

RESOLUTION 2023-17

WHEREAS, budgetary allocations from Erie County and New York State to the Buffalo & Erie County Public Library (B&ECPL) constitute the vast majority of the financial resources supporting the contract with the "Public Library," and

WHEREAS, Erie County's 2023 allocation was not known until early December, and New York State's overall allocation was adopted in early May, and


WHEREAS, this made it difficult for the B&ECPL and the contracting libraries to develop, consider, and approve a contract prior to the beginning of the 2023 fiscal year on January 1, 2023, and

WHEREAS, to meet 2023 operating expenditure needs of the contracting libraries, the B&ECPL Board of Trustees on December 15, 2022 adopted Resolution 2022-48 implementing the extension provision contained in the 2022 contract until such time as a final 2023 contract is adopted, not to exceed July 31, 2023, whichever was earlier, with budgetary amounts based upon the 2023 Board adopted budget and any subsequent modifications thereof, and

WHEREAS, Erie County's 2023 budget is now in place and the New York State budget has been adopted, and

WHEREAS, the impact of these changes is now known, allowing necessary budget adjustments to be made, now, therefore be it

RESOLVED, that the Board of Trustees of the B&ECPL authorizes the Chair of the Board of Trustees to execute 2023 contracts subject to the terms and conditions noted above and with budget figures reflecting the 2023 Board-adopted budget as amended.

  
Approved unanimously at a meeting of the Board of Trustees  
of the Buffalo & Erie County Public Library  
on June 15, 2023.

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY

EXHIBIT A

BUDGET: EDEN LIBRARY

DESCRIPTION	As per Res 2022-12			As per Res 2023-15		
	2022	2022	2022	2023	2023	2023
	BUDGET			BUDGET		
Contract Library Direct	System Paid	Total	Contract Library Direct	System Paid	Total	
<b>PERSONAL SERVICES</b>						
SALARIES & WAGES, FULL TIME		-			-	
WAGES, REGULAR PART-TIME		49,184	49,184		50,413	50,413
WAGES, PART TIME		52,609	52,609		52,539	52,539
OVERTIME (Sunday)		-	-		-	-
OTHER (Vacation Buyout)		-	-		-	-
<b>TOTAL SALARIES &amp; WAGES</b>	-	<b>101,793</b>	<b>101,793</b>	-	<b>102,952</b>	<b>102,952</b>
<b>REDUCTION FRM PERS. SVCS ACCT</b>		<b>(2,630)</b>	<b>(2,630)</b>			
<b>CONTRACTUAL SALARY RESERVES</b>					<b>12,080</b>	<b>12,080</b>
<b>FRINGE BENEFITS</b>						
EMPLOYER FICA		7,789	7,789		7,875	7,875
EMPLOYEE HEALTH INSURANCE		18,228	18,228		19,629	19,629
DENTAL PLAN		-	-		750	750
WORKERS COMPENSATION		479	479		681	681
UNEMPLOYMENT INSURANCE		242	242		186	186
HOSPITAL & MEDICAL - RETIREES		6,133	6,133		5,671	5,671
HEALTH INSURANCE WAIVER		-	-		-	-
RETIREMENT		9,800	9,800		9,155	9,155
<b>TOTAL FRINGE BENEFITS</b>	-	<b>42,671</b>	<b>42,671</b>	-	<b>43,947</b>	<b>43,947</b>
<b>OFFICE SUPPLIES</b>		<b>841</b>	<b>841</b>		<b>984</b>	<b>984</b>
<b>REPAIRS &amp; MAINTENANCE CHARGES</b>						
OTHER SUPPLIES & MATERIALS	700	-	700	700	-	700
EQUIPMENT MAINTENANCE	100	-	100	100	-	100
REPAIRS & MAINT - MISC SYS	-	654	654	-	595	595
<b>TOTAL REPAIRS &amp; MAINTENANCE CHARGES</b>	<b>800</b>	<b>654</b>	<b>1,454</b>	<b>800</b>	<b>595</b>	<b>1,395</b>
<b>TRAVEL &amp; MILEAGE EXPENSES</b>	<b>100</b>		<b>100</b>	<b>100</b>		<b>100</b>
<b>DUES &amp; FEES</b>						
MEMBERSHIP & DUES	20	-	20	20	-	20
TRAINING & EDUCATION (NYSALB, etc.)		332	332		307	307
<b>TOTAL DUES &amp; FEES</b>	<b>20</b>	<b>332</b>	<b>352</b>	<b>20</b>	<b>307</b>	<b>327</b>
<b>UTILITY CHARGES</b>						
WATER	250		250	250		250
SEWER			-			-
TELECOMMUNICATIONS			-			-
- WIRELESS ACCESS	-		-	-	207	207
- DATA LINES	-	336	336	-	345	345
- INTERNET - Internet access	-	19	19	-	17	17
- EQUIPMENT MAINT			-			-
- LOCAL AND LD PHONE SERVICE	-	612	612	-	621	621
<b>TELEPHONE SUB-TOTAL</b>	<b>-</b>	<b>967</b>	<b>967</b>	<b>-</b>	<b>1,190</b>	<b>1,190</b>
<b>TOTAL UTILITY CHARGES</b>	<b>250</b>	<b>967</b>	<b>1,217</b>	<b>250</b>	<b>1,190</b>	<b>1,440</b>
<b>PROFESSIONAL SERVICE CONTRACT &amp; FEES</b>						
ADVERTISING & PROMOTION		668	668		803	803
MOVIE LICENSING AGREEMENT		235	235		235	235
OVERDRIVE DOWNLOADABLE LICENSE	-	324	324	-	211	211
SIRSI SOFTWARE MAINTENANCE	-	1,587	1,587	-	1,626	1,626
RFID EQUIPMENT MAINTENANCE			-			-
COLLECTIONS AGENCY FEES	-	284	284	-		-
EAP SERVICES	-	72	72	-	65	65
ONLINE CATALOG (OCLC)	-	801	801	-	856	856
VITEC SOLUTIONS/COMPUTER SUPPORT	-	647	647	-	672	672
LEGAL FEES	-	509	509	-	535	535
RFID/OCR LABELS		356	356		54	54
OTHER PRINTED SUPPLIES	-	10	10	-	14	14
CONTRACT PROFESSIONAL SERVICES (DIRECT)		-	-		-	-
<b>TOTAL PROFESSIONAL SERVICE CONTRACTS</b>	<b>-</b>	<b>5,493</b>	<b>5,493</b>	<b>-</b>	<b>5,071</b>	<b>5,071</b>

