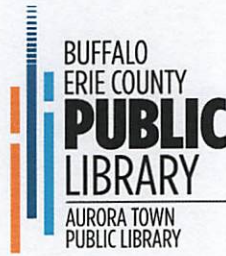
9. Special Committees may be appointed by the President at any time, subject to the approval of the Board. A Trustee Emeritus may also be appointed to such Committee.

10. All Committees shall report their actions or recommendations for action on matters referred to them at the time and in the manner prescribed by the Board of Trustees.

ARTICLE VI

Duties of Committees

The Governance Committee shall oversee matters relating to governance of the ~~Aurora Town Public Library~~ ATPL, including but not limited to, the Bylaws, Conflict of



Interest Policy, Whistleblower Policy and Ethics Policy as adopted and amended by the Board from time to time.

ARTICLE VII

Director

1. The Director shall be the administrative, executive, and fiscal officer of the ~~Aurora Town Public Library~~ ATPL and subject to the supervision and control of the Board of Trustees, have general control and direction of the employees, business affairs, and administration of the ~~Aurora Town Public Library~~ ATPL. The Director shall perform such other duties as may be assigned from time to time by the Board of Trustees.

2. All communications to the Board and matters of administration to be considered by the Board or its Committees shall be submitted to the Board or Committees by the Director with such information or recommendation with respect thereto as the Director may deem necessary.

3. It shall be the duty of the Director to attend all meetings of the Board and Committees of the Board, including Budget hearings, or other municipal meetings where action may be taken affecting the interests of the ~~Aurora Town Public Library~~ ATPL.

ARTICLE VIII

Amendments

No Bylaws shall be made, altered or repealed except by majority vote of the entire Board of Trustees. Notice of a meeting to conduct such business shall identify any and all proposed actions. For purposes of amendments, the "entire board" shall consist of the fixed number of Trustees as of the most recent appointment of Trustees.

Adopted by the Aurora Town Public Library Board of Trustees on September 21, 1998; revised, February 2009; revisions approved June 24, 2014 and confirmed September 23, 2014. Revised May 24, 2016 & Adopted June 28, 2016. Revised September 27, 2016, Confirmed October 18, 2016. Revised June 15, 2021. Revised June 22, 2026.