

**AURORA TOWN PUBLIC LIBRARY**  
550 Main Street, East Aurora, New York 14052  
**Agenda of the Board**  
Regular Monthly Meeting  
May 18, 2026, 6:00 p.m.

1. Comments from the audience:
2. Minutes of the Meeting: April 27, 2026
3. Treasurer's Report: Monthly Financial Statements, Internal Auditor, & Contingency Fund Reports: April 2026
4. Director's Report: April 2026
5. Reports of Interest
  - a. ATPL has been awarded \$20,000 from the WNY Rural Library Grant Program, powered by the Ralph C. Wilson, Jr. Foundation, for the Preparing Tweens, Teens, and Young Adults for Success project, which focuses on career readiness, developing transferable skills, financial literacy, self-sufficiency, growing confidence in leadership roles, and trades/skill training. These hands-on opportunities will help youth broaden their awareness of future careers while building the soft skills and technical expertise they need to succeed in the modern workforce.
  - b. The Friends of the Library sponsored three Bob Books--a series of phonics-based books designed to teach early reading skills, two Safco Medina Deluxe Task Chairs, and an Aurora Commercial Grade 200-Sheet Auto Feed High Security Micro-Cut Paper Shredder.
  - c. Other
6. Personnel
  - a. Payroll Report: N/A
  - b. The Board May Enter Executive Session
  - c. Other
7. Old Business
  - a. ACT Meeting – Saturday, May 16 @ Collins
  - b. Other
8. New Business
  - a. Distribution Policy – Review Changes
  - b. Library Improvements/Expansion
  - c. Study Pod
  - d. Other

The next regularly scheduled meeting will be on June 22, 2026, at 6:00 p.m.

**AURORA TOWN PUBLIC LIBRARY**  
550 Main Street, East Aurora, New York 14052  
**Minutes of the Board**  
Regular Monthly Meeting  
April 27, 2026, 6:00 p.m.

Present: Martha Buyer, Kara Spencer-Ching, Elaine Chow, Sashi Racho, Adam Zaremski, Paula Ausberger, ATPL Director

President Adam Zaremski called the meeting to order at 6:18pm.

1. There were no comments from the audience.
2. A motion (KSC, MB) to approve the Minutes of the Meeting: March 23, 2026 was carried by a voice vote.
3. A motion (MB, AZ) to approve the Treasurer's Report: Monthly Financial Statements, Internal Auditor, & Contingency Fund Reports: March 2026 was carried by a voice vote.
4. A motion (AZ, SR) to approve the Director's Report: March 2026 was carried by a voice vote.
  - Circulation down 1.7% last month which is less than other libraries
  - Library of Things Up 94% YTD
  - Portable AED is available for checkout
  - Loan period of Library of Things varies depending on the item
  - Outreach for Literary Nights at Brumsted and Parkdale Elementary Schools
5. Reports of Interest
  - a. Thanks to funding from Ken Klocek, three exciting additions have been made to the Library of Things collection: Capture the Flag Redux, a reimagined glow-in-the-dark version of a childhood outdoor game; portable table tennis set, complete with a portable net that can clamp onto almost any table, two paddles, and ping pong balls; Hitster: The All American Edition will test your knowledge of top music hits made in the USA, perfect for parties. These additions were made possible by generous funding provided by Ken Klocek. Another game, Masterpiece: The Classic Art Auction Game, was generously donated by Martha Buyer. Players auction, trade, and strategize to curate the most valuable collection to win.
  - b. Other
6. Personnel
  - a. Payroll Report: Pay Period 7
  - b. The Board did not enter Executive Session
  - c. Other
    - New Cleaner is starting next week

A motion to approve (EC, SR) the appointment of new cleaner was carried by a voice vote.

7. Old Business
  - a. Other
    - Jessica Armbrust Town of Aurora Town Board was invited to attend library board meetings, but conflicts with Town Board meetings on the 2<sup>nd</sup> and 4<sup>th</sup> Mondays of the month. She will try to attend next meeting May 18, 2026, since it takes place on the 3<sup>rd</sup> Monday.

- Ongoing communication with Town Board
- Capital projects – brainstorm ideas, initial concepts by board members
- Identify priorities from wish list
  - Start with quick “hits” for easy completion
  - Revisit expansion scheme of bumping out corners for additional indoor space
  - Review previously considered list of items and reasoning

## 8. New Business

### a. Credit Card Policy Draft

- SR identified the need for a library credit card for making purchases for convenience (instead of personal purchases to be reimbursed)
- Credit card limit start at \$7,500
- Credit card is more secure than debit card
- ATPL director oversight of purchases and each transaction audited

A motion (MB, AZ) to approve the Credit Card Policy and designate Paula Ausberger authorization as signer for the credit card was carried by a voice vote.

### b. ACT Meeting – Saturday, May 16 @ Collins Library

- Buffalo Toronto Public Media (BTPM) Compact Civics
- Know Your Rights - U.S. Immigration & Customs Enforcement (ICE)
- Open Meetings Law and Freedom of Information Law (FOIL)

### c. Other

- Central Library director search continues
- NYS Board of Regents approved amendment Library standard to include specific policies to be reviewed
- Caitlin Goodrich will continue as assistant to the director at Central Library
- Central Library Trustee Sharon Kelly will continue to be the liaison to the System Board

A motion (KSC, EC) to adjourn at 7:15pm was carried by a voice vote.

The next regularly scheduled meeting will be on May 18, 2026, at 6:00 p.m.