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY

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DESCRIPTION	As per Res 2022-12			As per Res 2023-15		
	2022	2022	2022	2023	2023	2023
	BUDGET			BUDGET		
	Contract Library Direct	System Paid	Total	Contract Library Direct	System Paid	Total
<b>MAINTENANCE CONTRACTS</b>						
OTHER SUP & MTLs - CONTRACT	3,000	-	3,000	3,000	-	3,000
EQUIPMENT CONTRACTS	-	-	-	-	-	-
MAINT CONTRACTS - SYS	-	119	119	-	94	94
<b>TOTAL MAINTENANCE CONTRACTS</b>	<b>3,000</b>	<b>119</b>	<b>3,119</b>	<b>3,000</b>	<b>94</b>	<b>3,094</b>
<b>OTHER EXPENSES &amp; CHARGES</b>						
LIBRARY MATERIALS PROCESSING SUPPLIES	-	55	55	-	79	79
RFID LABELS (NON-PRINTED)	-	-	-	-	268	268
RESALE ITEMS (BAGS, DISK, HEADPHONES)	-	43	43	-	13	13
LIBRARY CARDS	-	11	11	-	-	-
DVD REPAIR	-	16	16	-	21	21
MISC PROGRAM EXPENSES	500	-	500	500	-	500
NYS DISABILITY	-	-	-	-	-	-
POSTAGE	50	-	50	50	-	50
PRINTING	-	-	-	-	-	-
ADVERTISING	2,500	-	2,500	2,000	-	2,000
TRAINING	-	-	-	-	-	-
REFUSE PICKUP	-	-	-	-	-	-
BANK CHARGES	50	-	50	50	-	50
JANITORIAL SERVICES	-	-	-	-	-	-
OTHER EXPENSES	-	-	-	-	-	-
<b>TOTAL OTHER EXPENSES &amp; CHARGES</b>	<b>3,100</b>	<b>125</b>	<b>3,225</b>	<b>2,600</b>	<b>381</b>	<b>2,981</b>
<b>CONTINGENCY</b>						
MISCELLANEOUS - State/Member Aid	-	-	-	31,624	-	31,624
MISCELLANEOUS-Additional System Aid	2,000	-	2,000	2,000	-	2,000
<b>TOTAL CONTINGENCY</b>	<b>2,000</b>	<b>-</b>	<b>2,000</b>	<b>33,624</b>	<b>-</b>	<b>33,624</b>
<b>RENTAL CHARGES</b>						
EQUIPMENT	-	-	-	-	-	-
OTHER	-	-	-	-	-	-
<b>TOTAL RENTAL CHARGES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>INSURANCE CHARGES</b>						
INSURANCE	-	-	-	-	-	-
GENERAL LIABILITY INSURANCE - SYS	-	1,077	1,077	-	1,034	1,034
<b>TOTAL INSURANCE CHARGES</b>	<b>-</b>	<b>1,077</b>	<b>1,077</b>	<b>-</b>	<b>1,034</b>	<b>1,034</b>
<b>LAB &amp; TECHNICAL EQUIP.</b>	<b>-</b>	<b>2,116</b>	<b>2,116</b>	<b>-</b>	<b>692</b>	<b>692</b>
<b>LIBRARY BOOKS &amp; MEDIA</b>						
Serials (Magazines, Newspapers, Journals, Etc.)	-	902	902	-	2,123	2,123
