

October 15, 2019

Eden Library Board of Trustees, Regular Meeting

Library Board President Pat Smith called the meeting to order at 6:40 p.m. In attendance were Marilyn Antos, Linda Meyer, Phil Muck, Bettyann Neifer, Town Board liaison Sue Wilhelm, and Library Director Donna-Jo Webster. The minutes of the September 9, 2019 meeting were read and approved as corrected.

DIRECTOR'S REPORT

Donna-Jo reported that circulation for September looks like it was down, but was actually better than September 2018 in every category except laptop usage. (See complete report that is attached.)

Bills:

Donna-Jo presented the following bills for payment:

Gui's Lumber — \$67.58 including new salt spreader

Pennysaver – \$240.00

Tru Green-- \$12.54 (BA will look into this because we thought we were paid in full)

McAllister Plumbing:

The Backflow inspection failed and it will be necessary to have it repaired. The Repair kit is \$142, plus 3 hours of time at \$98 per hour, plus travel time.

We are supposed to have this corrected by October 22. Donna-Jo has scheduled the work with them for October 24.

Sue Wilhelm recommended that the town pay the bill for this repair. (We would cover the testing fee which was \$146 last year) Bettyann will take the McAllister bill to the Town and ask them to cover it. Sue said it should be presented as a "not to exceed" needed repair, since it is a safety issue to keep the library open.

A motion was made by Bettyann, seconded by Marilyn and passed to approve payment of these bills. The Wesley Elevator and McAllister bills from last month were paid by the town.

Donna-Jo reported that the light timer has not been working correctly since it was purchased. It will turn lights on, but not off; Donna-Jo must manually turn lights on/off and adjust the timing mechanism daily. We need to get a new timer. Bettyann will ask Ron Maggs to purchase this and have it installed.

The System board of trustees will meet on October 17, 2019. They will be looking at the construction grant applications that were submitted. Donna-Jo reported that Ken Stone called her to request she get some additional information to be added to ours. Prevailing Wage rates and potential asbestos abatement costs were not included in our original application. With these added in, \$43,768 is the final price that was submitted for the new air conditioning system. Ken Stone is recommending that our grant be among those funded. If approved, we would still only get half of the total cost reimbursed. Those applications approved locally will be submitted to the State level by October 28, 2019. We will not hear until spring if we are approved or not.

Donna-Jo has applied for a grant to start a Coding Club at the library. These will be available to 50 small and rural libraries. It would teach kids ages 8 to 18 how to write code, build web sites, etc. It would be a weekly club but participants could also work on projects at home. The Coding Club would give kids a head start in the IT field at a young age. We should hear about this by November 10. The Collins Library has contacted her and might like to partner with us on this project.

Donna-Jo reported that the Eden Garden Club has asked to use our meeting room for their monthly meetings which would extend past our regular closing time. They currently use the high school and have had some problems getting in and out of that facility. Our policy for the meeting room states that it cannot be a "regular meeting site" for any group. Donna-Jo will call the president and explain this, but offer the space for any special meetings they might have coming up.

TREASURER'S REPORT

There was no report. Bettyann did report that the \$700 received from John Mills has been placed in the savings account.

Bettyann will give Donna-Jo \$75 for the petty cash fund.

BUILDINGS and GROUNDS

No report

POLICY/PROCEDURES/OTHER

Linda reported that the Central Library has sent out two new policies that are system-wide: Accessibility of Library Services Policy and a Collection Policy. We will adopt these at the November meeting since the Accessibility Policy is one of the topics for the ACT meeting this weekend.

Marilyn and Pat will attend ACT on Sat. at the North Collins Library.

Next meeting board meeting will be held Nov. 4, 2019.

The meeting was adjourned at 7:50 p.m.

Respectfully submitted,

Linda Meyer, secretary