Respectfully submitted,

Elaine Chow  
Secretary

**AURORA TOWN PUBLIC LIBRARY  
LOCAL CHECKING ACCOUNT**

**Treasurer's Report**

**30-Apr-26**

<b>Beginning Balance:</b>	<b>1-Apr-26</b>		<b>\$22,010.42</b>
<b>Plus Receipts/Deposits</b>		<b>Total:</b>	<b>\$583.60</b>
<b>Less Checks/Debits</b>		<b>Total:</b>	<b>\$410.00</b>
<b>Ending Balance:</b>	<b>30-Apr-26</b>		<b>\$22,184.02</b>

**Transaction Details**

**Receipts:**

ATPL	(Reimbursement for stamps purchased with Contingency Fund)		\$93.60
Anonymous Donation	(Unspecified Donation)		\$40.00
Alice Askew Donation	(Unspecified Donation)		\$200.00
Aurora Womens Club	(Unspecified Donation)		\$250.00
		<b>Total:</b>	<b>\$583.60</b>

**Disbursements:**

Greater East Aurora Chamber of Commerce	(2026 membership dues)		\$150.00
ATPL	(Contingency fund replenishment)		\$260.00
		<b>Total:</b>	<b>\$410.00</b>

**Director's Discretionary Fund (Expended from Contingency)**

**Beginning Balance: \$204.21**

**Transaction Details:**

**Ending Balance: \$204.21**

**Internal Auditor's Report**

**Kara Spencer-Ching, Internal Auditor**

Voucher#	Amount	Approved	Check #	Reason
L 171	\$150.00	4/8/2026	1128	Greater East Aurora Chamber of Commerce (2026 membership dues)
L 172	\$260.00	4/27/2026	1129	ATPL (Contingency fund replenishment)

**Contingency Fund \$190.26 Counted 5/1/2026**

**Savings Account**

Balance Forward	<b>1-Apr-26</b>	\$500.13
Interest Earned		\$0.01
Balance	<b>30-Apr-26</b>	<b>\$500.14</b>

**Certificate of Deposit 17-Dec-25 12 Month Term 3.03% Maturity 17-Dec-26**

Beginning Balance: \$49,898.94 Ending Balance: \$49,898.94

**Certificate of Deposit 17-Dec-25 12 Month Term 3.03% Maturity 17-Dec-26**

Beginning Balance: \$25,000.00 Ending Balance: \$25,000.00

# Contingency Fund April 2026

<b>BEGINNING BALANCE</b>	<b>\$267.41</b>
Total Donations / Reimbursements	\$12.00
Total Expenditures	<b>\$89.15</b>
<b>ENDING BALANCE</b>	<b>\$190.26</b>

## DONATIONS / REIMBURSEMENTS

Item	Purpose	Amount	Date	Initials
Counter Donation	Unspecified Donation	\$2.00	4/1	WR
Counter Donation	Unspecified Donation	\$2.00	4/2	WR
Counter Donation	Unspecified Donation	\$2.00	4/7	WR
Counter Donation	Unspecified Donation	\$3.00	4/8	WR
Counter Donation	Unspecified Donation	\$1.00	4/17	WR
Counter Donation	Unspecified Donation	\$1.00	4/20	WR
Counter Donation	Unspecified Donation	\$1.00	4/23	WR
<b>Total</b>		<b>\$12.00</b>		

## EXPENSES

Item	Vendor	Amount	Date	Initials
2027 calendars, CR2032 batteries, binder, laminating pouches	Office Max	<b>\$89.15</b>	4/22	WR
<b>Total</b>		<b>\$89.15</b>		

**AURORA TOWN PUBLIC LIBRARY**

**COUNTY LEDGER**

**COUNTY CHECKING ACCOUNT**

**30-Apr-26**

<b>Beginning Balance:</b>	<b>1-Apr-26</b>		<b>\$11,083.82</b>
<b>Plus Receipts/Deposits</b>		<b>Total:</b>	<b>\$391.48</b>
<b>Less Checks/Debits</b>		<b>Total:</b>	<b>\$259.28</b>
<b>Ending Balance:</b>	<b>30-Apr-26</b>		<b>\$11,216.02</b>

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Transaction Details

**Receipts:**

Library Revenue	4/16/2026		\$146.58
Library Revenue	4/30/2026		\$198.25
Copier	4/30/2026		\$46.65
		<b>Total:</b>	<b>\$391.48</b>

**Disbursements:**

Village of East Aurora	(Water bill)		\$165.68
ATPL	(Reimbursement for stamps purchased with Contingency Fund)		\$93.60
		<b>Total:</b>	<b>\$259.28</b>

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**Internal Auditor's Report**

**Kara Spencer-Ching, Internal Auditor**

Voucher #	Amount	Approved	Check #	Reason
C 265	\$165.68	4/8/2026	6024	Village of East Aurora (Water bill)
C 266	\$93.60	4/8/2026	6025	ATPL (Reimbursement for stamps purchased with Contingency Fund)

## CONTRACT MEMBER LIBRARIES - Monthly Financial Report

LIBRARY: AURORA TOWN PUBLIC LIBRARY

MONTH: APR

SAP Acct.	Description	Adopted Budget	Budget Transfers	Year-to-Date Expenditures	Available Budget	Projected Utilization at 12/31	Projected Variance at 12/31	Comments
500000	Salaries - Full-time	0	0	0	0		0	
502000	Fringe Benefits	0	0	0	0		0	
<b>Utility Charges:</b>								
515000	Water	550	0	166	384	550	0	
515000	Sewer	1,000	(152)	848	0	848	0	
515000	Telephone - Maintenance	500	0	0	500	500	0	
510200	Dues and Fees	20	0	20	0	20	0	
545000	Rental Charges	0	0	0	0		0	
506200	Repairs & Maintenance Chgs.	2,800	0	1,087	1,713	2,800	0	
555050	Insurance Charges	0	0	0	0		0	
510000	Travel & Mileage Expenses	200	0	48	152	200	0	
530000	Other Expenses & Charges	2,600	152	270	2,482	2,752	0	
530000	Contingency (Bullet Aid)	0	0	0	0		0	
	<b>TOTAL EXPENSES</b>	<b>7,670</b>	<b>0</b>	<b>2,439</b>	<b>5,231</b>	<b>7,670</b>	<b>0</b>	