On-line Databases (News, Health, Literary, Homework, Business, Etc.)	-	1,722	1,722	-	2,480	2,480
E-Content	-	15,496	15,496	-	15,506	15,506
Centrally Ordered Materials	-	10,130	10,130	-	11,950	11,950
Specialized Titles / Individual Orders	-	84	84	-	3,347	3,347
<b>TOTAL LIBRARY BOOKS &amp; MEDIA</b>	<b>-</b>	<b>28,334</b>	<b>28,334</b>	<b>-</b>	<b>35,406</b>	<b>35,406</b>
<b>INTERFUND UTILITY EXPENDITURES</b>						
NATURAL GAS	-	1,691	1,691	-	3,909	3,909
ELECTRICITY	-	4,348	4,348	-	5,380	5,380
<b>TOTAL INTERFUND UTILITY EXPENDITURES</b>	<b>-</b>	<b>6,039</b>	<b>6,039</b>	<b>-</b>	<b>9,289</b>	<b>9,289</b>
<b>TOTAL INTERFUND EXP - COUNTY</b>	<b>-</b>	<b>644</b>	<b>644</b>	<b>-</b>	<b>686</b>	<b>686</b>

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DESCRIPTION	As per Res 2022-12			As per Res 2023-15		
	2022	2022	2022	2023	2023	2023
	BUDGET			BUDGET		
	Contract Library Direct	System Paid	Total	Contract Library Direct	System Paid	Total
<b>TOTAL OPERATING EXPENSES</b>	<b>9,270</b>	<b>188,575</b>	<b>197,845</b>	<b>40,394</b>	<b>214,708</b>	<b>255,102</b>
<b>REVENUE SOURCES</b>						
COUNTY SHARE	3,722	188,575	192,297	37,200	214,708	251,908
STATE AID (Member Aid)	2,000	-	2,000	-	-	-
STATE AID (Pass through System)	2,196	-	2,196	2,244	-	2,244
<b>SUB-TOTAL: SYSTEM APPROPRIATION</b>	<b>7,918</b>	<b>188,575</b>	<b>196,493</b>	<b>39,444</b>	<b>214,708</b>	<b>254,152</b>
<b>DIRECT LOCAL INCOME</b>	<b>Contract Library Direct</b>	<b>Return to System (CHR Share)</b>	<b>TOTAL</b>	<b>Contract Library Direct</b>	<b>Return to System (CHR Share)</b>	<b>TOTAL</b>
FINES, LOST BOOKS, ETC	577	-	577	25	-	25
COPY MACHINES	250	-	250	400	-	400
PRINT COST RECOVERY	500	-	500	500	-	500
OTHER REVENUES	25	-	25	25	-	25
MUNICIPAL SUPPORT	-	-	-	-	-	-
DONATIONS	-	-	-	-	-	-
FUNDRAISING	-	-	-	-	-	-
INTEREST INCOME	-	-	-	-	-	-
USE OF FUND BALANCE	-	-	-	-	-	-
OTHER INCOME	-	-	-	-	-	-
<b>TOTAL DIRECT INCOME</b>	<b>1,352</b>	<b>-</b>	<b>1,352</b>	<b>950</b>	<b>-</b>	<b>950</b>
<b>TOTAL REVENUE SOURCES</b>	<b>9,270</b>	<b>188,575</b>	<b>197,845</b>	<b>40,394</b>	<b>214,708</b>	<b>255,102</b>

