

RESOLUTION 2022-21

WHEREAS, budgetary allocations from Erie County and New York State to the Buffalo & Erie County Public Library constitute the vast majority of the financial resources supporting the contract with the "Public Library," and

WHEREAS, Erie County's 2022 allocation was not known until early December, and New York State's overall allocation was adopted in early April, and

WHEREAS, this made it difficult for the B&ECPL and the contracting libraries to develop, consider, and approve a contract prior to the beginning of the 2022 fiscal year on January 1, 2022, and

WHEREAS, to meet 2022 operating expenditure needs of the contracting libraries, the B&ECPL Board of Trustees on December 16, 2021 adopted Resolution 2021-42, implementing the extension provision contained in the 2021 contract until such time as a final 2022 contract is adopted, not to exceed July 31, 2022, with budgetary amounts based upon the 2022 Board-adopted budget and any subsequent modifications thereof, and

WHEREAS, Erie County's 2022 budget is now in place and the New York State budget has been adopted, and

WHEREAS, the impact of these changes is now known, allowing necessary budget adjustments to be made, now therefore be it

RESOLVED, that the Board of Trustees of the B&ECPL authorizes the Chair of the Board of Trustees to execute 2022 contracts subject to the terms and conditions noted above and with budget figures reflecting the 2022 Board-adopted budget as amended.

Approved unanimously at a meeting of the Board of Trustees
of the Buffalo & Erie County Public Library
on June 16, 2022.

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY

EXHIBIT A

BUDGET: EDEN LIBRARY

DESCRIPTION	As per Res 2021-20			As per Res 2022-12		
	2021	2021	2021	2022	2022	2022
	BUDGET			BUDGET		
	Contract Library Direct	System Paid	Total	Contract Library Direct	System Paid	Total
PERSONAL SERVICES						
SALARIES & WAGES, FULL TIME			-			-
WAGES, REGULAR PART-TIME		43,297	43,297		49,184	49,184
WAGES, PART TIME		63,017	63,017		52,609	52,609
OVERTIME (Sunday)			-			-
OTHER (Vacation Buyout)			-			-
TOTAL SALARIES & WAGES	-	106,314	106,314	-	101,793	101,793
REDUCTION FRM PERS. SVCS ACCT			-		(2,630)	(2,630)
CONTRACTUAL SALARY RESERVES		1,167	1,167			-
FRINGE BENEFITS						
EMPLOYER FICA		8,134	8,134		7,789	7,789
EMPLOYEE HEALTH INSURANCE		19,248	19,248		18,228	18,228
DENTAL PLAN		-	-		-	-
WORKERS COMPENSATION		500	500		479	479
UNEMPLOYMENT INSURANCE		252	252		242	242
HOSPITAL & MEDICAL - RETIREES		5,629	5,629		6,133	6,133
HEALTH INSURANCE WAIVER			-			-
RETIREMENT		10,247	10,247		9,800	9,800
TOTAL FRINGE BENEFITS	-	44,010	44,010	-	42,671	42,671
OFFICE SUPPLIES		1,033	1,033	-	841	841
REPAIRS & MAINTENANCE CHARGES						
OTHER SUPPLIES & MATERIALS	700	-	700	700	-	700
EQUIPMENT MAINTENANCE	100		100	100		100
REPAIRS & MAINT - MISC SYS	-	653	653	-	654	654
TOTAL REPAIRS & MAINTENANCE CHARGES	800	653	1,453	800	654	1,454
TRAVEL & MILEAGE EXPENSES	100		100	100		100
DUES & FEES						
MEMBERSHIP & DUES		-	-	20	-	20
TRAINING & EDUCATION (NYSALB, etc.)		595	595		332	332
TOTAL DUES & FEES	-	595	595	20	332	352
UTILITY CHARGES						
WATER	250		250	250		250
SEWER			-			-
TELECOMMUNICATIONS			-			-
- DATA LINES	-	336	336	-	336	336
- INTERNET - Internet access	-	22	22	-	19	19
- EQUIPMENT MAINT			-			-
- LOCAL AND LD PHONE SERVICE	-	592	592	-	612	612
TELEPHONE SUB-TOTAL	-	950	950	-	967	967
TOTAL UTILITY CHARGES	250	950	1,200	250	967	1,217
PROFESSIONAL SERVICE CONTRACT & FEES						
ADVERTISING & PROMOTION		534	534		668	668
MOVIE LICENSING AGREEMENT		232	232		235	235
OVERDRIVE DOWNLOADABLE LICENSE	-	324	324	-	324	324
SIRSI SOFTWARE MAINTENANCE	-	1,534	1,534	-	1,587	1,587
RFID EQUIPMENT MAINTENANCE		-	-		-	-
COLLECTIONS AGENCY FEES	-	324	324	-	284	284
EAP SERVICES	-	84	84	-	72	72
ONLINE CATALOG (OCLC)	-	783	783	-	801	801
VITEC SOLUTIONS/COMPUTER SUPPORT	-	678	678	-	647	647
LEGAL FEES	-	520	520	-	509	509
RFID/OCR LABELS		401	401		356	356
OTHER PRINTED SUPPLIES	-	11	11	-	10	10
CONTRACT PROFESSIONAL SERVICES (DIRECT)		-	-		-	-
TOTAL PROFESSIONAL SERVICE CONTRACTS	-	5,425	5,425	-	5,493	5,493

