

AURORA TOWN PUBLIC LIBRARY
Board of Trustees
January 20, 2015 3:30pm

Present: Director Rob Alessi, President Deborah Carr-Hoagland, George Oliver,
Alice Askew, Al Fontanese, Carol Griffis

1. Comments from the audience - none
2. Minutes of the meeting, December 16, 2014 were approved as submitted. (GO, AA)
3. Treasurer's Report & Monthly Financial Statement for December 2014 was reviewed and approved. (AF, GO)
4. Director's Report for December 2014 was discussed and approved. (AA, AF). There were 8 snow days in 2014. Our annual meeting will be in March as usual, because we will not have completed reports from CEN before then.

Computer use decline is accounted for by more patrons bringing their own devices.

5. Reports of Interest:

A. The *Friends* storage has been relocated to Town Hall. Rhoda hired a moving company to handle the moving of over 300 boxes. DPW was not available to handle the job. The boxes are now on pallets, keeping the cartons off the concrete floor and making them easier for Town employees to move if necessary.

B. ACT is meeting here on Saturday, January 24 at 9:30am. Ken Stone will be participating. George is wondering what has become of the B&ECPL 'working group' (ie when will the next meeting be held)

C. 2015 Survey of Occupational Injuries and Illnesses has been received from the US Dept. of Labor, Bureau of Labor Statistics. Rob needs to record all work-related injuries and illnesses for the year and submit a report in January of 2016.

D. Town of Aurora Board has reappointed Carol to this Board for another 5 year term.

6. Personnel – No changes

7. Old Business - None

8 New Business

A. 2014 Budget - Sen Gallivan Grant Funds, \$2500, must be used for technology. We have no specific plans for right now. CEN will advise on needed improvements or enhancements which may be appropriate.

B. A **motion** was made to execute the 2014 Contract extension (GO, AA) The extension reflects changes to union contracts and the recent increase in minimum wage. The motion passed unanimously.

C. Employee Handbook and Personnel Policies & Procedures documents were reviewed and discussed. **Motion** to accept (AA, AF) was approved unanimously. Rob is keeping copies in his office for any staff who wishes to refer to them and they are available online.

D. Fireplace - Countryside Stove & Chimney Service is inspecting the condition of the chimney and gas line right now. They will right up estimates for various options.

E. Al made up scale drawings of the area near the fireplace. We enjoyed looking at furniture arrangements and styles. We want to fit in as much new seating as possible without being crowded. Rob estimates that the cost will run between \$6,100 and \$7,500. A **motion** was made (DC-H, CG) to request funds from the *Friends*, using our Volker account to make up any difference. Vote not taken due to the late hour.

Meeting adjourned at 5:40
Carol Griffis, secretary
Next scheduled meeting is February 24, 2015 at 3:30pm.