

Minutes of Regular Monthly Meeting of Library Board

Town of Aurora Public Library

June 27, 2017

Present: Alice Askew, Deborah Carr-Hoagland, Richard Wiesen, Rob Alessi, Director. Excused: Carol Griffis, Kara Spencer-Ching

The meeting was called to order by President Alice Askew at 1:10 PM

1. Past President Deborah Carr-Hoagland reported the evaluation of the Director was completed and the results have been filed.
2. There were no comments from the audience present.
3. The motion (DCH, AA) to accept the minutes of 23 May 2017 as corrected carried by a voice vote.
4. The motion (AA, DCH) to accept the Treasurer's Report and the Monthly Financial Statements, May 2017, and approval of checks for expenses carried by voice vote.
5. Director's Report
This past month saw an above average number of adult programs at the Library and a higher level of attendance for them. Necessary repairs to the building had been completed. The Discard Sale netted \$2373.75, a slight increase over last year.
6. Reports of Interest
 - a. Smoke Detector—a lightning strike near the library on 15 June 2017 caused alarms to be activated bringing the village VFD to the site. No damage beyond a smoke detector that required replacement.
 - b. Minimum Standard Survey—the Board received copies of the PULISDO's recommendations to the State Education Department for revision of the standards for NYS Public Libraries.
 - c. Lions and Rotary Club Lectures—the director was asked to provide remarks about the library at recent meetings of both the Lions Club and the Rotary Club of East Aurora.
 - d. Friends of the Library Book Sale—this past weekend saw the annual Friends of East Aurora Library Used Book Sale. There were three or four components to the effort and the profit from the effort was approximately \$6,000. The money is used to support children's programming throughout the year.
7. Personnel

The board reviewed the expenditures for Personnel (PP10) and the motion (DCH, AA) to approve was carried by a voice vote. The Director may request additional funding for replacements covering staff medical leave.

8. Old Business

- a. Town of Aurora Bicentennial--The Director conveyed our willingness to be involved.
- b. The Board reviews three policies: Bulletin Board Policy, Distribution Policy and Procurement Policy. The Motion (DCH, AA) for final approval was carried by a voice vote.
- c. Fireplace—Discussion following news that the vendor for the doors is no longer in business. Continue discussions with the local vendor.
- d. Library Hours—a plan to extend the hours the Library is open should begin to be implemented in the middle of September.
- e. The BECHS Board of Trustees will be meeting at our Library on September 23 beginning at 4PM.

9. New Business

- a. The 2017 Contract for operating the Library as part of the System was reviewed and a motion (DCH, AA) was approved by a vote of 3-0-0.
- b. The Director will again request that the library/Town make application for a NYS Library Construction Grant to replace the windows in the building.
- c. It was reported that Jo Ann Elliott Bequest to the Library was \$1,000 and plans will be made to make a purchase with the grant. She was a regular patron.

The motion (RAW, DCH) to adjourn the meeting at 2:20 PM was carried by a voice vote.

The next regularly scheduled meeting of the Library Board will be 26 September 2017