

Eden Library Board of Trustees
September 8, 2025

Library board president Pat Smith called the meeting to order at 5:20 p.m. In attendance were Linda Meyer, Bettyann Neifer, Jon Wilcox, Sue Wilhelm, and Library Director Donna-Jo Webster.

The Minutes of the July 21, 2025 meeting were read. A motion was made by Sue and seconded by Jon to accept the minutes as read; this was passed.

DIRECTOR'S REPORT

Circulation for July was very good and programs were well attended for the most part. The Freddy Frog Foam party was especially popular with over 70 kids taking part. The program on Chapter Books was good the first week and then attendance dropped off and for the last 3 weeks only two attended. A movement class was offered that had no attendance at all.

An interesting summer program was the Kindness Club, which was created, and run by a 12-year-old; her mom came with her to help but she did all the planning and organizing. Soccer Shots included a story time with a soccer theme and then the kids had soccer drills on the lawn.

Donna-Jo has already been notified by the Seneca Nation that they would like to bring kids for a story time in February as part of their Head Start programming.

August was a difficult month for staffing with both Cindy and Claire leaving. Donna-Jo commended the remaining staff for their extra work in keeping things up and running. She has hired two individuals to fill the vacancies and they are both starting this week.

The following bills were presented for payment:

Amherst Alarm (for monitoring 9/1 to 11/30)	\$83.85
Pennysaver..... (July)	112.00
(August)	72.00
Gui's Lumber.....	5.99

A motion was made by Jon and seconded by Sue to authorize payment of these bills; this was passed.

Donna-Jo reported on balances and additions to the Local Revenue Fund. Donna-Jo also noted that she is looking for the permanent gender-neutral bathroom signs which are somewhere in her office. When she finds them she will get Tony to put them up.

TREASURER'S REPORT

Bettyann reported on balances in all accounts.

OLD BUSINESS

It was unclear if the outside faucet has been repaired yet since the Town's maintenance workers usually come before the library opens. Donna-Jo will put in the repair order again to check on its status.

At some time over the Labor Day weekend someone moved the bench on the parking lot side under the porch. No damage was done and Town workers who were mowing helped move it back into position. It remains a mystery.

The Library Lift has had new guide rail shoes installed; the Town has the bill.

NEW BUSINESS

Dates for the Fall Book Sale were set for Oct. 15 to 18 with open hours during the Library's regular hours. Pat noted that she attended a meeting at the Clarence Library and they sell library discards for just 25¢. This is just an idea for future consideration. Donna-Jo, Pat Smith and her husband Alan attended the service for Library Director John Spears. All reported that it was very well attended and lovely. Dorinda Darden continues as Interim Director.

Former staff member Pat Nagle asked if we would accept donations for St. Luke's Mission of Mercy toy drive. After discussion it was decided that we would prefer our involvement with drives such as this be focused on local groups.

Several organizational meetings for a new Girl Scout Troop will be held in the Meeting Room in October.

Pat noted that an ACT Meeting will be held either Oct. 4 or 18; the location has not been determined.

POLICY REVIEWS

The PETTY CASH policy was discussed as to whether the amounts listed needed to be changed. It was decided that they were adequate at this time. A motion was made by Jon to approve it as it stands; seconded by Sue and passed.

The ETHICS policy was reviewed. A motion was made by Jon to approve it as it stands; seconded by Sue and passed.

The DISTRIBUTION policy was also reviewed. A motion was made by Sue to approve it as it stands; seconded by Jon and passed.

The OPEN MEETING LAW was reviewed. A motion was made by Sue to approve it as it stands; seconded by Jon and passed.

The FREEDOM OF INFORMATION LAW (FOIL) POLICY was reviewed. A motion was made by Sue to approve it as it stands; seconded by Jon and passed.

The Eden Library's INVESTMENT POLICY will be reviewed at the next meeting.

The next meeting will be held October 13 at 5:15 p.m.

Meeting adjourned 6:25 p.m.

Respectfully submitted,
Linda Meyer, Secretary