

**AURORA TOWN PUBLIC LIBRARY  
BOARD OF TRUSTEES  
May 24, 2016, 1:30 p.m.**

**Present: Director Rob Alessi, Deborah Carr-Hoagland, Kara Spencer-Ching, Alice Askew, Richard Wiesen**

**Absent: Carol Griffis**

**Guest: Rhoda Zucker, Treasurer, Friends of the Aurora Town Public Library**

1. Comments from the audience - Rhoda asked the board members to accompany her outside to discuss proposed changes in the landscaping at the library entrance. The work, to include clean-up of the beds on either side of the steps, removal of overgrown shrubs and perennials, and planting of geraniums and other annuals, as well as filling a large container beside the front door, is to be paid for by the Friends of the Library. Board members agreed to the plans and she left the meeting.
2. Minutes of the meeting, April 26, approved without discussion (DW, K S-C).
3. Treasurer's report and monthly financial statements, April 2016, approved after review (AA, DW).
4. Director's report, April 2016, approved after review (K S-C, DW).
5. Reports of Interest
  - a. The Trustee/Staff Directory has been updated to reflect DW's appointment to the board.
  - b. Kara's Girl Scout troop will present a program on how to convert a tee shirt into a reusable shopping or book bag. Rob noted that BECPL will begin providing biodegradable bags in concert with the County Executive's initiative to do away with plastic shopping bags in Erie County.
6. Personnel
  - a. Two part-time pages, Emmanuelle Brown-Cashdollar and Emily Augustyniak, have been hired.
  - b. Rob presented and the board accepted a payroll update through pay period 8.
7. Old Business
  - a. Fireplace - Rob presented two written quotes from Fireplace Outlet, Inc., showing a price differential of \$1,414 between the Tahoe and Bellavista models of gas fireplace inserts. He added that none of the three dealers from whom he had solicited quotes recommended the Tahoe. He also said that he had spoken recently with a colleague who reported that a patron there had burned a hand on their fireplace which did not have a safety screen. The Bellavista model does. The board opted for the Bellavista (K S-C, DW); Rob will seek three quotes.
  - b. Updated Anti-Harassment Policy - The board moved to adopt (AA, DW).
8. New Business
  - a. The board moved to adopt the revised Whistleblower Policy from the Personnel Policies & Procedures Manual (DW, K S-C).
  - b. The board voted to adopt the revised By-Laws of the Aurora Town Public Library Trustees (AA, D C-H). Rob explained that by hewing as closely as possible to the revision of BECPL by-laws, we would not need to seek legal counsel. According to Mary Jean Jakubowski, the Central Policy was reviewed by legal counsel.
  - c. The board voted to adopt the revised Conflict of Interest Policy & Disclosure Statement (DW, AA).
  - d. The board formally agreed to approve the plans for the library front-entrance landscaping.
  - e. The board discussed how best to handle an unusual book donated to the Friends of the Library for their annual sale.

Meeting was adjourned at 3:30 p.m., Alice Askew for Carol Griffis, secretary.