

January 8, 2024
Eden Library Board of Trustees

Library Board President Pat Smith called the meeting to order at 5:40 p.m. In attendance were Jim Agle, Linda Meyer, Jon Wilcox, Sue Wilhelm and Library Director Donna-Jo Webster.

The minutes of the December 11, 2023 meeting were read. A motion was made by Jim and seconded by Jon to accept the minutes as read; this was passed.

DIRECTOR'S REPORT

Donna-Jo reported on statistics for the month of December and several figures for the end of the 2023 year. In particular, fees for the use of the Fax machine were significant and only one person had to pay for a lost book. 2023 was the first year for no fines for overdue books. The library had 129 programs during the last calendar year and 1351 attendees. Attendance at programs was up 33% over 2022.

Donna-Jo is planning several programs for teens including an Anti-Valentine's Day celebration and possibly a Tiny Food event.

Sue mentioned that she is taking down the Fire Department's display in the Town Hall and would like to see Donna-Jo put something together for the library that could go into that space.

BILLS:

The following bills were presented for payment:

- Eden/North Collins Pennysaver \$184
- Gui's\$7.18
- Hartford Steam Boiler Inspection..... \$105

A motion was made by Jim and seconded by Jon to approve payment of the first two bills. This motion was passed. The Hartford Boiler bill will be referred to the Town for payment. We have also received another bill from TK Elevator. Despite the fact that the lift is still not fixed, they keep sending bills. This one will also be referred to the Town. Jon mentioned that he had spoken with the service person at TK about the part and that he had looked at the lift and gotten the part number for them.

Donna-Jo also reported on balances in the Director's account.

CORRESPONDENCE:

There was no correspondence.

TREASURER'S REPORT:

There was no treasurer's report. The Eden Library Foundation received a donation of \$100 from Clyde and Cynthia Grossman of California. The secretary will send them a thank you note. No one seems to know of any connection they might have to Eden.

OLD BUSINESS:

- The carpeting has been ordered and will be shipping from the factory on February 23. It should be here in early March. There was discussion as to how long the library might have to be closed for installation. Jon's estimate was for probably 3 days. Donna-Jo questioned if there would need to be staff present. When the Town had done work last year on the wall crack, they had doors open and patrons came in despite the fact that the library was closed to patrons. No decision was made.
- We have still not received a quote from TJ Hooper of Hamburg Glass concerning the Meeting Room window that is cloudy.
- A new plan for the foundation plantings has not been made. Linda will schedule a meeting with Turnbull's soon.

NEW BUSINESS:

- Donna-Jo reported that she is running low on checks and will order a new supply.
- Library trustees will be receiving an e-mail from Library Director John Spears concerning Library Advocacy Day in Albany. If anyone is interested in being part of this, the details will be in his message.
- Donna-Jo is trying to book one of the programs for Black History Month (February) that is available through Central. She would like to get the "Daughters of Creative Sound." Some other ideas for new programming might include an Open Mic night or Murder Mystery night.
- Sue suggested that we look into getting some kind of brochure display rack for the vestibule that could be mounted on the wall instead of using the bench. When people are waiting for rides in the winter it would be nice for them to be able to sit. Donna-Jo gets catalogs from suppliers of items such as this and will look at what is available.
- Pat reported that the next ACT meeting will be held in February at the Central Library but the date has not yet been set.
- The dates for the Spring Used Book Sale will be April 17 to 20, 2024.

The next meeting will be held on Monday, February 12 at 5:15 p.m.
The meeting was adjourned at 6:30 p.m.

Respectfully submitted,
Linda Meyer, secretary