COUNTY SHARE vs OTHER REVENUE						
COUNTY SHARE	3,722	188,575	192,297	37,200	214,708	251,908
STATE AID	4,196	0	4,196	2,244	0	2,244
DIRECT INCOME	1,352	0	1,352	950	0	950
<b>SUBTOTAL OTHER REVENUE</b>	<b>5,548</b>	<b>0</b>	<b>5,548</b>	<b>3,194</b>	<b>0</b>	<b>3,194</b>
<b>TOTAL REVENUE</b>	<b>9,270</b>	<b>188,575</b>	<b>197,845</b>	<b>40,394</b>	<b>214,708</b>	<b>255,102</b>

NOTE: Libraries participating in the Centralized Human Resources (CHR) program have their employees' salaries/wages and fringe benefits paid through the system, using Erie County's payroll system. Amounts paid by the contracting library directly are correspondingly reduced. This results in state aid and local revenues collected exceeding local expenses paid. The excess revenues over local expenses is returned to the system to help meet the contract library's payroll needs.

**BUFFALO AND ERIE COUNTY PUBLIC LIBRARY  
Eden Library**

EEGroup	Current Count	Job Title	Hours	Hours per week	Salary	Total Fringes	Total Cost
	1	<b>LIBRARIAN I (RPT) Total</b>	1,768	34	50,413	35,642	86,055
<b>RPT Total</b>	1		<b>1,768</b>	<b>34</b>	<b>50,413</b>	<b>35,642</b>	<b>86,055</b>
	1	<b>SENIOR LIBRARY CLERK (PT) C</b>	780	15	12,361	2,351	14,712
	1	<b>CARETAKER (PT) CL Total</b>	624	12	9,259	786	10,045
	3	<b>CLERK-TYPIST (P.T.) CL Total</b>	2,132	41	30,919	5,168	36,087
<b>PT Total</b>	5		<b>3,536</b>	<b>68</b>	<b>52,539</b>	<b>8,305</b>	<b>60,844</b>
<b>Grand Total</b>	<b>6</b>		<b>5,304</b>	<b>102</b>	<b>102,952</b>	<b>43,947</b>	<b>146,899</b>
		<b>FTE and Average Cost per FTE</b>	<b>2.55</b>				<b>57,607</b>
		<b>Full Time Salaries</b>			<b>\$0</b>		
		<b>RPT Wages</b>			<b>\$50,413</b>		
		<b>Part Time Wages</b>			<b>\$52,539</b>		
		<b>Total Salaries &amp; Wages</b>			<b>\$102,952</b>		
		<b>Grand Total</b>			<b>\$102,952</b>	<b>\$43,947</b>	<b>\$146,899</b>

RESOLUTION adopted by the Board of Trustees of the  
Eden library Library at a regular (or special) meeting of  
said Board of Trustees held at the Eden library on the 21<sup>st</sup> day of  
June, 2023 at 5:15 o'clock.

I HEREBY CERTIFY, that at a meeting of the Board of Trustees of the  
Eden Library, held at 5:15 p.m. on  
the 21<sup>st</sup> day of June, 2023, a resolution was adopted of which  
the following is a true copy:

RESOLVED, that pursuant to Chapter 768 of the  
Laws of 1953 of the State of New York, this Board of  
Trustees does hereby approve the agreement submitted  
by the Buffalo and Erie County Public Library for the  
furnishing of free library privileges to the people of the  
County of Erie, by this Library for the year 2023, and

BE IT FURTHER RESOLVED, that the  
President of this Board be, and he/she is, hereby  
authorized and directed to execute the same on behalf of  
this Board.

5 Ayes

       Noes

Board Secretary

Linda N. Meyer

Signature

LINDA N. MEYER

Print Name