

January 19, 2022
Eden Library Board of Trustees

Library Board President Pat Smith called the meeting to order at 5:35 p.m. following the annual meeting. In attendance were Jim Agle, Linda Meyer, Bettyann Neifer (by phone), Jon Wilcox, Town Board liaison Sue Wilhelm, and Library Director Donna-Jo Webster. This meeting was held in person with proper social distancing.

The minutes of the December 13, 2021 meeting were read. A motion was made by Jim and seconded by Jon to accept the minutes. The motion was passed.

DIRECTOR'S REPORT

Donna-Jo reported on statistics for the month. Circulation was down just slightly over November but year-to-date we are above where we were in 2020 in both circulation and visits. Donna-Jo will hold off on restarting Story Time for a couple of months as there does not seem to be much interest at the present time.

The Code Club extension is active until March 31, 2022. Donna-Jo does not recommend renewing this, as interest seems to be falling off. One or two will enroll each month, but then never really start doing the program. Even those who had previously been active are not following up.

She reported that the staff has been helping patrons with computer issues. The KN95 masks that we had for distribution have all been given away as of last week.

BILLS:

The following bill was presented for payment:

\$13.80—Gui's (for miscellaneous items)

Jon made a motion approving payment of these bills; it was seconded by Jim and passed.

TREASURER'S REPORT:

Bettyann reported balances in checking and savings accounts.

OLD BUSINESS:

- Linda gave an overview of the last ACT meeting, which was held by Zoom. A copy of her notes is attached to these minutes. Items that were discussed included the search for a new director, trustee education, rewriting the contract, changes to Open Meeting laws, library construction aid grant time lines, and the role of public libraries in preserving local history.
- DFT service was at the library recently and replaced the control panel batteries.

NEW BUSINESS:

- Linda passed out copies of the Conflict of Interest forms for both the library and the Eden Library Foundation for board members to sign.
- In reviewing System-Wide Library Policies, Linda discovered that the Internet Safety and Acceptable Use policy had an update by Central in July that we had not adopted. There was a very minor change in the language in one paragraph. Jim made a motion that was seconded by Jon to adopt this amended policy. This was passed by the board. Our Community Room policy also needs an update to reflect the change in open hours for the library. Jon made a motion that was seconded by Jim to amend the Community Room policy to reflect the change in library hours. This was passed.
- We need to begin work on a new Long Range Plan of Service.
- There was discussion concerning moving the day on which board meetings are held. It was decided to move the meeting date from the second Monday of the month to the second Wednesday of the month. Therefore the next meeting will be held on Wednesday, February 9 at 5:15 p.m.

The meeting was adjourned at 6:25 p.m.

Respectfully submitted,
Linda Meyer, secretary