

August 10, 2020  
Eden Library Board of Trustees

Library Board President Pat Smith called the meeting to order at 5:40 p.m. on the library lawn. In attendance were Jim Agle, Marilyn Antos, Linda Meyer, Bettyann Neifer, Town Board liaison Sue Wilhelm, and Library Director Donna-Jo Webster.

The minutes from the July 13, 2020 meeting were read. A motion was made by Jim, seconded by Marilyn and approved to accept the minutes from this meeting.

#### DIRECTOR'S REPORT

Donna-Jo reported that the Friends of the Eden Library would be meeting next Monday (August 17) at 7:00 p.m. via Zoom. She will be setting this up for them. The statistics for July were good and we did better than 17 other locations in the county. The staff is doing a good job with the new protocols including the change to quarantining library materials for 96 hours after they are returned.

In addition to the \$667.50 we made on the chicken BBQ, the library received donations from 3 individuals for a total of \$170. Donna-Jo has sent thank you notes to these individuals.

There will be a directors' meeting on Wednesday. Donna-Jo asked what we think the open hours should be after Labor Day. Do we want to go back to our normal hours if we are allowed to do so? Even with our reduced staff she feels that the hours could be covered.

The idea of holding the book sale was brought up. Could we do something with appointments or give out numbers to limit the people? The question seems to be how to limit handling of books by multiple people and keep social distance. We will consider ideas but it seems unlikely that we will be able to hold a sale this fall.

#### BILLS:

Donna-Jo presented the following bills for payment:

Eden-North Collins Pennysaver: \$60 for advertising in July

Haier's Fire Extinguishers: \$29.25 for fire extinguisher inspection

Erie Count Water: \$50.28

DFT Security: \$66.00

A motion was made by Jim, seconded by Marilyn and approved to pay these bills.

#### TREASURER'S REPORT

Bettyann reported disbursements for the month and account balances. She researched the Amazon Smile account and feels that we do get a fairly good return from that which goes into the Library Foundation account so we will not turn it over to the Friends group.

## OTHER

- Bettyann brought up the idea of having gutter guards placed on the gutters on the parking lot side of the building. This is where we had a lot of build up the day of the BBQ. Water was running in front of the main door. Sue Wilhelm will see if the Town would pay for this.
- The new Bylaws that include the option for an emeritus board position were presented for vote. Marilyn made a motion that we accept these amended bylaws; Jim seconded the motion and it was passed.
- A motion was made by Bettyann and seconded by Jim that the board name Phil Muck to the position of board member emeritus upon receipt of his resignation. This was passed. Linda will get in touch with Phil and Martha regarding this matter and take care of the paperwork. The Town will be notified of this vacancy. It is our understanding that they will advertise this opening. The library board would like to be involved in interviewing potential new board members.
- Bettyann and Linda went to Silver Creek to look at the sign that Hae Jude had available. It is really too large for our needs and would be difficult to store. We will continue to look around. Sue Wilhelm noted that the A-frame type signs that are often seen are in compliance with the Town's sign code.
- We need to begin work on a new version of our Long Range Plan of Service. This is one of the items that need to be in place by January 1 as part of the State's new Minimum Standards.
- The next meeting will be held September 14, 2020.

The meeting was adjourned at 7:15 p.m.

Respectfully submitted,  
Linda Meyer, secretary