

Eden Library Board of Trustees

December 8, 2025

Library board president Pat Smith called the meeting to order at 5:15 p.m. In attendance were Linda Meyer, Bettyann Neifer, Jon Wilcox, Sue Wilhelm, and Library Director Donna-Jo Webster.

The minutes of the November 17, 2025 meeting were read. A motion was made by Jon and seconded by Sue to accept the minutes as read; this was passed.

Director's Report

The director reported that circulation was slighter lower for last month and that patron count was significantly lower for November. The last University Express program will be offered this Thursday. A new round of programs will start up in the spring. Donna-Jo noted that she will probably not report on the Code Club this coming year. While there are occasional log-ins no one is actually doing any work through the site and she suspects that her check ins are actually the only activity.

The following bills were presented for payment:

- Eden/North Collins Pennysaver — \$248.00
- Hartford Steam Boiler and Inspection Insurance Company— \$110 (certificate of operation)

A motion was made by Sue and seconded by Jon to authorize payment of these bills. However, Sue will double check on the boiler inspection with the Town before this is paid to insure that it is a legitimate charge. She will let Donna-Jo know what she finds out. This motion was passed.

The director also reported on balances in the Local Revenue account.

Treasurer's report

Bettyann reported on balances in the checking and savings accounts at Key Bank. We also have a CD at Key. The library also has Woodlawn 2 CDs and a savings account at Greater Woodlawn Federal Credit Union.

Old Business

Jon talked to Scott about the pipe leak and he will stop in and look at it again to see if it was actually repaired.

Pat went to ACE Flag; they had to do a revised design because we had not ordered any flags in over 6 years. It was decided to order two new flags at a cost of \$146.43 each, plus a design fee of \$45.00.

Linda is working on some designs for the garden panels and outdoor seating area.

New Business

Donna-Jo noted that a member of the Friends group questioned Central's Photography Policy. We do not have one at this time. There is wording in the Code of

Conduct that covers photography in a general way. We will not pursue adding a Photography Policy at this time.

Policy Review

Bulletin Board policy was distributed for review. The director noted that she does not put up everything that comes from Central because of space restrictions. Jon made a motion to approve this policy without changes; Sue seconded and the motion was passed.

The Library's current Five-Year Plan of Service was distributed and board members should review and make additions, deletions or other suggestions. This will be worked on beginning at the January meeting.

The next meeting will be held on January 12, 2026 at 5:15 p.m. The meeting adjourned at 6:10 p.m.

Respectfully submitted,
Linda Meyer, Secretary