

May 13, 2024  
Eden Library Board of Trustees

Library Board President Pat Smith called the meeting to order at 5:30 p.m. In attendance were Jim Agle, Linda Meyer, Bettyann Neifer, Jon Wilcox, Sue Wilhelm and Library Director Donna-Jo Webster.

Donna-Jo introduced Tracy Palicki, Business Office Administrative Manager for the Central Library. At last month's meeting several board members had expressed an interest in acquiring a better knowledge of the library's financial reporting so Donna-Jo arranged to have someone from the business office attend this meeting. Tracy reviewed the various reports that go into creating the Annual State Report for each library in the system. She also explained how the Return to System payment is calculated and where that money is used. It was an informative session that will help us better understand the funding stream and expenditures involved in running our library.

Following Tracy's presentation, the minutes of the April 15, 2024 meeting were read. A motion was made by Jim and seconded by Sue to accept the minutes as read; this was passed.

#### DIRECTOR'S REPORT

Donna-Jo reported on April statistics. Circulation was down slightly from March, but still good and there has been excellent attendance at programs. The pizza program for teens/tweens was well received.

#### BILLS:

The following bills were presented for payment:

- Eden/North Collins Pennysaver ..... \$256
- Gui's .....\$7.18
- Amherst Alarm..... \$83.85
- Erie County Water..... \$69.48

A motion was made by Jon and seconded by Jim to approve payment of these bills. This motion was passed.

Donna-Jo also reported on balances in the Local Revenue account.

#### OLD BUSINESS:

Elevator Maintenance of Buffalo has made two visits to the library to look at the lift and do an evaluation. They replaced the backup batteries and have determined that the problem is in the circuit board. This could possibly be rebuilt or totally replaced. They will prepare estimates for both options. Town Supervisor Rich Ventry will need to cancel TKE's contract for service at the library. They will continue with the Town Hall.

Sue reported that we are still waiting for the wing decals to come from Central. Once we have these, the new brochure racks will be installed in the vestibule.

The Book Sale was quite successful.

The Eden Garden Study Club is looking at other potential locations for their flower show in October. They would like to have Sunday hours for this but would mean that the library would have to be open for all services and fully staffed. The Board feels

that this would create a precedent for other groups that might want to hold an event outside of normal hours and is not in favor of allowing a Sunday opening.

Donna-Jo received several options from the business office for a commercial vacuum to replace our old one. The best candidate would be \$259.99 plus a supply of bags for a total cost of \$272.73. A motion was made by Bettyann and seconded by Jon to purchase this; the motion passed.

We will set a date to clean out the basement closet in the fall.

#### CORRESPONDENCE:

There was no correspondence.

#### TREASURER'S REPORT:

The treasurer reported on balances in the various accounts. We have received several donations in memory of Marilyn Antos; we have also received a donation from Wayne Schacher which he would like to have go toward technology equipment.

#### NEW BUSINESS:

Donna-Jo related that a patron came into the library several weeks ago with a book that was very overdue. In fact, it was due in 1981! It was a car repair manual that he had very obviously used a lot. He made a donation to the library of \$100 to cover the book and Donna-Jo returned it to him for his continued use.

The library will be closed on Juneteenth (June 19) this year.

One of the upper windows in the Reading Room blew open again last week. Town maintenance workers were able to secure it.

We have had a request from the Rec Department that the Girl Scouts would like to plant some trees on the property. More information is needed as to what type of tree, how many and if they will provide maintenance/watering as the trees get established. Pat will talk to Drew Riedel to request additional information.

Linda attended the ACT meeting at the Grand Island Library on May 4. New By-Laws for ACT were approved at that meeting as well as a new proposed outline for the contract all member libraries have with Central. The changes to the contract outline basically just rearranges items into better categories and does not substantially change the contract. A copy of the new ACT By-Laws and proposed contract outline are included with this report.

Library Director John Spears also gave a presentation on NYS Open Meeting Law requirements. This should be posted to the Trustee Website and is something that this board should review. The Grand Island board also gave a brief tribute to long-time trustee Richard Earne and showed off the outside reading area they are creating in his memory.

The next meeting will be held on Monday, June 10 at 5:15 p.m.

The meeting was adjourned at 7:00 p.m.

Respectfully submitted,  
Linda Meyer, secretary