

RESOLUTION 2020-16

WHEREAS, budgetary allocations from Erie County and New York State to the Buffalo & Erie County Public Library (B&ECPL) constitute the vast majority of the financial resources supporting the contract with the "Public Library," and

WHEREAS, Erie County's 2020 allocation was not known until mid-December, and New York State's overall allocation was adopted in early April, and

WHEREAS, this made it difficult for the B&ECPL and the contracting libraries to develop, consider, and approve a contract prior to the beginning of the 2020 fiscal year on January 1, 2020, and

WHEREAS, to meet 2020 operating expenditure needs of the contracting libraries, the B&ECPL Board of Trustees on December 19, 2019 adopted Resolution 2019-49 implementing the extension provision contained in the 2019 contract until such time as a final 2020 contract is adopted, not to exceed July 31, 2020, whichever was earlier, with funding based upon the estimated allocation of the 2020 B&ECPL Board-adopted budget, and

WHEREAS, Erie County's 2020 budget is now in place and the New York State budget has been adopted, now therefore be it

RESOLVED, that the Board of Trustees of the B&ECPL authorizes the Chair of the Board of Trustees to execute 2020 contracts subject to the terms and conditions noted above and with budget figures reflecting the 2020 Board-adopted budget adjusted for the 2.6% New York State Aid reduction contained in the State's 2020-21 enacted budget.

Approved unanimously at a meeting of the Board of Trustees
of the Buffalo & Erie County Public Library
on June 19, 2020.

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY

Exhibit A

BUDGET: EDEN LIBRARY

DESCRIPTION	As per Res 2019-20			As per Res 2020-16		
	2019	2019	2019	2020	2020	2020
	BUDGET			BUDGET		
	Contract Library Direct	System Paid	Total	Contract Library Direct	System Paid	Total
PERSONAL SERVICES						
SALARIES & WAGES, FULL TIME			-			-
WAGES, REGULAR PART-TIME		38,107	38,107		41,177	41,177
WAGES, PART TIME		59,619	59,619		61,305	61,305
OVERTIME (Sunday)			-			-
OTHER (Vacation Buyout)			-			-
TOTAL SALARIES & WAGES	-	97,726	97,726	-	102,482	102,482
REDUCTION FRM PERS. SVCS ACCT			-			-
FRINGE BENEFITS						
EMPLOYER FICA		7,478	7,478		7,840	7,840
EMPLOYEE HEALTH INSURANCE	-	17,364	17,364		16,968	16,968
DENTAL PLAN	-		-			-
WORKERS COMPENSATION		408	408		430	430
UNEMPLOYMENT INSURANCE		65	65		41	41
HOSPITAL & MEDICAL - RETIREES		5,144	5,144		5,250	5,250
HEALTH INSURANCE WAIVER			-			-
RETIREMENT		10,789	10,789		10,725	10,725
TOTAL FRINGE BENEFITS	-	41,248	41,248	-	41,254	41,254
OFFICE SUPPLIES	-	836	836	-	937	937
REPAIRS & MAINTENANCE CHARGES						
OTHER SUPPLIES & MATERIALS	2,000		2,000	500		500
EQUIPMENT MAINTENANCE	200		200	100		100
REPAIRS & MAINT - MISC SYS		292	292		331	331
TOTAL REPAIRS & MAINTENANCE CHARGES	2,200	292	2,492	600	331	931
TRAVEL & MILEAGE EXPENSES	100		100	100		100
DUES & FEES						
MEMBERSHIP & DUES	20		20	20		20
TRAINING & EDUCATION (NYSALB, etc.)		604	604		623	623
TOTAL DUES & FEES	20	604	624	20	623	643
UTILITY CHARGES						
WATER	400		400	200		200
SEWER			-			-
TELECOMMUNICATIONS			-			-
- DATA LINES		994	994		994	994
- INTERNET - Internet access		21	21		22	22
- EQUIPMENT MAINT			-			-
- LOCAL AND LD PHONE SERVICE		408	408		600	600
TELEPHONE SUB-TOTAL	-	1,423	1,423	-	1,616	1,616
TOTAL UTILITY CHARGES	400	1,423	1,823	200	1,616	1,816
PROFESSIONAL SERVICE CONTRACT & FEES						
ADVERTISING & PROMOTION		485	485		450	450
MOVIE LICENSING AGREEMENT		222	222		232	232
OVERDRIVE DOWNLOADABLE LICENSE	-	324	324	-	324	324
SIRSI SOFTWARE MAINTENANCE	-	1,534	1,534	-	1,481	1,481
RFID EQUIPMENT MAINTENANCE		575	575		589	589
COLLECTIONS AGENCY FEES	-	649	649	-	560	560
EAP SERVICES	-	86	86	-	83	83
ONLINE CATALOG (OCLC)	-	815	815	-	720	720
VITEC SOLUTIONS/COMPUTER SUPPORT	-	711	711	-	694	694
LEGAL FEES	-	520	520	-	493	493
RFID/OCR LABELS		485	485		540	540
OTHER PRINTED SUPPLIES	-	9	9	-	11	11
CONTRACT PROFESSIONAL SERVICES (DIRECT)			-			-
TOTAL PROFESSIONAL SERVICE CONTRACTS	-	6,415	6,415	-	6,177	6,177

