

Elma Public Library
Board of Trustees Meeting
December 13th, 2022
6:30 p.m.

Agenda

Minutes

Librarian's Report

Treasurer's Report

Subcommittee Reports

ACT, Friends, B & G, Publicity

Old Business

Recruit New Board Members

New Business

New Vacuum Cleaner

Friends Appreciation Gathering

Winter Programming Update

Sue, Paul & Ellen Term Expiring

2023 Board Meeting Schedule

ELMA PUBLIC LIBRARY

**Librarian's Report
November 30th, 2022**

<u>Circulation</u>	<u>2022</u>	<u>2021</u>	<u>% change</u>
November	8,284	4,248	95.0%
Jan - Nov	86,794	52,408	65.6%
	YTD All B&ECPL		14.9%
	YTD Town Libraries		57.7%

Library Visitors

November	2,447	2,288	6.9%
Jan - Nov	33,999	27,855	22.1%
	YTD All B&ECPL		20.3%
	YTD Town Libraries		16.6%

Computer Users

November	124	143	-13.3%
Jan - Nov	1,868	1,740	7.4%
	YTD All B&ECPL		18.4%
	YTD Town Libraries		14.8%

Wi-Fi Users

November	247	249	-0.8%
Jan - Nov	3,414	2,783	22.7%
	YTD All B&ECPL		20.2%
	YTD Town Libraries		11.1%

Library Programs November 2022

	<u>Attendance</u>
Toddler Time (4 sessions)	78
Preschool Storytime (11/17)	6
Take (or Stay) & Make Craft	80
Family Movie Matinee (11/5)	5
K-3 Storytime (11/9)	6
Board Gaming Afternoon (11/16)	17
Teen Build a Fort Night (11/30)	4
Teen Book Boxes	6
Univ. Express-Day Buffalo River Burned (11/3)	19
Univ. Express-Styles of Beer (11/7)	12
Univ. Express-USS The Sullivans (11/10)	14
Univ. Express-Fitzgerald & Gatsby (11/17)	12
Scrapbooking Crop (11/12)	3
Book a Tech Trainer (11/14)	3
Book Club (11/16)	<u>5</u>

Total Programs 18 Total Attendance 270

Community Room

11/21 - Girl Scouts (cancelled due to storm).

Staff Activities

- none

Treasurer's Report - Elma Public Library - 11/30/2022

<u>Operating Checking</u>		
<u>10/31/2022</u>		\$ 5,244.44
Income	11/30, fines/printing	\$ 44.14
	<i>Total</i>	\$ 44.14
Expenses	11/7, Amherst Alarm, annual service & inspection + new battery; check #1355	\$ 593.00
	11/7, Elma Water Dept., water 7/22-10/22; check #1356	\$ 25.18
	11/7, Commercial Refrigeration, new belt; check #1357	\$ 86.31
	<i>Total</i>	\$ 704.49
<u>11/30/2022</u>		\$ 4,584.09
<u>Five Star Gift Checking</u>		
<u>10/31/2022</u>		\$ 23,042.69
Income	11/30, book sale, sales tax, donation jar, R. Walter shelf sponsor	\$ 537.37
	11/21, Amazonsmile, donation	\$ 9.30
	<i>Total</i>	\$ 546.67
Expenses	none	-
	<i>Total</i>	\$ -
<u>11/30/2022</u>		\$ 23,589.36
<u>Five Star Gift Savings</u>		
<u>10/31/2022</u>		\$ 53,855.64
Income	11/30, interest	\$ 21.16
	<i>Total</i>	\$ 21.16
Expenses	none	-
	<i>Total</i>	\$ -
<u>11/30/2022</u>		\$ 53,876.80
<u>Heintz Estate</u>		
<u>10/31/2022</u>		\$ 10,350.07
Income	11/30, interest	\$ 3.94
	<i>Total</i>	\$ 3.94
Expenses	none	-
	<i>Total</i>	\$ -
<u>11/30/2022</u>		\$ 10,354.01
<u>CDs</u>		
	Gift Funds CD (\$101,305.09 deposit 11/28/22 at 2.5%, matures 12/11/2023)	\$101,305.09
	Heintz Fund CD (\$50,652.55 deposit, 11/28/22 at 2.5%, matures 12/11/2023)	\$50,652.55
	<i>Total</i>	\$151,957.64
Total gift accounts		\$ 239,777.81