

September 9, 2019
Eden Library Board of Trustees

Library Board President Pat Smith called the meeting to order at 7:00 p.m. In attendance were Jim Agle, Marilyn Antos, Linda Meyer, Bettyann Neifer, Town Board liaison Sue Wilhelm, and Library Director Donna-Jo Webster. The minutes of the July 15, 2019 meeting were read and approved as amended.

DIRECTOR'S REPORT

Donna-Jo reported that circulation for July was good and was the highest of the year so far; patron count for July was slightly under that of August. The Nickel City Reptile program brought a big crowd and we had over 100 people attend the hot dog picnic. (See complete report that is attached.)

October is going to be a busy month with programs. There are two author visits scheduled: Lissa Marie Redmond and Jeff Schober. Both have presented at the library before. The Pumpkin Patch program will also be back for kids. The Used Book Sale starts Oct. 16. And on Oct. 2 there will be a special program on Erie Canal stories and songs. We were able to get this through a grant from the NYS Council on the Arts.

Donna-Jo reported that there was a problem with one program this summer. The presenter was late arriving and was not prepared; she felt that the program was not what it was billed as. Other libraries that hosted this were also unhappy with it.

Bettyann talked to Gabe about the memorial books. He will try to get a broader base of ideas from the families. We do not want to discourage them from making these donations but sometimes the topics they suggest are repetitive or very restrictive.

Bills:

Donna-Jo presented the following bills for payment:

Wesley Elevator.... \$325 (\$50 discount off bill of \$375) Safety check, batteries need to be changed and he will be back to do that.

Gui's Lumber — \$12.27

McAllister (for AC repair) -- \$305

Pennysaver - \$347.00

A motion was made by Jim, seconded by Marilyn and passed to approve payment of these bills. However, Bettyann will present the Wesley Elevator and McAllister bills to the Town to see if we still have money in our budget to cover those. If not, they will be paid out of our funds.

Donna-Jo also mentioned that she had been to Dollar General recently to pick up cleaning supplies and that we need to add money to the petty cash fund for incidentals such as this.

She also mentioned that we need to schedule the annual backflow test. Bettyann will add this to the bills that she is presenting to the Town to see if they will cover this.

TREASURER'S REPORT

Bettyann reported disbursements and balances for the month.

Hot Dog Roast brought in \$134. We went through 5-1/2 packages of hot dogs; Joyce Maguda purchased the unopened package that we had left along with some packages of rolls. ShurFine sold us the rolls at cost. Bettyann mentioned that having help from the Friends and Tony was great; the cookies were provided by the Friends and Dawn Bauer did balloons. The musician cost \$100.

John Mills will be here Wed., Sept. 11 around 6 to present a check to the library. Board members are encouraged to be there if possible.

BUILDINGS and GROUNDS

Bettyann will talk to the Tree Surgeon about trimming the birch trees that are hanging over the roof. The new roof looks great and we don't want to damage it.

The deadline for construction grant applications is Oct. 1, 2019. We will be applying to have a totally new air conditioning system installed instead of doing it piecemeal. If we are approved for a grant and only did half the building, we could not apply again.

Donna-Jo and Cindy did interviews for a new cleaner for the library and that person started Sept. 3, 2019.

POLICY/PROCEDURES/OTHER

Linda did not review any policies for this meeting but commented on the article in the Trustee newsletter about requirements of the new state Minimum Standards. We have some time to make the changes we need to do, but should start on it soon. She suggested that we hold several separate meetings to begin work on reviewing the bylaws and long-range plan of service. We will try to schedule this for after the book sale in October. (The Book Sale will be held Oct. 16 to Oct. 19.)

Pat reported that the next ACT meeting has tentatively been scheduled for October 19 in North Collins. It is possible that the January ACT meeting might be a web-based meeting for trustee continuing education. ACT has also formed a Committee to review and possibly revise the contract that all the libraries sign with Central. This was originally written in the 1950s and needs to be updated.

Next meeting board meeting will be held Oct. 14

The meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Linda Meyer, secretary