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY

EXHIBIT A

BUDGET: EDEN LIBRARY

DESCRIPTION	As per Res 2021-20			As per Res 2022-12		
	2021	2021	2021	2022	2022	2022
	BUDGET			BUDGET		
	Contract Direct	Library System Paid	Total	Contract Direct	Library System Paid	Total
MAINTENANCE CONTRACTS						
OTHER SUP & MTLs - CONTRACT	3,000	-	3,000	3,000	-	3,000
EQUIPMENT CONTRACTS			-			-
MAINT CONTRACTS - SYS		123	123		119	119
TOTAL MAINTENANCE CONTRACTS	3,000	123	3,123	3,000	119	3,119
OTHER EXPENSES & CHARGES						
LIBRARY MATERIALS PROCESSING SUPPLIES	-	207	207	-	55	55
RESALE ITEMS (BAGS, DISK, HEADPHONES)	-	36	36	-	43	43
LIBRARY CARDS	-	11	11	-	11	11
DVD REPAIR		16	16		16	16
MISC PROGRAM EXPENSES	500		500	500		500
NYS DISABILITY	-		-	-		-
POSTAGE	50		50	50		50
PRINTING			-			-
ADVERTISING	2,500		2,500	2,500		2,500
TRAINING			-			-
REFUSE PICKUP			-			-
BANK CHARGES	50		50	50		50
JANITORIAL SERVICES			-			-
OTHER EXPENSES			-			-
TOTAL OTHER EXPENSES & CHARGES	3,100	270	3,370	3,100	125	3,225
CONTINGENCY						
MISCELLANEOUS-Additional System Aid	22,924		22,924	2,000		2,000
TOTAL CONTINGENCY	22,924	-	22,924	2,000	-	2,000
RENTAL CHARGES						
EQUIPMENT			-			-
OTHER			-			-
TOTAL RENTAL CHARGES	-	-	-	-	-	-
INSURANCE CHARGES						
INSURANCE			-			-
GENERAL LIABILITY INSURANCE - SYS		1,090	1,090		1,077	1,077
TOTAL INSURANCE CHARGES	-	1,090	1,090	-	1,077	1,077
LAB & TECHNICAL EQUIP.		481	481		2,116	2,116
LIBRARY BOOKS & MEDIA						
Serials (Magazines, Newspapers, Journals, Etc.)	-	1,110	1,110	-	902	902
On-line Databases (News, Health, Literary, Homework, Business, Etc.)	-	2,490	2,490	-	1,722	1,722
E-Content		9,620	9,620		15,496	15,496
Centrally Ordered Materials	-	11,490	11,490	-	10,130	10,130
Specialized Titles / Individual Orders	-	87	87	-	84	84
TOTAL LIBRARY BOOKS & MEDIA	-	24,797	24,797	-	28,334	28,334
INTERFUND UTILITY EXPENDITURES						
NATURAL GAS	-	1,545	1,545	-	1,691	1,691
ELECTRICITY	-	4,073	4,073	-	4,348	4,348
TOTAL INTERFUND UTILITY EXPENDITURES	-	5,618	5,618	-	6,039	6,039
TOTAL INTERFUND EXP - COUNTY		360	360		644	644

