

**AURORA TOWN PUBLIC LIBRARY
BOARD OF TRUSTEES
Tuesday, December 15, 2015, 3:30 pm**

Present: Al Fontanese, George Oliver, Alice Askew, Deborah Carr-Hoagland, Carol Griffis, Director Rob Alessi

Guests: Steve Giblin, Kara Spencer

1. Comments from the audience – Deb welcomed our guests who both are regular library patrons and show an interest in serving the community on the Board of Trustees.
2. Minutes of the meeting, November 24, 2015 were approved as submitted. (AA, AF)
3. Treasurer's Reports & monthly Financial Statements for November 2015 were reviewed and approved. (CG,AF)
4. Director's Report, November 2015 was discussed and approved as submitted. (AF, AA) WiFi usage increases as more patrons arrive with their own devices.
5. Reports of Interest
 - a. *Friends Amazon Used Books Committee* – Alice, Rhoda Zucker and Amy Harts, Jay Schatz and Beth Storm-Reif met recently to discuss selling donated books through *Amazon* and as of today Rhoda has submitted the first two items for sale. Specialty and unusual items will reach a wider market than the local book sale in June. Rhoda is all prepared to handle all the details including shipping.
 - b. *ACT meeting*, Saturday, December 5 @ JBR was attended by Deb and Kara Spencer. The presentation featured the new *Handbook for Library Trustees*. Copies were given to each of us. Also mentioned was that NYS has now allotted funds for auditing so we need to anticipate it happening here. The annual Trustees Workshop is on the calendar for February 6, 2016 at Central.
 - c. *Children's area furniture and additional chairs* : The 9 foot long book worm bench has arrived as well as some of the other pieces. Rob wants to wait for all of it to come before installing any of it. The four adult chairs are back-ordered because the supplier doesn't have the fabric. We happen to have sufficient on hand here to cover 2 but not 4. Carpets are scheduled to be cleaned on Saturday.
 - d. *Libstats* is a new electronic method of tracking desk transactions. These include such things as reference and policy questions, directions and other requests. No personal information or, card numbers are tracked. The Buffalo branches started using it in August. Our staff is practicing here and will officially start keeping records in January.
6. Personnel -none
7. Old Business
 - a. Fireplace – Mike Bove would prefer not do tile work. *Black Hat* could add tile surround to the job at additional cost.
 - b. A motion was made (AA,AF) and carried to accept both the revised *Rules of conduct Policy* and the revised *Request for Reconsideration of Library Materials Form*
8. New business
 - a. Additional signatory for bank checks tabled until January. At the same time we will consider changing our meeting time.

Meeting adjourned at 4:15....followed by celebratory dinner at the Inn in honor of Al Fontanese who has served the Aurora Town Public Library well and faithfully for 21 years.

Carol Griffis, secretary

Next scheduled meeting: Tuesday, January 19, 2016 at 1:30pm.