

March 11, 2024
Eden Library Board of Trustees

Library Board President Pat Smith called the meeting to order at 5:30 p.m. In attendance were Linda Meyer, Jon Wilcox, Sue Wilhelm and Library Director Donna-Jo Webster. Bettyann Neifer was excused.

The minutes of the February 12, 2024 meeting were read. A motion was made by Jon and seconded by Sue to accept the minutes as read; this was passed.

DIRECTOR'S REPORT

Donna-Jo reported on February statistics. Patron count was up over January and there has been increased attendance at programs. She also noted that we had received a donation once again from Garrett Lorenzo through his employer, Home Depot. We have been the recipients of his generosity for several years now.

BILLS:

The following bills were presented for payment:

- Eden/North Collins Pennysaver \$240
- Gui's\$25.15

A motion was made by Jon and seconded by Sue to approve payment of these bills. This motion was passed.

We have also received an invoice from WNY Tile and Stone for the carpet and installation. We had already received money from the system for this project from the Facilities Improvement Fund. However, the actual cost was less than the estimate and that was the basis for the original payment. Donna-Jo will talk to Emily Petronik at Central and explain the situation. We will probably need to reimburse the System for the discrepancy between the original payment and the actual billed amount. She will advise the Treasurer so that these checks can be prepared in a timely fashion.

OLD BUSINESS:

TK Elevator was in the Library on Monday, March 4 to work on the lift. After their on-site review they believe that the lift was never properly grounded when it was installed and that the motor is fried from years of use. They will send an estimate for repairs but felt that a new installation was the better solution. There is a possibility that we could apply for a NYS Construction Grant to cover the replacement, but we need some idea of the price before we can proceed.

Donna-Jo also reported on balances in the Local Revenue account.

Linda reported on the landscaping project. She received a planting plan from Turnbull's Nursery and an estimate for their preparation and installation of all the plant material. She and Donna-Jo revised the application that had been submitted to the Eden Community Foundation last year and resubmitted another application based on Turnbull's estimate. The Foundation will be meeting some time in March to review all applications for funding. Despite not having an answer from the Foundation, Linda has asked Turnbull's to put us on their spring schedule.

Pat will prepare a work schedule for the Book Sale and get it to Donna-Jo. The dates are April 17 to 20.

Trustees Meyer, Smith, Wilcox and Wilhelm attended the ACT trustee workshop on March 9. All felt it was a good session that provided useful information. One of the breakout sessions dealt with the Code of Conduct. The Central Library is revising theirs. When that is done we will take a look at it and see what items we might want or need to incorporate into ours.

CORRESPONDENCE:

There was no correspondence.

TREASURER'S REPORT:

There was no treasurer's report.

NEW BUSINESS:

- The staff members who are scheduled to work on Eclipse Day (April 8) have expressed a desire to remain open. This was approved.
- Donna-Jo reported that the library vacuum cleaner is not working. The estimate to fix it is \$175; it needs new bearings and also the motor is failing. It was decided that the library should purchase a new, commercial-grade cleaner. She also noted that people like the new carpet.
- The Eden Garden Club has approached Donna-Jo about their proposed fall Flower Show. They would set up on Sept. 12 and the show would be open to the public on Friday, Sept. 13 from 11 to 5 and Saturday, Sept. 14 from 11 to 3. They had also expressed interest in having the library open on Sunday from 12 to 3 for the show. The Board decided not to allow the Sunday opening, as it would set a precedent for other groups. As it is, the library is allowing an extra hour on Saturday.
- There was discussion about getting chair mats to put by the public use computers, but it was decided not to get them.
- Jon brought up the fact that the basement closet needs to be cleaned and tidied. When he was putting the extra carpet tiles in there he was amazed at the items. There are things that should be discarded, but also an inventory of the useful things should be made. He will set a work date.

- Sue is still looking at options for brochure racks for the vestibule and will make a recommendation later.

The next meeting will be held on Monday, April 15 at 5:15 p.m.

The meeting was adjourned at 6:30 p.m.

Respectfully submitted,
Linda Meyer, secretary