

Elma Public Library
Board of Trustees Meeting
April 14, 2026
6:30 p.m.

Agenda

Minutes

Librarian's Report

Treasurer's Report

Subcommittee Reports

ACT, Friends, B & G, Publicity, Three-Year Plan

Old Business

New board member

Memorial Day giveaways

Spring Book Sale—April 23-25

Spring cleanup/Rain garden maintenance

New Business

CD creation/funds transfer

Memorial Day Parade

State Construction Grant Update

Treasurer's Report - Elma Public Library - 3/31/2026

Operating Checking

<u>2/28/2026</u>		\$	10,063.64
	Income 3/31, printing and fines	\$	<u>182.75</u>
		<i>Total</i>	\$ 182.75
	Expenses 3/5, BECPL, Return to System; check #1431	\$	1,782.14
	3/5, Cintas, rug cleaning; check #1432	\$	104.00
	3/24, Stephanie molnar, vauum bags; check #1433	\$	45.06
		<i>Total</i>	
<u>3/31/2026</u>		\$	10,246.39

Five Star Gift Checking

<u>2/28/2026</u>		\$	22,407.90
	Income 3/31, book sale, gift book sale, cash donation	\$	<u>242.75</u>
		<i>Total</i>	\$ 242.75
	Expenses 3/4, NYS Sales Tax; EFT	\$	273.82
	3/5, Stephanie Molnar, programming supplies; check #1374	\$	242.13
	3/11, BECPL, ACT meeting; check #1375	\$	45.00
	3/24, Peggy Snajczuk, ACT dues; check #1376	\$	20.00
	3/24, Primo Brands, water delivery; check #1377	\$	49.16
	3/24, Marney Klein, beaded succulent craft; check #1378	\$	320.00
	3/24, Tim Shaw, paranormal lecture; check #1379	\$	75.00
	3/24, Jessica Gavin, programming supplies; check #1380	\$	96.80
	3/24, 4imprint, Inc., pens and memo pads order; check #1381	\$	616.29
			\$ 1,738.20
<u>3/31/2026</u>		\$	20,912.45

Five Star Gift Savings

<u>2/28/2026</u>		\$	53,946.93
	Income 3/31, interest	\$	<u>1.77</u>
		<i>Total</i>	\$ 1.77
	Expenses none	<i>Total</i>	\$ -
<u>3/31/2026</u>		\$	53,948.70

Heintz Estate

<u>2/28/2026</u>		\$	8,730.28
	Income 3/31, interest	\$	0.07
		<i>Total</i>	\$ 0.07
	Expenses none	<i>Total</i>	\$ -
<u>3/31/2026</u>		\$	8,730.35

CDs

added \$2,153.83 on 8/11/2025	Gift Funds CD (\$110,975.05 deposit 2/11/26 at 3.25%, matures 5/11/2026)	\$	113,128.88
transferred \$970.41 to checking on 2/11/2026	Heintz Fund CD (\$50,000.00 deposit, 2/11/2026 at 3.25%, matures 5/11/2026)	\$	50,000.00
		<i>Total</i>	\$ 163,128.88

Total gift accounts **\$ 246,720.38**

ELMA PUBLIC LIBRARY

**Librarian's Report
March 2026**

<u>Circulation</u>	<u>2026</u>	<u>2025</u>	<u>% change</u>
Mar	8,103	8,829	-8.2%
Jan - Mar	22,424	25,101	-10.7%
	YTD All B&ECPL		-2.6%
	YTD Member Libraries		-3.8%
*First-Time Circ. Mar	4,374	4,520	-3.2%

Library Visitors

Mar	3,375	3,426	-1.5%
Jan - Mar	8,577	9,416	-8.9%
	YTD All B&ECPL		-0.8%
	YTD Member Libraries		0.0%

Computer Users

Mar	199	192	3.6%
Jan - Mar	548	545	0.6%
	YTD All B&ECPL		-9.0%
	YTD Member Libraries		-5.5%

Wi-Fi Users

Mar	497	376	32.2%
Jan - Mar	1,262	1,067	18.3%
	YTD All B&ECPL		1.4%
	YTD Member Libraries		3.5%

Library Programs March 2026

Attendance

Family Storytime (12 sessions)	290
Unwind: Fiber Arts Group (3/2)	6
Toddler Dance (3/6)	17
Pout-Pout Fish Party (3/7)	123
Lego Club (3/14)	6
Alien Abduction Day with Paddy (3/20)	5
Grow It Yourself Seed Starting (3/30)	22
Shark Scavenger Hunt	41
Shamrock Scavenger Hunt	44
Teen/Tween Book Boxes	8
Chair Yoga (3 sessions)	43
Romantasy Book Club (3/2)	5
Writing Workshop (3/12)	1
Book Club (3/18)	4
Mocktail & craft night (3/23)	10
Cookbook Club (3/25)	13
Career Fair (3/26)	100

Total Programs 30 Total Attendance 738

Community Room

- 3/3: HEAP event
- 3/4:4-H Meeting
- 3/7: Arabian Horses Group
- 3/16: Friends of the Elma Public Library meeting

Display case

Daughters of the American Revolution Women's History Month

New Library Cards

Adult:	23
Out of county	7
Youth (all types):	<u>8</u>

Total: 38

Staff Activities

- Librarian Ashley Cassidy completed the webinar "Should It Stay or Should It Go?" by CLRC on March 16, "How Loose Parts Spark STEAM Learning" and "Summer of Play Series (Part 3)" by We Skoolhouse on March 31.
- Librarian Jessica Gavin completed the webinar "4-H STEM Adventures & Summer Reading Surprises for Unearth a Story" by NYSL on March 24 and "Should It Stay or Should It Go?" by CLRC on March 28. She attended the Youth Services Group Meeting via Zoom on March 26. She also attended a meeting

for WNYLRC's Continuing Education Committee on March 12 via Zoom.

- Library Director Stephanie Molnar attended the Managers/Directors Meeting at the Central Library on March 11. After the meeting she attended the training session "Native American Cultural Competency" by Native American Community Services at the Central Library. She also completed the webinar Forming a More Perfect Union: Library Construction Projects and NY State Funding" by NYSL on March 3, the webinar "The Western New York Rural Library Grant Application Introductory Program. She also attended a Records Management Committee meeting on March 19 via Zoom. As part of her role as chairperson of the CHIA Committee for WNYLRC, she distributed 400 packages of menstruation products to the Buffalo library city branches and the Lackawanna Library.