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	BUDGET			BUDGET		
	Contract Library Direct	System Paid	Total	Contract Library Direct	System Paid	Total
MAINTENANCE CONTRACTS						
OTHER SUP & MTLs - CONTRACT	2,000	-	2,000	4,000	-	4,000
EQUIPMENT CONTRACTS	200	-	200	100	-	100
MAINT CONTRACTS - SYS	-	138	138	-	170	170
TOTAL MAINTENANCE CONTRACTS	2,200	138	2,338	4,100	170	4,270
OTHER EXPENSES & CHARGES						
LIBRARY MATERIALS PROCESSING SUPPLIES	-	231	231	-	169	169
CANVAS LIBRARY BAGS	-	21	21	-	24	24
LIBRARY CARDS	-	121	121	-	22	22
DVD REPAIR	-	10	10	-	23	23
MISC PROGRAM EXPENSES	-	500	500	500	-	500
NYS DISABILITY	-	-	-	-	-	-
POSTAGE	100	-	100	50	-	50
PRINTING	2,500	-	2,500	-	-	-
ADVERTISING	-	-	-	2,500	-	2,500
TRAINING	-	-	-	-	-	-
REFUSE PICKUP	-	-	-	-	-	-
BANK CHARGES	100	-	100	-	-	-
JANITORIAL SERVICES	-	-	-	-	-	-
OTHER EXPENSES	-	-	-	-	-	-
TOTAL OTHER EXPENSES & CHARGES	2,700	883	3,583	3,050	238	3,288
RENTAL CHARGES						
EQUIPMENT	-	-	-	-	-	-
OTHER	-	-	-	-	-	-
TOTAL RENTAL CHARGES	-	-	-	-	-	-
INSURANCE CHARGES						
INSURANCE	-	-	-	-	-	-
GENERAL LIABILITY INSURANCE - SYS	-	936	936	-	1,006	1,006
TOTAL INSURANCE CHARGES	-	936	936	-	1,006	1,006
LAB & TECHNICAL EQUIP.	-	574	574	-	563	563
LIBRARY BOOKS & MEDIA						
Serials (Magazines, Newspapers, Journals, Etc.)	-	1,502	1,502	-	1,291	1,291
On-line Databases (News, Health, Literary, Homework, Business, Etc.)	-	5,464	5,464	-	3,025	3,025
Centrally Ordered Materials	-	19,222	19,222	-	18,877	18,877
Specialized Titles / Individual Orders	-	3,107	3,107	-	124	124
TOTAL LIBRARY BOOKS & MEDIA	-	29,295	29,295	-	23,317	23,317
INTERFUND UTILITY EXPENDITURES						
NATURAL GAS	-	1,569	1,569	-	1,550	1,550
ELECTRICITY	-	5,119	5,119	-	4,347	4,347
TOTAL INTERFUND UTILITY EXPENDITURES	-	6,688	6,688	-	5,897	5,897
TOTAL INTERFUND EXP - COUNTY	-	1,667	1,667	-	1,923	1,923