DIRECT LOCAL INCOME	Adopted Budget	Budget Revisions	Y-T-D Revenues	To Be Realized	Projected Revenues	Projected Variance	Comments
Fines, Lost Books, etc.	200	100	369	(69)	1,107	807	
Copy Machines	500	0	176	324	528	28	
Print Cost Recovery	1,800	0	860	940	2,580	780	
Other Income	100	(100)	0	0		0	Recorded Under Fines
State Funding	0	0	0	0		0	
Municipal Support	0	0	0	0		0	
Donations (priv. persons/foundations)	0	0	0	0		0	
Fundraising (events/booksales)	0	0	0	0		0	
Interest Income	0	0	0	0		0	
Misc Income	0	0	0	0		0	
Use of Fund Balance	0	0	0	0		0	
<b>TOTAL DIRECT INCOME</b>	<b>2,600</b>	<b>0</b>	<b>1,405</b>	<b>1,195</b>	<b>4,215</b>	<b>1,615</b>	

Aurora Town Public Library  
550 Main Street, East Aurora, New York 14052  
Director's Report: April 2026

### Monthly Statistics

Circulation	Total-Month	Average / Day	Average / Hour	YTD Total
2026	14,742*	589.68	70.2	58,248**
2025	14,307	550.3	67.8	57,436
2024	15,343	590.1	70	59,391

Note: Circulation for the contracting libraries was -3.8% this month from last year (EAU was 3.0%) and -3.8%, YTD (EAU was 1.4%). \*Original checkouts at EAU are 7,941 for this month. \*\*Original checkouts YTD at EAU are 32,294.

Library of Things (Including AED, Chromebook Kit, Hotspots, CPR Kits, & Sports Equipment)	2026	2025
Monthly	101	28
Year-to-date	419	195

System e-Branch	Month 2026	Month 2025	Change	YTD 2026	YTD 2025	Change
Online Renewals	430	559	-23.1%	1,847	2,137	-13.6%
Interlibrary Loans	1,653	1,707	-3.2%	6,463	5,529	16.9%
eAudiobooks	73,984	73,292	0.9%	296,222	294,851	0.5%
eVideos	0	1,589	-100.0%	0	6,734	-100.0%
eBooks	85,247	85,939	-0.8%	348,282	356,752	-2.4%
eMusic	0	260	-100.0%	0	1,006	-100.0%
eMagazines	36,299	30,211	20.2%	143,543	118,268	21.4%

Open for Operation	2026	2025	2024	2023
Days / Hours	25/210	26/211	26/220	24/190

#### Closed: 4/3 for Good Friday

Computer Use	2026	2025	% Change
Monthly	369	388	-4.9%
Year-to-date	1,291	1,453	-11.1%

Note: Computer use for the contracting libraries was -1.3% this month and -4.4 % YTD.

Wi-Fi	2026	2025	% Change
Monthly	2,273	2,074	9.6%
Year-to-date	8,358	7,796	7.2%

Note: Wifi use for the contracting libraries was 3.3% this month and 3.4% YTD.

Patron Visits	2026	2025	% Change
Monthly	5,389	5,790	-6.9%
Year-to-date	21,359	22,295	-4.2%

Note: Door counts for the contracting libraries were 1.0% this month and 0.3% YTD.

New Library Card Memberships	Month 2026	Month 2025	YTD 2026	YTD 2025
Adults	12	13	74	92
Children	5	8	36	25

Aurora Town Public Library  
 550 Main Street, East Aurora, New York 14052  
 Director's Report: April 2026

Programs Name / Number of Sessions / Sponsor	Age group	Attendance
Baker Preschool Outreach	3-5 w/ Adult	14
Book a Technology Trainer (TechKnow Lab)(3)	Adults, 19+	3
Book Bedazzle Night (Friends)	Teens	16
Equipping for Disaster: Sheltering at Home	Adults, 19+	5
Family Story Time (Wednesday) (Friends)	0-5 w/ Adult	28
Hospice & Palliative Care Buffalo: Advance Care Planning	Adults, 19+	2
LEGO Club	6-11 yrs. old	16
Library Leaders (Friends)	Teens	2
Love Your Library Tote-ally Custom Book Bags	8-12 yrs. old	12
Read to a Dog (10)	6-11 yrs. old	18
Sign Up for a Free Tree (Neighborhood Forest) (218)	All Ages	218
YA Book Club (Friends)	Teens	2
Tutor (16)	6-11 yrs. old	16
Tutor (4)	Teens	4
Tutor	Adults, 19+	1

At a Glance: Month of 2026	Circulation (Original Checkout- Not Including Auto-Renewals)	Patron Count	Computer Use	Wi-Fi
January	14,068 (7,960)	4,902	247	1,923
February	13,772 (7,805)	5,164	323	1,803
March	15,666 (8,588)	5,904	352	2,359
April	14,742 (7,941)	5,389	369	2,273
May				
June				
July				
August				
September				
October				
November				
December				
Total				

Out of all B&ECPL locations, ATPL ranks YTD

11 out of 37 in circulation of materials (11 for month); 12 out of 37 in patron visits (13 for month);

11 out of 37 in WI-FI (10 for month); 22 out of 37 in computer use (21 for month)

