

AURORA TOWN PUBLIC LIBRARY

BOARD OF TRUSTEES

February 14, 2017 @12:30

Present: Director Rob Alessi, Chair Deborah Carr-Hoagland, Alice Askew, Richard Wiesen, Kara Spencer-Ching, Carol Griffis

1. Comments from the audience: none
2. Minutes of the meeting, January 24, 2017 were approved as submitted. (AA, DW)
3. Treasurer's Report and Monthly Financial Statements, January, 2017 were approved as submitted. (CG, AA) Rob met with Kara yesterday to review treasurers' duties. He is also reviewing procedures for check writing, as recommended by the Trustees Handbook & NYS.
4. Director's Report, January 2017 was approved as submitted. (AA, KSC) The new shelf for the microwave has been installed. Rob and Julia may schedule some *Maker-Space* sessions for another time like an afternoon after school. CEN is providing us with a new document which summarizes monthly statistics from all System units.
5. Reports of Interest
 - a. Rob attended both WNYLRC State Representative meetings which were held last month. He took special care to express appreciation to Senator Gallivan for his continued support of libraries.
 - b. Rob, Alice & Dick were able to attend the ACT Annual Trustees Workshop on February 11 at CEN. There were four sessions providing valuable information regarding System services, recent patron surveys and Trustee responsibilities. There is a NYS reading readiness grant that Julia is currently working on.
 - c. Rob has been invited to be the guest speaker at the Lions Club dinner, June 5, 2017. The Club will be awarding scholarships to some High School Seniors.
6. Personnel
 - a. Payroll Report through PP26 (final report of 2016) is received.
7. Old Business
 - a. *Friends of the Library* Long-Term Storage was discussed. We have become aware that it is highly unlikely that the Town would find any space in the Oakwood Ave site for our use. It is preferable that the request come solely from the *Friends*.
 - b. 2016 NYS Comptroller's Report Extension Request has been signed and submitted and approved.
 - c. Governance Committee and Governance Committee Chair as discussed during the January 24th meeting is approved unanimously.
 - d. Kara had been asked to review *Friends* book sale policy.
8. New Business
 - a. The *Friends* are expecting to sell a donated book through Swann Auctions on May 16th.

b. Fireplace: estimate has been received from *Pro Fireplace*. Dick would like to ask for community support by asking for public donations as well as for a contribution from the *Friends*. R will ask *Countryside* for another estimate just for comparison purposes.

c. The March Board meeting will be held on the 21st @ 1:00. Annual meeting on April 25 @12:30.

d. The slate of officers, to be elected at the Annual meeting in April is:

President: Alice Askew Treasurer: Kara Spencer-Ching

Secretary: Richard (Dick)Wiesen VP: Carol Griffis

At-large: Deborah Carr-Hoagland

e. Rob is reviewing the potential for increasing open-hours in the near future.

Meeting adjourned 2:10pm.

Carol Griffis, secretary