

February 8, 2021
Eden Library Board of Trustees

Library Board President Pat Smith called the meeting to order at 5:25 p.m. at the Eden Library. In attendance were Jim Agle, Linda Meyer, Bettyann Neifer, Jon Wilcox, Library Director Donna-Jo Webster and Town Board liaison Sue Wilhelm. This meeting was held in person with proper social distancing.

The minutes of the January 11, 2021 meeting were read. A motion was made by Jim and seconded by Bettyann to accept these minutes. The motion was passed.

DIRECTOR'S REPORT

Donna-Jo reported that patron count for January was at about 60% of our usual number. This was consistent throughout the system and is probably related to not only Covid, but also the weather. Despite this, our circulation figures were better than 16 other locations in the county.

Donna-Jo also reported that the System Board has voted to eliminate all "Hold" fees for materials requested from other libraries. In the past this has represented a significant source of revenue. We will now only be generating money through computer printouts, fax machine use and the copier, as fines are not being collected at this time. The trend across the country now is to do away with library fees.

The System is also starting a new "Libraries by Mail" program to benefit those who are unable to visit libraries in person. Materials will be sent to them free of charge in special postage-paid bags.

The current Code Club grant goes until the end of March. Donna-Jo has been informed that the library could purchase a subscription for \$995 per year. We do still have kids logging in to the programs from home.

BILLS:

The following bills were presented for payment:

\$50.86 – Erie County Water Authority

\$108.00—Eden Pennysaver

\$300.00—Palmieri Paving for snowplowing in January (4 times)

Sue Wilhelm will present the plowing bill at the next Town Board meeting and ask the Town to pay it in full or make at least a partial payment. Jim made a motion approving payment of these bills; seconded by Jon and passed. The plowing bill is dependent on action by the Town Board.

CORRESPONDENCE:

We have received a note from Marilyn Antos thanking the Board for their gift in recognition of her years of service to the library.

TREASURER'S REPORT:

There was no treasurer's report.

OTHER:

- The library has received \$2200 in memory of Phil Muck. Pat has talked to Martha about possible uses of this memorial money. Some ideas include improving the children's reading area, having an annual program of some sort, or inviting guest speakers.
- It was noted that the flag is looking a little the worse for wear. Bettyann will see if the Legion could provide a replacement.
- Tony has removed a section of the shrubbery around the air conditioner to facilitate contractors being able to access that area as we begin the bid process for the air conditioner replacement.
- Jon reported on the bid process for the air conditioner project. As part of the bid process, contractors will be able to visit the library and inspect the current system. This will take place on Monday, February 22 starting at 9 a.m. Linda and Jim will be on hand to help Jon with this. In addition to published notices, Jon is contacting a number of contractors that he knows to inform them of this project. The bids will be opened on March 4 at the Town Hall and there is a completion date of June 1, 2021 for the project.
- Our First Aid Kit needs updating. Bettyann will talk to the Emergency Squad about possibly supplying us with new items for this.
- Pat reported that there has been no information concerning the next ACT meeting.
- With Marilyn's resignation, we are down one trustee from our Bylaws, which require 6. There was discussion concerning changing the number of trustees. This would have to be formally proposed at a meeting and then voted on at the meeting following that.
- Conflict of Interest forms have been signed.
- Donna-Jo reported that she is working on the State Report and has done all but the financial part. She noted that Trustee Education is now a question on the report. This report is due March 31, 2021.

There was no new business.

The next meeting will be held on March 8 starting at 5:15 p.m.

The meeting was adjourned at 6:20 p.m.

Respectfully submitted,
Linda Meyer, secretary