



OPEN MEETING POLICY

This policy applies to the Aurora Town Public Library, a contracting member library of the Buffalo & Erie County Public Library.

I. STATEMENT OF POLICY

The Aurora Town Public Library (ATPL) recognizes its duty as a public entity to perform public business in an open and public manner and to enable the public to be fully aware of and able to observe the performance of the Board of Trustees. The ATPL shall abide by Article 7 of the New York State Public Officers Law when conducting public business.

II. PUBLIC COMMENT

A. Public Participation

The ATPL has opted to allow public comment at its Board of Trustees meetings, subject to the rules set forth in subsection B.

B. Rules for Public Comment

To ensure fairness for those who wish to participate, the following rules have been adopted:

1. Each speaker's remarks are limited to three (3) minutes.
2. Board members shall not respond to any remarks made during the public comment period, though the Board may ask clarifying questions.
3. If the speaker would like a response from the Board, the speaker must leave their name and a method of contact. A written response will be provided as soon as practicable.

III. RULES OF CONDUCT

All members of the public are expected to abide by the ATPL Rules of Conduct when attending or speaking at Board of Trustees meetings.

Adopted by the Aurora Town Public Library Board December 29, 2020. Amended December 16, 2025.