## Cumulative Statistics

### Programs, Outreach, Meeting Rm Use, Training, Book Displays, Exhibits, Fundraisers & Improvements

Programs (Not Including Tutoring & Outreach)	Names, Age Group, Date & Time
January 2026	<p><a href="#">Book a Technology Trainer</a> - Adults, 19+ - Monday, Monday, January 26 @ 10:00 a.m., 11:00 a.m., &amp; 12:00 p.m. – One-on-One Appointments are 45 minutes long <b>**CANCELLED**</b></p> <p><a href="#">Bring Your Own Book</a> – Adults, 19+ - Tuesdays: January 6, February 3, &amp; March 3 @ 10:30 a.m. – 11:30 a.m.</p> <p><a href="#">Easy Access Tech Help</a> – Adults, 18+ - During Regular Library Business Hours - Call the Library to Setup an Appointment with the Librarian</p> <p><a href="#">Aurora Book Club</a> - Adults, 19+ - Thursday, January 8 @ 6:30 p.m.</p> <p><a href="#">LEGO Club</a> – Children, 6-11 – Saturday, January 10 &amp; February 7 @ 11:00 a.m.</p> <p><a href="#">DND Night</a> – Teens, 12-18 – Tuesday, January 13 @ 6:00 p.m. – 7:30 p.m.</p> <p><a href="#">YA Book Club</a> – Teens, 13-18 – Second Thursday of the Month, 1/8, 2/12, 3/12, 4/9 - @ 6:00 p.m.-7:00 p.m.</p> <p><a href="#">Snow Much Fun</a> - Children, Birth - 5 years with a Caregiver - Saturday, January 17 @ 11:00 a.m.</p> <p><a href="#">Stress Less Week: Cozy Board Game Night</a> - Teens, 13-18 - Tuesday, January 20 @ 6-7:30 p.m. <b>**CANCELLED**</b></p> <p><a href="#">Stress Less Week: Mindfulness &amp; Movement</a> - Teens, 13-18 - Wednesday, January 21 @ 4:30-5:30 p.m. <b>**CANCELLED**</b></p> <p><a href="#">Stress Less Week: Make a Bath Bomb</a> - Teens, 13-18 - Thursday, January 22 @ 6-7:00 p.m.</p> <p><a href="#">Stress Less Week: Chill with a Dog</a> - Teens, 13-18 - Friday, January 23 @ 3-4:00 p.m.</p> <p><a href="#">Book Babies</a> - Children, Birth- 2 years with a Caregiver (siblings welcome) - Fridays @ 10:15 a.m., January 23 - March 20.</p> <p><a href="#">Preschool Story Time</a> - Children, 3 1/2 - 5 years - Thursdays @ 1:30 p.m., January 22 - March 19.</p> <p><a href="#">Family Story Time</a> - Children, Birth - 5 years with a Caregiver- Wednesdays @ 10:30 a.m., January 21 - March 18 OR Fridays @ 11:00 a.m. (NEW TIME), January 23 - March 20.</p> <p><a href="#">Sign Up for a Free Tree</a> - Caregivers, children of all ages. Register through March 15, 2026 online with <i>Neighborhood Forest</i>: <a href="https://bit.ly/4sDgn75">bit.ly/4sDgn75</a></p>
February 2026	<p><a href="#">Easy Access Tech Help</a> – Adults, 18+ - During Regular Library Business Hours - Call the Library to Setup an Appointment with the Librarian</p> <p><a href="#">Bring Your Own Book</a> – Adults, 19+ - Tuesdays: January 6, February 3, &amp; March 3 @ 10:30 a.m. – 11:30 a.m.</p> <p><a href="#">Studio Nights</a> – Children, 8-10 - Tuesday, February 3 @ 6:00</p>

Aurora Town Public Library  
550 Main Street, East Aurora, New York 14052  
Director's Report: April 2026

p.m. – 7:30 p.m.

[Studio Nights](#) – Tweens, 8-10 - Thursday, February 5 @ 6:00

p.m. – 7:30 p.m.

[LEGO Club](#) – Children, 6-11 – Saturday, January 10 & February 7 @ 11:00 a.m.

[Library Leaders Program Planning Night](#) – Teens, 11-13 – Thursday, February 10 @ 6:00 p.m. – 7:00 p.m.

**\*\*CANCELLED\*\***

[YA Book Club](#) – Teens, 13-18 – Second Thursday of the Month, 1/8, 2/12, 3/12, 4/9 - @ 6:00 p.m.-7:00 p.m.

[The Lucky Lantern Mystery](#) - Children, 6- 12 years (under 8 w/ a helper) - Tuesday, February 17 - Saturday, February 21, during all regular open hours.

["V" Is for Valentine](#) - Children, Birth - 5 years with a Caregiver- Saturday, February, 14 @ 10:30 a.m.

[Book Babies](#) - Children, Birth- 2 years with a Caregiver (siblings welcome) - Fridays @ 10:15 a.m., January 23 - March 20

[Preschool Story Time](#) - Children, 3 1/2 - 5 years - Thursdays @ 1:30 p.m., January 22 - March 19

[Family Story Time](#) - Children, Birth - 5 years with a Caregiver- Wednesdays @ 10:30 a.m., January 21 - March 18 OR Fridays @ 11:00 a.m. (NEW TIME), January 23 - March 20

[Sign Up for a Free Tree](#) - Caregivers, children of all ages - Register through March 15, 2026 online with *Neighborhood Forest*: [bit.ly/4sDgn75](https://bit.ly/4sDgn75)

March 2026

[Hand-Painted Watering Cans Fundraiser](#) – Monday, March 9 through Friday, May 8 – Winners Will Be Drawn Randomly on Friday, May 8 at NOON

[LEGO Club](#) – Children, 6-11 – Saturday, March 7 & April 18 @ 11:00 a.m.

