

Elma Public Library
Board of Trustees Meeting
June 10, 2025
6:30 p.m.

Agenda

Minutes

Librarian's Report

Treasurer's Report

Subcommittee Reports

 ACT, Friends, B & G, Publicity

Old Business

 New Secretary/Board Member

New Business

 Summer Programming

 New "things"

 New promotional items

Treasurer's Report - Elma Public Library - 5/31/2025

Operating Checking

4/30/2025

\$ 8,888.56

Income 5/1, fines, printing, book bags

\$ 84.75

Total \$ 84.75

Expenses 5/1, Waste Management; check #1398

\$ 127.63

5/5, Elma Water Department; check #1399

\$ 45.77

Total \$ 173.40

5/31/2025

\$ 8,799.91

Five Star Gift Checking

4/30/2025

\$ 26,488.56

Income 5/1, book sale, donation jar, gift cooks, donation check

\$ 1,145.30

Total \$ 1,145.30

Expenses 5/1, Brodart, shelf sponsor titles; check #1326

\$ 124.33

5/1, Stephanie Molnar, new gift fund checks; check #1327

\$ 65.61

5/12, Amazon Capital Services, office supplies; check #1328

\$ 161.78

5/12, New Sky Coaching, chair yoga; check #1329

\$ 180.00

5/12, Stephanie Molnar, UE honorariums; check #1330

\$ 125.00

5/12, Explore Buffalo, UE lecture; check #1331

\$ 25.00

5/28, Crystal Rock, water delivery; check #1332

\$ 52.96

5/28, Amazon Capital Services, picture book room toys; check #1333

\$ 176.76

5/28, Wisely AI Consulting, AI presentation; check #1334

\$ 300.00

5/28, Stephanie Molnar, 4imprint pen order; check #1335

\$ 205.68

\$ 1,417.12

5/31/2025

\$ 26,216.74

Five Star Gift Savings

4/30/2025

\$ 53,928.90

Income 5/31 interest

\$ 1.89

Total \$ 1.89

Expenses none

Total \$ -

5/31/2025

\$ 53,930.79

Heintz Estate

4/30/2025

\$ 6,427.75

Income 5/31 interest

\$ 0.06

Total \$ 0.06

Expenses none

Total \$ -

5/31/2025

\$ 6,427.81

CDs

added \$4,168.51 on 12/11/24

Gift Funds CD (\$108,096.43 deposit 12/11/24 at 4.0%, matures 8/11/2025)

\$ 108,096.43

transferred \$4,048.22 to checking on 12/11/24

Heintz Fund CD (\$50,000.00 deposit, 12/11/24 at 4.0%, matures 8/11/2025)

\$ 50,000.00

Total \$ 158,096.43

Total gift accounts

\$ 244,671.77

ELMA PUBLIC LIBRARY

**Librarian's Report
June 10, 2025**

<u>Circulation</u>	<u>2025</u>	<u>2024</u>	<u>% change</u>
May	8,302	8,021	3.5%
Jan - May	42,238	44,042	-4.1%
YTD All B&ECPL			-2.2%
YTD Member Libraries			-4.9%
*First-Time Circ. May	4,256	4,011	6.1%

Library Visitors

May	3,245	3,264	-0.6%
Jan - May	16,262	17,579	-7.5%
YTD All B&ECPL			-3.8%
YTD Member Libraries			-5.3%

Computer Users

May	138	196	-14.3%
Jan - May	858	912	-5.9%
YTD All B&ECPL			6.0%
YTD Member Libraries			-0.3%

Wi-Fi Users

May	400	414	-3.4%
Jan - May	1,854	1,907	-2.8%
YTD All B&ECPL			17.8%
YTD Member Libraries			9.9%

Library Programs May 2025

	<u>Attendance</u>
Family Story Time (13 sessions)	345
Toddler Dance (5/2)	26
Outreach-Story Time at Bright path (5/2)	17
Read to Gander (5/3)	15
Outreach-Elma Primary Book Club (5/15)	25
Lego Club (5/17)	8
Paddy the Reading Dog (5/17)	8
K-3 Story and craft (5/21)	3
Family Movie Matinee-Sonic 3 (5/24)	7
Star Wars Scavenger Hunt	122
Take (or Stay) & Make Craft	135
Book Club (5/21)	9
Android-Apple Basics	1
Chair Yoga (3 sessions)	38
Mocktail & craft night (5/19)	26
University Express: Rocks and Minerals (5/6)	7
UE: The Magic of Toy Trains (5/8)	18
UE: Architectural Styles 101 (5/14)	35
UE: What's Going on with Composting? (5/15)	4
UE: Wonderful Words of Shakespeare (5/27)	10
UE: Exploring the Power of CBD (5/28)	<u>10</u>

Total Programs 35 Total Attendance 869

Community Room

5/3 - Book launch with 123 Momsquad
5/5 - Friends of the Elma Public Library
5/5 & 5/19 - Home School book club
5/7 - Girl Scout Troop
5/8 - ICHS Class of 1975 Reunion Committee
5/10 - Dreaming in Ink program

Display case

Decorated eggs from Board President Sue Sudlik.

Staff Activities

- Librarian Jessica Gavin completed three webinars provided by CLRC and RRLC. She had a meeting form WNYRLC's Continuing Education Committee on May 15. She also attended the Youth Services Group Meeting at the Clarence Library on May 22.
- Library Director Stephanie Molnar completed the four webinars on various topics including performance evaluations, creating a successful team, social prescribing, and deaf history. She also attended the

Manager's/Director's Meeting at the Central Library on May 14. She also attended a Records Management Committee meeting on May 6 and the "In Conversation" event at the Admiral Room, on behalf of the library, on May 9. She also attended the ACT Meeting at the Clarence Library on May 31 with Board Treasurer Paul Schwiegerling.