

Elma Public Library
Board of Trustees Meeting
May 10th, 2022
6:30 p.m.

Agenda

Minutes

Librarian's Report

Treasurer's Report

Subcommittee Reports

 ACT, Friends, B & G, Publicity

Old Business

 Display Case Planning

 Memorial Day Parade Final Planning

 Shelf Sponsor Updates

New Business

 Summer Programming

 FOTEL Officers & Bylaws

ELMA PUBLIC LIBRARY

**Librarian's Report
April 30th, 2022**

<u>Circulation</u>	<u>2022</u>	<u>2021</u>	<u>% change</u>
April	7,272	5,175	40.5%
Jan - Apr	21,254	17,947	18.4%
	YTD All B&ECPL		1.8%
	YTD Town Libraries		21.0%

Library Visitors

April	2,944	2,643	11.4%
Jan - Apr	11,185	8,745	27.9%
	YTD All B&ECPL		31.6%
	YTD Town Libraries		30.4%

Computer Users

April	191	157	21.7%
Jan - Apr	731	519	40.8%
	YTD All B&ECPL		28.0%
	YTD Town Libraries		29.1%

Wi-Fi Users

April	305	288	5.9%
Jan - Apr	1,151	1,006	14.4%
	YTD All B&ECPL		32.6%
	YTD Town Libraries		24.0%

Library Programs April 2022

	<u>Attendance</u>
Preschool Storytime (4/7)	11
Family Movie Matinee (4/9)	7
Homeschool Class Visit (4/13)	16
K-3 Storytime (4/13)	7
Easter Egg Hunt (4/9-4/16)	66
LEGO Club (4/23)	20
Albright-Knox Art Truck (4/28)	18
Saturday Preschool (4/30)	7
Take (or Stay) & Make Crafts	165
Book Club (4/20)	8
Mindfulness Mondays (4/25)	<u>1</u>
Total Programs 11	Total Attendance 326

Community Room

- 4/2 - Elma Meadows Women's Golf Club meeting.
- 4/6 - FOTEL meeting.

Staff Activities

- 4/13 - Emily attended the Manager/Director meeting at Central.
- 4/26 - Tom attended a *Libraries and "First Amendment Audits"* webinar with WNYLRC on Zoom.
- 4/27 - Tom attended a *Northstar Digital Literacy Training* webinar on Zoom.

Treasurer's Report - Elma Public Library - 4/30/2022

Operating Checking		
<u>3/31/2022</u>		\$ 4,367.71
Income	4/30, fines/printing	\$ 186.48
	<i>Total</i>	\$ 186.48
Expenses	4/4, Tom Carloni, check reorder; check #1345	\$ 43.90
	4/28, Robert Adler, ACT meeting registraction; check #1346	\$ 15.00
	4/28, Waste Management, refuse 5/22-7/22; check #1347	\$ 110.55
	<i>Total</i>	\$ 169.45
<u>4/30/2022</u>		\$ 4,384.74
Five Star Gift Checking		
<u>3/31/2022</u>		\$ 19,393.31
Income	4/30, book sale, sales tax, donation jar, shelf sponsors & Sue Daniels Memorial	\$ 1,449.66
	<i>Total</i>	\$ 1,449.66
Expenses	4/28, Crystal Rock, bottled water; check #1227	\$ 27.43
	4/28, JAR Trophies, shelf sponsor tags; check #1228	\$ 30.00
	<i>Total</i>	\$ 57.43
<u>4/30/2022</u>		\$ 20,785.54
Five Star Gift Savings		
<u>3/31/2022</u>		\$ 53,840.86
Income	5/1, interest	\$ 1.83
	<i>Total</i>	\$ 1.83
Expenses	none	
	<i>Total</i>	\$ -
<u>4/30/2022</u>		\$ 53,842.69
Heintz Estate		
<u>3/31/2022</u>		\$ 12,616.99
Income	5/1, interest	\$ 0.21
	<i>Total</i>	\$ 0.21
Expenses	none	
	<i>Total</i>	\$ -
<u>4/30/2022</u>		\$ 12,617.20
CDs		
	Gift Funds CD (\$101,096.25 deposit 11/14/21 at .20%, matures 11/28/22)	\$101,096.25
	Heintz Fund CD (\$50,548.13 deposit, 11/16/21 at .20%, matures 11/28/22)	\$50,548.13
	<i>Total</i>	\$151,644.38
Total gift accounts		\$238,889.81