AURORA TOWN PUBLIC LIBRARY
550 Main Street, East Aurora, New York 14052
Minutes of the Board
Regular Monthly Meeting
October 26, 2026, 6:00 p.m.

Present: Martha Buyer, Kara Spencer-Ching, Elaine Chow, Adam Zaremski, Paula Ausberger (ATPL Director); Excused Sashi Racho

President Adam Zaremski called the meeting to order at 6:04pm.

1. There were no comments from the audience.

2. A motion (MB,KSC) to approve the Minutes of the Meeting: September 28, 2026 was carried by a voice vote.
    a. Sharon Kelly impressed by ATPL during last visit

3. A motion (AZ,MB) to approve the Treasurer's Report: Monthly Financial Statements, Internal Auditor, & Contingency Fund Reports: September 2026 was carried by a voice vote.
    a. CD renewals to be reviewed since interest rates improving
    b. Invoices not received yet for current purchases; end-of-year balance impacted
    c. Local checking account balance to be reviewed for CD

4. A motion (MB,EC) to approve the Director's Report: September 2026 was carried by a voice vote.
    a. Circulation steady year-to-year
    b. Library of Things up 109%
    c. Computer use up this month
    d. Wifi continues to be up
    e. 641 attended 243 programs
    f. Job fair partnered with Dept of Labor
    g. Cooking Club, Teen programming, Fire Truck Family Story Time, and Scavenger Hunt were well attended
    h. Outreach at Rotary and Holland HS for Meet the Teacher Night – Market Rural library teen Programming
    i. Mailed outreach letters to local schools and Absolut Care

5. Reports of Interest
    a. The Friends Pop-Up Sales made $227.50 in June, $200.00 in July, and $264.00 in August, and $312.00 in October. Proceeds for the four sales raised totaled to $1,003.50.
    b. From November 2 through December 4, ATPL will be collecting donations for Legislator Lindsay Lorigo's Neighbors Helping Neighbors Drive. Donations will be delivered to local food pantries and outreach centers, including ROC, FISH, Bread of Life Outreach Center, Springville Trading Post Community Care Center, Springville Love INC, and the West Seneca Food Pantry. The following items are being collected: toilet paper, paper towels, tissues, laundry detergent, dish soap, shampoo/conditioner, body wash, toothpaste/toothbrushes, feminine hygiene, diapers/baby wipes, deodorant, and cleaning wipes.

6. Personnel
    a. Payroll Report: None
    b. The Board did not enter Executive Session
    c. New cleaner position opening (13 hours/week)
        a. Private cleaning service may be an option during interim search, since this position is not unionized. Service (cannot with personnel budget)
        b. Highway Dept. was asked to assist with cleaning restrooms
        c. Possible to ask other local/community buildings for cleaning service contacts: Town, Schools, BG Club, etc.

7. Old Business
    a. Library Improvements/Expansion
    b. Phone System
        a. Meeting with Franklin Telecomm this week
        b. System-wide contract may be forthcoming

8. New Business
    a. A motion (KSC, AZ) to approve the Gift and Donor Recognition Policy was carried by a voice vote.
        a. Review Section F. – replace “for” with “or”, and add commas
    b. Expiring Trustee Terms & New Trustee Search
        a. Search to be initiated
    c. ACT meeting 10/24/26 at Isaias Gonzalez-Soto Library summary
        a. Services to Speakers of Languages Other Than English in the Contracting Libraries presentation by System Adult Outreach Services Manager Carol Kowalik-Happy
        b. City Branches – Providing Access, Engagement, and Fun by Buffalo Branches Manager Teresa Vadakin
        c. Introduction, What I’ve Learned and Looking to the Future by new Director Christine Schonhart

The next regularly scheduled meeting will be on November 16, 2026, at 6:00 p.m.

A motion (EC, MB) to adjourn the meeting at 6:55pm was carried by a voice vote.

Respectfully submitted,

Elaine Chow
Secretary