

March 8, 2021  
Eden Library Board of Trustees

Library Board President Pat Smith called the meeting to order at 5:20 p.m. In attendance were Jim Agle, Linda Meyer, Bettyann Neifer, Jon Wilcox, Library Director Donna-Jo Webster and Town Board liaison Sue Wilhelm. This meeting was held in person with proper social distancing. Board president Pat Smith attended remotely by phone.

The minutes of the February 8, 2021 meeting were read. A correction was made to the minutes to reflect that the library is still collecting fines. A motion was made by Jim and seconded by Bettyann to accept these minutes as corrected. The motion was passed.

#### DIRECTOR'S REPORT

Donna-Jo reported that both patron count and circulation for February were up. However, since the System is no longer collecting fees for Hold items, revenue for the month was only \$135.00.

#### BILLS:

The following bills were presented for payment:

\$69.30 – DFT Security

\$9.17— Gui's Lumber

\$525—Palmieri Paving for snowplowing in February (7 times)

Jim made a motion approving payment of these bills; seconded by Jon and passed. It was noted that the Town Board did not approve payment of the January bill for plowing and will not pay the current bill as we have a contract with Palmieri until March 31, 2021. The Town will take over plowing the Library parking area in the future and we will not renew the plowing contract.

Donna-Jo reported that the Eden Emergency Squad has given us new supplies for the Library First Aid Kit.

The current Code Club grant goes until the end of March but a company representative has indicated that access will probably continue for awhile after that. A new contract would cost \$995 for a year. We still have kids logging in to the program from home and one student from our group placed 3<sup>rd</sup> in a nationwide coding contest that they were running. Donna-Jo noted that Eden has over \$1500 in funds from the System's year-end appeal that we can use for programming. The Board felt that continuing the Code Club is a worthwhile project. Donna-Jo will contact the company and see if she can negotiate a reduced rate for a one-year contract. Bettyann made a motion that we pay for a continued contract out of the year-end appeal money; this was seconded by Jim and passed.

It was noted that NYS will be implementing changes regarding the number of people allowed at outdoor and indoor functions in the next few weeks. This may allow for programming to resume.

Donna-Jo reported that she had submitted the annual State Report this afternoon. A resolution was adopted by the Board regarding our acceptance of this report and its submission. A copy of this resolution is attached to these minutes.

**TREASURER'S REPORT:**

Bettyann reported disbursements for the month and account balances.

**OTHER:**

- Jon reported on the progress of the air conditioning replacement. Six companies came to the walk-through to assess the project and 2 bids were submitted. The bids received were submitted by Tri-R and MJ Mechanical. The Town Board meets on Wednesday, March 10 and it is expected that they will officially award the contract to MJ Mechanical, the low bidder, at that time. We will ask the Highway Department to remove the bushes around the outdoor portion so that there will be easier access. It is expected that the actual installation will start in about 5 weeks and that the work will take about a week to complete.

Board members will meet this Wednesday at 6 p.m. to look at what needs to be moved in the basement so there will be access to the utility room.

- With Marilyn's retirement from the Board we no longer meet the required number of trustees for our Bylaws. Linda looked through the Bylaws of most of the other libraries in the system and learned that the majority of Boards have 5 trustees. If we wish to change our Bylaws to reflect this lower number and a change of quorum to 3, it would have to be officially proposed at one meeting and then voted on at the next.

**NEW BUSINESS:**

We will look into having Weidner's host another Chicken BBQ at the library since last year's was very successful. Linda will call them and see what dates are available on a Wednesday.

The next meeting will be held on April 12 starting at 5:15 p.m.

The meeting was adjourned at 6:20 p.m.

Respectfully submitted,  
Linda Meyer, secretary