

April 13, 2020
Eden Library Board of Trustees

Library Board President Pat Smith called the meeting to order at 6:35 p.m. This meeting was held virtually via "Go To Meeting." In attendance were Jim Agle, Marilyn Antos (by phone), Linda Meyer, Bettyann Neifer and Library Director Donna-Jo Webster.

The minutes from the March 9, 2020 meeting were read. A motion was made by Jim, seconded by Marilyn and approved to accept the minutes from this meeting. The minutes from the special meetings of March 13 and March 28 were also read; a motion was made by Jim, seconded by Marilyn and approved to accept the minutes from these meetings.

DIRECTOR'S REPORT

Donna-Jo reported on statistics for the month of March. We were only open 12 days; March 16 was the last day the library was open. For that time circulation was 2363, patron count was 936 and there was \$212 in revenue. Our circulation was better than 12 other libraries and over 600 items were circulated the last day we were open.

BILLS:

Donna-Jo presented the following bill for payment:

Eden-North Collins Pennysaver: \$240 for advertising in March

A motion was made by Jim, seconded by Linda and approved to pay this bill.

Previously the board had given verbal approval to pay the Village Locksmith \$97 for repairs to the back door lock.

Donna-Jo noted that she had finished the State Report prior to the library closing and that it has been sent in. A paper copy of the report is at the library if anyone wants to look at it. She read the Resolution that must also be submitted. A motion was made by Marilyn, seconded by Jim and approved to accept the State Report as submitted. Donna-Jo will e-mail a copy of this resolution to Linda to be signed and then returned to her.

Tony and Rob are coming in to the library and emptying the book drop, cleaning and doing some outside maintenance.

TREASURER'S REPORT

There was no Treasurer's Report.

OTHER

- Bettyann asked Donna-Jo if she had heard from Ken Cheman about the program he would like to do for the library. Donna-Jo has not been in touch with him; Bettyann will call him to find out the status.

- Bettyann will contact the rug cleaner again and have him come and give us an estimate. It would be good to get the carpets cleaned before the library re-opens.

- The flag has been lowered in memory of COVID-19 victims as requested by the governor.
- There was some discussion concerning advertising that the Wi-Fi is available for use from the parking lot. Linda has included this on Facebook postings but it was decided we would not advertise this widely since we don't want people congregating.
- Bettyann brought up the fact that the current By Laws indicate that a board member is automatically dismissed for missing 3 meetings unless deferred by the Board. Since she goes to Florida for several months, she has missed 3 meetings. A motion to defer Bettyann's dismissal from the board for absenteeism was made by Marilyn, seconded by Jim and passed.
- Voting on revised By Laws was deferred until we can hold a meeting in person. We still need to finish the Investment Policy and start work on a new Long Range Plan of Service.
- The library system is currently shut down until April 30. The System Board is meeting April 16 to discuss the next step. We will follow their decision regarding re-opening or staying closed. Library materials are currently due May 18.
- Pat noted that the Trustee Workshop would probably be held in the fall along with election of new officers for ACT.
- The next meeting will be held May 11, 2020.

The meeting was adjourned at 7:10 p.m.

Respectfully submitted,
Linda Meyer, secretary