

**Class Visit at the Aurora Town Public Library**

Complete this form to have your request for a class visit submitted to the Aurora Town Public Library staff. Class visits are on a first come, first serve basis. In case we cannot accommodate your first choice of date and time, please give us a second and third choice. e-Mail your completed form to [eau@buffalolib.org](mailto:eau@buffalolib.org) or drop off at the Library on 550 Main Street East Aurora, NY. If you have any questions, please call (716) 652-4440 during regular business hours. Once the form is received, a librarian will be in contact to confirm details.

**School / Organization Name**

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**School / Organization Address**

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**Contact Name**

**Contact e-mail**

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**Contact Person's Phone No. For Day of the Event**

**Secondary Contact Person**

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**Secondary Contact Person's e-mail**

**Secondary Contact Person's Phone No. For Day of Event**

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**Grade Group (Pre-K - 12<sup>th</sup>)**

**Number of Children**

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**Number of Adult Chaperones**

**Number of Classes**

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**Type of Visit - Choose All That Apply (Specify Theme / Topic Below)**

**Book Care / Library Manners**

**Building Tour**

**Stories**

**Research / Databases**

**Other Library Instruction**

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**Activity - Please Select One (Optional)**

**Hands-On Arts and Crafts**

**Hands-On STEM**

**Location Skills: Scavenger Hunt**

**Would You Like Library Card Applications?**

**Yes**

**No**

**Date - 1<sup>st</sup> Choice**

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**Arrival Time - 1<sup>st</sup> Choice**

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**Departure Time - 1<sup>st</sup> Choice**

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**Date - 2<sup>nd</sup> Choice**

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**Arrival Time - 2<sup>nd</sup> Choice**

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**Departure Time - 2<sup>nd</sup> Choice**

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**Date - 3<sup>rd</sup> Choice**

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**Arrival Time - 3<sup>rd</sup> Choice**

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**Departure Time - 3<sup>rd</sup> Choice**

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**Set Up / Clean Up Time(s)**

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**Do you have any questions?**

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