

Elma Public Library
Board of Trustees Meeting
July 8, 2025
6:30 p.m.

Agenda

Minutes

Librarian's Report

Treasurer's Report

Subcommittee Reports

 ACT, Friends, B & G, Publicity

Old Business

 New Secretary/Board Member

 New "things" update

 New promotional magnet

New Business

 Review & Approve 2025 Contract

 Three-Year Plan Review

ELMA PUBLIC LIBRARY

**Librarian's Report
July 8, 2025**

<u>Circulation</u>	<u>2025</u>	<u>2024</u>	<u>% change</u>
June	8,301	8,648	-4.0%
Jan - Jun	50,539	52,690	-4.1%
	YTD All B&ECPL		-1.7%
	YTD Member Libraries		-4.6%
*First-Time Circ. April	4,668	4,578	2.0%

Library Visitors

June	3,237	3,723	-1.1%
Jan - Jun	19,499	20,852	-6.5%
	YTD All B&ECPL		-2.4%
	YTD Member Libraries		-3.6%

Computer Users

June	169	186	-9.1%
Jan - Jun	1,027	1,098	-6.5%
	YTD All B&ECPL		5.9%
	YTD Member Libraries		0.4%

Wi-Fi Users

June	380	352	8.0%
Jan - Jun	2,234	2,259	-1.1%
	YTD All B&ECPL		18.3%
	YTD Member Libraries		11.2%

Library Programs June 2025**Attendance**

Family Story Time (6 sessions)	144
Outreach–Story Time at Bright path (6/20)	18
Outreach–Iroquois Intermediate Field Day (6/13)	120
Lego Club (6/14)	5
Paddy the Reading Dog (6/14)	5
Eric Carle Scavenger Hunt	144
K-3 Storytime & Craft (6/11)	3
Teen Book Boxes	27
Book Club (6/18)	11
Chair Yoga (3 sessions)	22
The Past, Present, and Future of AI (6/2)	4
Cookbook Club (6/4)	10
Advance Care Planning (6/4)	2
University Express: History of NT Amusement (6/5)	8
University Express: What's Wrong with My Plant? (6/12)	3
University Express: Family Court Explained (6/17)	4
Mocktail & craft night (6/23)	25
Small art canvases on display	17
Take (or Stay) & Make Craft	<u>50</u>

Total Programs 27 Total Attendance 622

Community Room

6/23: Home School Book Club

Display case

Small paintings by patrons.

New Library Cards

Adult:	17
Out of County:	4
Youth (all types):	<u>6</u>

Total: 27

Staff Activities

- Librarian Jessica Gavin had a meeting for WNYRLC's Continuing Education Committee on June 25.
- Librarian Ashley Cassidy viewed the webinar "Gale 101: Gale Books and Authors" provided by Gale on June 10.
- Library Director Stephanie Molnar completed the five webinars on various topics including fraud, library advocacy, funding, handling emergencies, and collection management. She also attended the Manager's/Director's Meeting on Zoom on June 11. She also attended a Records Management Committee meeting on April 1 and BECPL Friends

Council Spring Meeting on April 28. She also attended the American Library Association's Annual Conference in Philadelphia from June 27-July 1. There she participated in four educational sessions for three days (12 total), visited the exhibition hall, and saw three featured speakers. Educational session topics included disability access, leading with emotional intelligence, cardholder sign up policies, public official basics, and leading staff through uncertain political times.

- Librarian Jessica Gavin and Library Director Stephanie Molnar attended WNYLRC's Strategic Planning Retreat at the Buffalo Launch Club on Grand Island, where they discussed WNYRLC's Strategic Plan for the future of the council.

Treasurer's Report - Elma Public Library - 6/30/2025

Operating Checking

5/31/2025

\$ 8,799.91

Income 6/3, fines, printing

\$ 124.08

Total \$ 124.08

Expenses 6/13, Hamburg Natural History Society (Astronomy Night); check #1400

\$ 217.96

6/13, Stephanie Molnar, office supplies; check #1401

\$ 51.23

6/13, Stephanie Molnar, travel and mileage; check #1402

\$ 63.92

Total \$ 333.11

6/30/2025

\$ 8,590.88

Five Star Gift Checking

5/31/2025

\$ 26,216.74

Income 6/3, shelf sponsor, book sale, donation jar, gift books

\$ 456.25

6/9, donation jar and copier income

\$ 172.55

Total \$ 628.80

Expenses 6/12, CCE Master Gardeners of Erie Cty (UE lecture); check #1336

\$ 25.00

6/13, Stephanie Molnar, programming & supplies; check #1337

\$ 369.54

6/23, New Sky Coaching, chair yoga; check #1338

\$ 135.00

\$ 529.54

6/30/2025

\$ 26,316.00

Five Star Gift Savings

5/31/2025

\$ 53,930.79

Income 6/30 interest

\$ 1.72

Total \$ 1.72

Expenses none

Total \$ -

6/30/2025

\$ 53,932.51

Heintz Estate

5/31/2025

\$ 6,427.81

Income 6/30 interest

\$ 0.05

Total \$ 0.05

Expenses none

Total \$ -

6/30/2025

\$ 6,427.86

CDs

added \$4,168.51 on 12/11/24

Gift Funds CD (\$108,096.43 deposit 12/11/24 at 4.0%, matures 8/11/2025)

\$ 108,096.43

transferred \$4,048.22 to checking on 12/11/24

Heintz Fund CD (\$50,000.00 deposit, 12/11/24 at 4.0%, matures 8/11/2025)

\$ 50,000.00

Total \$ 158,096.43

Total gift accounts

\$ 244,772.80