

Eden Library Board of Trustees
April 7, 2025

Library Board President Pat Smith called the meeting to order at 5:25 p.m. In attendance were Linda Meyer, Bettyann Neifer, Jon Wilcox, Sue Wilhelm, and Library Director Donna-Jo Webster.

The minutes of the March 10, 2025 meeting were read. A motion was made by Jon and seconded by Sue to accept the minutes as read. This was passed.

DIRECTOR'S REPORT

Donna-Jo presented statistics for the month of March. Both patron count and circulation were up for the month. Library Storytimes and the Tiny Brick Builders program both have consistently good attendance.

BILLS:

The following bills was presented for payment:

- Gui's Lumber..... \$12.99

A motion was made by Jon and seconded by Sue to approve payment of these bills. This was passed.

Donna-Jo also reported on the Local Revenue account.

TREASURER'S REPORT

The checking account balance was reported.

OLD BUSINESS

In addition to the estimate we had received from Budget Blinds Linda secured one from Lowe's so that we would have a comparison. That estimate was higher than the original one we had received. A motion was made by Sue and seconded by Jon that we obtain the Meeting Room blinds from Budget Blinds at a cost not to exceed \$3500. This was passed. Because the original estimate included window treatments for the director's office, Jon will ask for a revised estimate excluding those for our records and will give them the go-ahead for this project.

The plaque for the garden in Phil's memory has been made and delivered. Once the weather improves and we have the garden cleaned up it will be installed on the parking lot side of the building near the entrance.

The Town staff got all of the automatic doors working, but the outside one only worked for a few hours. However, they feel that they have a good idea what is wrong and can get it working. They also replaced batteries in all the units.

The Town also repaired the outside faucet near the Woodside entrance. This will be handy if we have to water the gardens again this summer.

We are still in need of a new board member. There have been several inquiries. Linda will follow up.

The Book Sale begins on April 30. A sign-up sheet for workers was passed around.

NEW BUSINESS

Donna-Jo reported that Central Alarm would like all the libraries in the system to have one alarm code for the drivers. Only Eden and Concord have a problem with not being able to make changes locally. She informed Central that we would probably be charged for a service call to make this change. Central will pay for any service call that Amherst Alarm might charge to come out and make this adjustment. Pat will try to find out what alarm companies other libraries are using since we are still having problems with our current arrangement.

Donna-Jo reported that the annual State Report is completed. It must be adopted by a board resolution. The secretary read the Resolution, a copy of which is included with these minutes. A vote of 5 Ayes approved said resolution.

There was some discussion about the new logo that has been created for use by the BECPL system.

There was also some discussion concerning the recent ACT workshop. It was generally felt that attendance was worthwhile and that the break out sessions on AI and the variety of reading apps that are available were both good.

The Procurement Policy for the Eden Library was reviewed and a minor amendment was suggested concerning publication of bids. This was approved. We will review the current FOIL policy at the May meeting.

The next meeting will be held May 12, 2025.

The meeting was adjourned at 6:35 p.m.

Respectfully submitted,
Linda Meyer, secretary