

Elma Public Library  
Board of Trustees Meeting  
July 11<sup>th</sup>, 2023  
6:30 p.m.

## **Agenda**

Minutes

Librarian's Report

Treasurer's Report

Subcommittee Reports

    ACT, Friends, B & G, Publicity

Old Business

    Midsummer Cleanup

New Business

    Summer Programming Kickoff

    Fall Book Sale Dates?

    2023 Contract Approval

**ELMA PUBLIC LIBRARY**  
**Librarian's Report**  
**June 30<sup>th</sup>, 2023**

<b><u>Circulation</u></b>		<b><u>2023</u></b>	<b><u>2022</u></b>	<b><u>% change</u></b>
June		9,709	9,264	4.8%
Jan – June	5	5,555	38,491	44.3%
		YTD All B&ECPL		23.5%
		YTD Town Libraries		46.5%
*First-Time Circ.		5,943	5,141	15.6%
YTD		30,479	26,903	13.3%
<b><u>Library Visitors</u></b>				
June		3,703	3,207	15.5%
Jan - June		19,688	17,363	13.4%
		YTD All B&ECPL		11.2%
		YTD Town Libraries		10.8%
<b><u>Computer Users</u></b>				
June		216	178	21.3%
Jan – June		1,186	1,090	8.8%
		YTD All B&ECPL		8.9%
		YTD Town Libraries		4.4%
<b><u>Wi-Fi Users</u></b>				
June		401	320	25.3%
Jan – June		2,059	1,817	13.3%
		YTD All B&ECPL		5.2%
		YTD Town Libraries		7.6%

**Library Programs** June 2023

**Attendance**

Book Babies (6/6)	6
Toddler Time (3 sessions)	77
Preschool Storytime (2 sessions)	12
K-3 Storytime (6/14)	13
Lego Club (6/17)	3
Battle of the Books (2 sessions)	17
Teen Book Boxes	11
Take (or Stay) & Make Craft	75
Community Helpers Scavenger Hunt	75
Adult Art Class (4 sessions)	33
Univ. Express - Meteorology in WNY (6/1)	30
Univ. Express - Architecture of WNY (6/7)	30
Univ. Express - Cooking w/Commissioner (6/8)	12
Univ. Express - John Zach (6/15)	21
Local Author Talk - Linda Drajem (6/12)	11
Book Club (6/21)	<u>7</u>

Total Programs 23 Total Attendance 433

**Community Room**

None.

**Staff Activities**

- Several staff members completed Annual Compliance Training.

## Treasurer's Report - Elma Public Library - 6/30/2023

### Operating Checking

<b><u>5/31/2023</u></b>		<b>\$ 6,523.08</b>
<b>Income</b>	6/1, fines/printing	\$ 128.39
		<i>Total</i> \$ 128.39
<b>Expenses</b>	6/1, bank error	\$ 0.45
	6/13, Locust Street Art, June art classes; check #1367	\$ 519.00
		<i>Total</i> \$ 519.45
<b><u>6/30/2023</u></b>		<b>\$ 6,132.02</b>

---

### Five Star Gift Checking

<b><u>5/31/2023</u></b>		<b>\$ 23,530.53</b>
<b>Income</b>	6/1, book sale,sales tax,donation jar,Sue & Bill Shelf Sponsor	\$ 697.46
		<i>Total</i> \$ 697.46
<b>Expenses</b>	6/13, Brodart, shelf sponsor books; check #1261	\$ 179.34
		\$ 179.34
<b><u>6/30/2023</u></b>		<b>\$ 24,048.65</b>

---

### Five Star Gift Savings

<b><u>5/31/2023</u></b>		<b>\$ 53,887.55</b>
<b>Income</b>	6/30, interest	\$ 1.89
		<i>Total</i> \$ 1.89
<b>Expenses</b>	none	
		<i>Total</i> \$ -
<b><u>6/30/2023</u></b>		<b>\$ 53,889.44</b>

---

### Heintz Estate

<b><u>5/31/2023</u></b>		<b>\$ 10,055.05</b>
<b>Income</b>	6/30, interest	\$ 0.18
		<i>Total</i> \$ 0.18
<b>Expenses</b>	none	
		<i>Total</i> \$ -
<b><u>6/30/2023</u></b>		<b>\$ 10,055.23</b>

---

### CDs

Gift Funds CD (\$101,305.09 deposit 11/28/22 at 2.5%, matures 12/11/2023)	\$ 101,305.09
Heintz Fund CD (\$50,652.55 deposit, 11/28/22 at 2.5%, matures 12/11/2023)	\$ 50,652.55

**Total gift accounts**

*Total* \$ 151,957.64  
**\$ 239,950.96**