

December 9, 2019
Eden Library Board of Trustees, Regular Meeting

Library Board President Pat Smith called the meeting to order at 6:30 p.m. In attendance were Jim Agle, Marilyn Antos, Linda Meyer, Bettyann Neifer, Friends liaison Dawn Folts Bauer and Library Director Donna-Jo Webster. The minutes of the November 4, 2019 meeting were read and approved.

DIRECTOR'S REPORT

Donna-Jo reported that the Eden Library was chosen to receive a Code Club grant. We were one of three awarded in NYS. The grant has a \$4500 value. She and Chloe have already sat in on an interactive training session. This one-year program will run weekly or at least once a month. Donna-Jo will approach Central about the loan of additional laptops to be used by students in this program. There is also the possibility of using some of the Sen. Gallivan money to purchase additional laptops. The Library currently has four. The Code Club will start in January. Donna-Jo will be sending a press release to the local papers. Students participating in this will progress through the program individually at their own pace; it will be for ages 8 to 18. Sue Wilhelm had earlier said that she could help out with school contacts.

Donna-Jo also reported on statistics for the month. Our circulation figures for November, while not great, were better than 12 other libraries in the system.

Bills:

Donna-Jo presented the following bills for payment:

Gui's Lumber — \$17.18 (plumbing supplies and trash bags)

Eden-North Collins Pennysaver – \$300.00 (advertising for November)

A motion was made by Jim, seconded by Marilyn and passed to approve payment of these bills.

The Board received a letter from Town Board liaison Sue Wilhelm expressing her appreciation for the Library board and staff. She was not able to attend the meeting because of a conflict with a Fire Department meeting.

Jeannine Doyle, Deputy Director at Central has suggested that all libraries should be reviewing System Board policy changes to the B&ECPL Personnel Policies and Procedures Manual on an annual basis and formally adopting any changes which have been made to these policies. (See the attached Background information and Resolution 2019-12.) Bettyann made a motion, seconded by Marilyn to approve any updated personnel policies and procedures and to review these annually; this motion was passed.

The Library will be holding a Holiday Open House on Wednesday, Dec. 11 with the dulcimer players. Cookies would be appreciated for that night; the Library will also be accepting donations for the Eden/North Collins Food Pantry.

Donna-Jo thanked the Friends group for the programs they have sponsored and noted that the pomander class had 8 participants. Once again this year the Seneca Nation brought 4 groups of Head Start children in November for a total of 87.

TREASURER'S REPORT

Bettyann reported the receipts and disbursements for the month.

BUILDINGS and GROUNDS

The Elevator battery from Wesley Elevator will be \$367 plus \$15 shipping and \$175 installation for a total of \$557.00.

Bettyann made a motion to approve payment, Jim seconded; motion passed. (Wesley Elevator billed \$325 this summer for inspection of the lift. The Town paid for that.) There was discussion about using the same service that they use at the Town Hall to possibly save money.

POLICY/PROCEDURES/OTHER

Donna-Jo noted that six months of Library Board minutes are posted on the web site but all are available.

She also questioned how long the Library has to keep Town board minutes available as they are taking up a lot of space. She will check with Sue Wilhelm about the policy for keeping them.

Marilyn mentioned the library system's role in the census in 2020. This was a topic at the last ACT meeting that did not get mentioned at our last board meeting.

The new "No Smoking" signs are still coming from Central; the cigarette butt receptacle has been removed.

Jim has not received notice about his term expiration; Bettyann will check with the supervisor's staff concerning this.

The next meeting board meeting will be held January 13, 2020.
The meeting was adjourned at 8 p.m.

Respectfully submitted,

Linda Meyer, secretary