

**AURORA TOWN PUBLIC LIBRARY  
BOARD OF TRUSTEES**

April 28, 2015, 3:40 pm

**Present:** Director Rob Alessi, Deb Carr-Hoagland, George Oliver, Al Fontanese, Alice Askew, Carol Griffis

1. Comments from the audience – none.
  2. **Minutes** of the meeting, March 17, 2015 were approved as submitted. (AA, AF)
  3. **Treasurer's Report and Monthly Financial Statement** for March 2015 was reviewed and approved. (CG, AF)
  4. **Director's Report**, March 2015 was discussed and accepted. (CG, AF) Circulation numbers continue to decline system-wide. More patrons are bringing in their own personal computers/mobile devices/tablets, and more are asking for help using e-books.
  5. Reports of interest:
    - A. B&ECPL is participating in the national *Read Aloud 15 Minutes* campaign to emphasize to parents the benefits of reading every day with young children.
    - B. The ACT-Trustee Workshop on March 21 was attended by Al, George and Rob. There were demonstrations of new technologies, including the new 3-D printer. There might be some appropriate for use in local libraries, and a price list for these items has been requested.
    - C. The *Friends* semi-annual meeting is tomorrow, April 29 at 10am.
    - D. ACT is meeting this Saturday, May 2 in Hamburg. They are celebrating the opening of their remodeled building. George plans to attend.
    - E. Sen.Gallivan has cancelled his visit planned for May 8<sup>th</sup>.
    - F. *Library Value calculator* is accessible on the web site. Using the program estimates the monetary value of the library services you use.
  6. **Personnel:** Kathy has come to the end of her 6 month probation. We are all very pleased to have her on staff.
  7. **Old Business**
    - A. Fireplace renovations will need additional quotes and discussion with the Town. Replacing the gas line will be an additional expense and will involve a professional mason.
    - B. Furniture and Fabric were ordered some time ago. Rob is expecting a phone call the day before delivery. He will ask the Friends if they would like to help with the expense.
  8. **New Business**
    - A The *Procurement Policy* (template provided by CEN) was reviewed and approved. (GO, CG)
    - B. The in-house *library discards sale* will begin Thursday, May 28 and run for 2 full weeks ending June 12.
    12. *Friends' sale* is June 25th-27th with clean-up to follow on the 28th and 29th.
    - C. Parking lot expansion. Deb has looked at property plats and discovered 20' of frontage which appears to not be on the tax rolls plus there is a no-mans-land behind the People Inc property and others. She is continuing to explore.
    - D. Other
- >Sharon Kelly is the assigned liaison from B&ECPL board. She is expected to attend one of our meetings per year.
- >Town has moved the Stop sign at the NW corner higher, hopefully it is more visible.
- >Comptrollers report is done, reviewed by George, and submitted in time for the Thursday deadline.
- > In preparation for the 2016 budget, Ken Stone asked for service improvement requests. Rob suggested that he would like to see staff hours for another regular children's program and adult programming; and also Wednesdays to open at 10:00 instead of noon. Motion made (AF, DCH) and carried to approve those recommendations.
- >Roycroft Chamber Festival program at the library will be on June 4 at 6:30. They are asking about having a food truck. The best location for such a truck would probably be on Whaley Ave.

Meeting adjourned at 4:50pm.

Carol Griffis, secretary