

June 8, 2020  
Eden Library Board of Trustees

Library Board President Pat Smith called the meeting to order at 6:35 p.m. This meeting was held virtually via "Go To Meeting." In attendance were Jim Agle, Marilyn Antos (by phone), Linda Meyer, Bettyann Neifer and Library Director Donna-Jo Webster.

The minutes from the May 11, 2020 meeting were read. A motion was made by Marilyn, seconded by Jim and approved to accept the minutes from this meeting.

#### DIRECTOR'S REPORT

Donna-Jo reported on the first week of curbside service for library patrons. It was quite busy and went well. Today, patrons were allowed back in the building with masks and social distancing in effect. The number of people in the building at any one time will also be controlled. The restrooms will be locked and anyone wishing to use them will have to have a staff member unlock it for them. After use, the restroom will be sanitized and relocked. Curbside pickup of library materials will still be available for those who do not wish to enter the building.

There was no report on monthly statistics with the exception that, since staff worked on May 29 to discharge the backlog of returned materials, we actually had circulation of 69 items in May.

Donna-Jo reported that Chloe has resigned her position with the Eden Library to take a full time post as a reference librarian at Hilbert College. Her last day will be June 12. With Donna Brese's retirement, this leaves us a little short-handed and there is a freeze on hiring at this time. The director will work on juggling schedules of other staff members to cover necessary hours.

#### BILLS:

Donna-Jo presented the following bills for payment:

Eden-North Collins Pennysaver: \$144 for advertising in May

Agle's Market: \$35 for the planters

Gui's Lumber: \$11.18 for miscellaneous items

A motion was made by Jim, seconded by Marilyn and approved to pay these bills.

#### TREASURER'S REPORT

Bettyann reported that there were no disbursements for the month. A CD came due at Woodlawn and was renewed.

#### OTHER

- Linda brought up the idea of having a chicken barbecue dinner by Weidner's at the Library since we will not be having our hot dog roast. She will look into details of how they put these on.

- Bettyann called the Highway Department about taking down the dead tree on the Woodside side of the building. She has also contacted TS Landscaping to trim the trees around the building and get them off the new roof.
- The sandwich sign we had to advertise program is no longer useable. Donna-Jo will look into getting a replacement to use for now, but we will also explore the option of having a permanent sign built in front of the window. Linda mentioned that her husband has a copy of the Town of Eden sign ordinance and she will look up the restrictions.
- The Book Sale remains on hold due to the difficulty of maintaining social distancing in the basement.
- The next meeting will be held July 13, 2020.

The meeting was adjourned at 7:20 p.m.

Respectfully submitted,  
Linda Meyer, secretary