

AURORA TOWN PUBLIC LIBRARY

BOARD OF TRUSTEES

April 25, 2017 @ 12:45pm

Present: Dick Wiesen, Alice Askew, Kara Spencer-Ching, Deborah Carr-Hoagland, Carol Griffis, Director Rob Alessi

1. Comments from the audience: none
2. Minutes of the meeting March 21, 2017 (DCH, KSC) will be corrected & posted. Minutes of the meeting Thursday, April 20, 2017 were distributed & read. Motion made (KSC, DW) to accept as revised. Deb abstains.
3. Treasurer's Report & Monthly Financial Statement for March 2017, (CG, DCH) was approved without discussion.
4. Director's report, March 2017 shows nice increase in the number of patron visits. Rob explained the decrease in wifi usage. A small leak in the ceiling was discovered during a recent rain. The Town will try to seal it a little better after it has had a chance to dry. A young, unattended child had unlocked a window in the children's area and was discovered to be attempting to climb out. The newer lower shelf units made it easy for staff to spot the child. The Town installed an additional latch on each of the 4 low windows in the area. Rob reviewed the exciting up-coming programs.
5. Reports of Interest
 - a. ACT meeting of Saturday April 8 at Lackawanna was attended by Alice, Dick & Carol. B&ECPL Director Mary Jean Jakubowski conducted the first portion of the meeting with review of the survey regarding the proposed Department of Education, Division of Libraries changes to NYS Minimum Standards. And the 2nd portion was led by Sue Jacobs on Strategic planning for libraries.
 - b. *Friends* semi-annual meeting is tomorrow, Wednesday, April 26 @10:00am.
 - c. State Library Aid was restored in the '16-'17 State Budget.
6. Personnel –
 - a. Payroll update through PP6 reviewed.

For this coming summer when two staff persons will be out for medical leave the hours for the shorter absence may be covered by increasing hours and assignments for regular staff. For the longer-term absence, we may need to hire someone temporarily. Some supplementary programs might be supplied by CEN.
7. Other Business
 - a. The annual Discards Book Sale will run from the Thursday before Memorial Day thru June 9th. The Friends Basket & Gift Card raffle to start the following Monday. Kara suggests that these events might be a good time to promote library cards.
 - b. Fireplace: The door & logs quoted by one company were not the ones we preferred. Rob had a 3rd firm in to get another estimate. He has not heard from them in spite repeated attempts to contact them. Even a verbal quote would be sufficient to meet the requirement for 3 estimates.
 - c. Book sale storage: Rhoda has permission from Benderson to use the storefront (former Zink's) next to Sears again. Our discards, the *Friends* used books, and decorations will likely be moved out of the Glead Ave property before the end of June. Last book drop day is May 13th.
 - d. Alice reported that at Wegmans' you can buy 'Books-for-Kids' as you check out. And B&ECPL has an attractive ad in the BPO programs.

Motion to adjourn (DW, DCH) at 2:30pm carried.

Respectfully submitted, Carol Griffis