[Easy Access Tech Help](#) – Adults, 18+ - During Regular Library Business Hours - Call the Library to Setup an Appointment with the Librarian

[Bring Your Own Book](#) – Adults, 19+ - Tuesdays: January 6, February 3, & March 3 @ 10:30 a.m. – 11:30 a.m.

[Aurora Book Club](#) - Adults, 19+ - Thursday, March 5 @ 6:30 p.m.

[Workout Wednesdays: BAM](#) – Adults, 50+ - Wednesdays, 3/4, 3/11, 3/18 & 3/25 @ 1:00 p.m.

[ATPL & DOL Job Fair](#) - Job Seekers – Tuesday, March 10 @ 11:00 a.m. – 1:00 p.m.

Library Leaders – Teens, 13-18 - Tuesday, March 10 @ 6:00 p.m.

[Book a Technology Trainer](#) - Adults, 19+ - Monday, Monday, March 16 @ 1:00 p.m., 2:00 p.m., & 3:00 p.m. – One-on-One Appointments are 45 minutes long

Director's Report: April 2026

[YA Book Club](#) – Teens, 13-18 – Second Thursday of the Month, 1/8, 2/12, 3/12, 4/16 - @ 6:00 p.m.-7:00 p.m.  
[Book Babies](#) - Children, Birth- 2 years with a Caregiver (siblings welcome) - Fridays @ 10:15 a.m., January 23 - March 20  
[Preschool Story Time](#) - Children, 3 1/2 - 5 years - Thursdays @ 1:30 p.m., January 22 - March 19  
[Family Story Time](#) - Children, Birth - 5 years with a Caregiver- Wednesdays @ 10:30 a.m., January 21 - March 18 OR Fridays @ 11:00 a.m. (NEW TIME), January 23 - March 20  
[Brumsted Elementary Literacy Night Outreach](#) - Thursday, March 5 @ 5:30 p.m. - 7:00 p.m.  
[Parkdale Literacy Night Outreach](#) - Thursday, March 12 @ 5:00 p.m. - 7:00 p.m.  
[Holland Health & Wellness Fair Outreach](#) - Friday, March 13 @ 1:00 p.m. - 5:00 p.m. **\*\*Cancelled due to weather\*\***  
[DND Night](#) – Tweens, 10-13 – Tuesday, March 24 @ 6:00 p.m. – 7:30 p.m.  
[Sign Up for a Free Tree](#) - Caregivers, children of all ages - Register through March 15, 2026 online with *Neighborhood Forest*: bit.ly/4sDgn75  
[Butter Lamb Workshop](#) - Tuesday, March 31 - Children, 6+ with one adult @ 4:30 p.m. OR Adults, 16+ @ 6:00 p.m.

April 2026

[Hand-Painted Watering Cans Fundraiser](#) – Monday, March 9 through Friday, May 8 – Winners Will Be Drawn Randomly on Friday, May 8 at NOON  
[Baubles & Bling Donation Drop-Off](#) – Wednesday, April 8 through Wednesday, October 7 – During Regular Library Business Hours  
[Easy Access Tech Help](#) – Adults, 18+ - During Regular Library Business Hours - Call the Library to Setup an Appointment with the Librarian  
[Hospice & Palliative Care Buffalo: Advance Care Planning](#) - Adults, 19+ - Thursday, April 9 @ 6:00 p.m.  
[Family Story Time](#) - Children, Birth-5 w/ a caregiver - Wednesday @ 10:30 a.m., April 29 - June 10 OR Fridays @ 10:30 a.m., May 1 -June 12.  
[Library Leaders](#) – Teens, 13-18 - Monday, April 13 @ 6:00 p.m.  
[YA Book Club](#) – Teens, 13-18 – Thursday, 4/16 - @ 6:00 p.m.- 7:00 p.m.  
[LEGO Club](#) – Children, 6-11 – Saturday, March 7 & April 18 @ 11:00 a.m.  
[Equipping for Disaster: Sheltering at Home](#) - Adults, 19+ - Monday, April 20 @ 6:30 p.m.  
[Love Your Library Tote-ally Custom Book Bags](#) - Children, 8-12 - Tuesday, April 21 @ 4:00 p.m.  
[Read to a Dog](#) - Children, 6-11 - Saturday, April 25 @ 10:30,

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 Director's Report: April 2026