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY

Exhibit A

BUDGET: EDEN LIBRARY

DESCRIPTION	As per Res 2019-20			As per Res 2020-16		
	2019	2019	2019	2020	2020	2020
	BUDGET			BUDGET		
	Contract Library Direct	System Paid	Total	Contract Library Direct	System Paid	Total
TOTAL OPERATING EXPENSES	7,620	188,725	196,345	8,070	186,534	194,604
REVENUE SOURCES						
COUNTY SHARE		187,354	187,354	-	186,226	186,226
STATE AID (Member Aid)		-	-		-	-
STATE AID (Pass through System)	882	1,371	2,253	1,887	308	2,195
SUB-TOTAL: SYSTEM APPROPRIATION	882	188,725	189,607	1,887	186,534	188,421
DIRECT LOCAL INCOME						
	Contract Library Direct	Return to System (CHR Share)	TOTAL	Contract Library Direct	Return to System (CHR Share)	TOTAL
FINES, LOST BOOKS, ETC	5,802	-	5,802	5,001	-	5,001
COPY MACHINES	273	-	273	515	-	515
PRINT COST RECOVERY	663	-	663	641	-	641
OTHER REVENUES	-	-	-	26	-	26
MUNICIPAL SUPPORT	-	-	-	-	-	-
DONATIONS	-	-	-	-	-	-
FUNDRAISING	-	-	-	-	-	-
INTEREST INCOME	-	-	-	-	-	-
USE OF FUND BALANCE	-	-	-	-	-	-
OTHER INCOME	-	-	-	-	-	-
TOTAL DIRECT INCOME	6,738	-	6,738	6,183	-	6,183
TOTAL REVENUE SOURCES	7,620	188,725	196,345	8,070	186,534	194,604

COUNTY SHARE vs OTHER REVENUE						
COUNTY SHARE	-	187,354	187,354	-	186,226	186,226
STATE AID	882	1,371	2,253	1,887	308	2,195
DIRECT INCOME	6,738	0	6,738	6,183	0	6,183
SUBTOTAL OTHER REVENUE	7,620	1,371	8,991	8,070	308	8,378
TOTAL REVENUE	7,620	188,725	196,345	8,070	186,534	194,604

NOTE: Libraries participating in the Centralized Human Resources (CHR) program have their employees' salaries/wages and fringe benefits paid through the system, using Erie County's payroll system. Amounts paid by the contracting library directly are correspondingly reduced. This results in state aid and local revenues collected exceeding local expenses paid. The excess revenues over local expenses is returned to the system to help meet the contract library's payroll needs.

**BUFFALO AND ERIE COUNTY PUBLIC LIBRARY
EDEN LIBRARY**

Exhibit A

EEGroup	Current Count	Job Title	Hours	Hours per week	Salary	Total Fringes	Total Cost
	1	LIBRARIAN I (RPT) Total	1,664	32	41,177	30,914	72,091
RPT Total	1		1,664	32	41,177	30,914	72,091
	1	SENIOR PAGE PT Total	572	11	7,036	571	7,607
	1	SENIOR LIBRARY CLERK (PT) CL Total	832	16	12,550	2,651	15,201
	1	CARETAKER (PT) CL Total	364	7	5,191	421	5,612
	1	CLEANER (PT) CL Total	260	5	3,510	285	3,795
	4	CLERK-TYPIST (P.T.) CL Total	2,392	46	33,018	6,412	39,430
PT Total	8		4,420	85	61,305	10,340	71,645
Grand Total	9		6,084	117	102,482	41,254	143,736
FTE and Average Cost per FTE			2.93				49,057
		Full Time Salaries			0		
		RPT Wages			41,177		
		Part Time Wages			61,305		
		Total Salaries & Wages			102,482		
		Grand Total			\$102,482	\$41,254	\$143,736

(copy)

RESOLUTION adopted by the Board of Trustees of the
EDEN Library at a regular (or ~~special~~) meeting of
said Board of Trustees held at Eden library on the 13th day of
July, 2020 at 5:15 o'clock.

I HEREBY CERTIFY, that at a meeting of the Board of Trustees of the
EDEN Library, held at 5:15 p.m. on
the 13th day of July, 2020, a resolution was adopted of which
the following is a true copy:

RESOLVED, that pursuant to Chapter 768 of the
Laws of 1953 of the State of New York, this Board of
Trustees does hereby approve the agreement submitted
by the Buffalo and Erie County Public Library for the
furnishing of free library privileges to the people of the
County of Erie, by this Library for the year 2020, and

BE IT FURTHER RESOLVED, that the
President of this Board be, and he/she is, hereby
authorized and directed to execute the same on behalf of
this Board.

5 Ayes
— Noes

Board Secretary

Signature
LINDA N. MEYER
Print Name