

# Minutes of Regular Monthly Meeting Library Board

## Town of Aurora Public Library

May 22, 2018

Present: Alice Askew, Deborah Carr-Hoagland, Carol Griffis (arrived after 20 minutes), Kara Spencer-Ching, Richard Wiesen. Director Rob Alessi.

President Alice Askew called the meeting to order at 1:06 p.m.

1. There were no members of the audience present.
2. A motion (DCH, KSC) to approve the Minutes of the regular monthly meeting of April 24, 2018 was carried by a voice vote.
3. A motion (RAW, DCH) to approve the Treasurer's Report & Monthly Financial Statement, April 2018 was approved by a voice vote.
4. Director's Report, April 2018  
There were some improvements in the data of attendance and usage. The Town of Aurora has been handling many of the routine maintenance needs in the past month.
5. Reports of Interest
  - a. The installation of the new fireplace is scheduled to begin tomorrow, May 23. The Library will be closed to patrons.
  - b. The replacement of the countertop of the patron service desk is scheduled for tomorrow, May 23.
  - c. The new Standards for Regulations of Libraries and Preservation of Library Research Materials Regulations have been published. The Public Comments period is open through June 25, 2018.
  - d. Senator Gallivan will again be assigning state funding Aid/Technology Funds to our Library as part of the NYS budget for 2018-19. The appropriation is expected to be \$2,500.
  - e. Stohl Environmental visited the Library May 16 and conducted a survey of hazardous materials as part of a potential windows replacement project. Results are expected within the week.
6. Personnel
  - a. There have been two resignations: one of long time employee-- a PT clerk/typist and the other a page. Positions to be filled.
7. Old Business

- a. Extension of summer hours. After some discussion a motion (CG, DCH) that the Town of Aurora Public Library extend the current Saturday hours to the summer schedule was approved by a vote of 4-1-0.

8. New Business

- a. Board President Askew distributed a new draft of a Long-Range Draft Plan 2019-2023. This planning document will be discussed at the June Board meeting.
- b. A motion (CG, DCH) to approve the Claims Audit Policy as amended was approved by a voice vote. See attachment.
- c. A motion (KSC, RAW) to pay Grace Meibohm up to \$150 for an update of the appraisal of the library's artwork was approved by a voice vote.

The next scheduled meeting of the Board is as follows:

- Tuesday, June 26, 2018, 1 p.m. Regular Monthly Meeting.

A motion (RAW, AA) to adjourn the meeting was carried by a voice vote. President Askew adjourned the meeting at 2:50 p.m.

Respectfully submitted.

Richard A. Wiesen  
Secretary