	<p>10:50, 11:10, or 11:30 a.m.  <a href="#">Book a Technology Trainer</a> - Adults, 19+ - Monday, Monday, April 13 @ 1:00 p.m., 2:00 p.m., &amp; 3:00 p.m. – One-on-One Appointments are 45 minutes long  <a href="#">Book Bedazzle Night</a> - Tweens &amp; Teens, 11-18 - Thursday, April 30 @ 6:00 p.m.  <a href="#">Sign Up for a Free Tree</a> - Caregivers, children of all ages - Registration Closed - Pick Up TBD in APRIL</p>
<p>May 2026</p>	<p><a href="#">Annual Discard Sale</a> – All Ages – Friday, May 1 through Friday, May 22 – During Regular Library Business Hours, Sale Ends at 4:00 p.m. on May 22  <a href="#">Hand-Painted Watering Cans Fundraiser</a> – Monday, March 9 through Friday, May 8 – Winners Will Be Drawn Randomly on Friday, May 8 at NOON  <a href="#">Baubles &amp; Bling Donation Drop-Off</a> – Wednesday, April 8 through Wednesday, October 7 – During Regular Library Business Hours  <a href="#">Easy Access Tech Help</a> – Adults, 18+ - During Regular Library Business Hours - Call the Library to Setup an Appointment with the Librarian  <a href="#">Family Story Time</a> - Children, Birth - 5 w/ a caregiver - Wednesdays @ 10:30 a.m., April 29 - June 10 OR Fridays @ 10:30 a.m., May 1 -June 12  <a href="#">Library Leaders</a> – Teens, 13-18 - Monday, May 5 @ 6:00 p.m.  <a href="#">Aurora Book Club</a> - Adults, 19+ - Thursday, May 7 @ 6:30 p.m.  <a href="#">Doggone Fun at the Library</a> - Children, 6 - 11 - Saturday, May 9 @ 10:30 a.m. - 2:00 p.m.  <a href="#">My Pet and Me Story Time</a> - Children, Birth - 5 w/ a caregiver - Thursday, May 14 @ 6:15 p.m.  <a href="#">Garden Book Bricks</a> – Teens &amp; Adults, 13+ - Tuesday, May 26 @ 6:00 p.m.</p>
<p>June 2026</p>	<p><a href="#">Baubles &amp; Bling Donation Drop-Off</a> – Wednesday, April 8 through Wednesday, October 7 – During Regular Library Business Hours  <a href="#">Easy Access Tech Help</a> – Adults, 18+ - During Regular Library Business Hours - Call the Library to Setup an Appointment with the Librarian  <a href="#">Family Story Time</a> - Children, Birth-5 w/ a caregiver - Wednesdays @ 10:30 a.m., April 29 - June 10 OR Fridays @ 10:30 a.m., May 1 -June 12  <a href="#">Unwind &amp; Design: Painted Wood American Flag</a> - Adults, 19+ - Tuesday, June 2 @ 6:30 p.m.  <a href="#">Library Leaders</a> – Teens, 13-18 - Monday, June 4 @ 6:00 p.m.  <a href="#">LEGO Club</a> – Children, 6-11 – Saturday, June 6 @ 11:00 a.m.  <a href="#">Book a Technology Trainer</a> - Adults, 19+ - Monday, Monday, June 8 @ 1:00 p.m., 2:00 p.m., &amp; 3:00 p.m. – One-on-One</p>

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	<p>Appointments are 45 minutes long</p> <p><a href="#">Cooking Club: Peachy Keen Trifles</a> – Teens &amp; Adults, 15+ - Tuesday, June 9</p> <p><a href="#">Free Family-Friendly Music Program Featuring the East Aurora Chamber Music Festival</a> – All Ages – Thursday, June 12 @ 6:30 p.m.</p> <p><a href="#">Happy Birthday, USA! Family Story Time</a> - Children, Birth-5 w/ a caregiver - Saturday, June 13 @ 10:30 a.m.</p> <p><a href="#">We the People: A Quilt of Belonging Quilting Workshop</a> - Children, 5-10 - Tuesday, June 16 @ 4:00 p.m.</p> <p><a href="#">DnD Session Zero</a> - Tweens &amp; Teens, 10-18 - Monday, June 29 @ 6:00 p.m.</p> <p><a href="#">DnD: Storytellers</a> – Tweens &amp; Teens – Wednesdays, July 22, August 19, &amp; September 16 @ 4:00 p.m. – 5:30 p.m.</p> <p><a href="#">Dnd Survivalists</a> - Tweens &amp; Teens – Mondays, July 27, August 24, &amp; September 21 @ 6:00 p.m. – 7:30 p.m.</p> <p><a href="#">The Great American Trivia Challenge</a> – Children, Teens, &amp; Adults, Best for Ages 8+ - Tuesday, June 30 @ 6:00 p.m.</p>
July 2026	
August 2026	
September 2026	
October 2026	
November 2026	
December 2026	

Class Visits & Outreach	Class Visit (In-Library)	Other Outreach (Outside)	Monthly Total
January 2026		<i>Other: Outreach letters sent to EA Preschool Center, EA UPK, EA Community Nursery, Baker Preschool, Duck Duck Goose, First Presbyterian Preschool, EA Montessori, Immaculate Conception School, Nativity, Waldorf, and Holland UPK, Harold O. Brumsted Elementary, EA Middle School Absolut Care</i>	1
February 2026		East Aurora Co-Operative Market Storytime	1
March 2026	First Presbyterian Preschool	Parkdale Literacy Night Harold O Brumsted Literacy Night Holland Health & Wellness Fair <b>**CANCELLED DUE TO WEATHER**</b>	3

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April 2026		Baker Preschool	1
May 2026			
June 2026			
July 2026			
August 2026			
September 2026			
October 2026			
November 2026			
December 2026			
Total			

Facility Use	Meeting Room Use Organizations	Monthly Total	Tabling Organizations	Monthly Total
January 2026	East Aurora Lions Club (2); Dreaming in Ink; Patron (2); Holland Tuesday Painters	6	Providence Farm Collective	1
February 2026	Dreaming in Ink; Sarah Belle Smith (3); Patron (2)	6		
March 2026	EA Art Society; Dreaming in Ink; Patron (2)	4		
April 2026	Friends of the Library; Dreaming in Ink; Patron (2)	4		
May 2026	EA Art Society; Dreaming in Ink			
June 2026	Holland Tuesday Painters (2); Dreaming in Ink			
July 2026	Impact Artist Group (2); Roycrofters-at-Large Association			
August 2026	Dreaming in Ink; Roycrofters-at- Large Association			
September 2026	EA Art Society; Dreaming in Ink			
October 2026	Friends of the Library; Dreaming in Ink			
November 2026	EA Art Society; Holland Tuesday Painters; Dreaming in Ink			
December 2026	Holland Tuesday Painters; Dreaming in Ink			
Total				

Exhibits	Display Case	Meeting Room Exhibit
January 2026	Judy Kegler's Miniatures	East Aurora Lions Club Peace Posters
February 2026	Girl Scouts	Sarah Belle Smith – <i>Memories of Summer</i>
March 2026	Garden Club EA Art Society	EA Art Society

