

**AURORA TOWN PUBLIC LIBRARY**  
550 Main Street, East Aurora, New York 14052  
**Minutes of the Board**  
Regular Monthly Meeting  
April 27, 2026, 6:00 p.m.

Present: Martha Buyer, Kara Spencer-Ching, Elaine Chow, Sashi Racho, Adam Zaremski, Paula Ausberger, ATPL Director

President Adam Zaremski called the meeting to order at 6:18pm.

1. There were no comments from the audience.
2. A motion (KSC, MB) to approve the Minutes of the Meeting: March 23, 2026 was carried by a voice vote.
3. A motion (MB, AZ) to approve the Treasurer's Report: Monthly Financial Statements, Internal Auditor, & Contingency Fund Reports: March 2026 was carried by a voice vote.
4. A motion (AZ, SR) to approve the Director's Report: March 2026 was carried by a voice vote.
  - Circulation down 1.7% last month which is less than other libraries
  - Library of Things Up 94% YTD
  - Portable AED is available for checkout
  - Loan period of Library of Things varies depending on the item
  - Outreach for Literary Nights at Brumsted and Parkdale Elementary Schools
5. Reports of Interest
  - a. Thanks to funding from Ken Klocek, three exciting additions have been made to the Library of Things collection: Capture the Flag Redux, a reimagined glow-in-the-dark version of a childhood outdoor game; portable table tennis set, complete with a portable net that can clamp onto almost any table, two paddles, and ping pong balls; Hitster: The All American Edition will test your knowledge of top music hits made in the USA, perfect for parties. These additions were made possible by generous funding provided by Ken Klocek. Another game, Masterpiece: The Classic Art Auction Game, was generously donated by Martha Buyer. Players auction, trade, and strategize to curate the most valuable collection to win.
  - b. Other
6. Personnel
  - a. Payroll Report: Pay Period 7
  - b. The Board did not enter Executive Session
  - c. Other
    - New Cleaner is starting next week

A motion to approve (EC, SR) the appointment of new cleaner was carried by a voice vote.

7. Old Business
  - a. Other
    - Jessica Armbrust Town of Aurora Town Board was invited to attend library board meetings, but conflicts with Town Board meetings on the 2<sup>nd</sup> and 4<sup>th</sup> Mondays of the month. She will try to attend next meeting May 18, 2026, since it takes place on the 3<sup>rd</sup> Monday.

- Ongoing communication with Town Board
- Capital projects – brainstorm ideas, initial concepts by board members
- Identify priorities from wish list
  - Start with quick “hits” for easy completion
  - Revisit expansion scheme of bumping out corners for additional indoor space
  - Review previously considered list of items and reasoning

## 8. New Business

### a. Credit Card Policy Draft

- SR identified the need for a library credit card for making purchases for convenience (instead of personal purchases to be reimbursed)
- Credit card limit start at \$7,500
- Credit card is more secure than debit card
- ATPL director oversight of purchases and each transaction audited

A motion (MB, AZ) to approve the Credit Card Policy and designate Paula Ausberger authorization as signer for the credit card was carried by a voice vote.

### b. ACT Meeting – Saturday, May 16 @ Collins Library

- Buffalo Toronto Public Media (BTPM) Compact Civics
- Know Your Rights - U.S. Immigration & Customs Enforcement (ICE)
- Open Meetings Law and Freedom of Information Law (FOIL)

### c. Other

- Central Library director search continues
- NYS Board of Regents approved amendment Library standard to include specific policies to be reviewed
- Caitlin Goodrich will continue as assistant to the director at Central Library
- Central Library Trustee Sharon Kelly will continue to be the liaison to the System Board

A motion (KSC, EC) to adjourn at 7:15pm was carried by a voice vote.

The next regularly scheduled meeting will be on May 18, 2026, at 6:00 p.m.

Respectfully submitted,

Elaine Chow  
Secretary