

Elma Public Library
Board of Trustees Meeting
December 12th, 2023
6:30 p.m.

Agenda

Minutes

Librarian's Report

Treasurer's Report

Subcommittee Reports

 ACT, Friends, B & G, Publicity

Old Business

 CD Renewal

 Birding Program

New Business

 2024 Board Meeting Calendar

ELMA PUBLIC LIBRARY
Librarian's Report
November 30th, 2023

<u>Circulation</u>	<u>2023</u>	<u>2022</u>	<u>% change</u>
November	8,534	8,284	3.0%
Jan – Nov	104,278	86,794	20.1%
	YTD All B&ECPL		16.2%
	YTD Town Libraries		18.4%
*First-Time Circ.	4,083	4,191	-2.6%
YTD	55,313	52,632	5.1%

Library Visitors

November	2,889	2,447	18.1%
Jan – Nov	38,124	33,999	12.1%
	YTD All B&ECPL		12.7%
	YTD Town Libraries		11.0%

Computer Users

November	151	124	21.8%
Jan – Nov	2,201	1,868	17.8%
	YTD All B&ECPL		5.1%
	YTD Town Libraries		4.8%

Wi-Fi Users

November	356	247	44.1%
Jan – Nov	4,058	3,414	18.9%
	YTD All B&ECPL		6.9%
	YTD Town Libraries		11.5%

Library Programs November 2023

	<u>Attendance</u>
Book Babies (4 sessions)	35
Toddler Time (7 sessions)	160
Preschool Storytime (3 sessions)	18
K-3 Storytime (11/8)	7
LEGO Club (11/18)	9
Family Storytime (11/20)	5
Take (or Stay) & Make Craft	75
Turkey Scavenger Hunt	60
Teen Yoga (11/29)	2
Chair Yoga (2 sessions)	24
U.E. What is A.I.? (11/2)	32
U.E. My House Is Giving Me Vibes (11/9)	15
U.E. Make Friends w/ Your Freezer (11/16)	12
U.E. Death John Love (11/30)	18
Votive Crafternoon (11/4)	8
Book Club (11/15)	<u>9</u>

Total Programs 28 Total Attendance 489

Community Room

11/13 – Boy Scouts.

Staff Activities

- 11/1-11/3 – Tom attended the New York Library Association Annual Conference & Trade Show in Saratoga Springs.
- 11/29 – Jessi attended a Supercharged Storytime webinar through the NYS Library.

Treasurer's Report - Elma Public Library - 11/30/2023

Operating Checking

<u>10/31/2023</u>		\$ 6,283.78
Income	11/9, fines/printing	
		\$ 86.30
	<i>Total</i>	\$ 86.30
Expenses	11/14, Amherst Alarm, alarm service 2024; check #1372	\$ 474.00
	11/14, Waste Management, refuse; check #1373	\$ 157.44
	11/14, Elma Water Dept., water service; check #1374	\$ 42.60
	<i>Total</i>	\$ 674.04
<u>11/30/2023</u>		\$ 5,696.04

Five Star Gift Checking

<u>10/31/2023</u>		\$ 25,348.83
Income	11/9, book sale,sales tax,donation jar	
		\$ 664.51
	<i>Total</i>	\$ 664.51
Expenses	11/14, Kate McGrath, votive craft supplies; check #1271	\$ 89.25
	11/14, Dana Cleveland, 10/23 craft & mocktails; check #1272	\$ 51.89
		\$ 141.14
<u>11/30/2023</u>		\$ 25,872.20

Five Star Gift Savings

<u>10/31/2023</u>		\$ 53,896.59
Income	11/30, interest	
		\$ 1.77
	<i>Total</i>	\$ 1.77
Expenses	none	
	<i>Total</i>	\$ -
<u>11/30/2023</u>		\$ 53,898.36

Heintz Estate

<u>10/31/2023</u>		\$ 10,055.89
Income	11/30, interest	
		\$ 0.17
	<i>Total</i>	\$ 0.17
Expenses	none	
	<i>Total</i>	\$ -
<u>11/30/2023</u>		\$ 10,056.06

CDs

Gift Funds CD (\$101,305.09 deposit 11/28/22 at 2.5%, matures 12/11/2023)	\$ 101,305.09
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	Heintz Fund CD (\$50,652.55 deposit, 11/28/22 at 2.5%, matures 12/11/2023)	\$ 50,652.55
		<i>Total</i> <u>\$ 151,957.64</u>
Total gift accounts		\$ 241,784.26