

September 21, 2020
Eden Library Board of Trustees

Library Board President Pat Smith called the meeting to order at 5:30 p.m. In attendance were Jim Agle, Marilyn Antos, Linda Meyer, Bettyann Neifer, Town Board liaison Sue Wilhelm, and Library Director Donna-Jo Webster.

The minutes from the August 10, 2020 meeting were read. The amount of the bill from DFT Security was entered incorrectly in the minutes. A motion was made by Jim, seconded by Marilyn and approved to accept the minutes from this meeting as corrected.

DIRECTOR'S REPORT

Donna-Jo reported that things were fairly steady in August and July. Our circulation in August was better than 17 other locations in the county. There has not been much change since school started.

It was decided to keep the hours the same for now. We are not at our State mandated number but NYS is still under a state of emergency until at least October 4. If that changes we will review returning to our minimum hours requirement.

We had been booked to have the Pumpkin Patch program again this year, but will not have it due to Covid restrictions.

The idea of holding the book sale was brought up. Boston is holding a sale with ½ hour appointments for individuals or a family. Amherst has held two sales. Some libraries have begun accepting donations again. There was discussion about creating themed bags of books and offering them for sale as a kind of "mystery" sale.

Ideas for getting more people in to the library were discussed along with ways to encourage remote use of the library through live streaming of story hours, etc.

BILLS:

Donna-Jo presented the following bill for payment:

McAllister Plumbing: \$153.00

This bill is for the annual back flow inspection. Sue Wilhelm will present this bill to the Town for payment since it is a maintenance item.

TREASURER'S REPORT

Bettyann reported disbursements for the month and account balances.

OTHER

- We are still looking into a new portable sign. Bettyann will check with Spicola's to see where they purchased the one they use.
- There was discussion about a replacement board member due to Phil Muck's resignation. Linda had spoken with the supervisor's secretary and we are able to

handle this on our own. However, if we would like, they would post a notice on the Town's website about the vacancy. For now, we will look into some potential candidates on our own.

- Linda has begun work on a new Long Range Plan of Service. This is one of the items that need to be in place by January 1 as part of the State's new Minimum Standards. The plans of several other comparable libraries have been reviewed. She passed along her notes and these plans to Pat for her input. Other board members will be polled in the weeks ahead.
- The Town is having a Farmer's Market event on October 24 at the Legion. Linda reported that the Welch Farm Museum is going to have a tent at this event and offered to share this space with the Library.
- An ACT Meeting will be held some time this fall probably via Zoom. Topics to be discussed will be the State Minimum Standards and how libraries are coping with the restrictions of the pandemic.
- The next board meeting will be held October 12, 2020 at 5:15 p.m.

The meeting was adjourned at 6:50 p.m.

Respectfully submitted,
Linda Meyer, secretary