

Elma Public Library
Board of Trustees Meeting
June 14th, 2022
6:30 p.m.

Agenda

Minutes

Librarian's Report

Treasurer's Report

Subcommittee Reports

ACT, Friends, B & G, Publicity

Old Business

Display Case Received

University Express Semester Review

Landscaping Update

New Business

New Fishing Poles & Tackle From DEC

Summer Programming Registrations

Mark Twain Program

Staff Promotion

ELMA PUBLIC LIBRARY

**Librarian's Report
May 31st, 2022**

| <u>Circulation</u> | <u>2022</u> | <u>2021</u> | <u>% change</u> |
|--------------------|--------------------|-------------|-----------------|
| May | 7,973 | 4,224 | 88.8% |
| Jan - May | 29,227 | 22,171 | 31.8% |
| | YTD All B&ECPL | | 4.2% |
| | YTD Town Libraries | | 31.8% |

Library Visitors

| | | | |
|-----------|--------------------|--------|-------|
| May | 2,971 | 2,316 | 28.3% |
| Jan - May | 14,156 | 11,061 | 28.0% |
| | YTD All B&ECPL | | 30.8% |
| | YTD Town Libraries | | 27.7% |

Computer Users

| | | | |
|-----------|--------------------|-----|-------|
| May | 181 | 175 | 3.4% |
| Jan - May | 912 | 694 | 31.4% |
| | YTD All B&ECPL | | 27.0% |
| | YTD Town Libraries | | 26.0% |

Wi-Fi Users

| | | | |
|-----------|--------------------|-------|-------|
| May | 346 | 256 | 35.2% |
| Jan - May | 1,497 | 1,262 | 18.6% |
| | YTD All B&ECPL | | 30.7% |
| | YTD Town Libraries | | 20.1% |

Library Programs May 2022

Attendance

| | |
|---|----------|
| Toddler Time (10 sessions) | 125 |
| Preschool Storytime (4 sessions) | 55 |
| K-3 Storytime (5/11) | 5 |
| Saturday Storytime (5/14) | 7 |
| Albright-Knox Art Truck (5/18) | 20 |
| Easter Egg Hunt (4/9-4/16) | 66 |
| LEGO Club (5/28) | 23 |
| Battle of the Books (5/31) | 3 |
| Teen Book Boxes | 4 |
| Take (or Stay) & Make Crafts | 149 |
| 1-on-1 Computer Training (5/16) | 3 |
| Book Club (5/18) | 11 |
| U.E. Food is Medicine (5/12) | 12 |
| U.E. Sr. Services:How We Serve You (5/19) | 5 |
| U.E. Olmstead from Every Angle (5/25) | 5 |
| U.E. Gardens of Emily Dickenson (5/26) | 13 |
| Scrapbooking Crop (5/21) | 6 |
| Mindfulness Mondays (5/23) | <u>2</u> |

Total Programs 30 Total Attendance 514

Community Room

None.

Staff Activities

- 5/3 - Tom attended a Northstar Digital Literacy training webinar on Zoom.
- 5/25 - Tom and Jessi watched an *Introduction to Hoopla* training video.
- 5/27 - Jessi attended a *Developmentally Appropriate Programming for Babies and Toddlers* webinar.

Treasurer's Report - Elma Public Library - 5/31/2022

| | | |
|--------------------------------|---|----------------------|
| Operating Checking | | |
| <u>4/30/2022</u> | | \$ 4,384.74 |
| | | |
| Income | 5/31, county appropriation re:Fine Free | \$ 917.00 |
| | 5/31, fines/printing | \$ 114.45 |
| | <i>Total</i> | \$ 1,031.45 |
| Expenses | 5/9, Elma Water Dept, water service 1/22-4/22; check #1348 | \$ 54.09 |
| | 5/26, Larry Brudz,fill valve kit; check #1349 | \$ 14.99 |
| | <i>Total</i> | \$ 69.08 |
| <u>5/31/2022</u> | | \$ 5,347.11 |
| Five Star Gift Checking | | |
| <u>4/30/2022</u> | | \$ 20,785.54 |
| | | |
| Income | 5/27, AmazonSmile donation | \$ 9.01 |
| | 5/31, book sale, sales tax, donation jar, shelf sponsors & Sue Daniels Memorial | \$ 1,485.75 |
| | <i>Total</i> | \$ 1,494.76 |
| Expenses | 5/26, Cornell Master Gardeners, honorarium for 6/9; check #1229 | \$ 40.00 |
| | <i>Total</i> | \$ 40.00 |
| <u>5/31/2022</u> | | \$ 22,240.30 |
| Five Star Gift Savings | | |
| <u>4/30/2022</u> | | \$ 53,842.69 |
| | | |
| Income | 5/31, interest | \$ 1.77 |
| | <i>Total</i> | \$ 1.77 |
| Expenses | none | |
| | <i>Total</i> | \$ - |
| <u>5/31/2022</u> | | \$ 53,844.46 |
| Heintz Estate | | |
| <u>4/30/2022</u> | | \$ 12,617.20 |
| | | |
| Income | 5/31, interest | \$ 0.21 |
| | <i>Total</i> | \$ 0.21 |
| Expenses | 5/31, DEMCO, display case; check #174 | \$ 2,268.64 |
| | <i>Total</i> | \$ 2,268.64 |
| <u>5/31/2022</u> | | \$ 10,348.77 |
| CDs | | |
| | Gift Funds CD (\$101,096.25 deposit 11/14/21 at .20%, matures 11/28/22) | \$101,096.25 |
| | Heintz Fund CD (\$50,548.13 deposit, 11/16/21 at .20%, matures 11/28/22) | \$50,548.13 |
| | <i>Total</i> | \$151,644.38 |
| Total gift accounts | | \$ 238,077.91 |