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April 2026	EA Art Society	EA Art Society
May 2026	EA Art Society	EA Art Society
June 2026	Holland Tuesday Painters	Holland Tuesday Painters
July 2026	Impact Artist Group Roycrofters-at-Large Association	Impact Artist Group Roycrofters-at-Large Association
August 2026	Roycrofters-at-Large Association	Roycrofters-at-Large Association
September 2026	EA Art Society	EA Art Society
October 2026	EA Art Society	EA Art Society
November 2026	EA Art Society Holland Tuesday Painters	EA Art Society Holland Tuesday Painters
December 2026	Holland Tuesday Painters	Holland Tuesday Painters

Education, Tech Training, Mtgs	Public—Name of Class & Date	Staff—Name of Class(es), Sponsor, Date (s), Employee(s)
January 2026	Book a Technology Trainer— 1/26/26 Easy Access Tech Consults (By Appointment)	Heather Cruz of Library Foundation Mtg – 1/9/2026 – Paula Ausberger & Alison Lawrence; Directors Mtg – 1/14/2026 – B&ECPL (Recording)
February 2026	Easy Access Tech Consults	Graphics Dept Mtg: Refreshing Signage— 2/4/2026 – Paula Ausberger & Alison Lawrence
March 2026	Book a Technology Trainer— 3/16/26 Easy Access Tech Consults (By Appointment)	WNY Rural Library Grant Application Introductory Program – Paula Ausberger & Haley Proios – WNYLRC – 3/4/2026 ACT Workshop – Paula Ausberger – B&ECPL – 3/21/2026; Directors Mtg – 3/30/2026 – B&ECPL (Recording)
April 2026	Easy Access Tech Consults (By Appointment) Book a Technology Trainer— 4/13/26 Easy Access Tech Consults (By Appointment)	Friends of the Library Mtg – 4/8/2026 – Paula Ausberger System Director Finalist Candidate Interviews – 4/28/2026 – Paula Ausberger
May 2026	Easy Access Tech Consults (By Appointment)	
June 2026	Book a Technology Trainer— 6/8/26 Easy Access Tech Consults (By Appointment)	
July 2026	Book a Technology Trainer— 7/20/26 Easy Access Tech Consults (By Appointment)	
August 2026	Easy Access Tech Consults (By Appointment)	

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September 2026	Easy Access Tech Consults (By Appointment)	
October 2026	Easy Access Tech Consults (By Appointment)	Friends of the Library Mtg – 10/7/2026 – Paula Ausberger
November 2026	Easy Access Tech Consults (By Appointment)	
December 2026	Easy Access Tech Consults (By Appointment)	

Displays	Theme(s)
January 2026	Patron Picks & Staff Suggestions; Let's Investigate Some Mysteries (J-Fiction); Music History (j-Nonfiction); Snow Books (Picture Books); Let us Help you and Your New Year Fitness Goals; Cozy up with a Mystery...All that's Missing is You; Make something to keep you warm; International Holocaust Remembrance Day; Providence Farm Collective; Fantasy (Y Fiction)
February 2026	PBS Kids Writers Contest (J Fiction & J Non-Fiction); Celebrate Black History Month; Heart Health Awareness; Read a Romance Novel; Identity and Belonging (Y Fiction); Black History Month (J Fiction & J Non-Fiction)
March 2026	Patron Picks & Staff Suggestions; Who Is/Was She? (J Non-Fiction); Spring Gardening; Happy Pi Day; Women's History Month; Music (J Non-Fiction); Cats (Picture Books); Science Fiction (Y-Fiction)
April 2026	Patron Picks & Staff Suggestions; April Showers Bring Spring Flowers (j); Poetry Month (j Non-Fiction); Science Fiction (Y-Fiction); Earth Day; April is Poetry Month; Neurodiversity Awareness Month; May the 4 <sup>th</sup> Be with You (j Readers); Scholastic Watch & Learn (DVDs)
May 2026	Patron Picks & Staff Suggestions; Lupus Foundation of America Display; Star Wars - May the Bricks Be With You (j Readers); Celebrate Asian American and Pacific Islander Heritage Month (j Fiction); Bike Month; Bike Month (j Picture Books & Non-Fiction); Mental Health Awareness Month (Y Non-Fiction); Jewish American Heritage Month; Asian American & Pacific Islander Heritage Month; Hello May Flowers
June 2026	Patron Picks & Staff Suggestions;
July 2026	Patron Picks & Staff Suggestions;
August 2026	Patron Picks & Staff Suggestions;
September 2026	Patron Picks & Staff Suggestions;
October 2026	Patron Picks & Staff Suggestions;
November 2026	Patron Picks & Staff Suggestions;
December 2026	Patron Picks & Staff Suggestions;

Other Fundraisers	Money Raised
Annual Discard Sale	
Hand-Painted Watering Cans Fundraiser (Friends)	
Baubles & Bling	

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<b>Total Other Fundraiser Money</b>	
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Friends Ongoing Book Sale	Month	YTD
Dollar Amount (Pre-Tax)	\$403.00	\$1,481.00

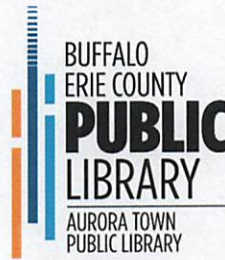
Friends Pop-Up Sales	Month	YTD
Dollar Amount (Pre-Tax)	N/A	