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY

EXHIBIT A

BUDGET: EDEN LIBRARY

DESCRIPTION	As per Res 2021-20			As per Res 2022-12		
	2021	2021	2021	2022	2022	2022
	BUDGET			BUDGET		
	Contract Library Direct	System Paid	Total	Contract Library Direct	System Paid	Total
TOTAL OPERATING EXPENSES	30,174	192,886	223,060	9,270	188,575	197,845
REVENUE SOURCES						
COUNTY SHARE	25,570	192,886	218,456	3,722	188,575	192,297
STATE AID (Member Aid)		-	-	2,000	-	2,000
STATE AID (Pass through System)	2,196		2,196	2,196		2,196
SUB-TOTAL: SYSTEM APPROPRIATION	27,766	192,886	220,652	7,918	188,575	196,493
DIRECT LOCAL INCOME	Contract Library Direct	Return to System (CHR Share)	TOTAL	Contract Library Direct	Return to System (CHR Share)	TOTAL
FINES, LOST BOOKS, ETC	1,254	-	1,254	577	-	577
COPY MACHINES	419	-	419	250	-	250
PRINT COST RECOVERY	600	-	600	500	-	500
OTHER REVENUES	135	-	135	25	-	25
MUNICIPAL SUPPORT	-	-	-	-	-	-
DONATIONS	-	-	-	-	-	-
FUNDRAISING	-	-	-	-	-	-
INTEREST INCOME	-	-	-	-	-	-
USE OF FUND BALANCE	-	-	-	-	-	-
OTHER INCOME	-	-	-	-	-	-
TOTAL DIRECT INCOME	2,408	-	2,408	1,352	-	1,352
TOTAL REVENUE SOURCES	30,174	192,886	223,060	9,270	188,575	197,845

COUNTY SHARE vs OTHER REVENUE						
COUNTY SHARE	25,570	192,886	218,456	3,722	188,575	192,297
STATE AID	2,196	0	2,196	4,196	0	4,196
DIRECT INCOME	2,408	0	2,408	1,352	0	1,352
SUBTOTAL OTHER REVENUE	4,604	0	4,604	5,548	0	5,548
TOTAL REVENUE	30,174	192,886	223,060	9,270	188,575	197,845

NOTE: Libraries participating in the Centralized Human Resources (CHR) program have their employees' salaries/wages and fringe benefits paid through the system, using Erie County's payroll system. Amounts paid by the contracting library directly are correspondingly reduced. This results in state aid and local revenues collected exceeding local expenses paid. The excess revenues over local expenses is returned to the system to help meet the contract library's payroll needs.

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY

EXHIBIT A

EEGroup	Current Count	Job Title	Hours	Hours per week	Salary	Total Fringes	Total Cost
	1	LIBRARIAN I (RPT) Total	1,768	34	49,184	34,245	83,429
RPT Total	1		1,768	34	49,184	34,245	83,429
	1	SENIOR LIBRARY CLERK (PT) C	832	16	13,186	2,650	15,836
	1	CARETAKER (PT) CL Total	624	12	9,259	774	10,033
	4	CLERK-TYPIST (P.T.) CL Total	2,080	40	30,164	5,002	35,166
PT Total	6		3,536	68	52,609	8,426	61,035
Grand Total	7		5,304	102	101,793	42,671	144,464

FTE and Average Cost per FTE	2.55	56,653
-------------------------------------	-------------	---------------

Full Time Salaries	0
RPT Wages	49,184
Part Time Wages	52,609
Total Salaries & Wages	101,793
Grand Total	\$101,793 \$42,671 \$144,464

RESOLUTION adopted by the Board of Trustees of the
Eden Library at a regular (or special) meeting of
said Board of Trustees held at Eden library on the 22nd day of
June, 2022 at 5:15 o'clock.

I HEREBY CERTIFY, that at a meeting of the Board of Trustees of the
Eden Library, held at Eden library on
the 22nd day of June, 2022, a resolution was adopted of which
the following is a true copy:

RESOLVED, that pursuant to Chapter 768 of the
Laws of 1953 of the State of New York, this Board of
Trustees does hereby approve the agreement submitted
by the Buffalo and Erie County Public Library for the
furnishing of free library privileges to the people of the
County of Erie, by this Library for the year 2022, and

BE IT FURTHER RESOLVED, that the
President of this Board be, and he/she is, hereby
authorized and directed to execute the same on behalf of
this Board.

5 Ayes

0 Noes

Board Secretary


Signature

LINDA N. MEYER
Print Name