Friends T-Shirt Sales	Month	YTD
Dollar Amount (Pre-Tax)	\$15.00	\$75.00

Improvements / Repairs to the Library	Project	Funded / Work Done By
January 2026	New Children's Bench Cushions	ATPL (Donated by Ken Klocek)
February 2026	Caulk around base of public toilets Waste Management garbage truck knocked down wires attached to back of building – Claim open to repair/remove. Did not affect library service.	Town
March 2026	Cracked gutter repaired Loose wires cut down Fixed overflowing toilet Cleared main sewer line Fence repaired	Town
April 2026	Capture the Flag Redux Table Tennis Hitster: The All American Edition Masterpiece: The Classic Art Auction Game Vestibule lock repaired Parking bumpers straightened	Donated by Ken Klocek  Donated by Martha Buyer  Town
May 2026		
June 2026		
July 2026		
August 2026		
September 2026		
October 2026		
November 2026		
December 2026		

Surveys	Results	Respondents

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## **Distribution Policy**

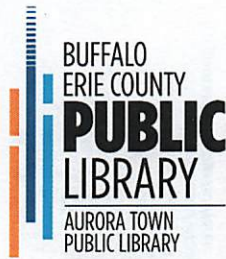
*This policy applies to the Aurora Town Public Library, a contracting member library of the Buffalo & Erie County Public Library.*

The Aurora Town Public Library (ATPL) recognizes its role as a source of community information. It is the policy of the ATPL to accept printed materials of educational, cultural or civic interest to the community. Distribution of materials does not indicate ATPL endorsement of the ideas, issues or events promoted by those materials.

Library materials receive priority for distribution.

1. Any materials to be considered for distribution must be submitted to ATPL management for approval. Materials left without authorization will be discarded.
2. Materials to be distributed must include contact information including a phone number or e-mail address.
3. Display of materials depends on space available for such purposes. The ATPL reserves the right to limit quantities. The volume and frequency with which materials may be distributed by the same organization may be limited.
4. Materials will be removed when they are no longer timely or when space is required for more current items.
5. The ATPL assumes no responsibility for the preservation or protection of any materials delivered for distribution. Materials will not be returned.
6. The following will not be accepted for distribution:
  - Materials endorsing or opposing the election of any candidate for public office;
  - Materials endorsing or opposing the adoption of federal, state or local legislation;
  - Materials promoting commercial products or services.
7. Distribution of community information is based on the provisions of this Policy and not on the content, viewpoints, beliefs or affiliations of the organizations that generate that information.
8. Failure to comply with this Policy may result in denial of distribution privileges.

Adopted by the Aurora Town Public Library Board October 23, 2012. Amended May 23, 2017. Revised May 18, 2026.



## **Study Pod: Use and Reservation Policy DRAFT**

*This policy applies to the Aurora Town Public Library, a contracting member library of the Buffalo & Erie County Public Library.*

### **I. GENERAL INFORMATION**

The Aurora Town Public Library (ATPL) study pod is powered by the Ralph C. Wilson, Jr. Foundation\*, and is intended for individual or small group use, not commercial purposes.

### **II. RESERVATIONS**

1. The study pod is free for public use during ATPL's open hours, and is available on a first-come, first-served basis. Walk-ins are welcome and will be accommodated if the study pod is not in use or reserved for use. Reservations are highly recommended.
2. Reservations can be made in-person at the ATPL Circulation Desk or by contacting ATPL staff at (716) 652-4440.
3. The full name and phone number of the patron reserving the study pod is required for use. Individuals should check in with library staff at the Circulation Desk.
4. Individuals under the age of 12 must be accompanied by an adult. Patrons 12 and up are permitted to reserve and use the study pod independently.
5. Reservations can be made in 2-hour blocks of time.
6. Reservations for each patron are limited to 8 hours per week.
7. Patrons may book reservations up to 4 weeks in advance.
8. A maximum of four people are allowed to occupy the study pod at one time.
9. Reservations will be held for 15 minutes. After 15 minutes, the study room will be made available to walk-in requests.
10. The study pod will close daily, 15 minutes prior to closing, regardless of reservation start time.

### **III. PATRON RESPONSIBILITIES**

1. The ATPL Rules of Conduct Policy applies to the use of the study pod.
2. Patrons should be respectful of other library users.
3. Discussions should take place at quiet conversational levels.
4. Laptops, personal computers, cell phones and other electronic devices may be used in the study pod, provided headphones or earbuds are used or volume controls are adjusted so as not to disturb others.
5. Projects that involve materials including, but not limited to, musical instruments, singing, glitter and other craft materials are not deemed appropriate for the study pod.
6. All doors and windows must remain clear and unobstructed. No items shall be taped or tacked to the walls, windows or doors of the study pod.
7. Drinks with lids will be allowed in the study pod. Food consumption is not permitted.
8. All personal belongings and any scrap/waste materials must be removed from the study pod at the end of each reservation.
9. Patrons are responsible for personal belongings and should maintain them in their possession at all times. The ATPL is not accountable for lost or stolen items, and does not assume any liability for groups or individuals in the study pod.



*\*The Ralph C. Wilson, Jr. Foundation is a grantmaking organization dedicated primarily to sustained investment in the quality of life of the people of Southeast Michigan and Western New York. The two areas reflect the devotion of Ralph C. Wilson, Jr. to his hometown of Detroit and greater Buffalo, home of his beloved Buffalo Bills NFL team. Prior to his passing in 2014, Mr. Wilson provided that a significant share of his estate be used to continue a life-long generosity of spirit by funding the Foundation that bears his name. Based in Detroit, the Foundation began with a grantmaking capacity of \$1.2 billion over a 20-year period, which expires January 8, 2035. This structure is consistent with Mr. Wilson's desire for the Foundation's impact to be immediate, substantial, measurable, and overseen by those who knew him best. For more information about the foundation visit [www.rcwjrf.org](http://www.rcwjrf.org).*

Adopted by Aurora Town Public Library Board May 18, 2026.